

PREPARING FOR THE 2022 GENERAL LOCAL ELECTIONS

Presented By:



Ministry of
Municipal Affairs



LOCAL GOVERNMENT
MANAGEMENT ASSOCIATION
OF BRITISH COLUMBIA



British Columbia
School Trustees
Association



Ministry of
Education and
Child Care



ELECTIONS BC
A non-partisan Office of the Legislature

PRESENTERS

- **Patrick Thompson**
Director, Governance Services, Local Government Division, Ministry of Municipal Affairs
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- **Lisa Zwarn**
Local Government Consultant/Author of the 2022 Local Elections Manual, Local Government Management Association
- **Suzanne Hoffman**
Chief Executive Officer, BC School Trustees Association
- **Deanna Chapman**
Director, Compliance Services, Electoral Finance, Elections BC
- **Doug Kimola**
Compliance Officer, Compliance Services, Electoral Finance, Elections BC

WHAT WE WILL COVER

- General Local Elections Overview
- Changes for 2022 & Key Dates
- Working with Local Governments
- Key Information for School Trustee Election Administrators
- Campaign Financing

GENERAL LOCAL ELECTIONS

Legislation:

- *Local Government Act*
- *Vancouver Charter*
- *Local Elections Campaign Financing Act*
- *School Act*
- Other legislation, regulations, and local bylaws and policies



Multiple jurisdictions
& variety of elected
positions

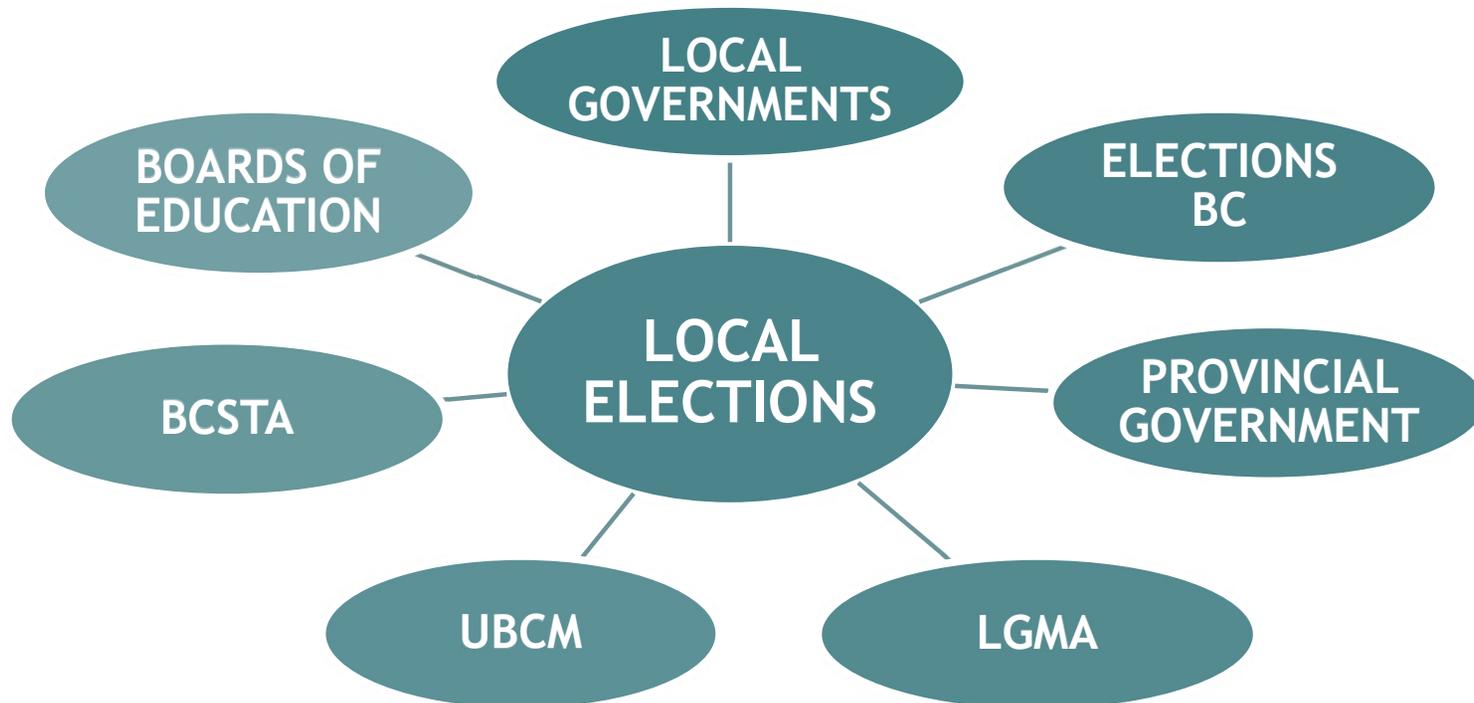
THE ROLE OF THE MINISTRY

DURING GENERAL LOCAL ELECTIONS:

- Coordination
- Legislative Changes
- Guidance & Advice



COORDINATION: ROLES AND RESPONSIBILITIES



LEGISLATIVE CHANGES

NEW FOR 2022:

- 30-day residency requirement for resident electors
- Canvassing in high-occupancy properties
- Mail ballot voting eligibility
- Code of Conduct consideration
- Public Notice methods
- Creation of a pre-campaign period
- Elector Organization registration



GUIDANCE & ADVICE

- Election provisions in the LGA & CC
- Inquiries from local government staff, CEOs, electors, candidates



1105 PHONE CALLS AND EMAILS DURING THE 2018 ELECTION PROCESS
Up from 685 phone calls and emails in 2014

19
 Average number of phone calls and emails per day in September and October

TYPES OF PHONE ENQUIRES



33
DOCUMENTS



117
VOTING



41
CAMPAIGNING



87
ELECTION ADMIN



41
NOMINATION

VIDEO VIEWS

10,846 Total views

2,677 Characteristics of Locally Elected Officials

2,424 What is Local Government?

622 Overview of BC General Local Elections

280 Participants in BC General Local Elections citizenship

28,000+

13 different guides and brochures mailed to 189 LGs

10 Workshops attended with TAC partners

17 Technical Advisory Committee (TAC) Meetings



11 Minister's Orders/statutory requests

Visits to the Ministry's election webpages

68,752
Total Visits

26,486
Voter Eligibility & Voting

20,296
Hub Page

VOTER'S GUIDE IN **7** LANGUAGES

5,821

TOTAL DOWNLOADS of guides and brochures



Candidate's Guide downloaded **2,175** times

ELECTION RESOURCES

- Voter's Guide (in 7 languages)
- Candidates Guide
- Nomination Packages
- 7 Brochures
- 10 Overview of Local Elections Videos
- 4 Effective Elected Officials Videos
- 12 Election Webpages

To access the resources, please visit: www.gov.bc.ca/localelections

2022 KEY DATES

Election Period Begins	January 1, 2022
Last Day to Adopt Election Bylaw(s) (Local Government Elections)	July 4, 2022
Last Day to Adopt Election Bylaw(s) (School Trustee Elections)	August 2, 2022
Nomination Period Begins	August 30, 2022
Nomination Period Ends & Declaration of Candidates	September 9, 2022
Candidate Nomination Withdrawal Deadline	September 16, 2022
Election Period Ends	September 16, 2022
Campaign Period Begins	September 17, 2022
Required Advance Voting Day	October 5, 2022
General Voting Day & End of Campaign Period	October 15, 2022
Last Day to Declare Official Election Results	October 19, 2022
Disclosure Documents Filing Deadline	January 13, 2023
Disclosure Documents LATE Filing Deadline	February 13, 2023

AGREEMENTS WITH LOCAL GOVERNMENTS

Considerations:

- Who will be conducting election
- How costs will be divided
- Appointing Chief Election Officer
- Boundaries
- Election bylaws
- Voting locations
- Order of names on ballot

AGREEMENT



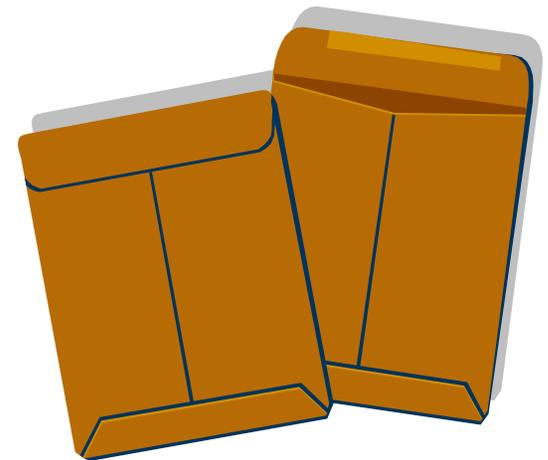
WORKING TOGETHER

- Information included in nomination packages
- Election plan
- Timing of declarations, inaugural meetings
- Opening/closing of schools
- Convenient locations
- Communication



NOMINATION PACKAGES

- Available from your local government 2-4 weeks before nomination period
- Nomination period begins Tuesday, August 30th at 9 a.m.
- Completed nomination packages to local Chief Election Officer by 4 p.m. Friday, September 9th
- Candidates declared September 9th at 4 p.m.



CANDIDATE QUALIFICATIONS



RESOURCES AND SUPPORT

B.C. SCHOOL TRUSTEES

Putting Students First

Trustee elections are **October 15**

Do you have a passion for public education?

Run for school trustee! School trustees advocate for public education and keep their school district focused on student success.

Find out more at bcsta.org

BCSTA British Columbia School Trustees Association

Putting Students First

A guide for school trustee candidates

B.C. local elections October 15, 2022

BCSTA British Columbia School Trustees Association

UPDATING BYLAWS & POLICIES

- Election bylaw must be approved at least 4 weeks before the beginning of the nomination period
- Check numbering of *Local Government Act* and *School Act* references
- Commencement of the term of office
 - Earliest: first Monday after November 1
 - Oath of office must be completed within timeframe outlined in section 50(1) of the *School Act*
- Inaugural meeting must be held within 30 days of board starting term of office



RESOURCES

- LGMA Elections Advisory Committee
- LGMA Elections manual/calendar - February 2022
- LGMA Elections Training Online Course - Available until after the General Local Elections
- LGMA Advanced Elections Workshop
- BC School Trustees Election Resources
- School Trustee Election Procedures Guide
- School Trustee Election Procedures webpage:
<https://bcsta.org/resources-and-services/trustee-elections-2018/>





ELECTIONS BC

A non-partisan Office of the Legislature

Elections BC and School Board Elections

April 21, 2022

Elections BC Role

- *Local Elections Campaign Financing Act (LECFA)*
- Campaign financing and election advertising rules
 - Registration of elector organizations
 - Registration of third party sponsors
 - Financial reporting



Working Together

Elections BC and Local Chief Election Officers

Election preparation

Nomination process

Campaign period

After General Voting Day



What's New for 2022



Registration of elector organizations with EBC

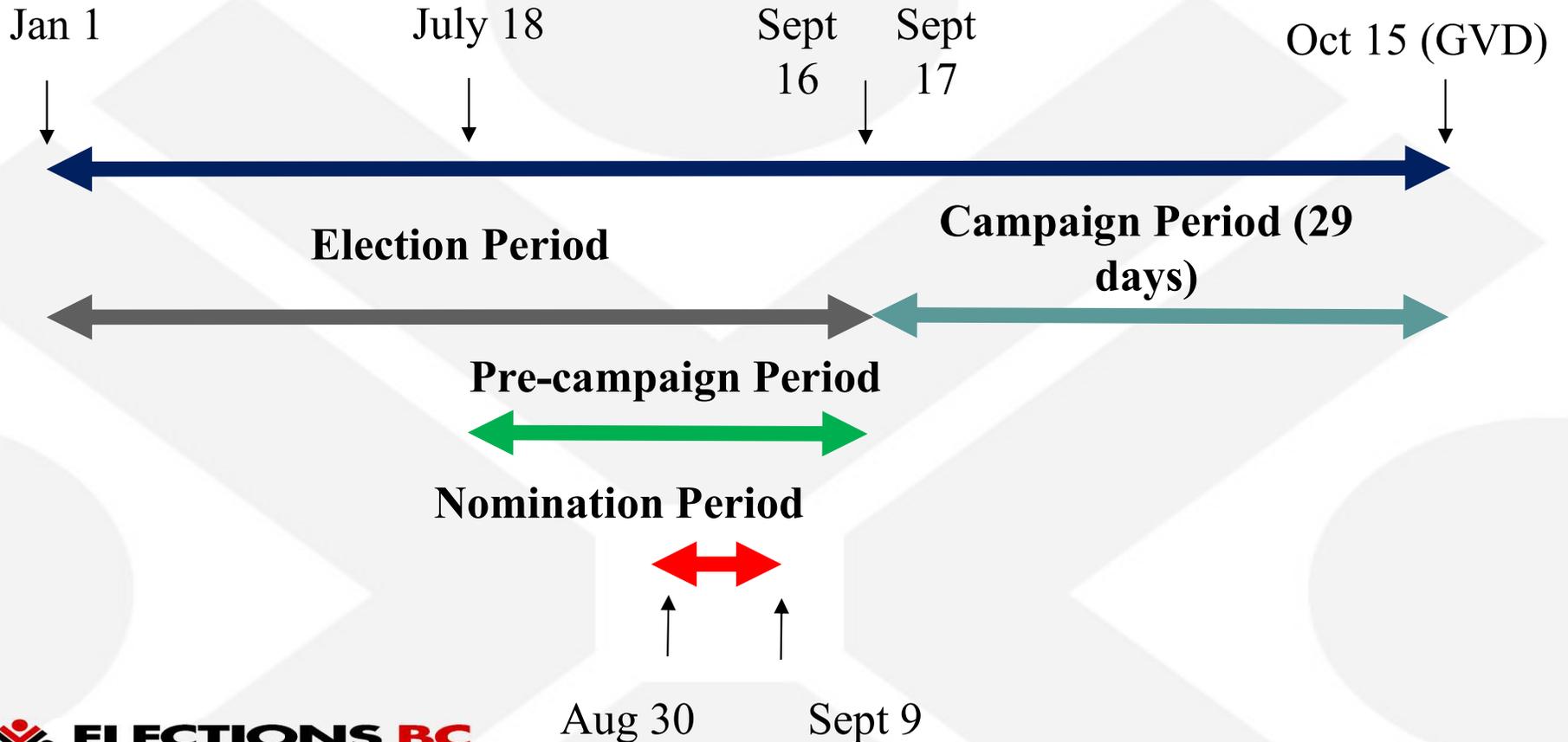


Elector organization endorsement documents now sent directly to EBC



Pre-campaign period

2022 General Local Elections Periods



Election Preparation

- Communications sent to local chief election officers
 - Clear procedures will be provided
 - Resources and staff available to help



Provincial Voters List

- Local governments can use the provincial voters list
- Local government voters list applies to trustee elections
 - Voter registration and update forms
- Contact Voter Services for detailed instructions:
voterservices@elections.bc.ca or 250-356-9325



Nomination Period

- Nomination period is August 30 – September 9
- Candidate nomination documents submitted to local government
 - Forward CS2 (page 3 only), CS3 and CS4 to EBC
 - Forward any changes or withdrawals to EBC

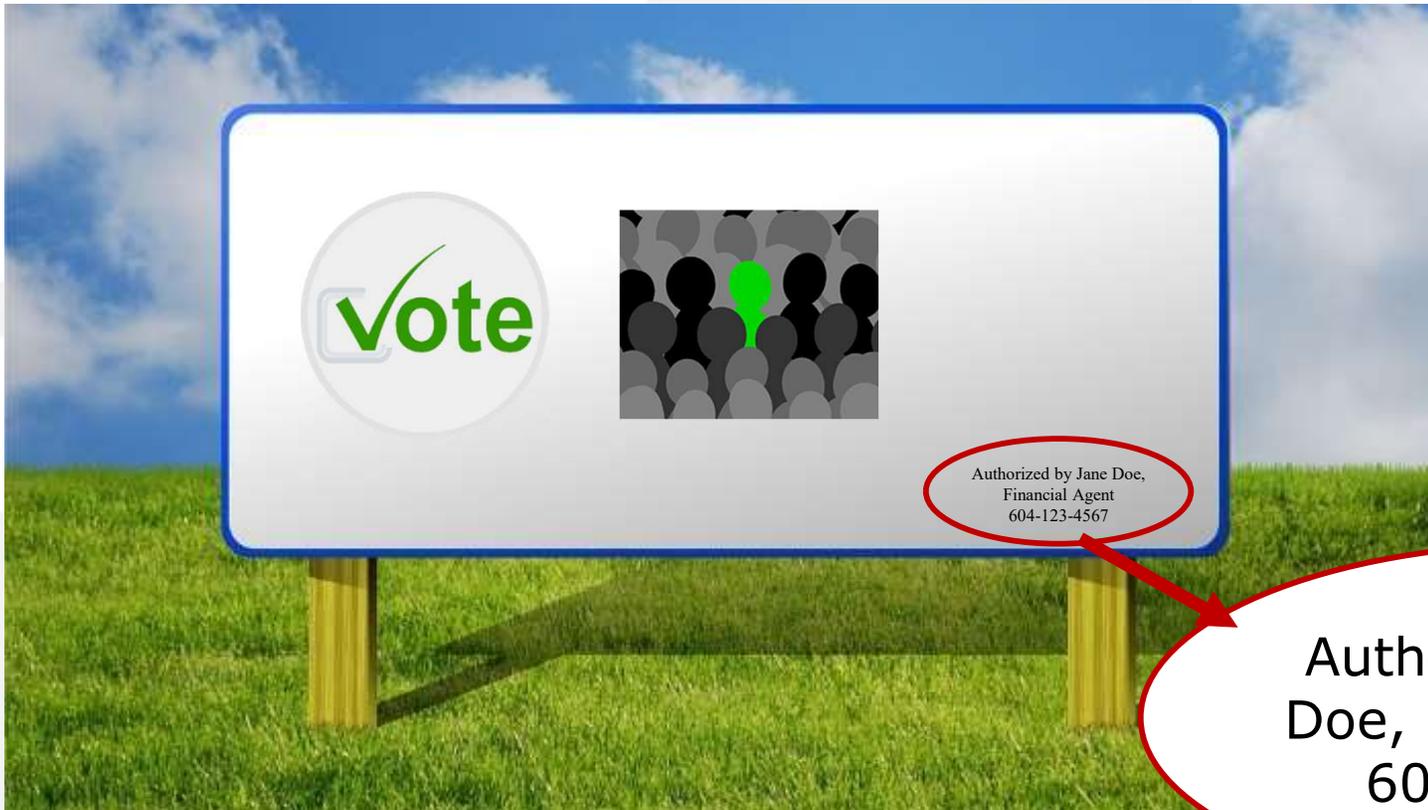
Nomination Period

- Elector organizations submit endorsement documents to local jurisdiction and EBC
 - Send list of declared candidates to EBC following nomination period
 - All third party sponsor inquiries can be forwarded to EBC

Campaign Period

- Election advertising must contain authorization statement
- EBC may ask for assistance with verifying advertising issues
 - 100 metre zone during voting proceedings

Authorization statement



Authorized by Jane Doe,
Financial Agent
604-123-4567

Authorized by Jane
Doe, Financial Agent
604-123-4567

Authorization statement (cont'd)

Not required for:



Call Elections BC if you have any questions/concerns around election advertising.

After the Election

- Send election results to EBC
 - Remember to send voters list updated to EBC
- EBC will inform local chief election officer of any non-filers

Contact Information



1-800-661-8683



electoral.finance@elections.bc.ca



www.elections.bc.ca



1-866-466-0665 or 250-387-3578



PO Box 9275 Stn Prov Govt
Victoria, BC V8W 9J6

CONTACT INFORMATION

Organization	Responsibility	Contact Info
 <p>LOCAL GOVERNMENT MANAGEMENT ASSOCIATION OF BRITISH COLUMBIA</p> <p>LGMA</p>	<p>Training and support for election administrators</p>	<p>250-383-7032 www.lgma.ca</p>
 <p>ELECTIONS BC A non-partisan Office of the Legislature</p>	<p>Campaign financing and election advertising</p>	<p>1-800-661-8683 Electoral.finance@elections.bc.ca https://elections.bc.ca/</p>
 <p>BRITISH COLUMBIA</p> <p>Ministry of Municipal Affairs</p>	<p>Local government election information related to the <i>Local Government Act</i> and <i>Community Charter</i></p>	<p>250-387-4020 lggovernance@gov.bc.ca https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections</p>
 <p>BRITISH COLUMBIA</p> <p>Ministry of Education and Child Care</p>	<p>School trustee election information related to the <i>School Act</i></p>	<p>250-387-8037 EDUC.Governance.Legislation@gov.bc.ca https://www2.gov.bc.ca/gov/content/education/school-trustee-election-procedures</p>
 <p>British Columbia School Trustees Association</p>	<p>School trustee election information</p>	<p>shoffman@BCSTA.ORG http://www.bcsta.org/</p>