



**Date:** Thursday, March 13, 2025 at 6:30 p.m.

**Location:** Lord Roberts Annex and Virtual ([Zoom](#))

**Meeting Facilitator:** Stephanie Kromschroder

**Attendees:** Pam Sherwood, Sarah Dunbar, Lindsey Angell, Kate Spangler, O'Neil Warner, Tessa Diaczun

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1. Call to Order, Welcome and Land Acknowledgement at 6:35 pm
2. Approval of Agenda – M/S/C
3. Approval of Minutes from Last Meeting – M/S/C
4. Business Arising from Last Meeting:
  - a. Call for nominations for 2025/2026
5. Reports:
  - a. VP - Amber Logie & Teacher - Suzanne Buckley
    - Division 3's musical "It's a Jungle Out There" was a success; school-wide musical set for May 15.
    - Learning updates were sent home; families reminded to return signed envelopes only.
    - Mr. McMitchell, the new principal of the Coal Harbour School, visited classrooms.
    - Transition to Coal Harbour School:
      - Coal Harbour will be a K-7 school.
      - Students entering kindergarten who are enrolled at the Coal Harbour school will begin the school year at Roberts Annex.
      - There have been concerns raised about siblings attending different locations and after-school care logistics; YMCA transition plans are pending.
      - Class allocation details are pending confirmation from families re: placement.
      - A special agreement is in place to support a smooth transition of staff with students.



- b. Treasurer - Kelly Yuram Kim
  - February's net profit was \$250
  - Revenue: \$700 from pizza days and movie night
  - Expenses: \$450 for childminding, popcorn, Easter event
  - Motion to approve reimburse \$1000 to the school for self-regulation tools - M/S/C
- c. Fundraising - Tessa Diaczun and Sarah Dunbar
  - The Spring raffle fundraiser will run from May 5-16, and the draw will be at the May 29 PAC meeting.
  - Tickets will be \$10 each or \$40 for 5.
  - Prizes include gift cards, movie tickets, event passes/admissions, etc.
- d. Hot Lunch - Maham Khalid
  - The hot lunch program continues to need volunteer support on Fridays.
- e. Pizza Day - Sarah Dunbar
  - Pizza day continues to be a success.
  - Please remember to place orders on time.
  - We are always looking for volunteers.
- f. Breakfast Club - Lindsey Angell
  - The program continues to run well; thank you to all participants.
  - If you have any questions, please email the PAC.
  - The plan is to continue to run Breakfast Club for as long as we are at the Annex, and we plan to continue the program at the Coal Harbour school depending on facilities.



g. New Coal Harbour School - Kate Busby

- The opening of the Coal Harbour school has been delayed to mid-fall 2025.
- Interim placements will be 7 classes at Roberts Annex, 3 at the main school.
- Teachers and support staff will begin the year with their classes for a smooth transition to the new school.
- Safety concerns have been raised for busy intersections near the Coal Harbour school.
- Parents are encouraged to email [schoolactivetravel@vancouver.ca](mailto:schoolactivetravel@vancouver.ca) to express concerns, using the term “change of use”.
- Playground Safety:
  - Playground will be partially fenced with some natural barriers.
  - Details are available on the FAQ section of the Roberts Annex website.
  - Mr. McMitchell has reviewed playground safety at Crosstown and Elsie Roy schools.

6. Reminders/Upcoming Events

- a. Next PAC meeting - Thursday, April 17 (VSB representative and Mr. McMitchell attending).

7. Adjourn at 7:35 pm.