

Lord Roberts Annex Parent Advisory Council

Meeting Minutes – Wednesday, May 18, 2022 at 6:30 p.m.

Location: Lord Roberts Annex and Zoom

Meeting Facilitator: Mike Ventresca

In Person	Mona
Mike Ventresca (Chair)	Sima
Michael Shui (Hot Lunch, DPAC)	
Cathy Fan (Fundraising)	Online
Elyssa Derban (Vice-Principal)	Vicki Thomson
Tara Hill	O'Neil Warner
Joe	Enwei Chu (Communications)
Stephanie	Jodi Evans (Teacher)
Bojana	

1. Call to Order, Welcome, and Land Acknowledgment - 6:35pm
2. Additions to and Approval of Agenda
3. Approval of Minutes from April 20, 2022 Meeting
4. Business Arising from Last Meeting:
 - a. Pictures of PAC-funded items and events
 - Elyssa will be getting pictures from different events and will pass along
 - b. Welcome to Kindergarten: debrief
 - Good turnout, talked to many families who enjoyed the event
 - c. Coal Harbour School Update and Transition Plan: contacts/giving feedback
 - Elyssa: Will plan on having new school update meeting for the fall; VSB may have a survey for families
 - Elyssa: Plan is that current Roberts Annex students will have a spot at Coal Harbour, however nothing is finalized yet; will have someone in the fall come and talk to PAC; DPAC can also help will PAC transition
 - PAC can collect questions from parents about the new school and send to Elyssa who will forward to VSB contact; the new school update meeting will be a separate meeting from the regular PAC meetings
5. Reports:
 - a. Vice Principal – Elyssa
 - CSL meetings: Parents were back in the school and hosted by their child
 - Month of Generosity: Assembly with students
 - Welcome to K: Orientation (virtual) and in-person meeting
 - Hands-On Science: Sponsored by PAC; very well received by students
 - May 20th: Art Starts - \$500 grant for bringing arts performances for school (VSO Flight of the Hummingbird – virtual)
 - May 20th: Grade 3 tour of Roberts Elementary (Main School) - meet principal, VP, and other students

Connect with the Lord Roberts Annex PAC:

Email: lordrobertsannexpac@gmail.com

Website: <https://www.vsb.bc.ca/schools/roberts-annex/Families/Parent-Advisory-Council>

Facebook: <https://www.facebook.com/LordrobertsannexPAC>

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- May 30-June 3: Go by Bike week - Students will be encouraged to come to school by foot or wheels; will track with stickers
 - June 3rd: Sports Day (morning to lunch time) – PAC will provide freezies (no juice boxes requested this year); will need 7 volunteers to help
 - June 7th: VPD - Bike Safety talk
 - ReturnIt - School phone number is registered with ReturnIt for bottle return; if you put in the school phone number (604-713-5495), school will get fundraising funds
- b. Teacher – Ms. Evans (Grade 1 teacher)
- Science: Each classroom got to choose what they wanted to do (Light/Sound, Newton in a Nutshell, Matter Meltdown, Fun with Forces)
 - Young Actors: Each classroom got three visits (4hr/class); kids really enjoyed it
 - Butterfly kits: Larvae have arrived
 - Soapstone carving: Kits have arrived and will be working on it in June
 - Thank you to PAC for these activities and classroom funds!
- c. Fundraising – Cathy
- Fundraising done for the year; if anyone wants to help next year, please contact PAC!
- d. Budget – Ray
- We've raised \$9918 this year so far (Hot Lunch funds still to come)
 - Purdys was deposited
 - Reimbursed funds to school for Young Actors and Skating
 - Joe: Is there a budget or broad indication of how funds are allocated?
 - Every expenditure is pre-approved; every item is motioned/approved in previous PAC meetings; use previous years as reference
 - Are library book bags still being ordered? Elyssa: Shelagh has samples and is working on the order
 - Thank you to Ray for staying on as treasurer for the rest of the year!
- e. Hot Lunch Program – Michael
- For incoming K parents: PAC runs a hot lunch program with C'est Mon Café - 2 days/week; currently 40-60 students per day participate; PAC gets \$0.99 per meal; vendor supplies additional lunches in case they are needed (e.g., dropped lunches, wrong lunches); vendor has many different options (gluten-free, vegetarian)
 - If families want to participate in the Hot Lunch and need financial help, contact Elyssa for information (this is all confidential)
 - Reminder: Remember to put the correct division number when ordering
 - Have been approached by new vendors for new school year (Red Robin, FreshSlice); we need extra volunteers to help coordinate; we need at least one extra coordinator; email PAC if you are interested in volunteering

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- f. Vancouver District Parent Advisory Council (DPAC) Update – Michael
 - DPAC wants endorsement for a choral program that would be delivered in the school
 - PAC will vote to endorse the choral program
 - Question: Is there a music program in the school?
 - Elyssa: All teachers are generalists so they teach all subject areas; in the past, one teacher has organized a whole school musical

6. New Business:

- a. Vigil for Indigenous children uncovered at residential schools
 - Tara: There is a donation call out for stuffed animals and children's shoes for the vigil at the Art Gallery; the current items will be collected and burned in ceremony; city will power wash the site, and new ones will be placed on the steps; families can visit the site and donate their items so that they can experience the vigil; for families who can't visit, Tara can collect the items; items do not have to be brand new; for shoe donations, sizing would be baby-youth; can do a donation drive at the school; will pick up and bring them to the site
 - Mike: PAC can work on an email with Tara to work out donation logistics
- b. Sports Day
 - Freezies will be needed one week ahead to freeze (Cathy and Mike will get them)
- c. Annual General Meeting to Elect 2022/2023 PAC Executive Officers - Results
 - Chair: Mike Ventresca
 - Vice-Chair: Vacant
 - Treasurers: Michael Shui and Dorothy Yoon
 - Secretary: Vacant
 - DPAC Representative: Vacant
 - Member-At-Large - Communications Coordinator: Enwei Chu
 - Member-At-Large - Fundraising Coordinator - Cathy Fan
 - Member-At-Large - Hot Lunch Coordinator: Michael Shui
 - Member-At-Large - Social Coordinator: Vacant
 - Member-At-Large - Playground Coordinator: Michael Shui
 - Past Chair: Vacant
 - We have several vacant positions; all positions can also be shared; if you are interested in any of these positions, please get in contact with the PAC!

7. Upcoming Meetings:

- a. June 15, 2022 at 6:30 p.m. *Last Meeting of School Year

8. Adjourn - 7:43pm

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