

**Osler PAC General Meeting**  
**Oct 23, 2023 7:00 pm**  
**Minutes**

**In attendance**

**PAC Execs**

Joanne Lee, Diana Leong, Sandy Chan, Melanie Leung, Ginny Chiu

**General Members**

Michelle Lee, Stacy Cai, Dan Chan, Alejandra Baro, Farideh Araee, Tin Zar Paing, Zufina Ali, Tricia Pang, Jennifer Lui, Carmen Chun, Rocio De La Cruz, Rosemary Thomas, John Young (non member)

**Welcome/Call to Order**

Meeting called to order at 7:02 pm.  
Introduction of attendees

**Approval of Agenda**

Michelle motions to approve the agenda, seconded by Joanne, motion carried.

**Approval of past General minutes - Jan 31, 2023**

Sandy motions to approve the minutes, seconded by Diana, motion carried.

**Principal's Report**

● **K-7 Student Reporting**

- New reporting practices align with BC's curriculum and reporting assessment.
- Reporting is changing because learning is ongoing (use of proficiency scales) and it deters the comparison with others. There is also a focus on goal setting.
- Called learning updates, not report cards
- Provincial proficiency scale includes: emerging, developing, proficient, extending. (Students are introduced to this scale with the analogy of a seed starting to grow to a full grown tree bearing fruit)
- Encourage families to support student learning via communication with teacher, conferences,
- Goal setting Oct 25, 26 and Feb 7-8
- Learning updates Dec 1 and March 12
- Summative Learning June 24

**Chair's Report**

● **Hot lunch update**

- Going well so far to date. We welcome any feedback and questions. Send email to Diana at [opghotlunch@gmail.com](mailto:opghotlunch@gmail.com)
- In the process of setting up Japanese food in January
- Hot lunch is one of the biggest fundraisers at Osler. Families are generally getting great value for the meals as markup for the sales is quite low. Sales have been good so far as we raise \$60-\$65/day.
- We encourage families to sign up and support hot lunch. Sign up for hot lunch through Munchalunch.
- We've had a steady group of parent volunteers so far and always welcome more.

- **Term 1 extra-curricular activities**
  - All classes are running and going well. Will continue with the same activities for term 2. Perhaps we may add the “Lights Up” theatre program and robotics/coding program in term 2. There are no kick backs for funds from PAC in these activities. We are doing this to help families with afterschool programming.
  - If parents are interested in bringing any other programs in, they are welcome to coordinate. Email [oslerpgchair@gmail.com](mailto:oslerpgchair@gmail.com)
- **Fundraising - Krispy Kreme**
  - Need more families to support. Pick up orders at Spooktacular.
- **Spooktacular**
  - Oct 30 5-7pm
  - Presales are on Munchalunch and in-person sales will take place afterschool on Tuesday Oct 24. Cash only sales will also be available on the day of the event.
  - Posters will be placed around the school and Rose will place a morning announcement this week. Rose will also pass on Spooktacular info on the Teacher’s Daily bulletin so that teachers can pass info to students and families.
  - Still need volunteers and a few slots to fill in. Shifts are only 45 min so volunteers can also enjoy the festivities.
- **Communications**
  - All purple forms have been inputted and a parent email directory has been set up. 285 emails in total were entered. Database only includes emails.
  - First OPG Newsletter was sent on October 13th.
  - Goal is to send a monthly newsletter by the first week of every month.
  - There were some families who didn’t receive the email. Please check their spam/junk or trash folders as it may have gone there. If you still have not received any emails, email [oslerpgchair@gmail.com](mailto:oslerpgchair@gmail.com)

### Treasurer’s Report

- Budget for 2023/2024 is presented. See attached.
- Motion to approve budget, moved by Carmen. Seconded by Alex. Unanimous approval.

Expenses 2023/24	General	Gaming
Teacher Stipends*	\$ 4,000.00	
Grade 7 (portion from Hot Lunch)	\$ 1,800.00	
Laptops (14) @ \$700 each	\$ 10,000.00	
Saleema Noon	\$ 400.00	\$ 1,300.00
Pancake/Events		\$ 500.00
Fruit Program - supplies	\$ 50.00	
Churchill/Hamber scholarships	\$ 200.00	
<b>Subtotal General Expenses</b>	<b>\$ 16,450.00</b>	<b>\$ 1,800.00</b>
<b>Wish List</b>		
ACF - Movie License		\$ 610.00
Library - Books	\$ 1,000.00	
Micellaneous	\$ 3,000.00	
<b>Subtotal Wish List</b>	<b>\$ 4,000.00</b>	<b>\$ 610.00</b>
<b>Total expenses</b>	<b>\$ 20,450.00</b>	<b>\$ 2,410.00</b>

Teacher Stipend* Breakdown		
\$300 Per Division	12	\$ 3,600.00
\$100 Resource	4	\$ 400.00
	total	\$ 4,000.00

General Account	2023/24	Gaming	Notes:
Roll Over Balance	\$ 25,381.97	\$ 2,467.38	Balance as at Sep 1 2023
Incoming Funds		\$ 5,540.00	Received October 2023
Events - estimate	\$ 3,500.00		
Purdy's - estimate	\$ 300.00		
Gift Card Fundraiser	\$ 300.00		
Direct Drive - estimate	\$ 500.00		
Hot Lunch - estimate	\$ 6,000.00		Hot Lunch Estimates Term 1-3
<b>Subtotal General Account</b>	<b>\$ 35,981.97</b>	<b>\$ 8,007.38</b>	
<b>Total Expenses</b>	<b>\$ 20,450.00</b>	<b>\$ 2,410.00</b>	
<b>Total Balance end of year</b>	<b>\$ 15,531.97</b>	<b>\$ 5,597.38</b>	
Potential Funds Raised:	\$ 10,600.00		

### **New Business/ Upcoming Events**

- Fruit and Dairy Program is back this year. Once a month, we have parent volunteers who come in to wash and distribute fruits and veggies to each class. Program is funded by the government, but PAC pays for the extra clearing supplies and materials.
- The library is in need of some more books to add to its collection. Library is accepting gently used books. If parents have any books they would like to donate, please drop off in the library. PAC will also be raising funds to support the library.
- Gift Cards Fundraiser will take place in November. Thank you Dannis for coordinating. Ordering details will be shared soon.
- Purdy's fundraiser. Everything is done online, but we need a volunteer to upload the backend and choose delivery date and manage sorting and distributing. Carmen has offered to volunteer! Thank you Carmen for volunteering! Carmen will reach out to Mel.
- PAC always welcomes opportunities for our school community to learn more about cultural and special events (e.g. Diwali, Orange shirt day). On some occasions, these events can be school wide or are classroom specific. Anyone who may have ideas and are interested in organizing can connect with Mel at [oslerpgevents@gmail.com](mailto:oslerpgevents@gmail.com).
- There is no plan for direct drive this year. Will aim for one next year.
- We are always looking for ways to fundraise to support our Osler students. One idea that was mentioned included kickback donations from families who may have a business or service that can benefit the school. Please reach out to Joanne or Diana if you have any ideas [oslerpgchair@gmail.com](mailto:oslerpgchair@gmail.com)
- Pancake Breakfast will take place on December 8th. More details to follow. Thank you to Zufina for organizing!
- With our various upcoming events, we need volunteers to make this all happen. Please reach out to us if you can help in any way.

Ginny motions to adjourn meeting, seconded by Joanne.  
Meeting adjourned at 8 pm.