September 27, 2023 6:30pm (via Zoom)

Join Zoom Meeting

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Agenda

1. School update with Principal Jim Munk
2. Review of ‘To dos’ and Approval of Minutes from June 22, 2023 –
3. PAC Chair update –
4. Continuation of AGM – filling out executive. Positions include:
	1. PAC Chairperson
	2. PAC Vice Chair / Co-Chair
	3. PAC Secretary
	4. Members at large
5. Treasury update –
	1. Presentation of current 2023/4 budget, results from 2022/3
	2. Current account balances: as of September 24/23: $­­­­­­­­­\_\_\_\_\_\_\_; VSB Account: $­­­­­­­­­­\_\_\_\_\_\_; Gaming: $\_\_\_\_\_\_\_.
	3. Gaming Grant update
	4. June direct appeal - results
6. School year activities –
	1. Fall 2023 activities
		1. Classroom grants
		2. Hot lunch launch
		3. Apple sales (1 or 2)
		4. Xmas wreaths / poinsettias
		5. Other?
	2. Friday coffee
7. Fundraising –
	1. Fall 2023 – Silent auction vision and planning, Apple sales
8. 2023/4 School Year
	1. Annual parent survey – goals for 2023/4
	2. After school programs, DPAC choir program
	3. Sports and Art programs and assistance

TRUDEAU PAC MINUTES

June 22, 2023

**NEXT MEETING – SEPT 27, 2023 – 6:30pm ZOOM**

In attendance: Jim Munk (Prin); Mark Achtemichuk (Sec); Herschel Agoncillo (Prez); Murray Lee (Trea*),*, Iris Mather, Raymond Leung,Elaine Quon, Yasmina Hamouda, Vicki Goh.

1. Update from Principal Munk
	1. Sports Day – great day and a nice experience for all kids.
	2. Lots of field trips this week and next. Great to see kids getting out into the community.
	3. Graduation Day tomorrow (Friday) – Grade 6 classes will attend as they helped to set up for the event.
	4. Playground. As mentioned last month, we are first on the VSB list for a new playground for awards granted after this year. Stay tuned. Jim will strike a playground committee in the Fall.
	5. 3 – 4 Performances requested for next year. Dance, music and storytelling requested. Part of this will be picked up by the performance fees included as part of school fees.
	6. Main stream of school will be 8 divisions + 2 divisions of Mandarin Bi-lingual. Only 3-4 spots currently available. Of note, classrooms will not be settled until the second week of September so there may be student movement until that date.
	7. Teacher update. Jim provided an update on the comings and goings. Teachers were thankful for the PAC appreciation lunch.
	8. Meet the teacher night tentatively planned for Sept 21 or sometime that week. Target timing would be 5:30pm for the teacher event in the gym followed by 2 x 15 min sessions. Great time for PAC to engage with parents. PAC to plan event for before or after this event.
	9. One-time affordability grant has come to an end and almost all monies have been spent. Remaining funds used to purchase gift cards for families in need.
2. Review of ‘To dos’ and Approval of Minutes from May 25, 2023
	1. Mark reviewed minutes and list of Action Items from May 25th meeting. PAC agreed to host meetings next school year on the first Thursday of each month. 6:30pm meeting time will not work for in person meetings. Incoming exec and administration to discuss options for evening in person meetings. It was noted that participation rate of parents was higher for evening meetings.
	2. Minutes of May 25, 2023 reviewed and APPROVED.
3. PAC Chair update –
	1. Hershcel provided an update on recent activities and a detailed summary of Books for Me. Members appreciated learning more about the Books for Me program.
4. Treasury update –
	1. Budget preparation for 2023/24. Murray presented a draft budget. There was a discussion by the members on whether to allocate funds to the school for specific needs, or budget a blanket amount for teachers, administration and PAC to agree upon in the new year. There was also a discussion on whether to budget based on our goals for next year, or to budget based on funds we are assured of obtaining. It was agreed that we should budget a set amount and work with the school to see it allocated next year. It was also decided to table the budget until the summer executive meeting or first meeting of 2023/4 school year.
	2. Grant monies. Not yet received for this year – Iris and Murray to submit prior to June 30th 2023 deadline.

**ACTION: IRIS AND MURRAY TO COMPLETE AND SUBMIT GAMING GRANT PRIOR TO MONTH END.**

1. School year activities –

Mark provided an update on recent ice cream sales and the end of the school streets program.

1. Fundraising –
	1. Direct appeal in process. Forms went home this week with envelopes and links to online donations. Excited to see how the community reacts. Mark mentioned that one family has graciously offered to match the first $1000 of donations.
	2. Silent Auction – Fall 2023
		1. Group discussed working to create a silent auction next fall. Exec to work over the summer and fall to drive donations from our community businesses.
	3. Apple sales – group agreed to proceed with apple sales in September 2023. This was a great fundraiser last year and with an early first sale, we can potentially hold two sales in the fall.
	4. Hot lunch prices to increase in 2023/4 to offset additional munchalunch costs. Goal is to find a third hot lunch partner and increase participation.
2. AGM – Executive for 2023/4
	1. Hershcel shared with the committee that after 8 years(!!!) of PAC service, she will be stepping out of the role as Chairperson. The committee gave their thanks to her and Iris for their many years of service as executive of the PAC. Both will stay on in member-at-large roles. Hershcel nominated a number of individuals to various posts as did others. In no particular order, the following persons were acclaimed to their roles:
		1. Chair – Mark Achtemichuk
		2. Treasurer – Murray Lee
		3. Secretary – VACANT
		4. Volunteer Coordinator – Elaine (Silver) Quon
		5. DPAC Representative – Michael Lang
		6. Fundraiser – Theressa Evans nominated. Not on call to accept.
		7. Members at large – Iris Mather, Hershcel Agoncillo, Yasmilla Hamouda
3. 2023/4 School Year
	1. September Welcome to Trudeau Event – next steps, volunteers, timing. Lots to do and coordinate in advance of September.
	2. Tuesday September 5th Coffee w Parents – 9-10am Gym; Friday morning coffees
	3. Summer Executive Planning Session – To schedule if possible.
	4. Annual parent survey – new ways to engage
	5. Orange and Pink shirts – Mark to liaise w Seema to add shirts to SchoolCashOnline.
	6. Hot lunch magnets – discuss creating magnets for back to school for all students to receive.
	7. DPAC music program – Michael Lang to submit application for 2023/4 school year.
	8. Extra-curricular programs – discussion re: after school mandarin classes, sciences and sports. PAC to investigate options for next year. Mark to pass along Mandarin opportunities to Vicki for further discussion.
		1. PAC mentioned that parents would be available to assist teachers to help field track and field and sports teams in 2023/4. Jim to mention this to teachers.

MEETING ADJORNED.