

## 2025 NOTICE OF LATE RETURN FORM – University Hill Secondary

This form is to be completed for any student expecting to return to school LATER THAN noon on **Friday, September 5, 2025**, but prior to **Monday, September 29, 2025**.

**Please note: If the school cannot verify your child's attendance at school by noon on Friday September 5, 2025, your child's space will be given to another student on the school's waitlist.**

The School Phone is **604-713-8258** The School Email is [uhillswitchboard@vsb.bc.ca](mailto:uhillswitchboard@vsb.bc.ca)

Dear Principal:

My child(ren) will be attending **University Hill Secondary School** for the 2025-2026 school year but **will NOT be in attendance in the school before noon on Friday, September 5, 2025. Please reserve a space in your school for my child(ren).**

\_\_\_\_\_, in Grade \_\_\_\_ (Sept. 2025)  
*Last Name First Name*

\_\_\_\_\_, in Grade \_\_\_\_ (Sept. 2025)  
*Last Name First Name*

\_\_\_\_\_, in Grade \_\_\_\_ (Sept. 2025)  
*Last Name First Name*

The expected DATE OF RETURN for our child(ren) is \_\_\_\_\_

Reason for late return: \_\_\_\_\_

**Please note: Space will not be held beyond September 30, 2025.**

Parent's Name or Legal Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Day Phone (Father): \_\_\_\_\_

Day Phone (Mother): \_\_\_\_\_ Primary Email: \_\_\_\_\_

Date: \_\_\_\_\_ Parent/Guardian's Signature: \_\_\_\_\_

Alternate Contact/Phone Name & Number/e-mail: \_\_\_\_\_