



## **Beaconsfield PAC Meeting MINUTES**

### **September 12, 2023**

*The purpose of the Council is to support, encourage and improve the quality of education and well being of students at Lord Beaconsfield Elementary School.*

The Beaconsfield community humbly acknowledges that the land on which we live and learn is the traditional, unceded territories of the xʷməθkwəyəm (Musqueam), Skwxwú7mesh (Squamish), and Səl'ílwətaʔ/Selilwitulh (Tseil-Waututh) Nations.

**In attendance:** Mr. Tony Romano, Rose N., Tim B., Kathy T., Andy B, Sarah H, Ali F, Melissa W., Laura R., Meagan C, Lisa J., Jen W, Caroline, Rylie G, Julia, Jesse A, Tracy, Meena N, Jessica, Aaron N., Christina, Soizic. Minutes by Shelley W.

1. **WELCOME** to all returning and new parents/guardians, and welcome to our new Principal, Mr. Tony Romano!
  1. Introduce PAC Board Executive:
    1. Co-Chairs Tim Bottomer & Kathy Tenta
    2. Treasurer Rose Ngo
    3. Communications Melissa Baker
    4. Secretary (tbd) - Shelley West filling in
  2. June 2023 Minutes are posted on the school website, approval deferred til October

## **2. PRINCIPAL'S MESSAGE – Mr. Tony Romano**

Mr. Romano has been teaching for 25 years, in Coquitlam before moving to the VSB. Taught grades 4-8 and has been extensively involved in coaching. Excited to be at Beaconsfield; the first few weeks have been positive.

Delay with classroom assignments was due to the district needing to confirm placement for about 1000 new students across the VSB. Our enrollment is 230 students in 10 divisions this year. School also hosts the Exsel Program - a one year district program for students who may need additional social/emotional support and Home Learners Program - short-term program for kids that need home learning.

Fall athletics:

Terry Fox Run is coming up in a few weeks, Mr. Thomas is coordinating. Cross-country club will also be upcoming, watch for more information. Soccer is getting going for the grades 6/7.



There are new reporting guidelines this year - students will receive three report cards this (December, March, June).

No school counselor assigned yet and hoping we will have someone soon.

Parent question re: classroom resources. EAs - Education Assistants - support students with special needs or learning challenges. There are 6 assigned in our school and will be assigned in classes where there are students with designated learning needs.

### **3. BUDGET REPORT - Rose Ngo**

PAC belongs to the provincial PAC association - dues have been paid. Gaming grant submitted and usually arrives in early October

Last year we had about \$30,000 in our accounts. \$20K was invested into GICs with 12/18 month terms). Our current account balance is about \$6400 and we will receive a gaming grant in October (will likely be around \$4000).

Potential expenses this year: Saleema Noon - sexual health education (last offered in February 2022). Hip hop holiday performance (was approved & deposit paid last year). \*Need to check dates. Intermediate camp bus (\$1500+). Grade 7 Medals (3-year supply - \$800-900?)

Typical yearly expenditures:

1. \$1000 to grade 7s
2. \$1100 classroom resources
3. \$400 was spent on retirement gifts last year (\*need to set budget for gifts)
4. Pancake breakfast \$450 spent last year
5. Library \$500/year
6. Scholarship \$400
7. Staff appreciation \$650

Projected fundraising:

Apple fundraiser - made \$800 last year

Cafe Noel - made \$1400 last year

Hot Lunch - earned \$1365 last year

Movie Nights - earned \$400/each - planned for Halloween & January. Could take over the concession rather than offering to grade 7s?

Other fundraising ideas - Poinsettias, Pizza lunches, Menchies (frozen yogurt), Samosa sales. Frozen meat sales.

Restaurant night - flyer from the school where we get kick-backs from orders.

Science show - parent is a chemistry instructor & can blow things up!

Action - need to update our form letter for parents to take out to local businesses when soliciting donations.

### **4. COMMUNICATIONS UPDATE - Melissa Baker**



1. PAC Info notice will be distributed posted/distributed
2. PAC Info board by office - board was updated. Suggestion box?
3. "Class Parent" Initiative? - would we like to have class reps to communicate PAC news to all families. Rylie & Christina will coordinate. Tracy is familiar with the process from another school and can help out.
4. School monthly newsletter - PAC can submit a blurb to Tony before the end of the month.
5. Access to PAC gmail (Andy insight into webpage/email) - Andy keen to be involved in maximizing communications strategies.

## 5. **FUNDRAISING**

1. Apple Fundraiser (\$850) - currently underway. Orders due October 6. Carrie is coordinating.
2. Hot Lunch (\$1500) - coming soon deadline is September 22. Link is not active yet. Starts September 26 - will be again on Tuesdays/Thursdays. \$1 on each meal goes to PAC.
3. West Coast Seeds? Jen has applied already (thanks!) it will happen in January/February. Meagan, Kathy, Laura can assist.
4. Winter Wonderland Cafe (\$1200) - food (donated baked goods, coffee/hot chocolate). 50/50 draw (would require planning/coordination)? No silent auction this year (wasn't a great fit), maybe a raffle?
5. Movie Night (\$400) - will be planned in October & January
6. Spirit Wear (\$750) - ran last year x2, quite successful. 30 new students (10 new plus 20 Ks). Clothing swap at the picnic? advertise via FB group. Tim & Melissa will explore - might need some new items (toques!)
7. Pie Hole? (\$515 last year) -
8. Reflectors? (made \$1000 in 2021/22)
9. Purdys? (made \$600 last time)

6. **INITIATIVES** - Fall Fun gathering - September 28th. School will be hosting open-house from 1700-1800. Could run an event until 2000. Considerations - communications, notifying families. Could plan for food sales?

\*Need a Coordinator to spear-head the initiative



Volunteers: Riley, Lisa J., Sarah, H, Jessica, Kathy, Aaron, Shelley. Parent/kid soccer game (Adrian F. nominated to coordinate). Concession?

If it's rainy - what's the plan? Tony to check if the gym is available.

Do we have or need a charity number? Rose to check the gaming grant application.

For discussion in future:

- Mural for the exterior gym wall -
- June Fair - no fair/picnic last year – goals for this year? Start early and have a committee on it, to be discussed.

Question - re: recording meetings for remote access?

## **MEETING ADJOURNED**

Next Meeting - Tuesday October 10th 18:30 - location tbd

**Next month will be the AGM - budget will be proposed & voted on.**