

## **I CAN TAKE CARE OF MYSELF**

### **I am responsible:**

- Be on time
- Return your library books
- Remember your homework
- Do your best work
- Take notices home to your parents

### **I laugh and am happy:**

- Say good things about yourself and others
- Have fun with others

### **I am safe:**

- Stop, Look and Listen
- Stay on the school grounds
- Keep your hands and feet to yourself
- Stay tight to the right in the hallways



### **I am healthy:**

- Exercise and play sports, and games
- Eat healthy foods
- Get enough sleep
- Take time to stop and breathe

### **Parents can help in the following ways:**

- Discuss the Code of Conduct with your child
- Model appropriate behaviour
- Encourage your child to treat others with kindness
- Be in close contact with your child's teacher, and email or phone them with your concerns
- Do not allow your children to bring toys, trading cards or valuable items to school. We are not responsible if these items become lost, broken or stolen.
- Connect with your child's teacher about technology use

## **I CAN TAKE CARE OF OTHERS**

### **We play fairly:**

- Take turns
- Include others
- Be a good sport

### **We respect others' belongings and privacy:**

- Share and wait for your turn
- Ask permission to borrow others' things

- Be patient in lines
- Walk on the right side of the hall

### **We are good citizens:**

- Help others when they need you
- Show respect for others
- Cover your mouth when coughing
- Wash your hands
- Listen and talk quietly in classrooms, in the hallways and the lunchroom
- Bring your cutlery and a litter-less lunch

**Please report problems you cannot solve to an adult.**

## **I CAN TAKE CARE OF THIS PLACE**

### **I recycle:**

- Place your juice boxes, plastics and paper in the **BLUE** recycling bins
- Throw away your litter in trash cans with **BLACK** garbage bags
- Dispose of food waste and hand towels in trash cans with **GREEN** lids and clear bags



### **I clean up after myself and others:**

- Keep our washrooms clean & wash your hands
- Keep your workspace clean
- Help tidy up your classroom
- Put away the playground and gym equipment
- Keep your cubby clean
- Clean up your shared spaces

### **I respect our bulletin boards:**

- Keep fingers off student artwork
- Keep wet clothing away from the paper

### **I help our school grounds thrive:**

- Walk on designated pathways
- Respect the areas surrounding the garden beds
- Dig in the dirt during class time and with adult supervision
- Climb only on playground equipment



**Help keep our school, garden and playgrounds beautiful.**



## **CARNARVON ELEMENTARY**

### **School Code of Conduct**

(Date Reviewed June 19, 2024)

All student codes of conduct are created in alignment with VSB [AP 350-District Code of Conduct](https://www.vsb.bc.ca/schools/carnarvon)  
<https://www.vsb.bc.ca/schools/carnarvon>

## **AT CARNARVON ELEMENTARY:**

**I can take care of Myself**

**I can take care of Others**

**I can take care of This Place**

### **SCHOOL MOTTO:**

Carnarvon is committed to upholding a safe, inclusive, equitable, welcoming, nurturing, and healthy school environment. We will promote clear behavioural expectations of respectful and responsible citizenship that lead to a culture of safety, caring and respect.

### **Acceptable Conduct:**

- Respecting self, others, and the school
- Contributing to a safe, caring, positive, inclusive, and peaceful environment
- Seeking to prevent violence and potentially violent situations, and demonstrating social responsibility by reporting such situations
- Engaging in purposeful learning activities
- Showing respect amongst everyone in the school and programs, and at all school events and activities

***The School Code of Conduct applies at school, during school-organized or sponsored activities, on school buses, and any behaviour, even if outside of school or school hours (including online behaviour), that negatively impacts the safe, caring, or orderly environment of the school, and/or student learning.***

### **Unacceptable Conduct:**

Students shall not discriminate against others on the basis of Indigenous identity, race, religion, colour, ancestry, place of origin, marital status, family status, age, sex or sexual orientation, gender identity/expression, or physical or mental disability, or for any other reason set out in the Human Rights Code of British Columbia, nor shall a student publish or display anything that would indicate an intention to discriminate against another, or expose them to contempt or ridicule, on the basis of any such grounds.

### **Racism and discrimination will not be tolerated in our school:**

- Behaviours that interfere with the learning of others, interfere with an orderly environment, or create an unsafe environment, seriously disturbing others; being noisy and off task; damaging property.
- Anything that affects safety (bullying, gossip or name-calling, teasing or hurting others; physical altercations; racist/homophobic language).
- Acts of bullying, harassment, intimidation, or physical violence
- Illegal acts, such as possession, use or distribution of illegal or restricted substances.
- Theft or damage to property.
- Possession, use or distribution of illegal or restricted substances.
- Possession of real or fake weapons.
- Inappropriate use of the Internet.
- Inappropriate dress (wearing offensive/suggestive images or wording)

Note: *Behaviours (both acceptable and unacceptable) cited in the code of conduct are examples only and not an all-inclusive list.*

### **Rising Expectations:**

Students are expected to learn and mature as they move through successive grades, and as such, the expectations progress towards increasing personal responsibility and self-discipline, as well as increasing consequences for inappropriate conduct/unacceptable behaviour.

### **Retaliation Prevention:**

All reasonable steps will be taken to prevent retaliation against a student who has made a complaint of a breach of a code of conduct.

### **Consequences:**

- Disciplinary action, wherever possible, is restorative rather than merely punitive. The school will treat seriously any behaviour that discriminates based on Indigenous identity, race, religion, colour, ancestry, place of origin, marital status, family status, age, sex or sexual orientation, gender identity/expression, or physical or mental disability.
- Repetitive or severe unacceptable behaviour may result in increased severity of subsequent disciplinary action. The age and maturity of students are considered when determining appropriate consequences.
- Special considerations may apply to students with special/diverse needs if these students are unable to comply with a code of conduct due to having a disability/challenge of an intellectual, physical, sensory, emotional, or behavioural nature.
- Responses to unacceptable conduct are consistent and fair.
- Students, as often as possible, are encouraged to participate in the development of meaningful consequences for violations of the established code of conduct.

### **Notifications:**

The principal or designate has a responsibility to inform other parties of serious breaches of the code of conduct. These parties include:

- Parent(s) of student offender(s) and parent(s) of student victim(s) – in every instance
- School district officials
- Police and/or other agencies, as required by law
- School community, when deemed necessary, to reassure members that school officials are taking appropriate action

### **Suspensions:**

In accordance with the School Act, Sec. 85 (2) (ii) and (d), the Board authorizes the principal or designate of any school in the district to suspend a student from attendance at school for up to five days.

Suspensions may be for the following reasons:

- a. because a student is willfully and repeatedly disrespectful to a teacher or to any other employee of the Board carrying out responsibilities approved by the Board;
- b. because the behaviour of the student breaches the District Code of Conduct or other policy and/or has a harmful effect on others or the learning environment of the school;
- c. because the student has failed to comply with the School Code of Conduct.

Suspensions over five days are made in consultation with the appropriate Director of Instruction as per [District Student Code of Conduct, AP 350](#). As per AP 350 7.7 an educational program must be provided.

### **Personal Digital Device Usage:**

To foster a safe and focused learning environment for students, the use of personal digital devices that distract from learning, such as cell phones, tablets and electronic devices, are restricted during school hours and on school property. Educators and school staff will continue to model digital citizenship in the classroom and avoid the use of personal digital devices for non-instructional purposes.

Personal digital devices are restricted for the instructional day. This includes class time, recess and lunch during school hours of 9:00am to 3:00pm. Personal digital devices must be turned off or placed on silent mode and out of sight for the entire school day.

The use of personal devices is permitted under the following circumstances:

- For educational purposes, as directed by the educator in the classroom.
- For health and medical purposes as outlined in an Individual Education Plan or Student Safety Plan.
- To support special or diverse educational needs, such as assistive technology related to Individual Education Plans or Student Support Plans.

The expectation is that students will follow the direction of the educators. Students who repeatedly do not follow the personal digital device policy may be asked to store their personal digital devices with an administrator for the remainder of the day.

The Vancouver School Board is not responsible for the loss, damage, or disappearance of personal digital devices that students decide to bring to school.

***A regular review of the school's Code of Conduct guidelines for personal digital devices are essential to ensure their effectiveness and relevance in addressing current issues and meeting the evolving needs of students, teachers, and parents. Adjustments to the Code of Conduct may be necessary to ensure that school guidelines remain relevant and effective in promoting a conducive learning environment. Changes may be prompted by emerging incidents that highlight the need for enhanced measures to protect student well-being and privacy.***