



## Microsoft 365 for VSB Students

To use Microsoft 365 from any device you need a password

To create a password for new students or if you forgot your password  
you must know your 9-digit PEN # (this is not your Student #)

If you don't know your PEN# login to MyEd:

<https://myeducation.gov.bc.ca/aspen/logon.do>

and look in **My Info** or your report card

1. Go to: <https://studentpass.vsb.bc.ca/> and enter your PEN# and Date of Birth

VSB Vancouver School Board

### VSB Student Account Password Reset

Enter your PEN and Date Of Birth below so we can find you:

PEN:\*

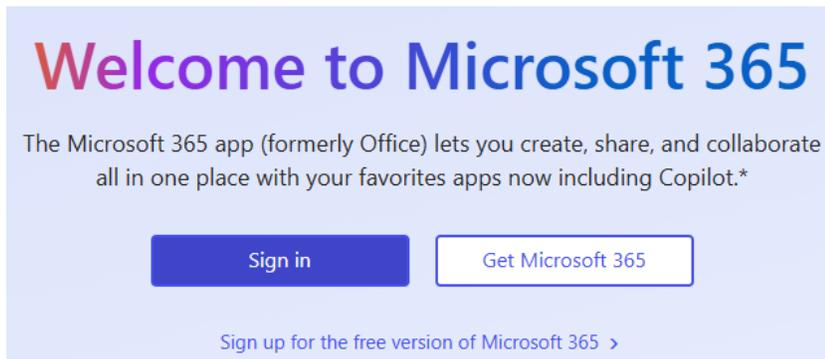
Date Of Birth (YYYY/MM/DD):\*

2. Enter a password (make sure to read the required parameters before creating a password).

## With a Password You Can Sign Up for Microsoft 365

1. Go to: <https://www.office.com/> and click on

Sign in



2. Enter your VSB email address. This is your **STUDENTNUMBER@learn.vsb.bc.ca** and click

Next

Ex. 1234567@learn.vsb.bc.ca



3. Enter your password and click

Sign in

Now you can use Microsoft 365 programs online, your first stop should be



Teams