

## Killarney Secondary School Scholarship Donation Info Form

Scholarship:		
Grad Year:	2023	
Contact:		
Address:		
Phone:		
Email:		
Contribution	enclosed: \$	
□ I/We	wish these funds to be used for the current grad year only.	
☐ I / We wish these funds to be kept in trust at Killarney Secondary for consecutive years.		
☐ Sorry, I / we are unable to contribute this year, please contact us next year.		
☐ I / We no longer wish to contribute to Killarney Secondary School Scholarship Funds.		
Your preferre	ed distribution of funds: (For example: \$500 = \$250 each to top male	e/female student)
Criteria:		
you or a repre ☐ Please	ordinate preparations for the platform guests and ceremonies, sentative of your organization will be presenting at the event.  have our scholarship presented by a member of your staff.  would like to attend the grad ceremony. Presenters will sit wit	Please provide the following:
Name of Pre	esenter(s):	Contact # for Presenter:

## **Payment Options**

## To pay by cheque:

Make cheque payable to Killarney Secondary School and mail to:

Kendra Coulter Killarney Secondary School 6454 Killarney Street Vancouver, BC V5S 2X7

Please note the name of the scholarship in the memo.

Tax receipts will be mailed to the address you noted on the front of this form.

## **Online Donation Guide:**

To donate online, please follow these steps:

- 1. Go to https://vsb.schoolcashonline.com/Fee/Details/1869/196/false/true/
- 2. Choose from a list of donation amounts or enter a specific amount: Choose "Fund Destination."
- 3. Select S-Killarney Scholarship from the drop-down menu.
- 4. To ensure your donation is applied to the correct scholarship please fill in the "Message" field under the section "Message to School Board" with the name of the scholarship.
- 5. Click "Add to Cart".
- 6. Review the information and click "Continue" if everything is correct.
- 7. Click "Continue as Guest" under Guest Checkout
- 8. You can complete your payment using your credit card or e-cheque.
- 9. After the payment has been processed, a tax receipt will appear on screen for printing. You will also receive an emailed copy.
- 10. Please notify Kendra Coulter at <a href="mailto:kcoulter@vsb.bc.ca">kcoulter@vsb.bc.ca</a> once the scholarship donation has been made online.