



Date: Thursday, November 21, 2024 at 6:30 p.m.

Location: Lord Roberts Annex and Virtual ([Zoom](#))

Meeting Facilitator: Stephanie Kromschroder

Attendees: Maham Khalid, Lindsey Angell, Kate Busby, Marnie Cochrane, Kate Spangler

1. Call to Order, Welcome and Land Acknowledgement at 6:35 pm
2. Approval of Agenda – M/S/C
3. Approval of Minutes from Last Meeting – M/S/C
4. Business Arising from Last Meeting:
 - a. Q&A Session Follow-Up with Elsie Roy and Crosstown Schools
 - I. Play Spaces:
 - Elsie Roy: playground structure, swings, back courtyard and large field area.
 - Crosstown: partially fenced playground and a basketball court.
 - II. Safety Measures:
 - Elsie Roy: fencing along $\frac{3}{4}$ of the park, visual markers for boundaries, and daily supervision provided by aides and school staff.
 - Crosstown: uses flags and sandwich boards to delineate areas during recess, along with supervision.
 - III. Supervision Levels:
 - Both schools employ five supervision aides. Principals, vice principals and support workers are also present during recess.
 - IV. Maintenance Issues:
 - Elsie Roy faces drainage problems in field areas. Their playground equipment does not meet the needs of older students and has been overdue for an upgrade since 2021. There are struggles with dog waste and delayed maintenance due to frustrating communication and lack of timely action from the Park Board.
 - V. Recommendations for Coal Harbour School:
 - Both schools emphasized the importance of securing play areas, clear maintenance protocols, and ongoing advocacy for sufficient staffing.



- b. Direct Appeal Donations Update
 - Thank you to everyone who contributed in any way to the Direct Appeal. The funds raised will go to enhancing student experiences through field trips, resources and other school-based activities.
- 5. Reports:
 - a. Vice Principal – Amber Logie
 - Pizza day is going well; thank you Sarah.
 - Thank you to Lindsey for managing the Breakfast Club.
 - Reminder that snacks donated by the firefighters are meant for students facing food insecurity. Please speak to Amber or Sachi if this applies to your child and they will provide access.
 - b. Teacher - Nina Kumar
 - Thank you to the PAC for funding the halloween pumpkins, the curling workshop and the VSO field trip.
 - c. Treasurer - Kelly Yuram Kim
 - October income was \$3,600 (from the Gaming Grant, hot lunch program, pizza days and movie night).
 - October expenses were \$600, including halloween pumpkins, movie night supplies and child care for PAC meetings.
 - The Direct Appeal donations will be reflected in the November financial report.
 - d. Fundraising - Tessa Diaczun and Sarah Dunbar
 - The Direct Appeal was very successful, thank you to all.
 - Movie night: October's movie night was a success. The next event on December 13th will feature *Abominable*.
 - The West Coast Seeds fundraiser is planned for early 2025.
 - e. Hot Lunch Program - Maham Khalid
 - Thank you to all volunteers, please continue to sign up.
 - We are still looking for a new volunteer to run the program.
 - f. Breakfast Club - Lindsey Angell
 - Thank you to all participants.
 - We will run a winter clothing and gear swap in December. Families can donate gently used winter items such as coats, gloves, and skates. Leftover items will be donated to local organizations.



- g. New Coal Harbour School - Kate Busby
 - Any new information has been added to the FAQ document on our website.
 - A concern was raised about the accessibility and safety of the current Lord Roberts Annex playground after the school closes, i.e. will VSB or BC Hydro be responsible?
- 6. Reminders/Upcoming Events
 - a. Winter Holiday event will be on December 19th after school. We will have hot chocolate, brownies and three prize draws.
 - b. Next PAC meeting – Thursday December 12th at 6:30 pm
- 7. Adjourn at 7:30 pm