



GORDON ELEMENTARY

2268 Baywater St. Vancouver, B.C. V6K 4P5

Extended Departure Notice

To: Parents/Guardians of students who plan to take an extended vacation while school is in session

The Public Schools Act of British Columbia stipulates the number of days and hours school should be in session. The school Act does not allow school officials to grant students permission for extended vacations while school is in session.

Over the past few years, an increasing number of students/families have extended their vacations. We have no wish to be punitive when absences are legitimate; however, extended holidays cannot be accommodated, and teachers are not expected to provide work during or prior to their vacations nor teach the lessons missed again. Extended absences and missed learning may not give teachers enough information to adequately assess these students and may result in 'Insufficient Evidence of Learning' (IE) in their reports.

The purpose of this form is to emphasize the fact that extended vacations are the responsibility of the parents/guardians. The teachers' signatures on this form indicate that they have been informed of the students' intention to miss school; however, these signatures are not an assurance that the students' final standing in their courses will be unaffected.

Please note the MAXIMUM allowed time for absence for your child to be absent from school is a total of 20 school days. Absences longer than that period may result in withdrawal of the student at our school, as we may need to offer a spot to another student.

Parents who choose to withdraw their students for long periods of time understand that they are now responsible for the education of their children. Thus, they will ensure any curriculum missed while absent will be wholly the responsibility of the family and will ensure the children make up any missed assignments or missed subject areas.

Teachers are not responsible for providing work for these absences but may suggest alternative items to study while away.

Name of Child: _____

Division : _____ Grade: _____

Date of Departure: _____

Date of Return: _____

Reason for Departure: _____

Signature of Teacher: _____

Please return this form to the office at least one week prior to departure.