



## SIR CHARLES TUPPER SECONDARY SCHOOL

419 East 24<sup>th</sup> Avenue, Vancouver, B.C. V5V 2A2  
Telephone: 604 713 8233 | Email: [tupper.vsb.bc.ca](mailto:tupper.vsb.bc.ca)

*With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the x<sup>w</sup>məθk<sup>w</sup>əyəm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) & səlilwətaʔ (Tsleil-Waututh Nation).*

### Important Information – Please Translate

這是一份重要資訊 — 請找人為您翻譯 這是一份重要信息 — 請找人為您翻譯

Mahalagang Impormasyon - Paki salin sa sariling wika

Thông tin quan trọng - Xin tìm phiên dịch

ਮਹੱਤਵਪੂਰਨ ਜਾਣਕਾਰੀ-ਮਿਹਰਬਾਨੀ ਕਰਕੇ ਅਨੁਵਾਦ ਕਰੋ/ਕਰਵਾਓ

महत्वपूर्ण जानकारी - कृपया अनुवाद करें

중요한 정보 - 번역 부탁드립니다

Información importante - Por favor traducir

معلومات مهمة - الرجاء الترجمة

重要な情報-翻訳してください

اطلاعات مهم - لطفا ترجمه کنید

### Dear Tupper Students Parents and Guardians,

On behalf of the Tupper Staff, I welcome you to the 2025-26 school year. I hope that summer has been restful, relaxing, and refreshing. It is a great time to break your daily routine and try new things or just spend time with family and friends. I would like to extend a special welcome to students and parents new to Tupper Secondary, particularly our new class of grade eights who are about to embark on an amazing five-year journey.

September will be an exciting time for Tupper Secondary with several new staff members. In the office we have Ms. Shauna Underwood as our new Vice-Principal, and in the classroom, we have Mr. Macintosh – Band/Music, Ms. Gray – Ceramics/Art, Mr. Taylor – Math, and Ms. Ridley – Technical Education. We are still waiting for another posting to be filled and we do have some temporary teachers that will be here as well for the first semester. Tupper's goals of improving student literacy/numeracy, mental well-being and sense of belonging and building our journey of reconciliation will be a driving force for many of our activities this year. We will be providing new activities, learning opportunities and cross-curricular experiences to create the best year for all.

To aid in this growth, we wish to continue to build a strong partnership between school and home. I strongly encourage parents/guardians to take part in their student's education by joining the Parent Advisory Council (PAC). The first PAC meeting is in mid-September (keep an eye on our website for the exact date) and it is an opportunity to learn more about the school, meet with the Principal and other staff members, and speak with other parents/guardians, who have similar concerns, interests, and questions about their child's education.

As parents and students enjoy the remaining days of the summer holidays and begin preparing for a new school year, please take an opportunity to review the rest of this document. Please make particular note of the First Week schedule and of the other schedules which occur on various days due to Collaborative times (TIP), FIT, or Student Learning Conferences. Additional information and forms, both online and paper-based, will be provided to your child, or sent through email. These forms require your signature or some information before being returned to the office or submitted.

Please take some time as well to visit Tupper Secondary's website at <https://www.vsb.bc.ca/sir-charles-tupper> for update school information and schedules. We do try to keep it as up to date as possible and it is an important tool to inform our community of school-related activities.

Once again, we are going to welcome you all back to school in a couple of weeks, but for now read over this and then continue your summer break. We will see you soon for a fantastic year!

Sincerely,

Brent Schieman  
Principal

## **FIRST WEEK SCHEDULE:**

The schedule for the first week can be found below. It is a little different than the other weeks due to some start up procedures and school-year preparation. On the first day, Tuesday September 2, Grade 8 students will meet in the Auditorium at 8:40am. All other students will meet in their homerooms (lists will be posted in the foyer) at 1:00pm. Wednesday and Thursday have student homeroom's in the morning and Friday will be the first full normal day of school including the first FIT time. (IMPORTANT: Lifeskills students will have a different start time and will be contacted by their program coordinators)

Mon Sept 1	Tues Sept 2	Weds Sept 3	Thurs Sept 4	Fri Sept 5
No School		8:40-9:00am Homeroom	8:40-9:00am Homeroom	8:40-9:20 FIT Grade 8 Assembly
	8:40am Grade 8s arrive (Auditorium)	9:00-9:10am Break	9:00-9:10am Break	9:20-10:20am Block 1
	9:30am Grade 8 Tour with Link Crew	9:10-10:20am Block 1	9:10-10:20am Block 1	10:20-10:30am Break
	11:00am - 12:00pm Grade 8 Homeroom	10:20-10:30am Break	10:20-10:30am Break	10:30-11:30am Block 2
	1:00-2:00pm Grade 9-12 Homeroom	10:30-11:30am Block 2	10:30-11:30am Block 2	11:30-12:15pm Lunch
		11:30-12:15pm Lunch	11:30-12:15pm Lunch	12:15-1:35pm Block 3
		12:15-1:35pm Block 3	12:15-1:35pm Block 3	1:35-1:45pm Break
		1:35-1:45pm Break	1:35-1:45pm Break	1:45-3:05pm Block 4
		1:45-3:05pm Block 4	1:45-3:05pm Block 4	

## **HOMEROOMS:**

This is where students will receive their timetables or schedules, information about lockers, agenda books and forms to be signed and returned.

## **PERMISSION FORMS: \*\*\* IMPORTANT\*\*\***

Many of our consent forms are on this webpage: <https://myforms.vsb.bc.ca/> . Please go to this page and fill out your permissions for all the forms that you find there. The forms found here are the Canada Anti-Spam Legislation Consent; Internal and External Media Consent forms; Student Technology Acceptable Use Policy, Adobe Consent for use, and the Neighbourhood Class Walk Consent form. We would like to have these forms completed by ALL families as soon as possible. Please sit down with your child and do these together as either their Personal Education Number (PEN) and Date of Birth (DOB) or VSB login is required. If you need help with these forms, please connect with the school office after the first week of school.

**\*\*ALL FORMS are to be completed by SEPTEMBER 19, 2025**

## **SCHOOL FEES:**

School fees can be paid online using *School Cash Online*. [CLICK HERE](#) to register and pay online. If paying by cheque, please make payable to “Tupper Secondary School” and drop off with the School Accountant in the Main Office. Please see the attached 2025-26 Fee Schedule and note that some courses may have individual fees not include on this sheet (i.e. field trips,etc).

## **AGENDAS:**

We will be providing all our students with a paper-based agenda this year which you will get in your homerooms. Please use these to coordinate your homework and other important times. Evidence does show that use of agendas and the like does *increase achievement levels and can decrease stress levels*. **Also in the agenda is a copy of the Student Code of Conduct which you should all read.**

## **BELL SCHEDULE:**

The 2025/26 Bell Schedule will begin Monday September 8 and is as follows:

## Daily Student Schedule

Monday	Tuesday	Wednesday	Thursday	Friday
<b>FIT (40 min) 8:40-9:20</b>	Block 1 (80 min) 8:40-10:00	Block 1 (80 min) 8:40-10:00	Block 1 (80 min) 8:40-10:00	<b>FIT (40 min) 8:40-9:20</b>
Block 1 ( 60 min) 9:20-10:20	break (10 min)	break (10 min)	break (10 min)	Block 1 ( 60 min) 9:20-10:20
break (10 min)				break (10 min)
Block 2 (60 min) 10:30-11:30	Block 2 (80 min) 10:10- 11:30	Block 2 (80 min) 10:10- 11:30	Block 2 (80 min) 10:10- 11:30	Block 2 (60 min) 10:30-11:30
lunch (45 min) 11:30-12:15				
Block 3 (80 min) 12:15-1:35	Block 3 (60 min) 12:15-1:15	Block 3 (80 min) 12:15-1:35	Block 3 (60 min) 12:15-1:15	Block 3 (80 min) 12:15-1:35
	<b>FIT (40 min) 1:15-1:55</b>		<b>FIT (40 min) 1:15-1:55</b>	
break (10 min)	break (10 min)	break (10 min)	break (10 min)	break (10 min)
Block 4 (80 min) 1:45 -3:05	Block 4 (60 min) 2:05-3:05	Block 4 (80 min) 1:45 -3:05	Block 4 (60 min) 2:05-3:05	Block 4 (80 min) 1:45 -3:05

## **TIP DAY SCHEDULE (COLLABORATIVE DAYS)**

Please note that TIP Days have either a late start or early end to the day. Their schedules can be found on the attached Student Timetable and schedule. Note the first TIP Date is September 24, 2025 and on that day classes begin at 10am.

## **FIT TIME**

The Purpose of Flexible Instructional Time (FIT) is to support the learning and well-being of students by enabling them to choose how, when and where their learning takes place. As students cultivate a stronger sense of agency, they feel more engaged with their studies, more connected to their peers, and more invested in the well-being of their community.

During Flexible Instructional Time, schools will provide educational opportunities that enhance, support and develop students' thinking, communication, personal, social, and curricular competencies. Students will be responsible for making the best use of this time. Students are also expected to be in attendance for the full school day.

**\*\*NEW ... for FIT TIMES on:**

1. Mondays and Fridays:
  - a. These are great times for group projects, completion of homework, getting extra help from teachers, etc. and students can be in the halls, or in classrooms during this time.
2. Tuesdays and Thursdays:
  - a. *These days are going to be dedicated IN-CLASSROOM times. It is our expectation this year that students will be in a class on Tuesdays and Thursdays working on projects, getting extra help, etc. Students are NOT to be in the hallways during these times.*
3. Please note that areas such as the Library and Gyms will have limits on the number of students permitted in during FIT time due to supervision constraints and if they are full, then you will need to go to a different class.

**FIT Expectations: Questions & Answers**

**1. Will my teachers be available during FIT?**

*Yes. Since FIT is instructional time, teachers are available to support you in your learning by offering extra help, engaging with you in an educational program, or by providing a place to study and collaborate.*

**2. Can a teacher assign me to a specific class/task during FIT?**

*Yes. Since FIT is instructional time, a teacher may specify that you spend your FIT with them, especially if you are behind in your learning in that subject. If more than one teacher requires you to spend FIT with them, it is your responsibility to arrange a schedule and communicate with your teachers. Teachers can also, on occasion, have an entire class come in for flex to complete a lab, assignment, tutorial, exam, etc.*

**3. Can I go to the classes of teachers who I do not currently have?**

*Maybe. It is expected that you will be seeking help from your current teachers. Teachers may wish to offer assistance to students that are not currently enrolled in their classes.*

**4. What if a class I want to go to is full?**

*Classroom spaces may be capped at 30 students (or less depending on the learning space). If your FIT choice is full, make sure you have a second choice ready.*

**5. What if there is an assembly or core competency activity scheduled during FIT?**

*If there is an assembly or core competency activity scheduled during FIT, you are expected to attend and participate in the assembly or core competency activity.*

#### **6. What if there is a fire alarm or need for evacuation?**

*All students and staff respond as they would during regular class time: evacuate the building via the designated exit.*

- **Morning FIT: marshal with your Period 1 teacher after evacuation.**
- **Afternoon FIT: marshal with your Period 3 teacher after evacuation.**
- *Before school: marshal with your Period 1 teacher after evacuation.*

**Marshal on the field to your period teacher for attendance.**

*Break, lunch, or afterschool: marshal with the teacher from your previous period after evacuation.*

## **MANDATORY GRADE ASSEMBLIES DURING FIT**

The mandatory grade assemblies will be held on the following days during FIT. All students of their associated grade must attend their grade assembly and are expected to attend on time.

DATE	TIME	AUDITORIUM ASSEMBLY
Friday, September 5, 2025	8:40 AM	Grade 8 students
Monday, September 8, 2025	8:40 AM	Grade 9 students
Tuesday, September 9, 2025	1:15 PM	Grade 11 students
Thursday, September 11, 2025	1:15 PM	Grade 12 students
Friday, September 12, 2025	8:40 AM	Grade 10 students

## **MYEDUCATION BC ACCESS**

Access to the MyEducation BC family portal will be available after **3:00 PM on August 29**. (if you are trying to login right now you will not be able to)

**New and grade 8 students** will be provided with additional information at the beginning of September to access the MyEducation BC Family Portal.

#### **For grade 9-12 students, how do I access the MyEducation BC Family Portal?**

1. Go to the MyEd Website (<https://www.myeducation.gov.bc.ca/aspen/logon.do>)
2. Type in the student number as the login ID
3. The password is the one that you and your student have already been using.

#### **What if I forgot my password?**

1. Click on the "I forgot my password" link.

2. A response should come to the email that is associated with the account.
3. If you do not recall the email associated with the account, please send an email [tupper@vsb.bc.ca](mailto:tupper@vsb.bc.ca) to request assistance.

### **What if my MyEducation BC account is disabled?**

Please send an email to [tupper@vsb.bc.ca](mailto:tupper@vsb.bc.ca) to request assistance.

## **COURSE SCHEDULES**

Printed student schedules will be available on Tuesday, September 2 in their homeroom.

### ***Reasons to see a counselor during the first week of school:***

- Summer School/online Updates
- Incomplete Schedules
- Grad Requirements and/or course mistakes
- Post-Secondary Requirements (please keep in mind Grade 12's have priority for classes)

Book appointments with a counsellor for the above reasons only. If you have a complete schedule, you are expected to attend all scheduled classes. If you have an incomplete schedule, please see your counselor during the period when you have no class scheduled.

More information from our counsellors will be sent out next week.

## **GRADE 8 PARENT INFORMATION NIGHT**

Grade 8 parent information night will be on Thursday September 11<sup>th</sup> at 7pm in the Auditorium. This will be a time to get some information about the school and ask any questions you may have.

## **QUESTIONS?**

For general inquiries please contact us through our general email address: [tupper@vsb.bc.ca](mailto:tupper@vsb.bc.ca)

Staff contact information is also available on our school website [tupper.vsb.bc.ca](http://tupper.vsb.bc.ca)