



# QUEEN MARY ELEMENTARY SCHOOL

2000 Trimble Street  
Vancouver, B.C. V6R 3Z4  
Telephone: 604-713-5464 • Fax: 604-713-5466

## 2023 NOTICE OF LATE RETURN FORM – Queen Mary

This form is to be completed for any student expecting to return to school LATER THAN noon on **Wednesday, September 6, 2023**, but prior to **Friday, September 29, 2023**.

**Please note: If the school cannot verify your child's attendance at school by noon on Wednesday September 6, 2023, your child's space will be given to another student on the school's waitlist.**

The School Phone is \_\_604-713-5464\_\_

The School Fax is \_\_604-713-5466\_\_

### **PLEASE PRINT**

Dear Principal:

My child(ren) will be attending \_\_\_\_\_ School for the 2023-2024 school year but **will NOT be in attendance in the school before noon on Wednesday, September 6, 2023**. Please reserve a space in your school for my child(ren).

\_\_\_\_\_, in Grade \_\_\_\_\_ (Sept. 2023)  
*Last Name First Name*

\_\_\_\_\_, in Grade \_\_\_\_\_ (Sept. 2023)  
*Last Name First Name*

\_\_\_\_\_, in Grade \_\_\_\_\_ (Sept. 2023)  
*Last Name First Name*

The expected DATE OF RETURN for our child(ren) is \_\_\_\_\_

Reason for late return: \_\_\_\_\_

**Please note: Space will not be held beyond September 29, 2023.**

Parent's Name: \_\_\_\_\_

Or Legal Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Day Phone (F) \_\_\_\_\_

Fax: \_\_\_\_\_ Day Phone (M) \_\_\_\_\_

Date: \_\_\_\_\_ Parent Signature: \_\_\_\_\_

Alternate Contact/Phone Number or e-mail \_\_\_\_\_