

PARENT-TEACHER CONFERENCES

Location: Gladstone Gym

Thursday, Oct. 26, 2023

Session A: 2:00 pm – 4:00 pm

Session B: 5:00 pm – 6:30 pm

Parents/Guardians can book appointment times for Parent-Teacher Conferences ONLINE: <http://gladstonesec.schoolappointments.com>

Online Appointment Bookings will start on: Monday Oct. 16 at 9:00 AM. Appointment Bookings cut-off: Wednesday Oct. 25th at 10 PM.

Note: Students will be dismissed at 1:44 PM on Thursday, Oct. 26.

Please follow the instructions attached to book your appointments.

These instructions can also be found on our school website, on the right hand side under **ANNOUNCEMENTS**

Note: Interim Reports will be posted on Friday, Oct. 13 to give you information on your child's progress this term.

家长教师会议通告 – 请预约老师；查询请联络本校多元文化工作者（中文），电话：778-233-0665

IMPORTANT NOTICE - PLEASE TRANSLATE!

ĐÂY LÀ ĐIỀU QUAN TRỌNG, XIN NHỎ NGƯỜI THÔNG DỊCH DŨM

AVISO IMPORTANTE! POR FAVOR PIDA QUE SE LO TRADUZCAN

這是重要的通告，希請人譯讀。

PARENT INSTRUCTIONS - Parent/Teacher Conference Scheduling

1. <http://gladstonesec.schoolappointments.com>

2. Parent Registration

Parents click on the "Register" tab and fill in the registration form to create an account.

Register for an Account

**** All fields are required unless indicated ****

Parent First Name:

Parent Last Name:

Phone:

Email Address:
Please enter only one valid email address.

Preferred User ID: (no spaces allowed)
Valid user id's must be at least 4 characters long and can contain letters, numbers, or one of the following: the dash '-', the underscore '_', the at symbol '@', or the period '.'

Enter Your Password:

Enter Your Password Again:

Once you have successfully registered, you will be logged into the system and can register your child (children).

3. Parent Appointment Scheduling

Parents can schedule appointments for any student that they have added to the system by clicking on the "Appointments" button beside the student's name. You are then taken to a page where you can select the teachers with whom you wish to meet.

Spring 2011 PTI - Appointment Scheduling for Mike Fester

Spring 2011 PTI

Student :: Mike Fester

Select up to 4 teachers from the list.
Use the 'Ctrl' key to select more than one.

Calendars:

Spring 2011 PTI

- Chase, Kit - Science, room 101
- Dawn, Rena - French, room 102
- Fay, Sophie - Math, room 103
- Gray, Amber - English, room 104
- Jay, Eric - Discovery¹, Room 105
- Sarah, Taylin - Gym, gym boys
- smith, john
- Sterling, Ashton - I.T. room 106 computer lab 1
- Todd, Mia - S.S. room 107
- Zack, Alex - Gym, Gym girls

Time Blocks

- All Time Blocks
- Wednesday Apr 20 - 2:00pm to 4:30pm
- Wednesday Apr 20 - 5:00pm to 7:00pm
- Thursday Apr 21 - 2:00pm to 5:00pm

4. (b) Teacher Appointment Calendars with Appointments Selected

Spring 2011 PTI

If you are unable to schedule a time in the selected calendars, you may request a call back. You will be contacted by phone or email.

Student :: Mike Fester

| Appointment Date : Wednesday April 20th, 2011 | | | | |
|-----------------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------------------------------|
| | Chase, Kit Science. room 101 | Dawn, Rena French. room 102 | Jay, Eric Discovery1. Room 105 | Sterling, Ashton I.T. room 106 computer lab 1 |
| Call Back Request | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 02:00pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 02:10pm | Unavailable | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 02:20pm | <input type="checkbox"/> | Unavailable | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 02:30pm | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 02:40pm | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 02:50pm | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 03:00pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 03:10pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 03:20pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 03:30pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 03:40pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 03:50pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 04:00pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 04:10pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 04:20pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Appointment Date : Wednesday April 20th, 2011

Chase, Kit
Dawn, Rena
Jay, Eric
Sterling, Ashton

5. Appointments Booked Successfully

Once the appointments are booked the screen will display the list of appointments for the student. When you click on the "Return to Home Page" button, you will return to the homepage with your appointments listed.

Current Scheduled Appointments

Mark Fester

| Current Appointments | | | |
|----------------------|-------------------------------------------------|-------------|---|
| Time | Calendar | Name | |
| Apr 20 @ 02:20pm | Sterling, Ashton - I.T. room 106 computer lab 1 | Mike Fester | ✖ |
| Apr 20 @ 02:30pm | Jay, Eric - Discovery1. Room 105 | Mike Fester | ✖ |
| Apr 20 @ 02:40pm | Chase, Kit - Science. room 101 | Mike Fester | ✖ |
| Apr 20 @ 02:50pm | Dawn, Rena - French. room 102 | Mike Fester | ✖ |

Print Appointments

Book Appointments

Parents with More Than One Student

If you have more than one student at Gladstone, the teacher appointment calendars will have an additional feature displayed when the second (or third, etc.) student bookings are made. Only if a sibling has an appointment booked, will the student's name be displayed for a parent, thus making it easier to book adjacent appointments.

Spring 2011 PTI

If you are unable to schedule a time in the selected calendars, you may request a call back. You will be contacted by phone or email.

Student :: Sandy Fester

Appointment Date :: Wednesday April 20th, 2011

| | Chase, Kit Science, room 101 | Dawn, Rena French, room 102 | Fay, Sophie Math, room 103 | Zack, Alex Gym, Gym girls |
|-------------------|---------------------------------|--------------------------------|-------------------------------|------------------------------|
| Call Back Request | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 02:00pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 02:10pm | Unavailable | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 02:20pm | | Unavailable | | |
| 02:30pm | | | Unavailable | |
| 02:40pm | Mike Fester | | | |
| 02:50pm | | Mike Fester | | |
| 03:00pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 03:10pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 03:20pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 03:30pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 03:40pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 03:50pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 04:00pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 04:10pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 04:20pm | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

6. Printing Parent Appointment Schedule

From the home page it is possible for parents to generate a PDF document with the list of their appointments. By clicking on the "Print Appointments" button a window will pop-up asking you what you wish to do with the document. In Internet Explorer it is recommended that you click the "Save" button, save the file and then click "Open" to view the file. Click "Open" after the download is complete to view the PDF. The generated PDF will list the appointment times, the student and the teacher with whom the appointment is booked.

| Smallville High Spring 2009 Parent Teacher Appointments | | John Smith |
|------------------------------------------------------------|------------|---------------|
| Date and Time | Student | Teacher |
| April 30 @ 03:10pm | Bob Smith | M. Cantaloupe |
| April 30 @ 03:20pm | Bob Smith | M. Orange |
| April 30 @ 03:30pm | Jane Smith | G.S. Apple |
| April 30 @ 03:40pm | Jane Smith | T. Banana |
| April 30 @ 03:50pm | Jane Smith | C. Grape |
| April 30 @ 04:00pm | Bob Smith | C. Grape |
| April 30 @ 04:10pm | Bob Smith | R.D. Apple |