



# THUNDERBIRD ŠX<sup>w</sup>ƏX<sup>w</sup>A?ƏS

## ELEMENTARY SCHOOL

### THUNDERBIRD PAC MINUTES

Wednesday, November 1, 2023 6:05-7:02 pm in the school library

#### Attendees:

S. Beamont, M. Chau, J. Iverson (Chair, minutes), A. G. Lorete, K. Lorete, B. Toews (School Principal), R. Wong, A. Yeung (Fundraising Coordinator)

#### Call to Order and Territorial Acknowledgement

The meeting of the Thunderbird PAC (the “PAC”) was called to order at 6:05 pm on November 1, 2023 by J. Iverson, Chair.

#### Agenda

The November 1, 2023 agenda was adopted by general consent.

#### Meeting Minutes

The October 4, 2023 meeting minutes were approved by general consent.

#### Business Arising from the Minutes

- a. J. Iverson still needs to draft a list of 2023/24 events and connect with B. Frederick to draft/brainstorm a user-friendly online calendar.
- b. R. Wong has confirmed the family photographer is available April 27-28, 2024. Sitting fee will be \$45, \$10 of which will benefit the PAC. The PAC discussed raising the fee for non-Thunderbird families.

#### Principal’s Report and Important Dates

B. Toews provided the following report:

##### School Organization

- 201 students
- 9 divisions

##### What’s New

###### *Christmas Dinner*

- Wednesday, December 20, 2023: TBCC Christmas Dinner
- Held in our gym
- Led by the community centre
- Info to come

###### *Christmas Store*

- Students will have the opportunity to buy up to gifts for their family
- By donation – suggested donation \$1 per item (\$5 maximum)
- Community volunteers help wrap
- Wednesday, December 13.



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### *Family Literacy Night*

- Thursday, March 7, 2024 @ 4-6 pm
- Stations led by staff
- Seeking PAC's support to split food costs 50/50 with the school

### *The Great BC ShakeOut*

- Went well
- Thursday, October 19, 2023
- Earthquake Drill @ 2 pm – District Wide
- All students drop, cover, hold...evacuate

### **Important Dates to Remember**

*Wednesday, November 1, 2023 – Wednesday, January 31, 2024*

- [Kindergarten Registration \(Students born in 2019\)](#)

*Monday, November 6, 2023*

- Individual Student Photo Retakes

*Wednesday, November 8, 2023*

- Aboriginal Veteran's Day

*Friday, November 10, 2023*

- Remembrance and Aboriginal Veteran's Day School Assembly

*Saturday, November 11, 2023*

- Remembrance Day

*Monday, November 13, 2023*

- Holiday in lieu – No school

*Friday, November 17, 2023*

- PAC Morning Coffee @ 8:45 am

*Friday, November 24, 2023: Professional Development Day*

- Professional Development Day – No school for students

*Friday, December 1, 2023*

- Report Cards Home

*Wednesday, December 6, 2023*

- PAC Meeting @ 6 pm in the Library

*Wednesday, December 13, 2023*

- Christmas Store



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Wednesday, December 20, 2023

- TBCC Christmas Dinner

### Chair's Report

J. Iverson provided the following report:

- a. Community engagement initiatives
  - i. The next coffee stand is Friday, November 17. The stand will be in the activity room. **Action item: C. Iverson to build a stand for the poster.**
- b. Upcoming PAC initiatives and deadlines
  - i. The next afterschool treat stand is Friday, November 17. The October stand was slow and the Halloween-themed treats weren't very popular. The PAC needs to think about its fundraising efforts going forward. Resources are limited and should be placed where it makes the best sense. M. Chau suggested a pop-up snack stand/store run by the Student Council in March-May. PAC can purchase non-perishable goods and proceeds can benefit grade 7 graduation activities. **Action item: PAC to revisit idea in early-2024 as part of planning for graduation.**
  - ii. The PAC decided to run a bottle drive the week of January 22, 2024. Notices will be sent home the week before. There will be no winning class this time. All proceeds will benefit grade 7 graduation activities.

### Fundraising Initiatives

- a. Spirit Wear orders closed October 31. A. Yeung will collect orders from the school and then contact Action Athletic Wear. A. Yeung said last year's vendor is seeking payment. A. Yeung and B. Toews will connect to sort out details.
- b. The Purdys fundraiser is set up and ready for distribution. Paper flyers will be sent home Friday, November 10. A. Yeung suggested World's Finest Chocolate for next year's holiday fundraiser. A. Yeung will not be on the PAC next year and she is the largest contributor to the Purdys fundraiser. Other fundraising ideas: apples, restaurant bookings. **Action item: PAC to revisit fundraising as a whole in the spring.**

### Treasurer's Report

J. Iverson provided the following report:

- a. The PAC received \$4,280 for the 2023 Community Gaming Grant. The amount was deposited into the Gaming account.



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- b. As of October 30, 2023, balances of PAC accounts are as follows (see full details below):
- Gaming: \$6,341.13
  - General: \$9,359.07
  - VSB Cash Online: \$200
  - Return-It: \$1,257.75

**(Re-)Establishing  
Thunderbird PAC's  
Constitution and  
Bylaws**

J. Iverson presented a constitutions and bylaws template provided by the DPAC. J. Iverson cannot find a record of the PAC's constitution and bylaws, and yet the documents are integral to how the organization operates. The constitutions and bylaws belong to the PAC's membership, not its executive, and should be drafted with participation and input from members. Given the size of the school, J. Iverson said the PAC's executive could be amended to include fewer positions. This conversation and exercise will continue throughout the year.

**Other Business**

The PAC decided to tentatively schedule Bike Fest 2024 for June 5, 2024.

**Next Meeting**

Wednesday, December 6, 2023, 6-7 pm in the school library.

**Adjournment**

The meeting was adjourned at 7:02 pm.

GAMING: October 1-30			
	Amount	Date	Note
Opening Balance	1,821.22		
Expenses	6.00	October 3, 2023	Monthly fee
	2.50	October 3, 2023	Regular transaction fee x1
Deposits	4,280.00	October 5, 2023	BC Gaming Grant
	248.41	October 27, 2023	TBird School portion for Sept meet teacher and PAC event costs
Withdrawals	N/A		
Closing Balance	6,341.13		



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GENERAL: October 1-30			
	Amount	Date	Note
Opening Balance	9,362.82		
Expenses	3.75	October 3, 2023	Monthly fee
Deposits	N/A		
Withdrawals	N/A		
Closing Balance	9,359.07		