



BRITANNIA SECONDARY SCHOOL
1001 Cotton Drive, Vancouver, B.C. V5L 3T4
Telephone: 604-713-8266

Britannia Secondary School Family/Teacher Conferences

Wednesday, May 6, 2026 - 4:30pm – 6:30pm, Britannia Secondary School Cafeteria

Students will have an early dismissal at 2:00pm

School Appointments – Family/Guardian Instructions

1. Beginning Tuesday, April 28 at 3pm until Tuesday, May 5 at 9am, go to our school appointments website: <https://secure.parentinterviews.com/britannia-secondary>. You can also access this link from the Britannia Secondary School website: <http://britannia.vsb.bc.ca>
2. Register for an account by clicking the "**CREATE NEW ACCOUNT**" button and fill in the requested information. Detailed instructions can be found at the following link: [Family Online Help](#). If you registered for the Fall Family Conferences, you do not need to register again.
3. Start by clicking the "**ADD CHILD**" button and fill in the requested information. If you have to add another child, click on "**I NEED TO ADD ANOTHER STUDENT**". Repeat steps until all the children are added.
4. Once all your children are added, click "**MAKE APPOINTMENTS**". Select a child and continue, choose the conference date/time, select all the applicable teachers, and the time slots for each teacher. This process must be completed for each child. **Note:** *You must know the teacher's name to book appointments, names can be found on the Interim Report Cards, located in the MYED portal.*
5. The final step is to select "**EMAIL ME MY SCHEDULE**".
6. Translators will be available during the evening. Translators for Arabic/Kurdish, Spanish, Cantonese/Mandarin, and Vietnamese speaking will be available. **Please note:** *Translator spaces are limited, if possible, please have a trusted family member/friend interpret for you.*
7. If you require assistance booking appointments, please contact Britannia Secondary School Main Office at 604-713-8266.