



Tyee Elementary School

3525 Dumfries Street
Vancouver, BC V5N 3S5
Telephone: (604) 713-4723
Website: www.vsb.bc.ca/schools/tyee

Reporting Student Absences/Late/Leaving Early:

Student safety is of great importance at the Vancouver School District. Ensuring student safety is a shared responsibility. To assist schools, we ask parents to notify schools of student absences. If your child will be absent from school, please phone the district to report this absence as early as possible. Parents should leave a message on our dedicated answering service by calling **(604-713-5159) extension 88#**. Messages will be received before the office is open. School offices are busy places: consistently notifying the school in advance of your child's absence will significantly improve the efficiency and effectiveness of the Safe Arrival Morning Routine.

To report your child's absence:
Tyee Safe Arrival #: 604-713-5159 ext. 88#
OR Email: tyeattendance@vsb.bc.ca

Parents should email or call Safe Arrival **as soon as they know their child will be absent or late** (prior to 9am) and provide the following details:

- Child's Name
- Div # or Teacher
- Reason for Absence
- Date & Length of Absence

Please note: The # symbol must be entered after the extension number. Note there is only one "e" in Tyee Attendance email address. Thank you!

Student Sign Out Procedure:

When you pick up your child during the school day, please ensure that you sign them out at the school office. If you do not sign out your child, they may be unaccounted for, and the school will identify your child as a 'missing' student. Clear communication is essential for ensuring the safety of your child and to prevent unnecessary searches.

Requesting an Extended Absence:

We understand that family needs and emergencies may require extended absences. Schools can hold a student's space for up to **20 consecutive school days**. After 20 days, registration may be cancelled if another student is waiting. Families requesting an extended absence should email the school principal at tyeattendance@vsb.bc.ca.

Thank you for helping us keep your children safe!

Mrs. Monrad
Principal

With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) & səliłwətał (Tsleil-Waututh Nation).