



THUNDERBIRD ŠX^wƏX^wA?ƏS

ELEMENTARY SCHOOL

THUNDERBIRD PAC MINUTES

Wednesday, October 4, 2023 6:04-7:13 pm in the school library

Attendees:

S. Beamont, B. Frederick, E. Griffiths, C. Iverson, J. Iverson (Chair, minutes), B. Toews (School Principal), R. Wong, A. Yeung (Fundraising Coordinator)

Call to Order and Territorial Acknowledgement

The meeting of the Thunderbird PAC (the "PAC") was called to order at 6:04 pm on October 4, 2023 by J. Iverson, Chair.

Agenda

R. Wong requested additions under 6.b.: 2024 Bike Fest, PAC event calendar mapping.

With those amendments, the October 4, 2023 agenda was adopted by general consent.

Meeting Minutes

The September 13, 2023 meeting minutes were approved by general consent.

Business Arising from the Minutes

- a. D. Than submitted the Gaming Account Summary Report by the September 30, 2023 deadline.
- b. Meet the Teacher and PAC Night:
 - The food was great, families looked happy and teachers thought the night was a success.
 - Food service could be improved by doubling the number of tables or splitting the serving times in two (first and second sessions). Service was better than last year but more volunteers are still needed.
 - A. Yeung suggested getting a clipboard to collect an email sign up sheet at all PAC events. **Action item: A. Yeung to purchase clipboard.**
 - Thanks to all the parents and teachers for the help!

Discussion turned to recruiting PAC representatives for each class. B. Frederick said meaningful responsibility/defined purpose might help with uptake. For example, representatives attend one AM coffee session, bring class concerns to PAC meetings. E. Griffiths suggested making the role less daunting; volunteering for a single job at one event is doable. R. Wong asked if calling it something else might help.



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Principal's Report and Important Dates

B. Toews provided the following report:

School Organization

- 200 students
- 9 divisions

What's New

Teacher Requests

- Fieldtrip Funds
 - J. Iverson confirmed the PAC wrote a cheque for classroom funds last year, and the school decided to earmark the funds for the 2023/24 school year given the one-time funding it received in 2022. **Action item: B. Toews to confirm school has funds from last year.**

National Day for Truth and Reconciliation

- Thunderbird recognized [Orange Shirt Day](#) and Canada's *National Day for Truth and Reconciliation* on Friday, September 29, holding an assembly to teach about the history of Orange Shirt Day and reconciliation.
- Was student-led

Meet the Teacher Night

- How did it go?
 - See Business Arising.

Terry Fox Run

- Students will be running on Friday, October 6 in the morning
- Route around the school, staggered starts

The Great BC ShakeOut

- Thursday, October 19, 2023
- Earthquake Drill @ 2 pm – District Wide
- All students will drop cover hold...evacuate

Important Dates to Remember

Friday, October 6, 2023

- Thunderbird [Terry Fox Run](#) – [Donate Here](#)

Monday, October 9, 2023



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- Thanksgiving – No School

Thursday, October 19, 2023

- The Great BC ShakeOut Earthquake Drill

Friday, October 20, 2023

- Professional Development Day – No School for Students

Wednesday, October 25, 2023

- Parent Teacher Conferences – 2 pm Early Dismissal

Thursday, October 26, 2023

- Parent Teacher Conferences – 2 pm Early Dismissal

Friday, October 27, 2023

- PAC Morning Coffee @ 8:45 am

Tuesday, October 31, 2023

- Halloween

Wednesday, November 1, 2023

- PAC Meeting @ 6 pm in the Library

Monday, November 6, 2023

- Individual Student Photo Retakes

Chair's Report

J. Iverson provided the following report:

- a. Community engagement initiatives
 - i. The next coffee stand is Friday, October 27. The stand will move inside to the activity room November to February. B. Toews said families are welcome to join for breakfast.
 - ii. The PAC discussed building on the success of last year's Family Fun Night and turning it into a Spring Carnival with games, food, music, face painting, etc. Older students, teachers or families could run games. The PAC needs to find volunteer or pay a small honorarium. A. Yeung reminded folks the Community Centre hosts a Canada Day event at the end of June. S. Beamont suggested a puppet show. B. Toews said Thursday, June 13, 2024 4:30-7 pm may work. The PAC agreed to continue planning the carnival over the coming months.
- b. Upcoming PAC initiatives and deadlines
 - i. The next afterschool treat stand is Friday, October 27. An average number of students attended the September stand. The PAC ran



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out of hot chocolate by the end and there was a better number of cookies (purchased fewer than before). **Action items: A. Yeung to purchase Halloween-themed treats for October; C. Iverson to look for a double boiler.**

- ii. The PAC supported bringing back Bike Fest in 2024. R. Wong said she can apply for another \$500 grant. Suggestions based on 2023: spend more money on mechanics (have two); keep the bike decorating and registration stations; drop the bike wash; reorganize the bike course. The PAC discussed a possible bike swap, but B. Toews shared challenges the school faced when it organized a swap. R. Wong said the PAC could really help by soliciting donations from local businesses. **Action items: R. Wong to inquire about Go by Bike Week 2024 dates and apply for grant.**
- iii. The PAC discussed creating an online calendar of 2023/24 events to help with planning and soliciting volunteers. Folks could sign up to volunteer in advance. **Action items: J. Iverson to draft a list of 2023/24 events; B. Frederick to draft/brainstorm a user-friendly online calendar.**

Fundraising Initiatives

- a. A. Yeung provided a Spirit Wear update. Action Athletic Wear has provided quotes. The PAC discussed how to determine taxes across child and adult clothing and decided to average 8.5%. With this decision, A. Yeung can set prices and have forms ready to circulate next week. Orders will be open for around 2.5 weeks.

A. Yeung has set up the Purdys fundraiser link in preparation for November.

- b. R. Wong spoke to another family photographer who has experience with school fundraisers. The photographer is keen for a date in May or June. Approximate fundraising details: 15 families, 10-minute sessions, \$35-\$45/session (incl. the PAC's portion), one digital download, access to gallery. The PAC can advertise the fundraiser beyond the school. **Action item: R. Wong to inquire about a late-April weekend session (whole day).**

Treasurer's Report

J. Iverson provided the following report:

- a. As of September 30, 2023, balances of PAC accounts are as follows (see full details below):
- Gaming: \$1,821.22



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- General: \$9,362.82
- VSB Cash Online: \$200
- Return-It: \$1,257.75

Next Meeting Wednesday, November 1, 2023, 6-7 pm in the school library.

Adjournment The meeting was adjourned at 7:13 pm.

GAMING: September 1-30			
	Amount	Date	Note
Opening Balance	2,324.03		
Expenses	6.00	September 1, 2023	Monthly fee
Deposits	N/A		
Withdrawals	496.81	September 28, 2023	Chq# 40 - Chad Iverson - Meet the Teacher and PAC event Sept. 27th
Closing Balance	1,821.22		

GENERAL: September 1-30			
	Amount	Date	Note
Opening Balance	9,366.57		
Expenses	3.75	September 1, 2023	Monthly fee
Deposits	N/A		
Withdrawals	N/A		
Closing Balance	9,362.82		