

Chief Maquinna Elementary School - Parent Advisory Council - Minutes

Wednesday, March 6th, 2019 -- 6:00-7:00 p.m. -- Chief Maquinna library

1. STANDING ITEMS

- 1.1 Call to order.
- 1.2 Welcome & introductions.
- 1.3 Agenda – amended to include:
 - 3.7 Mr. Sallee: request for funds.
 - 3.8 Mary Sue: Terry Fox Run tax receipts.
- 1.4 Minutes –February 20th PAC meeting accepted and approved.
- 1.5 Attendance – 11 members present, attendance sheet attached.

2. PRINCIPAL's REPORT (Mr. Sallee's agenda items)

- 2.1 "Written Communications"
 - Feedback: the sliding scale is difficult to interpret, perhaps new interpretations will help.
 - Mr. Sallee will send a survey to parents about the new reporting format.
- 2.2 "Seismic Mitigation" and the "Seismic Project Advisory Committee"
 - The Long Range Facilities Plan (Feb. 26, 2019) released March 1st on the V.S.B. website.
 - Initially it contained some confusing information, which Mr. Sallee rectified with the Board.
 - The Seismic Project Advisory Committee (includes 2 PAC members) has not met yet.
 - It is unknown when the seismic mitigation project will start.
 - Parents will be informed immediately when new information is provided to the District.
- 2.3 "Other Information"
 - a) Square dancing was held at the school and thoroughly enjoyed by the students.
 - b) School enrollment next year will be 225, an increase of 5 students.
 - c) Artona will be the new school photographer in 2019-2020:
 - Photos will be taken November 13th and 14th; parents will be informed in advance.
 - Artona provides various customizable packages to meet each family's needs.
 - Orders and payments can be made online without restrictive deadlines.
 - The PAC will work with Artona to offer family photographs; details to follow.

3. OFFICER REPORTS

- 3.1 Chair (vacant due to resignation)
 - Garry motioned: I move we accept De Ding's letter of resignation as written / Ana: seconded.
 - Motion put to a vote: 11 in favour – unanimous.
 - De Ding's email to Mr. Sallee and Co-Chair Garry dated 2019.02.28 is attached.
- 3.2 Co-Chair (Garry):
 - a) DPAC presentation regarding PAC Treasury 101 on Thursday, April 4th 2019:
 - Garry and Gary will attend; and Mr. Sallee will attend if able.
 - b) School & PAC 2019-2020 communication & participation challenges:
 - Discussion about replacing departing members and increasing meeting participation.
 - May 1st at 11:00 Ana will inform September kindergarten parents about the PAC.
 - Possibly have some PAC meetings during school hours next year.
 - Explore ways of personally connecting with and encouraging parents to attend meetings.
 - c) AGM – June 12th vacant executive officers' positions
 - All executive officers positions will be open for election at the AGM.
 - All caregivers of Maquinna students are qualified and welcome to run for executive positions.

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3.3 Treasurer (Gary):

- Treasurer's Report not presented, but will be sent to the secretary after Monday March 11.

3.4 Secretary (Ilka - absent)

3.5 Member-at-Large (Rose):

- Currently organising the sports day lunch, order forms will be sent to parents.
- Sports day is separate from the hot lunch.
- The hot lunch order forms will be sent to parents on March 11th.
- June 13 is the last day of the hot lunch program.

3.6 Member-at-Large (Ana):

- No report.

3.7 Mr. Sallee – Funds request

- Request funds to purchase ponchos that would be stored in the earthquake bins.
- Mary suggested each parent supply a poncho for their child's comfort kit.
- Otherwise the plastic degrades over time when stored.

3.8 Mary Sue – Terry Fox Run tax receipts

- She didn't receive a tax deductible receipt for her donation, she contacted T.F. Foundation.
- Problem occurred because pledge forms were not sent with the money from the school.
- Parents will need to contact the Foundation to ensure they receive a tax deductible receipt.
- Mr. Sallee will ensure future pledge forms accompany the funds sent to the Foundation.

4. FUTURE PAC MEETINGS

- i. April 10th 2019
- ii. May 8th 2019
- iii. June 12th 2019 – Annual General Meeting

5. FUTURE PAC SOCIALS & EVENTS

- i. April 4th 2019 DPAC Treasury 101 presentation
- ii. May 30th, 2019 – Spring BBQ at Chief Maquinna
- iii. The Long Range Facilities Plan:
https://www.vsb.bc.ca/District/Planning_and_Facilities/Long_Range_Facilities_Plan/Pages/default.aspx