

## Beaconsfield PAC AGENDA Tuesday May 13th, 2025

*The purpose of the Council is to support, encourage and improve the quality of education and well being of students at Lord Beaconsfield Elementary School.*

The Beaconsfield community humbly acknowledges that the land on which we live and learn is the traditional, unceded territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and Səl'ílwətaʔ/Selilwitulh (Tsleil-Waututh) Nations.

Attendees: Tony R., Tracy C., Kathy T., Aaron N., Rylie G., Meagan C., Anne A., Melissa B., Cristina B., Farjana A. J., Melanie R., Rose N., Meena N.

Minutes by Rylie G.  
Start time 6:34 pm

### 1. WELCOME AND ACKNOWLEDGEMENT (2min)

- April Minutes posted online
- Motion to approve April Minutes - motion by Anne & seconded by Tracy and Meagan—motion approved

### 2. PRINCIPAL'S MESSAGE – Mr. Tony Romano (15min)

- **Walkathon:** Huge success!—over \$7,000 was raised!
  - \$6,000 has now been earmarked for the first 10 devices.
- **AIRS Exhibition:** The AIRS Exhibition held on Friday had a great turnout—thank you to the parents and family that came to see their children's artwork.
  - Our school has been invited to attend the district's **annual year-end AIRS exhibition on Tuesday May 20th, from 4:30-7pm at the VSB Education Centre.**
- **Earthquake drill on May 8<sup>th</sup>**
  - Students practiced “drop, cover, hold” (taking cover under tables, etc. and holding for 1 full minute), safely evacuating the building and gathering on the field.
  - Specially trained staff emergency response teams executed their own procedures.
  - Reviewed materials and supplies to properly care for students until they can be safely released to families.
- **Welcome to Kindergarten Event**
  - Welcome to Kindergarten will be held in the school gym on Tuesday, May 20 from 10:30am – 11:30am.
  - **Request**—PAC members to be available to help and meet new parents (Kathy, Tracy, Rylie are available)
- **Sports and Choir**
  - Mr. Myers continues to run drop in volleyball for grade 5/6 and 7 students on Monday mornings and Wednesdays at lunch

- Track and field practice continues for students in grade 4 to 7. The final meet is June 2<sup>nd</sup> all day at Van Tech.
- **Sports day is on May 23 not May 30<sup>th</sup>**
- **Special request for summer**—create a list of volunteers to water our garden and trees over the summer months

### 3. BUDGET REPORT - Farjana/Anne (20min)

- Community Gaming Grant application has been submitted
- BCeID account has been set up by Anne
- Gladstone Scholarship committee paid \$500 towards the scholarship for a previous Beaconsfield graduate (delivered to Gladstone May 6th)
- Garden repair budget confirmation - under \$300, to be taken from the gaming account. Motion made by Kathy, seconded by Tracy and Rylie—motion approved
- Request to purchase up to 4 tents and 4 folding table - budget \$2000 - Motion made by Rose, seconded by Rylie, Aaron, Kathy—motion approved
- Budget line to be added for items like pop-up tents, folding tables etc.
- Credit card payment \$1018 online for the Canadian Safety Supplies payment
- Motion to approve: Anne/Farjana
  - Motion approved by: Rylie/Kathy/Rose

### 4. CURRENT & UPCOMING FUNDRAISERS (40min)

- **SpiritWear** - running mid August- mid/late September
- **Freezie Sale** - ongoing, weather dependent
- **EMERGENCY PREPAREDNESS KITS** - (Rylie/Kathy)
  - Order deadline was extended until Monday May 5
  - \$1018 cost, (\$1711 sales) = \$693 profit order submitted May 7th paid by mastercard debit from general account
- **PEDALHEADS FUNDRAISER - ongoing through June**
  - **Details:** \$25 off code for your school's families, until the end of the year. Every code used is \$25 back to the PAC fundraiser.

### 5. WELCOME TO KINDERGARTEN EVENT May 20th 10:30-12:30am

- Speaker(s) to introduce the PAC
  - The purpose of the PAC and how to get involved
- Table with light refreshments (coffee/tea) for parents
- PAC signage
- Kathy to source a Mabel's Labels kinder package flyer
- Create a new class chat in the Whatsapp community—sign up form/QR code (Rylie/Melissa)

### 6. STAFF APPRECIATION LUNCHEON

- Will be held Tuesday June 17th (Kathy, Tracy, Rylie)
- Budget: \$500
- Reference WhatsApp chat from last year for details

## 7. FENCE REPAIR/GARDEN (10min) (SPRING PROJECT)

- Budget allowance under \$300
- Jesse Abney has done some quote work and will partner with Daniel to get supplies and make the repairs - temporary fix was done by Daniel recently
- “Gate” opening needs securing better/bracing and to filled in with fencing
- Missing and loose boards need replacing/repair
- New paint needed (sand existing once repaired and repaint)
  - Rylie and Aaron can provide hand sanders
  - Rylie sourced a 5 gallon paint (light olive green exterior paint) from Sherwin-Williams—and picked up and stored in the PAC room

## 8. SPRING FAIR ~ FRIDAY JUNE 6TH ~

- May 9th launch of SignUpGenius for Fair Volunteers
- Gladstone Robotics - unable to attend
- Firetruck request approved May 9th (Kathy)
- Ambulance request - Annie/Jesse confirmed yes
- Games, Concession (Rylie booked cotton candy machine from Bundles of Fun)
- Need more pop up shade (put out a community request mid/end of May)
- Splash Tower:
  - Create a schedule and limit water access when not in use
  - Source large bin for easy water access when in use
  - **Water access via the tap at the garden corner**
- Egg Drop - Lisa Jones to help (Budget \$40)
  - Certificates needed - more than last year
- Craft Table—Anne-Marie running again (Budget \$60)

## 8. NEW BOARD MEMBERS FOR NEXT YEAR

- Need to discuss June meeting nominations and elections for next year’s board!
- Put out a school wide notice with positions available/description and ask for nominations === how can we get a vote out - maybe via main school email and a google form?
- Review of PAC positions for next year
  - Co-Chairs
    - Attend or review DPAC meetings if no dpac rep
    - Meet with principal monthly to review agenda & liaise parent concerns/issues
    - Prepare agenda for each meeting and chair meetings in a timely manner
    - Chq signing authority
  - Co-Secretaries
    - Record the minutes from each meeting and post to school website (chair can help post)
  - Co-Treasurers
    - Monthly budget reports presented at each meeting
    - Deposit payments, cash from fundraiser sales
    - Issue cheques for payment and reimbursements
    - Signing authority for cheques
    - Apply for annual gaming grant, and pay PAC registry fees
  - Communications

- Produce advertising for fundraisers
- Keep the PAC board by the office updated
- Help send out information via WhatsApp, FB, email, etc.

**NEXT PAC MEETING: Tuesday June 10th**

**Meeting adjourned - 8:03pm**