

Chief Maquinna Elementary School - Parent Advisory Council – Minutes

Tuesday, May 12, 2020 -- 6:00-7:00pm – Virtual Meeting

1. **STANDING ITEMS**

1.1 Call to order

1.2 Agenda – motion to accept agenda by Ana, seconded by Scott – unanimous approval

1.3 Minutes – April 7th PAC minutes - motion to accept minutes by Ana, seconded by Linda - unanimous approval

1.4 Attendance – 18 present

- Bruce (Principal), Ana (Chair), Rosa (Secretary), Gary (Treasurer), Garry (Member-at-large), Scott (Member-at-large), Alex, Christine, Linda, Sophie, Tina, Raja (teacher), Heather (counsellor), Kimberly (teacher), Howard, Dinna, Linda, Teresa

2. **OFFICER'S REPORTS**

2.1 **Chair (Ana)**

- hot lunch – online banking set up to provide refunds online for the PAC's dual-signature account
 - Ana and Gary have been set up as initiator/approver - all transactions require two approvals
 - email sent out to everyone to advise that deadline to request the refund is Friday, May 15, 2020
 - Treasurer needs to finalize finances before last AGM PAC Meeting in order to prepare for our new PAC Executives coming on in the new school year
 - after the deadline, the PAC will assume the paid pizza amount is a donation to the PAC and will be carried over to be used for school expenses for the next school year
 - option to provide pizza when students return to school will not be offered since we want to close the books properly at the end of this school term.
- need nominations for new Executives for new school year in September
 - essential positions in order to have the PAC exist are: Chair, Treasurer, and Secretary
 - current members of these positions will not be returning in September
 - other executive positions are two Member-at-large
 - no one has volunteered to fill any of these positions yet
 - need nominee names in order to vote at final AGM PAC Meeting on June 9th
 - if no nominees to vote for at AGM meeting, PAC will have 6 months to have Executives voted in
 - otherwise PAC will be disbanded and funds will be disbursed to other schools

2.2 **Treasurer (Gary)**

TRESURER'S REPORT

(May 12, 2020)

Main Account Balance (current):

CHEQUING: \$7,031.40

SAVINGS: \$10,180.62

Gaming Account Balance (current):

CHEQUING: \$11.49

SAVINGS: \$17.11

- ❖ The total amount of the Main Chequing account includes the latest hot lunches that were refunded back to parents who wanted their money returned.

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3. PRINCIPAL'S Q&A (Bruce)

- unused PAC money that was given to school will be reimbursed back to the PAC
- will continue with online teaching
- kawasaki disease – should not affect school aged students
- seismic work is still continuing as scheduled according to the timeline
- information regarding students going back to school are still in discussion
 - will still use buses to go to Seymour – more information to be determined
 - 24 students per bus – buses may have to do a loop to be able to transport all students
 - may have a health check before getting on bus
 - get all students to wash hands before going to classroom
 - buses may not get a deep cleaning between bus loop to pick up all students
 - if school reopens, it will be on a voluntary basis until end of school year – not mandatory to physically be at the school, if not comfortable sending child to school
 - term starting in September – details is still to be determined
 - signage will be set up at Seymour to keep traffic to a minimum
 - different scenarios: K-5 at school and 6/7 online, family group instead of by grades
 - situation on how it looks going back to school in June and going in September may be different
 - summer school only offered online for grade 10 to 12 completion courses
 - what happens if there is a possible case of COVID-19 at school?
 - placed in isolation (TBD) if showing symptoms
 - may have to shut site down
 - will have to determine on a case by case basis
 - was Seymour broken in to? no, it was Strathcona
 - however, Seymour has now been fenced around
 - deep cleaning done at Seymour by custodians between 2:30pm-11:00pm after everyone leaves
 - Seymour bathrooms fully stocked with supplies - eg. soap, paper towels
 - water fountain may be turned off so it can't be used
 - hopefully water filling station can be open
 - date for end of school in June remains the same – no extensions
 - there will still be report cards
 - January to before spring break will be fully reported
 - after spring break to end of June will be modified
 - 19 iPads from school has been loaned out to students to use for online learning at home
 - Ms. Fouracres and Ms. Yuen retiring end of June
 - Bruce will remain as Principal
 - Ms. Lee will leave when Ms. Biagone returns from maternity leave
 - no other staff changes for now
 - has been confirmed that all Grad ceremonies/events are cancelled
 - any questions or concerns please speak to Bruce (Principal) directly

4. FUTURE PAC MEETING

- Tuesday, June 9, 2020 - 6:00pm-7:00pm - AGM – virtual meeting - elect PAC Executives

5. MEETING ADJOURNED

- 6:51pm