



Memorandum

vancouver school board



DATE: May 15, 2019

REVISED ITEM 4.1

TO: Facilities Planning Committee

FROM: J. David Green, Secretary Treasurer
Lisa Landry, Assistant Secretary Treasurer

RE: Long Range Facilities Plan Recommendations

Reference to Strategic Plan:

Goal 4: Provide effective leadership, governance and stewardship.

Objectives:

- Implement the recommendations of the Long Range Facilities Plan – Maintain and update the LRFP framework, as necessary, to support the Capital Plan; and
- Effectively utilize school district resources and facilities.

BACKGROUND:

The Long Range Facilities Plan (LRFP) and its draft recommendations have been reviewed by the Facilities Planning Committee (FPC) and Board as follows:

Feb 22, 2019	LRFP draft document dated Feb 25, 2019 released
Feb 27, 2019	Special Facilities Planning Committee meeting
March 6, 2019	Facilities Planning Committee meeting
March 13, 2019	Special Facilities Planning Committee meeting
April 17, 2019	Facilities Planning Committee meeting
April 29, 2019	Public Board meeting
May 3, 2019	Updated draft LRFP document dated May 1 2019 released
May 15, 2019	Facilities Planning Committee meeting

In addition to the Committee input listed above, there has been extensive public engagement on the LRFP, including two public information sessions and trustee dialogue sessions, stakeholder input and delegations at meetings, written comments by email and a public survey.

Public engagement is summarized in the staff report under Item 2.2 and a summary of the LRFP survey undertaken from April 11 to 26, 2019 is posted on the VSB website:

https://www.vsb.bc.ca/District/Planning_and_Facilities/Long_Range_Facilities_Plan/Documents/sbfile/190510/20190508_Feedback%20Survey%20Summary%20Report_FINAL.pdf

DECISIONS AND ACTIONS TO DATE

At the Facilities Planning Committee on April 17, 2019, a number of revisions and new recommendations were proposed by trustees to be added to the LRFP. During that FPC meeting, a working group was formed to review the information discussed during the April 17, 2019 FPC, and the working group was assigned the task to draft revised recommendations for the next FPC.

At the Board meeting on April 29, 2019, trustees adopted five of the recommendations and removed two recommendations.

On May 8, 2019, the working group met, and reviewed the information from the FPC and Board meetings. The working group incorporated changes in some of the remaining original recommendations.

The following section contains a chart of the original recommendations, noting actions taken, and a final column setting out proposed status to be included in the draft LRFP. A second chart lists new recommendations proposed by trustees to be added to the draft plan.

DRAFT REVISIONS TO RECOMMENDATIONS FOR DISCUSSION

The working group of trustees met on May 8, 2019 to propose changes for discussion at the May 15, 2019 Facilities Planning Committee. These revised recommendations are provided for Facilities Planning Committee stakeholder's review and input, and for possible approval by the Committee for the trustees' consideration at the May 27, 2019 Board meeting.

	Feb 25, 2019 DRAFT LRFP	Actions Taken	May 15, 2019 DRAFT 2019 LRFP
1	That the District should develop an Administrative Procedure setting out guiding principles and detailed procedures for governance and stakeholder consultation for SMP projects.	[unchanged]	That the District should develop an Administrative Procedure setting out guiding principles and detailed procedures for governance and stakeholder consultation for SMP projects.
2	That the District establish guidelines on preferred school size with the goal of determining appropriate ranges of schools' size to inform planning decisions.	Working group May 8 referred to 2020 LRFP	
3	That the District should continue the investigation of consolidating Alternate Programs in a central location and initiate a process to identify, suitable options to co-locate District alternate programs and related services.	[unchanged]	That the District should continue the investigation of consolidating Alternate Programs in a central location and initiate a process to identify, suitable options to co-locate District alternate programs and related services.

4	<p>That the District should continue to explore options that enable it to implement the Board approved recommendations of the French Program Review.</p> <p>That in exploring options to enable the Board to implement the approved recommendations of the French Program Review, consideration be given to including a geographical equity lens in how the District delivers French Immersion, identifying a minimum number of Kindergarten spaces to be maintained and possible ways to expand the program.</p>	Additional wording adopted April 29 Board meeting	
5	<p>That the District undertake an Enrolment Data Validation process for all facility and education planning purposes. This process would consist of an annual validation study of short, medium, and long-range enrolment projections as well as updating student yield metrics for areas of the District with significant development and redevelopment proposed or underway.</p>	Working group revision May 8	That the District undertake an Enrolment Data Validation process for all facility and education planning purposes. This process would consist of an annual -validation study of short, medium, and long-range enrolment projections as well as updating student yield metrics for areas of the District with significant development and redevelopment proposed or underway.
6	<p>That the Board of Education reiterate their commitment to use the capital funds generated from the sale of the underground airspace at Lord Roberts Annex to BC Hydro for the construction of Coal Harbour Elementary and a replacement K-7 elementary school at Lord Roberts Annex.</p>	Deemed not necessary, as motion was previously adopted. Removed April 29 Board meeting	
7	<p>That the District continues to work with the City of Vancouver to construct Coal Harbour Elementary and develop a catchment and enrolment plan for the school.</p>	Adopted April 29 Board meeting	

8	That the District build on the initial work done on a Capital Asset Management Plan to develop a comprehensive strategic plan to guide the District in effectively managing the asset inventory in the future.	Adopted April 29 Board meeting	
9	That the Board of Education approve an annual budget allocation for the next three years to hire real estate consultants to negotiate financial arrangements with developers to generate capital fund revenue to support enhancing capital projects and the workforce housing initiative.	Working group revision May 8	That the Board of Education approve an annual budget allocation for the next three years to <u>engage consultants with the intent</u> to generate capital fund revenue to support enhancing capital projects and <u>implement the Capital Asset Management Plan.</u>
10	That the District updates the addition and expansion project requests in the 2020-2021 Five-Year Capital Plan for Board of Education approval, including determining the need for elementary schools at Olympic Village, East Fraser Lands and WestBrook at UBC, secondary school space at King George Secondary and the need for additional capacity in the North Hamber study area.	Adopted April 29 Board meeting	
11	That the District continues to explore enrolment management options to balance enrolment with capacity in the Kitsilano study area, the North Hamber study area and the South Hamber study area and report to the Facilities Planning Committee on a quarterly basis.	Reflects operational work by staff. Deleted May 8 working group.	
12	That, in accordance with Policy 14 – School Closure, the District provide the Board with the name(s) of secondary schools, elementary schools and annexes for consideration for closure for the 2020 school year by September 30, 2019.	Deleted April 29 Board meeting	

13	That the District should conduct a detailed analysis on the impact of reducing school capacity through the SMP ('right sizing') in relation to the goals and priorities of the Long Range Facilities Plan.	Referred to 2020 LRFP Working group May 8	
14	That the District decide if a seismically upgraded Sir Guy Carleton Elementary should be used as temporary accommodation for the SMP or as an enrolling school.	Working group revision May 8	That the District decide, <u>in conjunction with the advancement and development of the Carleton SMP</u> , if a seismically upgraded Sir Guy Carleton Elementary should be used as temporary accommodation for the SMP or as an enrolling school.
15	That the District consider the implications of the School Consolidation Feasibility Analyses contained in Section 10 of this report to prioritize seismic upgrades for secondary schools.	Working group revision May 8	<u>That the District will undertake conversations with school communities to envision and identify opportunities for enhanced and renewed teaching and learning environments as part of any plan to consolidate school communities.</u>
16	That the District consider the implications of the School Consolidation Feasibility Analyses contained in Section 10 of this report to prioritize seismic upgrades for elementary schools.	Combined with rec #15 Working group May 8	
17	That the District consider the implications of the School Consolidation Feasibility Analyses contained in Section 10 of this report to inform revisions to the Temporary Accommodation Plan in the SMP.	Working group May 8 referred to 2020 LRFP	
18	That the District investigate the implications of the new LRFP guidelines, arrange for community information sessions, and report to Committee and Board.	Adopted April 29 Board meeting	

In addition to the above updated motions, trustees also provided a number of new motions for consideration. These are as follows:

A	That the Board seek clarification from the Minister of Education as to the implications of updated Ministry LRFP guidelines on funding requests for future capital requests (expansion/new builds) and on requests for seismic upgrades to current VBE schools.
B	That the Board engage with the Ministry of Education in a renegotiation of the Memorandum of Understanding for Seismic Mitigation Projects. As part of a renewed MOU the District would seek increased opportunities to engage the public in the process and to increase transparency.
C	That the Board request to have a trustee serve as a non-voting member of the Vancouver Project Steering Committee.
D	That the District continue to maximize opportunities for the provision of child care space within VBE facilities.
E	That the District continue to collaborate with the City of Vancouver, University Endowment Lands and local First Nations on development and community plans.
F	That the Board direct staff to develop a way to assess capacity utilization of VBE school facilities, with the intent to inform the 2020 LRFP.
G	That the Board of Education requests a report outlining the financial costs of operating the District with current surplus capacity.
H	<p>That an action plan be developed by a working group comprised of stakeholders, community education partners, and the VSB, to ensure that Ministry guidelines regarding capital funding of projects reflect:</p> <ul style="list-style-type: none"> • community and neighbourhood needs • safety for students • current positive uses of schools, i.e. auditorium/gym spaces • innovative programmes/learning spaces • predictions of school population growth <p>That the VSB develop and implement a year-long envisioning/consultation process with communities and neighbourhoods, and that as an early part of this process, a 'town hall' meeting with the Education Minister be planned (the date to be determined at his convenience).</p>

CONCLUSION

This report is for information and possible approval for Board consideration.

Long Range Facilities Plan

Item 4.1: Long Range Facilities Plan Recommendations



We inspire student success by providing an innovative, caring and responsive learning environment



General Overview

- LRFP is a high-level guiding document
- LRFP iterative process
 - Updated every year with new information
- Memorandum of Understanding with Ministry of Education - Requirement



[Enter Date]

VSBC
2021

Actions to Date

- Facilities Planning Committee meeting – April 17, 2019
 - Number of revisions and recommendations made
 - Working group formed to draft revisions
- Board meeting – April 29, 2019
 - Trustees adopted 5 recommendations, and removed 2 recommendations
- Working Group meeting – May 8, 2019
 - Incorporated revisions to existing recommendations
 - Incorporated new recommendations



April 29, 2019 Board Meeting Resolutions

REC #	The Board ADOPTED the following recommendations
4	<p>That the District should continue to explore options that enable it to implement the Board approved recommendations of the French Program Review.</p> <p>That in exploring options to enable the Board to implement the approved recommendations of the French Program Review, consideration be given to including a geographical equity lens in how the District delivers French Immersion, identifying a minimum number of Kindergarten spaces to be maintained and possible ways to expand the program.</p>
7	<p>That the District continues to work with the City of Vancouver to construct Coal Harbour Elementary and develop a catchment and enrolment plan for the school.</p>

April 29, 2019 Board Meeting Resolutions

REC #	The Board ADOPTED the following recommendations
8	That the District build on the initial work done on a Capital Asset Management Plan to develop a comprehensive strategic plan to guide the District in effectively managing the asset inventory in the future.
10	That the District updates the addition and expansion project requests in the 2020-2021 Five-Year Capital Plan for Board of Education approval, including determining the need for elementary schools at Olympic Village, East Fraser Lands and WestBrook at UBC, secondary school space at King George Secondary and the need for additional capacity in the North Hamber study area.
18	That the District investigate the implications of the new LRFP guidelines, arrange for community information sessions, and report to Committee and Board.

April 29, 2019 Board Meeting Resolutions

REC #	The Board REMOVED the following recommendations
6	That the Board of Education reiterate their commitment to use the capital funds generated from the sale of the underground airspace at Lord Roberts Annex to BC Hydro for the construction of Coal Harbour Elementary and a replacement K-7 elementary school at Lord Roberts Annex.
12	That, in accordance with Policy 14 – School Closure, the District provide the Board with the name(s) of secondary schools, elementary schools and annexes for consideration for closure for the 2020 school year by September 30, 2019.

LRFP Recommendation Revisions

Working Group May 8, 2019

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LRFP Recommendation Revisions

#	February 25, 2019 DRAFT LRFP		May 15, 2019 DRAFT LRFP
1	That the District should develop an Administrative Procedure setting out guiding principles and detailed procedures for governance and stakeholder consultation for SMP projects.	Unchanged	That the District should develop an Administrative Procedure setting out guiding principles and detailed procedures for governance and stakeholder consultation for SMP projects.

May 8, 2019 Working Group

REC #	The Board removed the following recommendations
2	That the District establish guidelines on preferred school size with the goal of determining appropriate ranges of schools' size to inform planning decisions
	→ Referred to 2020 LRFP

LRFP Recommendation Revisions

#	February 25, 2019 DRAFT LRFP		May 15, 2019 DRAFT LRFP
3	That the District should continue the investigation of consolidating Alternate Programs in a central location and initiate a process to identify, suitable options to co-locate District alternate programs and related services.	Unchanged	That the District should continue the investigation of consolidating Alternate Programs in a central location and initiate a process to identify, suitable options to co-locate District alternate programs and related services.

LRFP Recommendation Revisions

#	February 25, 2019 DRAFT LRFP	May 15, 2019 DRAFT LRFP
5	That the District undertake an Enrolment Data Validation process for all facility and education planning purposes. This process would consist of an annual validation study of short, medium, and long-range enrolment projections as well as updating student yield metrics for areas of the District with significant development and redevelopment proposed or underway.	That the District undertake an Enrolment Data Validation process for all facility and education planning purposes. This process would consist of an annual validation study of short, medium, and long-range enrolment projections as well as updating student yield metrics for areas of the District with significant development and redevelopment proposed or underway.

Working Group Revision

LRFP Recommendation Revisions

#	February 25, 2019 DRAFT LRFP		May 15, 2019 DRAFT LRFP
9	That the Board of Education approve an annual budget allocation for the next three years to hire real estate consultants to negotiate financial arrangements with developers to generate capital fund revenue to support enhancing capital projects and the workforce housing initiative.	Working Group Revision	That the Board of Education approve an annual budget allocation for the next three years to <u>engage consultants with the intent to generate capital fund revenue to support enhancing capital projects and implement the Capital Asset Management Plan.</u>

May 8, 2019 Working Group

REC #	The Board removed the following recommendations
11	That the District continues to explore enrolment management options to balance enrolment with capacity in the Kitsilano study area, the North Hamber study area and the South Hamber study area and report to the Facilities Planning Committee on a quarterly basis.
	→ DELETED – reflects operational work by staff

May 8, 2019 Working Group

REC #	The Board removed the following recommendations
13	That the District should conduct a detailed analysis on the impact of reducing school capacity through the SMP ('right sizing') in relation to the goals and priorities of the Long Range Facilities Plan.
	→ Referred to 2020 LRFP

LRFP Recommendation Revisions

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14	That the District decide if a seismically upgraded Sir Guy Carleton Elementary should be used as temporary accommodation for the SMP or as an enrolling school.	Working Group Revision	That the District decide, <u>in conjunction with the advancement and development of the Carleton SMP</u> , if a seismically upgraded Sir Guy Carleton Elementary should be used as temporary accommodation for the SMP or as an enrolling school.

LRFP Recommendation Revisions

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15	That the District consider the implications of the School Consolidation Feasibility Analyses contained in Section 10 of this report to prioritize seismic upgrades for secondary schools.	Working Group Revision	<u>That the District will undertake conversations with school communities to envision and identify opportunities for enhanced and renewed teaching and learning environments as part of any plan to consolidate school communities.</u>

May 8, 2019 Working Group

REC #	The Board removed the following recommendations
16	That the District consider the implications of the School Consolidation Feasibility Analyses contained in Section 10 of this report to prioritize seismic upgrades for elementary schools.
	→ Combined with # 15

May 8, 2019 Working Group

REC #	The Board removed the following recommendations
17	That the District consider the implications of the School Consolidation Feasibility Analyses contained in Section 10 of this report to inform revisions to the Temporary Accommodation Plan in the SMP.
	→ Referred to 2020 LRFP

LRFP Recommendation Additions

REC #	DRAFT Recommendation Text
NEW A	That the Board seek clarification from the Minister of Education as to the implications of updated Ministry LRFP guidelines on funding requests for future capital requests (expansion/new builds) and on requests for seismic upgrades to current VBE schools.

LRFP Recommendation Additions

REC #	DRAFT Recommendation Text
NEW B	That the Board engage with the Ministry of Education in a renegotiation of the Memorandum of Understanding for Seismic Mitigation Projects. As part of a renewed MOU the District would seek increased opportunities to engage the public in the process and to increase transparency.

LRFP Recommendation Additions

REC #	DRAFT Recommendation Text
NEW C	That the Board request to have a trustee serve as a non-voting member of the Vancouver Project Steering Committee.

LRFP Recommendation Additions

REC #	DRAFT Recommendation Text
NEW D	That the District continue to maximize opportunities for the provision of child care space within VBE facilities.

LRFP Recommendation Additions

REC #	DRAFT Recommendation Text
NEW E	That the District continue to collaborate with the City of Vancouver, University Endowment Lands and local First Nations on development and community plans.

LRFPP Recommendation Additions

REC #	DRAFT Recommendation Text
NEW F	That the Board direct staff to develop a way to assess capacity utilization of VBE school facilities, with the intent to inform the 2020 LFRP.

LRFP Recommendation Additions

REC #	DRAFT Recommendation Text
NEW G	That the Board of Education requests a report outlining the financial costs of operating the District with current surplus capacity.

LRFP Recommendation Additions

REC #	DRAFT Recommendation Text
NEW H	<p>That an action plan be developed by a working group comprised of stakeholders, community education partners, and the VSB, to ensure that Ministry guidelines regarding capital funding of projects reflect:</p> <ul style="list-style-type: none">• community and neighbourhood needs• safety for students• current positive uses of schools, i.e. auditorium/gym spaces• innovative programmes/learning spaces• predictions of school population growth <p>That the VSB develop and implement a year-long envisioning/consultation process with communities and neighbourhoods, and that as an early part of this process, a ‘town hall’ meeting with the Education Minister be planned (the date to be determined at his convenience).</p>

Feedback from Committee





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