



Britannia Secondary Community School

1001 Cotton Drive
Vancouver, B.C. V5L 3T4
Telephone: (604) 713-8266 • Fax: (604) 713-8265
Website: <http://britannia.vsb.bc.ca>

NOTICE OF LATE RETURN FORM

This form is to be completed for any student expecting to return to school **LATER THAN Friday September 8, 2023** but prior to **Friday, September 29, 2023**.

PLEASE note: If the school cannot verify your child's attendance at school by Friday, September 8, 2023, your child's space may be given to another student on the school's waitlist.

Phone: 604-713-8266

Fax: 604-713-8265

Email: britabsences@vsb.bc.ca

PLEASE PRINT

Dear Principal:

My child(ren) will be attending Britannia Secondary School for the 2023-2024 school year but **will NOT be in attendance in the school by Friday, September 8, 2023**. Please reserve a space in your school for my child(ren).

_____, in Grade _____ (Sept. 2023)
1st Student's Last Name *First Name*

_____, in Grade _____ (Sept. 2023)
2nd Student's Last Name *First Name*

_____, in Grade _____ (Sept. 2023)
3rd Student's Last Name *First Name*

The expected *DATE OF RETURN* for our child(ren) is _____.

Reason for late return: _____

Please note: Space will not be held beyond September 29, 2023.

Parent's Name: _____

Or Legal Guardian's Name: _____

Address: _____

Home Phone: _____ Day Phone: _____

Fax: _____ Day Phone: _____

Date: _____ Parent/Guardian Signature: _____

Alternate Contact/Phone Number or e-mail _____

A Community School in a Multicultural Setting