



QUEEN MARY ELEMENTARY SCHOOL

2000 Trimble Street
Vancouver, B.C. V6R 3Z4
Telephone: 604-713-5464 • Fax: 604-713-5466

September 2, 2025

Welcome to the 2025-2026 School Year!

Important Information – Please Translate	
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Thông tin quan trọng - Xin tìm phiên dịch	
महत्वपूर्ण जानकारी - कृपया अनुवाद करें	
Información importante - Por favor traducir	重要な情報-翻訳してください
중요한 정보 - 번역 부탁드립니다	معلومات مهمة - الرجاء الترجمة

The Queen Mary team is excited to welcome our new students to school! As part of our welcome, we wanted to share some key information with new families to help start the year off smoothly.

First Days of School

Day 1 – Tuesday, September 2

- students Grade 1-7 attend 9am-10am
- new students meet at the front of the school for attendance orientation and tours

Day 2 – Wednesday September 3

- students in Grades 1-7 attend for the full day 9am-2:58pm
- new students will meet at the front entrance of the school for directions to their temporary learning group pick up and drop off areas then be escorted by staff to their classes.

PLEASE NOTE: New classroom assignments will likely not be communicated before Friday at the earliest as we confirm our student numbers. Temporary learning groups will be assigned for all students during this time. We appreciate your patience and support.

Communication

There are various lines of communication used by Queen Mary to share out timely information and for you to provide us with information about your child.

School to Home Communication

- Email – school newsletters (monthly), important timely information (as needed)
- Paper notices – school start up forms, field trips, permissions etc (check those backpacks)
- School Website – updated regularly
- Variety of methods to be determined by the teacher (e.g. student planner, email etc)

Home to school communication

- The first connection should be with your child's classroom teacher
- Absences/late arrivals: Safe Arrival Line – 604-713-5464 (press 1 to report absence) or email gmsafearrival@vsb.bc.ca (include child's name, grade/division, length and reason)

Focused Learning and Independence

The Queen Mary team places a high value on student independence. We observe that students from kindergarten to grade 7 thrive when given the opportunity to build the skills needed to be independent citizens of our community. The structures currently in place for students provide an opportunity for

continued growth in independence and ensure that the Queen Mary community is calm, focused, and ready to learn together. We appreciate the family's support in this initiative through the following:

- Use classroom meeting areas as communicated by your child's teacher - located outside of the school building for pick-up and drop-off at the scheduled beginning and end of the school day.
- Use the office to support pick-up or drop-off that might occur outside the normal start and end of the day (e.g. late arrival, special appointments)
- In-person visitors to the school are welcome by appointment. Appointments can be made by calling the school Main office (604-713-5464) or directly with your child's teacher.

School Day Schedule

Arriving on time, calm and ready to learn sends a subtle message to students – one that includes a priority on education, respect for self and others. If your child will arrive late – please ensure they sign in at the school office before going to class.

- 8:55 Warning bell
- 9:00 Start of Learning
- 10:40-11:00 am (Recess)
- 12:10-12:55 pm (Lunch)
- 2:58pm End of school day

Transportation – the start and end of the school day can be busy on the streets around Queen Mary.

We ask that families walk/ride to school whenever possible. If it is necessary to drive, please ensure you are paying close attention to parking regulations, giving yourself lots of time and use care in and around the school grounds and park.

Student Supervision

Queen Mary staff provide general supervision for students during breaks, before and after school. If you must drop your child off early or are late to pick up, please ensure you have a plan with your child that is age appropriate and communicate with staff if appropriate.

8:40-9:00 Before school supervision

10:30-10:50 Recess

12:05-12:52 Lunch

2:58-3:20 After school Students who have not been picked up by 3:20 will be directed to the school office where we will reach out to emergency contacts if needed.

Lunch time/Snacks – Eating at school

Please ensure that your child comes prepared with a water bottle, snack and lunch with them at the beginning of the day. **Students eat lunch from 12:40 to 12:55.**

- All students eat in class groups in designated spaces in the school (e.g. lower floor, foyer, multi-purpose room).
- Please send food with your child in the morning - dropping off lunches during the school day is disruptive to the learning and school office staff. Please avoid using food delivery services – this invites unknown adults onto the school grounds and places unnecessary burden on office staff.
- Students should not be sharing food at school for health and safety reasons. Please do not send extra or special treats to school during lunch or break times.

Allergy Aware – Queen Mary is an Allergy Aware school. We have students with life threatening allergies in our community. We ask that students avoid bringing food that contains nuts (peanuts/tree nuts etc) to eat at school and to read packaging looking for any possible “may contain” ingredients. In addition, please take care to look for information about specific allergy concerns throughout the year. Please also ensure that you communicate any allergy or related medical information for your child’s safety to the school office.

School Supplies/Fees

Vancouver elementary schools do a bulk purchase of school supplies for students that ensure each child has the essentials for daily learning activities. This includes items such as pencils, erasers, colouring tools, notebooks and paper. This bulk order is covered by a \$35 per student general supply school fee that will be requested in the first weeks of school. Depending on the grade and learning program, some students may also be asked to provide additional fees to support specific items or activities (e.g. student planners, specialized workbooks programs, field study costs). These fees will be communicated with those students specifically as needed.

We ask that all families register for School Cash On-line and use this tool to pay student fees throughout the school year. Please see the attached instructions and information.

CSL – Communicating Student Learning

Vancouver teachers communicate student learning with students and families throughout the school year. At this time, families will receive five points of contact; three written reports (December, March, and June) and two informal points of communication. The two informal methods of communication will vary depending on the teacher and grade. More information will be provided about Communicating Student Learning throughout the year.

Code of Conduct

At Queen Mary, we build a respectful community of lifelong learners. We work towards becoming caring, accomplished, and cooperative citizens. We aim to provide an enriched environment in which children are encouraged to think, question, create and wonder. Our Code of Conduct aligns with the Vancouver School Board’s District Code of Conduct and adheres to BC’s Human Rights Code. Please take some time with your child to review the Code of Conduct on our school website

<https://www.vsb.bc.ca/queen-mary/page/12169/code-of-conduct>

Personal Digital Devices – As per the Province of BC mandate, QM code of conduct includes limits to the use of students’ personal digital devices during school hours. In summary, personal digital devices will be silent and out of sight from 9-3pm including breaks except with expressed permission of school staff. Queen Mary has ample digital tools to use for educational purposes for all students and school phones can be used to communicate with home in case of emergencies. Classroom teachers will be supporting students in meeting the school wide expectations. Please take the time to read the details of this update and other related information in our [Queen Mary Code of Conduct](#).

Extra-Curricular Activities

Queen Mary Elementary School has a variety of after-school clubs and activities. Please watch for communications and remind your child to pay attention to school announcements to learn more about the activities, sports and clubs your child can participate in.

Calendar 2025-26
Queen Mary
Elementary School



SCHOOL OPERATION OVERVIEW

Number of Days in Session	187
Number of Days of Instruction	180
Number of Days of Non-Instruction	5 Professional Development Days 1 Non-Instructional Day 1 Administrative Day (June 26)

IMPORTANT DATES

First Day of School for Students	Tuesday, September 2, 2025
National Day of Truth & Reconciliation	Tuesday, September 30, 2025
Thanksgiving Day	Monday, October 13, 2025
Remembrance Day	Tuesday, November 11, 2025
Last Day of Instruction Before Winter Vacation	Friday, December 19, 2025
Winter Vacation Period	Monday, December 22, 2025-Friday, January 2, 2026
School Re-opens after Winter Vacation	Monday, January 5, 2026
Family Day	Monday, February 16, 2026
Last Day of Instruction Before Spring Vacation	Friday, March 13, 2026
Spring Vacation Period	Monday, March 16-Friday, March 27, 2026
School Re-opens after Spring Vacation	Monday March 30, 2026
Good Friday	Friday, April 3, 2026
Easter Monday	Monday April 6, 2026
Victoria Day	Monday, May 18, 2026
Last Full Day of Pupil Attendance	Thursday, June 25, 2026
Administrative/School Closing Day	Friday, June 26, 2026

PROFESSIONAL DEVELOPMENT AND NON-INSTRUCTIONAL DAYS (SCHOOL NOT IN SESSION)

Friday, September 19, 2025	Professional Development Day (Date set by school)
Friday, October 24, 2025	Professional Development Day (Province wide)
Friday, November 21, 2025	Professional Development Day (District wide)
Monday, January 12, 2026	Professional Development Day (Date set by school)
Friday, February 13, 2026	Professional Development Day (District wide)
Monday, April 20, 2026	Non-Instructional Day (District wide)

PARENT CONFERENCE DATES

EARLY DISMISSAL TIMES

Tuesday, October 21, 2025	2:00 pm
Wednesday, October 22, 2025	2:00 pm
Wednesday, April 22, 2026	2:00 pm
Thursday, April 23, 2026	2:00 pm

Bell schedule:	9:00-12:10 (am) 12:55-2:58 (pm)
Morning recess:	10:40-11:00
Lunch recess:	12:10-12:55 pm