

Chief Maquinna Elementary School - Parent Advisory Council – Minutes

Wednesday, October 9th, 2019 -- 6:00-7:00pm -- Chief Maquinna Library

- 2 babysitters available – Daniel & Nadia

1. **STANDING ITEMS**

- 1.1 Call to order
- 1.2 Welcome & Introductions
- 1.3 Agenda – motion to accept agenda made by Garry, seconded by Linda
- 1.4 Minutes – Sept 11th PAC minutes - motion to accept minutes made by Garry, seconded by Linda
- 1.5 Attendance – 11 present
 - Bruce (Principal), Raja (Teacher), Ana (Chair), Rosa (Secretary), Gary (Treasurer), Garry (Member-at-large), Adrijana, Deanna, Linda, Susan, Tina

2. **PRINCIPAL'S REPORT (Bruce)**

- 2.1 Currently 212 students enrolled
- 2.2 Terry Fox Run – walked a day in Terry Fox's shoes – do whole day marathon – great experience for all
- 2.3 Grade 6/7 received grant for art project – run by Desiree
- 2.4 Seismic upgrade – no update – still schedule to move after Spring Break - bus survey already sent out

3. **OFFICER'S REPORTS**

3.1 **Chair (Ana)**

- Hot lunch fundraiser started – runs from Oct 2-Dec 19
 - FreshSlice on Tuesdays, Daddy's Kitchen on Thursdays
 - profit approximately \$3000 for 1st term
 - Div 1 & 2 student volunteers helping to collect juice containers to raise funds for their field trips and to help students learn about recycling
 - Freshslice Cares offers grants for projects that contribute to facilitating and promoting sports to "Help Kids Be Kids" – will submit application to request grant for sports equipment for Maquinna
- Received DPAC donation of \$1000
- PAC donation fundraiser
 - received cash/cheques \$945, online donations approximately \$1600 – need to wait for monthly report from VSB to confirm amount
- Western Direct Frozen Food fundraiser – order forms go out on Oct 11th, return by Nov 14th, pick up Dec 3rd
 - need to sell minimum 100 items for free delivery
 - under 100 items, \$75 delivery charge or pick up in Surrey for free
- Purdy's Chocolate Christmas fundraiser – order forms & catalogues go out Nov 4th, paper forms & money return by Nov 26th, online submission deadline Nov 27th, pick up Dec 12th
 - need enough orders to have minimum of \$1000 before taxes to earn 25% profit
- Possible Artona family photo fundraiser
 - survey sent out – out of 64 responses, 21 responded YES and majority chose \$20 sitting fee
 - PAC charges \$20 sitting fee to take family photo on Nov 13th or Nov 14th
 - 15 minute session each family – 8 poses, tentative time frame 3:00pm-5:45pm
 - photographer will need 1 hour to setup, 1 hour to pack up, and ½ hour break
 - if parents are interested in purchasing photos, can order online – starting price \$29.99
- Maquinna website – PAC section of the web is constantly being updated with all fundraising info and links – suggestion to include direct link to PAC page in monthly newsletters

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3.2 Treasurer (Gary)

- Main Account Balance (current)
 - Chequing: \$25171.60 Savings: \$10142.06
 - hot lunch money deposited \$9635, PAC donations deposited \$945, total \$10580
 - hot lunch cost \$6236.75, profit \$3398.25
 - main account balance after deducting hot lunch payments approximately \$20028.85
- Gaming Account Balance (current)
 - Chequing: \$4391.30 Savings: \$17.05
 - received approval from BC Gov't confirming the 2019-2020 school year gaming grant is \$4380
- Total of main chequing & gaming grant available for use \$24408.85

3.3 Member-at-Large (Garry)

- Recycling program for Div 1 & 2
 - researched 2 companies, Regional Recycling & Return-It Recycling, both under Encorp Pacific
 - may go with Regional Recycling – they provide bins and do pick up at school – no need to clean nor count – they will pay cheque every month
 - monetary prizes available if students submit essay

3.4 Budget approval – motion to vote to accept budget made by Garry, seconded by Linda

- unanimous vote to accept budget – budget approved

	Number of Students or Divisions	Amount per Student or Division	
Whole school field trips	212	\$15.00	\$3,180.00
Teachers discretionary fund (by division)	10	\$500.00	\$5,000.00
Grade 7 graduation / Grade 6&7 boat cruise	51		\$5,000.00
Grade 7 scholarship/prizes			\$300.00
Grade 6 Victoria trip	21	\$50.00	\$1,050.00
Grade 6&7 camp	51		\$5,000.00
Grade 4 swimming	26	\$30.00	\$780.00
Pumpkin Patch	107	\$10.00	\$1,070.00
Resource needs			\$500.00
Music			\$250.00
Total			\$22,130.00

4. FUTURE PAC MEETING

- November 13, 2019
- December 11, 2019
- January 8, 2020
- February 12, 2020
- March 11, 2020
- April 8, 2020
- May 13, 2020
- June 10, 2020 – AGM – Executives election

5. FUTURE PAC SOCIALS, EVENTS & ISSUES OF INTEREST

- PAC members on the Seismic Project Advisory Committee: Ana Chang & Adrijana Kokic
- comments, concerns, and input email to: maquinna.school.pac@gmail.com

6. MEETING ADJOURNED

- 6:45pm