



Date: Thursday, February 13, 2025 at 6:30 p.m.

Location: Lord Roberts Annex and Virtual ([Zoom](#))

Meeting Facilitator: Stephanie Kromschroder

Attendees: Pam Sherwood, Maham Khalid, Jenna O'Neill, Sarah Dunbar, Kate Busby, Jesse Ross, Brody Kitsch, Ana Alonso, Da Costa Bayley, E. Mills, Katherine Mueller, Kelly Yuram Kim, O'Neil Warner

1. Call to Order, Welcome and Land Acknowledgement at 6:35 pm
2. Approval of Agenda – M/S/C
3. Approval of Minutes from Last Meeting – M/S/C
4. Business Arising from Last Meeting:
 - a. Welcome to Riley McMitchell
5. Reports:
 - a. Principal for new school located at Coal Harbour - Riley McMitchell
 - Riley McMitchell, the newly appointed principal for the upcoming Coal Harbour school, introduced himself.
 - He shared his background, including his experience leading a school through a seismic upgrade and rebuild.
 - Emphasized community involvement in shaping the new school's vision, safety protocols, and school culture.
 - Expressed excitement for engaging with staff, students, and parents in the coming weeks.
 - Plans to visit the school and meet the students in the next few weeks.
 - Riley will transition gradually, starting after Spring Break on a day-to-day basis while a replacement is assigned at his current school.
 - While Amber remains in charge of the current school's operational matters, Riley should be included in discussions related to the new site.
 - Playground concerns at the new school:
 - o VSB and the City of Vancouver are actively working on playground plans and funding.



- o The existing playground is unsuitable for school-aged children, requiring new equipment and funding from both the VSB and the city.
 - o Riley is advocating for playground updates.
 - Staffing transition:
 - o Teachers have been given the option to transfer without reposting their positions.
 - o The school will start with fewer than 14 divisions, and hiring is ongoing.
 - Sports and extracurricular activities:
 - o The gym will be state-of-the-art, and Riley hopes to collaborate with the Coal Harbour Community Centre to expand program options.
 - o Sports programs depend on teacher and parent volunteers.
 - o VSB's Vancouver Elementary Physical Activity Association (VEPAA) may assist in organizing athletics.
 - Music & Arts Programs:
 - o Art programs will be available through classroom teachers, but a dedicated fine arts program is uncertain.
 - Urban school safety and transportation:
 - o Riley has studied Crosstown Elementary's drop-off and pick-up protocols to implement best practices.
 - o The School Active Travel Team and City of Vancouver's Engineering Services need to be engaged for improved crosswalks, traffic lights, and pedestrian safety.
 - o Parents are encouraged to advocate collectively to push for better safety measures.
- b. Teacher – Joshua Bae
- Global Play Day was a huge success. Teachers have expressed interest in scheduling another half-day before the end of the year.
 - High school volunteers from Windermere assisted in classrooms. Their presence was well-received by students.
- c. Vice Principal - Amber Logie
- Black History Month activities continue, and parents are encouraged to share cultural experiences.
 - The school has booked Saleema Noon workshop for May 23 and there will be a parent workshop on May 21 at 6:30 (via Zoom).



- Road Closure Update (BC Hydro work):
 - Originally scheduled for February 10 but postponed due to permitting delays.
 - Work will last approximately two months but may not be continuous.
 - PAC will receive one week's notice before work begins.
- d. Treasurer - Kelly Yuram Kim
 - January had a deficit of \$700
 - Revenue was \$2500, including funds from the direct appeal and hot lunch/pizza days.
 - Expenses were \$3200, including child care for PAC meetings, sketchbook purchases, and music program costs.
 - Reminder that there is \$5100 remaining in the field trip/workshop fund, which is available until the end of this school year.
- e. Fundraising - Tessa Diaczun and Sarah Dunbar
 - A prorated movie license has been secured for April-June, and a new one will be purchased for the next school year.
 - We have decided to switch from a silent auction to a raffle for the spring fundraiser this year, which will run in May.
 - Proceeds will support general school needs rather than a specific program.
- f. Pizza Day - Sarah Dunbar
 - Please remember to place orders on time.
 - We are always looking for volunteers.
- g. Hot Lunch - Maham Khalid
 - The hot lunch program urgently needs volunteer support as participation is declining.
- h. Breakfast Club - Sarah Dunbar
 - The program continues to run smoothly; thank you to all participants.
- i. DPAC Report - Pam Sherwood
 - The school will receive a hyphenated name from the three host nations (Musqueam, Squamish, Tsleil-Waututh) based on the land's significance.
 - An initial naming committee meeting is scheduled for late February.



- j. New Coal Harbour School - Kate Busby
 - Frequently Asked Questions (FAQs) are updated online.
 - Playground Equipment:
 - VSB still lacks budget details and an installation timeline.
 - PAC fundraising may be required, but no design or budget has been provided yet.
 - Playground Surfacing Issues:
 - VSB is aware of the poor condition of the existing surface but has not provided solutions.
 - Student Travel Safety Concerns:
 - Current city plan lacks safe crossings for students traveling from the west end to Coal Harbour.
 - Parents are encouraged to advocate collectively for better safety measures, including crosswalks, signals, and pedestrian-friendly routes.
- k. PAC Website and Communications - O'Neil Warner
 - VSB restrictions now block PAC access to school websites.
 - PAC is purchasing robbersannex.ca domain for a new independent website.
 - Hosting solutions are being explored.
- 6. Reminders/Upcoming Events
 - a. Next PAC meeting - Thursday, March 13.
- 7. Adjourn at 7:41 pm.