Vancouver School District

BOARD MEETING
AGENDA

Monday, June 21, 2021
at 7:00 pm
Teams Live Broadcast

1. CALL MEETING TO ORDER

1.1 **INDIGENOUS LAND ACKNOWLEDGEMENT**
The meeting is being held on the traditional unceded territory of the Musqueam, Squamish and Tsleil-Waututh Nations.

1.2 **OPENING REMARKS**
The meeting is being live-streamed and the audio and visual recording will also be available to the public for viewing after the meeting. The footage of the meeting may be viewed inside and outside of Canada.

2. PROGRAM HIGHLIGHTS

2.1 National Indigenous Peoples Month and Day

3. ADOPTION OF MINUTES

3.1 Meeting of May 25, 2021
3.2 Matters Arising from the Minutes
3.3 Meeting of June 14, 2021 (Delegation Committee of the Whole)
3.4 Matters Arising from the Minutes

4. SUPERINTENDENT'S UPDATE

4.1 Superintendent's Update
4.2 COVID Updates

5. STUDENT TRUSTEE

5.1 Acknowledgement of Student Trustee
5.2 Student Trustee Report

6. COMMITTEE REPORTS

6.1 POLICY AND GOVERNANCE COMMITTEE

6.1.1 Report: Meeting of June 2, 2021
6.1.2 Matters Arising
6.1.3 New Business

6.2 PERSONNEL COMMITTEE

6.2.1 Report: Meeting of June 2, 2021
6.2.2 Matters Arising
6.2.3 New Business

6.3 STUDENT LEARNING AND WELL BEING COMMITTEE

6.3.1 Report: Meeting of June 9, 2021
6.3.2 Matters Arising
6.3.3 New Business

6.4 FACILITIES PLANNING COMMITTEE

6.4.1 Report: Meeting of June 14, 2021
6.4.2 Matters Arising
6.4.2.1 Eric Hamber Replacement School Encumbrances Bylaw 2021

6.4.2.1.1 *That the Board of Education of School District No. 39 (Vancouver) Eric Hamber Replacement School Encumbrances Bylaw 2021 be read a first time the 21st day of June 2021;*

6.4.2.1.2 *That the Board of Education of School District No. 39 (Vancouver) Eric Hamber Replacement School Encumbrances Bylaw 2021 be read a second time the 21st day of June 2021;*

6.4.2.1.3 *That the Board of Education of School District No. 39 (Vancouver) approves having all three readings of the Eric Hamber Replacement School Encumbrances Bylaw 2021 the 21st day of June 2021;*

6.4.2.1.4 *That the Board of Education of School District No. 39 (Vancouver) Eric Hamber Replacement School Encumbrances Bylaw 2021 be read a third time the 21st day of June 2021;*

And further,

That the Secretary-Treasurer be authorized to sign, seal and register the Board of Education of School District No. 39 (Vancouver) Eric Hamber Replacement School Encumbrances Bylaw 2021; and

That the signed and sealed the Board of Education of School District No. 39 (Vancouver) Eric Hamber Replacement School Encumbrances Bylaw 2021 be forwarded to the Ministry of Education, Funding Department, for registration and certification, and for registration at Land Titles office as required.

6.4.2.2 Bayview Elementary Statutory Right-of-Way Bylaw

6.4.2.2.1 *That the Board of Education of School District No. 39 (Vancouver) Bayview Elementary School Utility Right-of-Way Bylaw 2021 be read a first time the 21st day of June 2021;*

6.4.2.2.2 *That the Board of Education of School District No. 39 (Vancouver) Bayview Elementary School Utility Right-of-Way Bylaw 2021 be read a second time the 21st day of June 2021;*

6.4.2.2.3 *That the Board of Education of School District No. 39 (Vancouver) approves having all three readings of the Bayview Elementary School Utility Right-of-Way Bylaw 2021 the 21st day of June 2021;*

6.4.2.2.4 *That the Board of Education of School District No. 39 (Vancouver) Bayview Elementary School Utility Right-of-Way Bylaw 2021 be read a third time the 21st day of June 2021;*

And further,

That the Secretary-Treasurer be authorized to sign, seal and register the Board of Education of School District No. 39 (Vancouver) Bayview Elementary School Utility Right-of-Way Bylaw 2021; and

That the signed and sealed Board of Education of School District No. 39 (Vancouver) Bayview Elementary School Utility Right-of-Way Bylaw 2021 be forwarded to the Ministry of Education, Funding Department, for registration and certification, and to BC Hydro for registration at Land Titles office as required.

6.4.2.3 Sir Matthew Begbie Elementary BC Hydro Right-of-Way Bylaw

6.4.2.3.1 *That the Board of Education of School District No. 39 (Vancouver) Sir Matthew Begbie Elementary School Utility Rights-of-Way Bylaw 2021 be read a first time the 21st day of June 2021;*

6.4.2.3.2 *That the Board of Education of School District No. 39 (Vancouver) Sir Matthew Begbie Elementary School Utility Rights-of-Way Bylaw 2021 be read a second time the 21st day of June 2021;*

6.4.2.3.3 *That the Board of Education of School District No. 39 (Vancouver) approves having all three readings of the Sir Matthew Begbie Elementary School Utility Rights-of-Way Bylaw 2021 the 21st day of June 2021;*

6.4.2.3.4 *That the Board of Education of School District No. 39 (Vancouver) Sir Matthew Begbie Elementary School Utility Rights-of-Way Bylaw 2021 be read a third time the 21st day of June 2021;*

and further,

That the Secretary-Treasurer be authorized to sign, seal and register the Board of Education of School District No. 39 (Vancouver) Sir Matthew Begbie Elementary School Utility Rights-of-Way Bylaw 2021; and

That the signed and sealed Board of Education of School District No. 39 (Vancouver) Sir Matthew Begbie Elementary School Utility Rights-of-Way Bylaw 2021 be forwarded to the Ministry of Education, Funding Department, for registration and certification, and to BC Hydro and Telus for registration at Land Titles office as required.

6.4.2.4 Capital Plan Bylaw No. 2021/22-CPSD39-01

6.4.2.4.1 *That the Board of Education of School District (Vancouver) Capital Plan Bylaw No. 2021/22-CPSD39-01 be read a first time the 21st day of June 2021;*

6.4.2.4.2 *That the Board of Education of School District (Vancouver) Capital Plan Bylaw No. 2021/22-CPSD39-01 be read a second time the 21st day of June 2021;*

6.4.2.4.3 *That the Board of Education of School District No. 39 (Vancouver) approves having all three readings of the Capital Plan Bylaw No. 2020/21-CPSD39-01 the 21st day of June 2021;*

6.4.2.4.4 *That Board of Education of School District (Vancouver) Capital Plan Bylaw No. 2021/22-CPSD39-01 be read a third time the 21st day of June 2021;*

And further

That the Secretary-Treasurer be authorized to sign, seal and register Capital Plan Bylaw No. 2021/22-CPSD39-01 with the Ministry of Education.

6.4.2.5 Capital Plan Submission (2022/2023)

6.4.2.5.1 *That In accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 39 (Vancouver Board of Education) approves the proposed major capital program Five-Year Capital Plan, as provided on the attached Five-Year Capital Plan Summary 2022-2023.*

And that:

In accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 39 (Vancouver Board of Education) approves the proposed minor capital program Five-Year Capital Plan, as provided on the attached Five-Year Capital Plan Summary 2022-2023.

6.4.3 New Business

(The on-line link for submitting questions to this meeting will now be closed).

7. REPORT ON PRIVATE SESSION

7.1 Meeting of June 7, 2021
7.2 Meeting of June 9, 2021
7.3 Meeting of June 21, 2021

8. REPORTS FROM TRUSTEE REPRESENTATIVES

8.1 Report from Trustee Wong on the Diversity Advisory Committee meeting held on May 26, 2021.

9. OLD BUSINESS

9.1 Delegation Board Meeting Pilot
That the Board extend the pilot of Delegation meetings for the 2021-2022 school year. During this second phase of the pilot, delegations will not be scheduled or heard at any regular Standing Committees. Delegations will be directed to sign up and speak directly to trustees through special Board meetings to be scheduled for October 4 and November 8 of 2021 and January 10, February 7, and April 4 of 2022. This second pilot will be evaluated and reviewed at the May 2022 Board Meeting to make a decision on how to proceed with delegations for the 2022-2023 school year.

10. NOTICES OF MOTION

10.1 Notice of Motion from Trustee Wong: Ten Year Investment Plan Request for Meeting with Minister of Education

10.2 Notices of Motion from Trustee Parrott:

10.2.1 Playground Safety
10.2.2 TransLink Bus Stop Balancing
10.2.3 Teacher Shortage

11. PUBLIC QUESTION PERIOD (Submitted through the on-line link)

12. ADJOURNMENT

BOARD MEETING MINUTES

Tuesday, May 25, 2021 at 7:00 pm

The Board of Education of School District No. 39 (Vancouver) met in room 114 (the Boardroom), VSB Education Centre, 1580 West Broadway, Vancouver, B.C. and online in Teams on Tuesday, May 25, 2021 at 7:00 pm. The meeting was live-streamed.

Trustees Present in the Room:	Carmen Cho, Chairperson, Estrellita Gonzalez, Vice-Chairperson, Barbara Parrott
Trustees Present in Teams:	Fraser Ballantyne, Lois Chan-Pedley, Janet Fraser, Oliver Hanson, Jennifer Reddy, Allan Wong, Ricky Huang, Student Trustee
Senior Management Present in the Room:	Suzanne Hoffman, Superintendent J. David Green, Secretary Treasurer David Nelson, Deputy Superintendent Carmen Batista, Associate Superintendent-Employee Services Shehzad Somji, Assistant Secretary Treasurer
Senior Management Present in Teams:	Pedro da Silva, Associate Superintendent-Learning and Information Technology Jody Langlois, Associate Superintendent-Learning Services Rob Schindel, Associate Superintendent-School Services
Also Present in the Room:	Marlene Phillips, Executive Assistant (Recorder)
Also Present in Teams:	Chas Desjarlais, District Principal – Indigenous Education (check title) John Dawson, Director of Educational Planning and Student Information Ron Macdonald, Director of Facilities Will Hsu, Manager of Budgeting, Forecasting and Planning

1. CALL MEETING TO ORDER

1.1 Indigenous Land Acknowledgement

The Chairperson called the meeting to order and acknowledged that the meeting is being held in the traditional unceded territory of the Musqueam, Squamish and Tsleil-Waututh Nations.

1.2 Opening Remarks

The Chairperson informed everyone the meeting is being live-streamed and the audio and visual recording will also be available to the public for viewing after the meeting. The footage of the meeting may be viewed inside and outside of Canada. She reviewed meeting decorum for respectful behavior.

In her opening remarks, the Chairperson acknowledged the following:

- May 23-29, 2021 as Anti-Racism Awareness Week
- June 21st as National Indigenous Peoples Day
- A Drum Across Kanata (Canada) event being held on June 21 and 22, 2021
- The Musqueam Nation blessing ceremony at Eric Hamber Secondary School, held on May 13, 2021

1.3 Allen Blakey Acknowledgment (Attachment)

Trustee Wong acknowledged former Trustee Allen Blakey, who passed away on May 6, 2021. A copy of the memoriam, as presented, is attached.

2. PROGRAM HIGHLIGHTS

2.1 Diversity Equity and Inclusion Youth Forum

Directors of Instruction Deena Kotak and Alison Ogden shared opening remarks regarding the Diversity, Equity and Inclusion Youth Forum held on April 15 and May 5, 2021. Bruce Garnett, District Principal of the Vancouver Newcomer Welcome Centre, introduced students Ella Diaz and Lara Al-Sammarraie. The students gave a PowerPoint presentation sharing how the forum impacted classrooms, schools and the community. The theme of the conference was intersectionality. A copy of the PowerPoint is on file with the meeting agenda.

Trustees asked questions and the students responded.

3. ADOPTION OF MINUTES

3.1 Meeting of April 26, 2021

Moved by F. Ballantyne, seconded by E. Gonzalez, that the minutes of the April 26, 2021 meeting be adopted.

Trustee Parrott reported that the Get REAL program had been incorrectly included in the list of programs supported by the Vancouver Police Department (VPD) when the Board approved the April 26, 2021 motion regarding the School Liaison Officer Program requesting continued support from the VPD. She has since been informed that the Get REAL program has been coordinated by the Community Schools Team, in partnership this year with Frog Hollow Neighbourhood House, and she has received a request to remove it from the approved motion.

The Chairperson acknowledged this would be recorded in the May 25, 2021 minutes, and asked trustees if there was any objection to removing this program from the list of programs that the Vancouver Board of Education had requested continued support from the VPD. There was no objection, and a note will be added to the April 26, 2021 minutes next to the approved motion.

The Chairperson asked if there were any trustees not in support of the motion, with this change. There being none, the motion was

APPROVED UNANIMOUSLY

3.2 Meeting of May 5, 2021

Moved by B. Parrott, seconded by L. Chan-Pedley, that the minutes of the May 5, 2021 meeting be adopted.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

3.3 Meeting of May 10, 2021 (Meeting re Delegations – Pilot Project)

Moved by B. Parrott, seconded by E. Gonzalez, that the minutes of the May 10, 2021 meeting be adopted.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

4. SUPERINTENDENT'S UPDATE

4.1 Superintendent's Update

The Superintendent gave a PowerPoint presentation providing information on monitoring student well-being with the student learning survey. The survey collects data at the provincial, district and school level from grades 4, 7, 10 and 12 covering a range of topics. A copy of the PowerPoint is on file with the meeting agenda.

Trustees provided feedback and asked questions and the Superintendent responded.

4.2 COVID-19 Update

The Superintendent continued her PowerPoint presentation providing an update on COVID-19, including:

- Year to date data
- Update on BC Children's Hospital study
- Vaccination update

Trustees provided feedback and staff provided clarification.

The Superintendent provided a personal statement regarding her departure from the District. She informed everyone her decision was a difficult one and she will continue to support the Board during the transition to the new Superintendent.

The Chairperson provided a verbal report on the recruitment process for a new Superintendent. She reported:

- A search committee has been formed, led by the Secretary Treasurer.
- The District's profile and a Request for Proposals has been distributed to four executive search firms, to bid on conducting a national search.
- Stakeholders will provide input, contributing to the development of selection criteria.
- A website is being developed to keep the public informed on the recruitment process.

5. STUDENT TRUSTEE REPORT

The Student Trustee provided a verbal report on information that will be provided at the next Board meeting.

6. COMMITTEE REPORTS

6.1 FACILITIES PLANNING COMMITTEE

6.1.1 Report: Meeting of May 5, 2021

The Chairperson of the Committee, A. Wong, presented the report of the May 5, 2021 meeting, a copy of which is filed with these minutes. The report includes information on:

- Capital Plan Response Letter – 2021-2022 Capital Plan
- Restrictive Covenants
- Southern Portion of Sir Sandford Fleming school site – Surplus Declaration Consultation
- Vancouver Project Office Memorandum of Understanding

Moved by A. Wong, seconded by E. Gonzalez, that the report of the May 5, 2021 meeting be received.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

6.1.2 Matters Arising from the Meeting of May 5, 2021

6.1.2.1 Restrictive Covenant Information

Moved by A. Wong, seconded by J. Reddy, that staff seek a legal opinion on the use of a restrictive covenant attached to any sale or transfer of VSB land to a public body. This could prevent any public body to which VSB sells land from reselling privately and would ensure that VSB lands remain in public hands forever, as per the intent of the motion of January 25, 2021.

Trustee Wong spoke to the motion, which had been supported unanimously by the Facilities Planning Committee members.

Amendment

Moved by B. Parrott, seconded by L. Chan-Pedley, that the motion be amended to remove everything after the first sentence.

Trustees voted on the amendment.

CARRIED

For: F. Ballantyne, L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson, B. Parrott, A. Wong
Abstained: J. Reddy

Main motion

Trustees voted on the main motion that now reads:

That staff seek a legal opinion on the use of a restrictive covenant attached to any sale or transfer of VSB land to a public body.

CARRIED

For: F. Ballantyne, L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson, J. Reddy, A. Wong
Abstained: B. Parrott

6.1.2.2 Southern Portion of Sir Sandford Fleming school site – Surplus Declaration Consultation

Main Motion

Moved by A. Wong, seconded by F. Ballantyne, that the Board of Education declare the Southern Portion of the Fleming school site surplus to the educational needs of the District and authorizes staff to proceed with the disposition process as per Board Policy 20.

Trustee Wong spoke to the motion, which had been supported by a majority of Facilities Planning Committee members. Discussion followed.

Postponement Motion

Moved by B. Parrott, seconded by J. Reddy, that the motion be postponed until the Indigenous community has provided input.

Following discussion, trustees voted on the postponement motion.

DEFEATED

For: B. Parrott, J. Reddy
Against: F. Ballantyne, L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson, A. Wong

Main Motion

Trustees returned to the main motion. Following discussion, trustees voted on the main motion.

CARRIED

For: F. Ballantyne, L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson, B. Parrott, A. Wong
Against: J. Reddy

6.1.2.3 Vancouver Project Office Memorandum of Understanding

Moved by A. Wong, seconded by E. Gonzalez, that the Board of Education approve the revised Memorandum of Understanding for the Vancouver Project Office.

Trustee Wong spoke to the motion, which had been supported unanimously by the Facilities Planning Committee members.

During discussion, Trustee Reddy informed everyone that as a Facilities Planning Committee member she is no longer in support of the motion.

Trustees voted on the motion.

CARRIED

For: F. Ballantyne, L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson, A. Wong
Against: B. Parrott, J. Reddy

6.2 FINANCE COMMITTEE

6.2.1 Report: Meeting of May 12, 2021

The Chairperson of the Committee, O. Hanson, presented the report of the May 12, 2021 meeting, a copy of which is filed with these minutes. The report includes information on:

- COVID-19 Funding Update
- Operating Fund Update to March 31, 2021
- Required Budget Estimate for replacement of School Liaison Officer supports
- Budget 2021-2022 Update

Moved by O. Hanson, seconded by E. Gonzalez, that the report of the May 12, 2021 meeting be received.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

6.2.2 Matters Arising from the Meeting of May 12, 2021

6.2.2.1 Budget 2021-2022 Presentation and Discussion

The Secretary Treasurer presented and reviewed a report dated May 25, 2021 entitled ***Draft Annual Budget for 2021-2022.*** The report includes information on the development of the budget for 2021-2022, a bylaw for adoption (which includes the Operating Fund, Capital Fund and Special Purpose Funds), assumptions made and risk factors considered. The deficit in the operating fund is currently $9.43 million, which is offset by surplus appropriation to produce a balanced budget within the operating fund. There is a deficit in the Capital Fund, which is allowed by the Public Sector Accounting Board (PSAB), in the amount of $2.4 million.

The Secretary Treasurer informed everyone the budget bylaw will be considered later in the meeting.

The Assistant Secretary Treasurer gave a PowerPoint presentation entitled ***Annual Budget 2021-2022***, a copy of which is on file with the meeting agenda. In giving the presentation, he reviewed revenue and expense details of all three funds (i.e. the Operating Fund, Capital Fund and Special Purpose Funds). He also reviewed changes made to the Status Quo Operating Fund Budget for 2021-2022 since the May 12, 2021 Finance Committee meeting.

During discussion, the Assistant Secretary Treasurer provided clarification regarding the deficit in the Capital Fund.

6.2.2.2 Motion: English Language Learners (ELL) District Consultant

Moved by J. Reddy, seconded by A. Wong, that $100,000 be allocated to the hiring of another English Language Learners (ELL) District Consultant so there can be one District Consultant at elementary and one at secondary.

Trustee Reddy spoke to the motion. Following discussion, trustees voted on the motion.

DEFEATED

For: B. Parrott, J. Reddy, A. Wong
Against: F. Ballantyne, L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson

6.2.2.3 Motion: Indigenous Language Program

Moved by J. Reddy, seconded by E. Gonzalez, that a maximum of $200,000 be allocated to the development of a robust Indigenous Language program led by an external Indigenous consultant with expertise in Indigenous pedagogy and language program design and implementation and developed in collaboration with Indigenous parents, including χpeỷ parents and χpeỷ PAC and local host Nations, as follows:

Phase 1- Research, development, consultation with the language schools of the 3 host nations (Musqueam, Squamish and Tsleil-Waututh) and presentation of report for approval by January 2022 (6months) at a cost of $50,000

Phase 2- Implementation of Indigenous language program including infrastructure, recruitment, and building of curriculum at a cost of $150,000.

Trustee Reddy spoke to the motion.

Substitution Motion

Moved by B. Parrott, seconded by E. Gonzalez, the motion be substituted with the following wording:

That the VSB fully supports robust Indigenous language instruction being provided in Vancouver schools, and that this motion be referred to the Superintendent to start conversations with the Musqueam, Squamish and Tsleil-Waututh Peoples and Urban Indigenous Groups that develop a plan and budgetary requirements for providing this instruction.

Trustee Parrott spoke to the substitution motion.

Amendment

Trustee Fraser requested the substitution motion be amended to include χpeỷ Parent Advisory Council (PAC) and Indigenous Parents.

The Chairperson asked if there were any trustees not in support of the amendment. There were none and the amendment was

APPROVED UNANIMOUSLY

Substitution Motion

The substitution motion now reads:

That the VSB fully supports robust Indigenous language instruction being provided in Vancouver schools, and that this motion be referred to the Superintendent to start conversations with the Musqueam, Squamish and Tsleil-Waututh Peoples, Urban Indigenous Groups, χpeỷ Parents' Advisory Council and Indigenous parents, that develop a plan and budgetary requirements for providing this instruction.

During discussion, the Superintendent clarified that she would delegate work of the motion to the Indigenous Education Department. At the request of a trustee and the Superintendent, the District Principal-Indigenous Education provided feedback on the substitution motion.

Following discussion, trustees voted on the substitution motion.

CARRIED UNANIMOUSLY

6.2.2.4 Replacement of School Liaison Officer (SLO) Supports – Safe and Caring Schools Department

The Chairperson of the Committee presented the following motion, based on a proposal from staff that was discussed at the May 12, 2021 Finance Committee meeting. The proposal, for a Safe and Caring Schools Department, resulted from a motion approved at the April 26, 2021 Board meeting to discontinue the School Liaison Officer Program. The proposal was supported by a majority of the Finance Committee members and by the Committee Chairperson.

Moved by O. Hanson, seconded by E. Gonzalez, that the Board of Education approves the addition of $1,372,542 to the 2021-2022 annual Budget to fund the Safe and Caring Schools Department.

During discussion, the Secretary Treasurer confirmed the $1,372,542 includes nine Safe and Caring School Liaisons for secondary schools, as in the proposal presented at the Finance Committee meeting. The report presented at the Board meeting refers to the positions as Youth and Family Workers.

Amendment

Moved by B. Parrott, seconded by J. Fraser, to increase the amount by $800,000 to include 9 additional Youth and Family Workers.

During discussion of the amendment, the Deputy Superintendent reported the Youth and Family Worker pay band, which is a School and Student Support B band, is being used to cost the new positions. The new title (Safe and Caring School Liaisons) is being used in order to work with the Canadian Union of Public Employees (CUPE) Local 15 to create a job description for these new positions.

The Superintendent requested the motion be re-worded, changing the name from "Youth and Family Workers" to "Safe and Caring School Liaisons". There was no objection and the wording of the amendment now reads:

To increase the amount by $800,000 to include 9 additional Safe and Caring School Liaisons.

During further discussion, the Superintendent reported this is a pilot program that would be re-evaluated after the first year. Following further discussion, trustees voted on the amendment.

DEFEATED

For: B. Parrott
Against: F. Ballantyne, L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson, J. Reddy, A. Wong

Main Motion (Motion #1)

Trustees voted on the main motion.

CARRIED

For: L. Chan-Pedley, C. Cho, J. Fraser, O. Hanson, B. Parrott, A. Wong
Against: F. Ballantyne, J. Reddy

Motion #2

The Secretary Treasurer requested a motion directing staff to provide funding for the Safe and Caring Schools Department by using surpluses in the District's benefit plans.

Moved by B. Parrott, seconded by L. Chan-Pedley, to fund the proposal of a Safe and Caring Schools Department in the amount of $1,372,542 by using the surpluses in benefit plans.

CARRIED

For: L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson, B. Parrott, A. Wong
Against: F. Ballantyne, J. Reddy

6.2.2.5 Trustee Budget Amendments

6.2.2.5.1

Moved by A. Wong, seconded by B. Parrott, that the Vancouver Board of Education reduce Adult Education minimum class size from 26 to 25 students.

Trustee Wong spoke to the motion. There was no discussion and trustees voted on the motion.

CARRIED UNANIMOUSLY

6.2.2.5.2

Moved by J. Fraser, seconded by A. Wong to further support student mental health with $100,000 funding to support the Artist in Residence Studio (AIRS) program.

Trustee Fraser spoke to the motion. During discussion, the Secretary Treasurer provided information on where one-time funding could come from to support the motion.

Trustee Fraser requested "for the 2021-2022 school year" be added to the motion after "funding". Following discussion, trustees voted on the motion, that now reads:

To further support student mental health with $100,000 funding for the 2021-2022 school year to support the Artist in Residence Studio (AIRS) program.

CARRIED UNANIMOUSLY

6.2.2.6 Annual Budget Bylaw 2021-2022

6.2.2.6.1

Moved by O. Hanson, seconded by E. Gonzalez, that the Board of Education of School District No. 39 (Vancouver) 2021/2022 Annual Budget Bylaw in the amount of $650,117,681 be read a first time on the 25th day of May 2021.

Following discussion on the budget process, trustees voted on the motion.

CARRIED

For: F. Ballantyne, L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson, B. Parrott, A. Wong
Against: J. Reddy

6.2.2.6.2

Moved by O. Hanson, seconded by A. Wong, that the Board of Education of School District No. 39 (Vancouver) 2021/2022 Annual Budget Bylaw in the amount of $650,117,681 be read a second time on the 25th day of May 2021.

CARRIED

For: F. Ballantyne, L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson, B. Parrott, A. Wong
Against: J. Reddy

6.2.2.6.3

Moved by O. Hanson, seconded by E. Gonzalez, that the Board of Education adopts the 2021-2022 Annual Budget Bylaw for School District No. 39 (Vancouver) at the May 25, 2021 public board meeting by having all three readings of the bylaw at that meeting.

For: F. Ballantyne, L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson, B. Parrott, A. Wong
Against: J. Reddy

The Secretary Treasurer reported a unanimous vote is required for all three readings to be done at the same meeting. Another Board meeting will be required for the third reading of the bylaw. Considering this, Trustee Reddy informed everyone her vote could be changed to avoid holding another Board meeting for the third reading.

The Chairperson asked if any trustees were opposed to this change, and there were none. The motion was

CARRIED UNANIMOUSLY

6.2.2.6.4

Moved by O. Hanson, seconded by E. Gonzalez, that the Board of Education of School of School District No. 39 (Vancouver) 2021/2022 Annual Budget Bylaw in the amount of $650,117,681 be:

Read a third time, passed and adopted on the 25th day of May 2021.

CARRIED UNANIMOUSLY

The Chairperson announced the on-line link for submitting questions to this meeting will now be closed.

7. REPORT ON PRIVATE SESSION ITEMS

7.1 Meeting of May 5, 2021

The Chairperson reported that the Board authorized the Board Chair by consensus to report to the May 25, 2021 Public Meeting that, at the Private Session of May 5, 2021 the Superintendent informed the Board of her decision to end her contract to accept the position of Chief Executive Officer of the British Columbia School Trustees' Association.

7.2 Meeting of May 10, 2021

The Chairperson reported that the Board authorized the Board Chair to report to the May 25, 2021 Public Meeting that, at the Private Session of May 10, 2021, the Board discussed a personnel matter.

7.3 Meeting of May 25, 2021

The Chairperson reported that the Board authorized the Board Chair to report to the May 25, 2021 Public Meeting that, at the Private Session of May 25, 2021, the Board discussed business interests, personnel and property matters, and as per Policy 12, Appendix B, the Board reviewed the Superintendent's Performance Review.

8. REPORTS FROM TRUSTEE REPRESENTATIVES

8.1 Report from Trustee Parrott on the Vancouver Public Library Board meeting held on April 28, 2021.
8.2 Report from Trustee Fraser on the Vancouver City Planning Commission meeting held on May 5, 2021.
8.3 Reports from Trustee Gonzalez on the Vancouver Food Policy Council meeting held on April 29, 2021 and the Vancouver Heritage Commission meeting held on May 3, 2021.
8.4 Reports from Trustee Chan-Pedley on the Special Education Advisory Committee meetings held on October 26, 2020 and February 22, 2021.

9. NEW BUSINESS: None

10. NOTICES OF MOTION

10.1 Notice of Motion from Trustee Gonzalez: Stable and Adequate Funding

Trustee Gonzalez presented a Notice of Motion and requested it be considered at the meeting.

Moved by E. Gonzalez, seconded by L. Chan-Pedley, that the VBE write the Ministry of Education to request stable and adequate operational funding for school districts so that we may better achieve our vision of inspiring student success by providing an innovative, caring and responsive learning environment. This would include mental health initiatives; additional supports for vulnerable youth in ministry care; food programming; seamless childcare and extending the Safe Return to Schools Grant.

Trustee Gonzalez reviewed rationale for the motion.

Following discussion, trustees voted on the motion.

CARRIED UNANIMOUSLY

11. PUBLIC QUESTION PERIOD

The Chairperson responded to questions regarding:

- The role of the Safe and Caring Liaisons in schools.
- The Safe and Caring Schools Program.
- Advancing objectives in the School Liaison Officer Program Review.

The Secretary Treasurer responded to a question regarding the Olympic Village school lease.

12. ADJOURNMENT

Trustees agreed to adjourn by consensus.

The meeting adjourned at 10:19 pm.

J. David Green, Secretary Treasurer	Carmen Cho, Chairperson

Vancouver School District

SPECIAL BOARD/ COMMITTEE OF THE WHOLE MEETING MINUTES

Monday, June 14, 2021 at 7:00 pm

The Board of Education of School District No. 39 (Vancouver) met online in Teams and in room 110 on Monday, June 14, 2021 at 7:08 pm. The meeting was live-streamed.

Trustees Present in the Room:	Carmen Cho, Chairperson
Trustees Present in Teams:	Estrellita Gonzalez, Vice-Chairperson, Fraser Ballantyne, Lois Chan-Pedley, Janet Fraser, Barb Parrott, Jennifer Reddy, Allan Wong
Trustees Absent:	Oliver Hanson
Senior Management Present in the Room:	J. David Green, Secretary Treasurer
Senior Management Present in Teams:	Suzanne Hoffman, Superintendent
Also Present in Teams:	Shamirah Khan, Administrative Assistant (Recorder)

1. CALL MEETING TO ORDER

1.1 Indigenous Land Acknowledgement

The Chairperson called the meeting to order and acknowledged that the meeting is being held in the traditional unceded territory of the Musqueam, Squamish and Tsleil-Waututh Nations.

1.2 Opening Remarks

The Chairperson informed everyone the meeting is being live-streamed and the audio and visual recording will also be available to the public for viewing after the meeting. The footage of the meeting may be viewed inside and outside of Canada. She reviewed meeting decorum for respectful behavior.

The Chairperson read the board motion approved at the February 22, 2021, Board meeting and informed the Board that this is the final meeting of a pilot project for the purpose of hearing delegations from the public.

2. MOTION TO DISSOLVE THE BOARD MEETING INTO COMMITTEE OF THE WHOLE

Moved by A. Wong, seconded by B. Parrott, that the Board dissolve itself into Committee of the Whole.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

3. DELEGATIONS RE VARIOUS TOPICS

The Chairperson reviewed the Procedure for Delegations to the Board. She informed the Board that delegations are provided 5 minutes for their presentation.

The following delegates presented their views on varying topics. Written briefs, presentations, and a video were provided and retained for the Board's records.

1. Queen Elizabeth Annex Parents' Advisory Council – Nadine Ho and Lia Gudaitis re: No School Closures
2. Britannia Community Secondary Parents' Advisory Council – Iona Monk re: No School Closures
3. John Oliver Secondary Parents' Advisory Council – Samantha Anderson re: No School Closures
4. Florence Nightingale Elementary Parents' Advisory Council – Solomon Wong re: No School Closures
5. Stephan Kosar, Student re: Honours Program
6. Alice Deyell, Student re: Honours Program
7. L'Ecole Jules Quesnel Parents' Advisory Council – Kate Hood
8. Southlands Elementary Parents' Advisory Council – Deborah Broadhurst re: International Baccalaureate Primary Years Programme (IB PYP)
9. Group of Eric Hamber Secondary Students – Alanna Rudolph, Alison Lee, Tristan Yan-Klassen, and Julia Ling re: Honours Program
10. Hila Russ-Woodland re: COVID-19 Vaccine

The Chairperson informed everyone that the Lord Tennyson PAC was unable to join the meeting, however their written letter, which is included in the Board agenda package, will be read out loud by the Queen Elizabeth PAC.

Due to technical issues the presentation from the Group of Eric Hamber Secondary Students was cut short. The Chairperson informed everyone that staff will contact the group of students and have them finish their presentation and hear any concerns or questions they may have.

A question arose as to how trustees can ask questions regarding the topics presented by delegations. The Chairperson informed trustees they can send their questions to the Secretary Treasurer's office and the Secretary Treasurer will share the questions and responses with all trustees.

4. MOTION TO RISE AND REPORT FROM THE COMMITTEE OF THE WHOLE

Moved by B. Parrott, seconded by E. Gonzalez, that the Committee of the Whole rise and report.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

5. MOTION TO RECONVENE THE BOARD MEETING

Moved by B. Parrott, seconded by E. Gonzalez, that the Board meeting be reconvened.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

6. MOTION TO ADJOURN THE MEETING

The meeting adjourned by consensus at 8:21 pm.

______________________________ ______________________________

J. David Green, Secretary Treasurer Carmen Cho, Chairperson

Superintendent’s Update

Monday, June 21, 2021

Regular Meeting of the Board of Education

Vancouver
School Board

Looking Ahead

Looking Ahead

Education Plan

Framework for Enhancing Student Learning

Anti-Racism and Non-discrimination Strategic Plan

Education plan

Education Plan 2026

Board Policy 4: Strategic Planning

- Roadmap to improve outcomes for students
- Alignment with other work in the District and schools
- Inclusive process

Education Plan

The process is the product

September – December
Knowledge gathering

December - January
Trustees develop goals and objectives

January – April
Roadmap development

Framework for Enhancing Student Learning

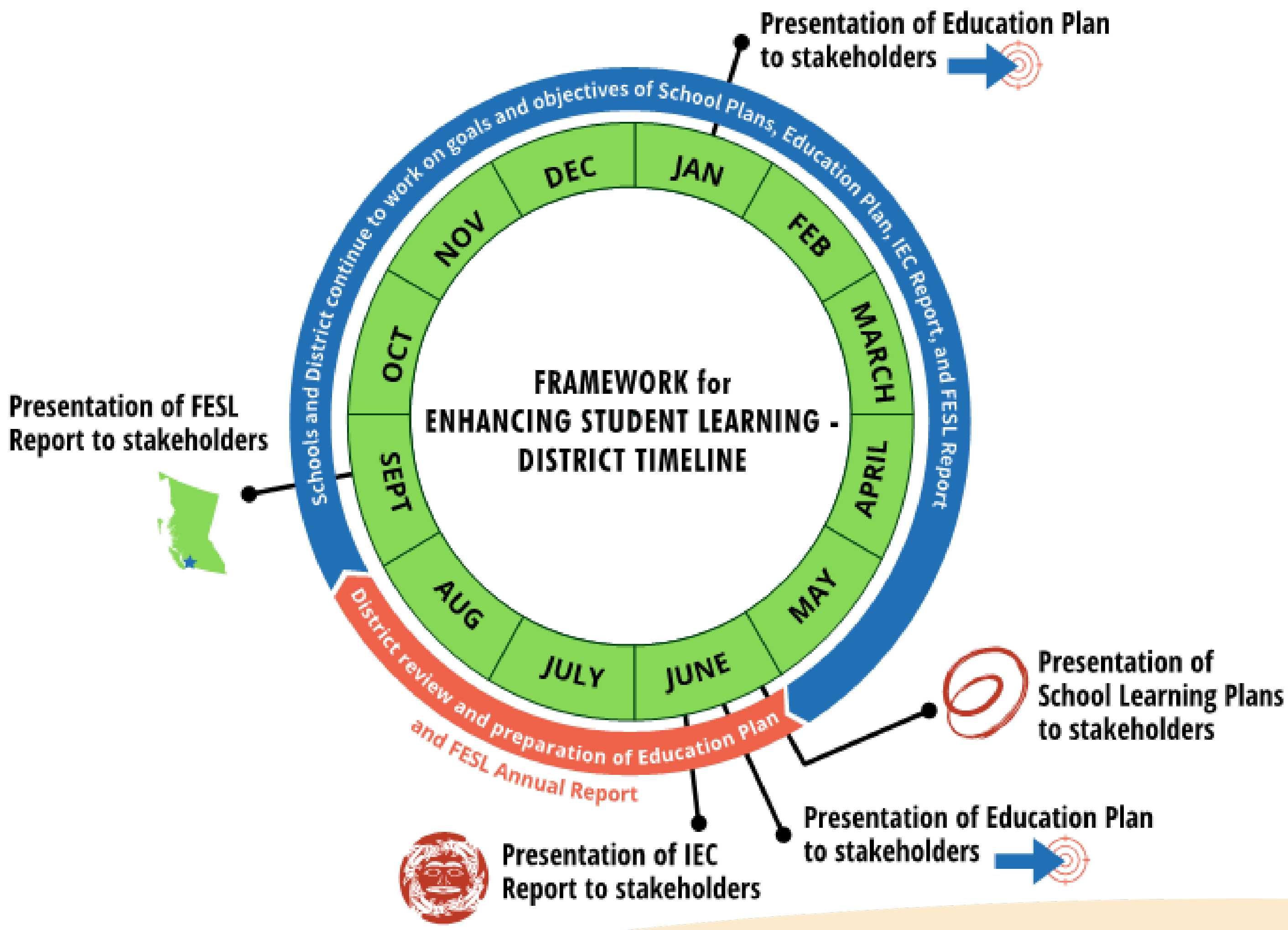
FESL working group:
- a stakeholder and staff working group in advisory capacity to Educational Change Advisory Committee

Annual reporting to Ministry of Education

Align the District Education Plan with requirements set out by the Ministry of Education

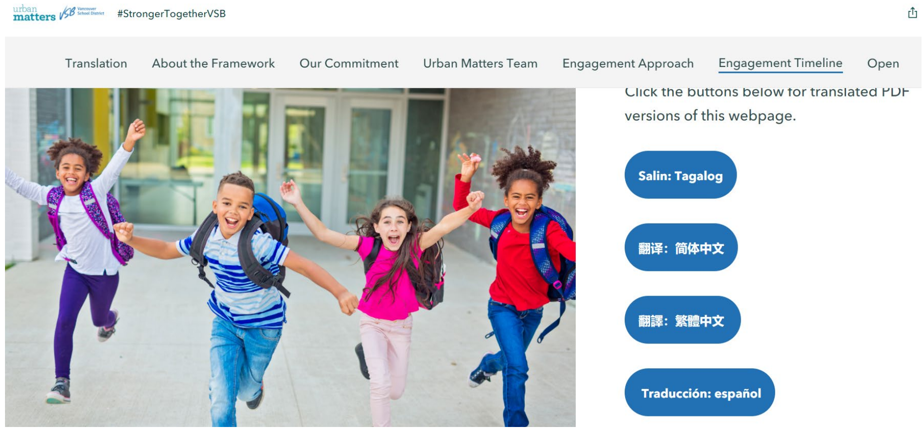
Identify initiatives and practices to support the FESL within District context

Framework for Enhancing Student Learning



Vancouver School Board

Anti-racism and Non-discrimination Strategic Plan



Work together to make our schools a safe, inclusive, and caring learning environment for all

“Stronger Together” engagement process

Listen to, and learn from, students, families, staff, community stakeholders and partners

Hear from people who identify as Indigenous, Black/People of African Descent, People of Colour, 2SLGBTQIA+, People with a Disability, Newcomers and Refugees and marginalized groups

Vancouver School Board

Anti-racism and Non-discrimination Strategic Plan

Translation | About the Framework | Our Commitment | Urban Matters Team | Engagement Approach | Engagement Timeline | Open Engagement Opportunities | Contact Us | Resources

Surveys

June 8 to June 29, 2021

Three separate surveys will be administered to students, families, and Vancouver School Board staff. These surveys will seek to develop an understanding of the experiences and impacts of racism and discrimination experienced in the school community by those who identify as IBPOC (Indigenous, Black, People of Colour), 2SLGBTQIA+, People with Disability, and those from other marginalized groups.

Click on the buttons below to access the surveys:

STUDENT SURVEY

FAMILIES SURVEY

STAFF SURVEY

Sharing Circles

June 8 to June 29, 2021

Eight sharing circles will be hosted to listen to people with lived experience of facing racism

#StrongerTogetherVSB engagement

- Surveys
- Sharing circles
- First Nations community engagement
- Interviews
- Self-guided group discussion toolkit
- Written submissions

Vancouver School Board

Looking ahead

Renew

Reconnect

Reimagine

Renew

Reconnect

Reimagine

	Monday	Tuesday	Wednesday	Thursday	Friday
8:40 AM Classes start	Block 1	Block 1	Block 1	Block 1	Block 1
	break	break	break	break	break
		Flexible Instructional Time			
		break			
	Block 2	Block 2	Block 2	Block 2	Block 2
Lunch	lunch	lunch	lunch	lunch	lunch
	Block 3	Block 3	Block 3	Block 3	Block 3
	break	break	break	break	break
				Flexible Instructional Time	
				break	
3:06 PM Classes end	Block 4	Block 4	Block 4	Block 4	Block 4

Looking Ahead

Vancouver School Board

COVID-19 Update

Vancouver School Board

COVID-19 Update

Year to Date Data

Rapid Response Team

Vaccination – student videos

Vancouver School Board

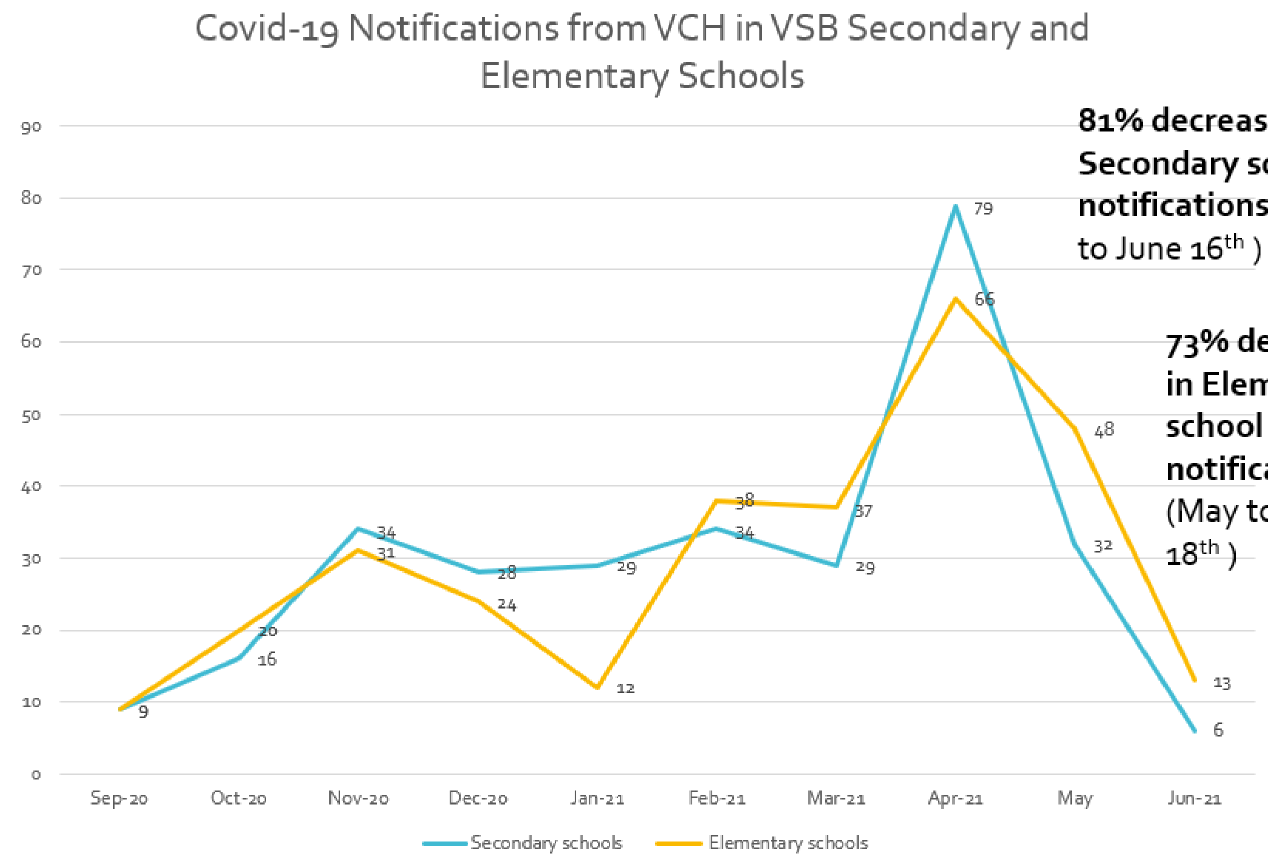
COVID-19 School Events: Sept 2020 – June 16, 2021

May to June 16

81% decrease in secondary school notifications

May to June 16

73% decrease in Elementary school notifications



81% decrease in Secondary school notifications (May to June 16th)

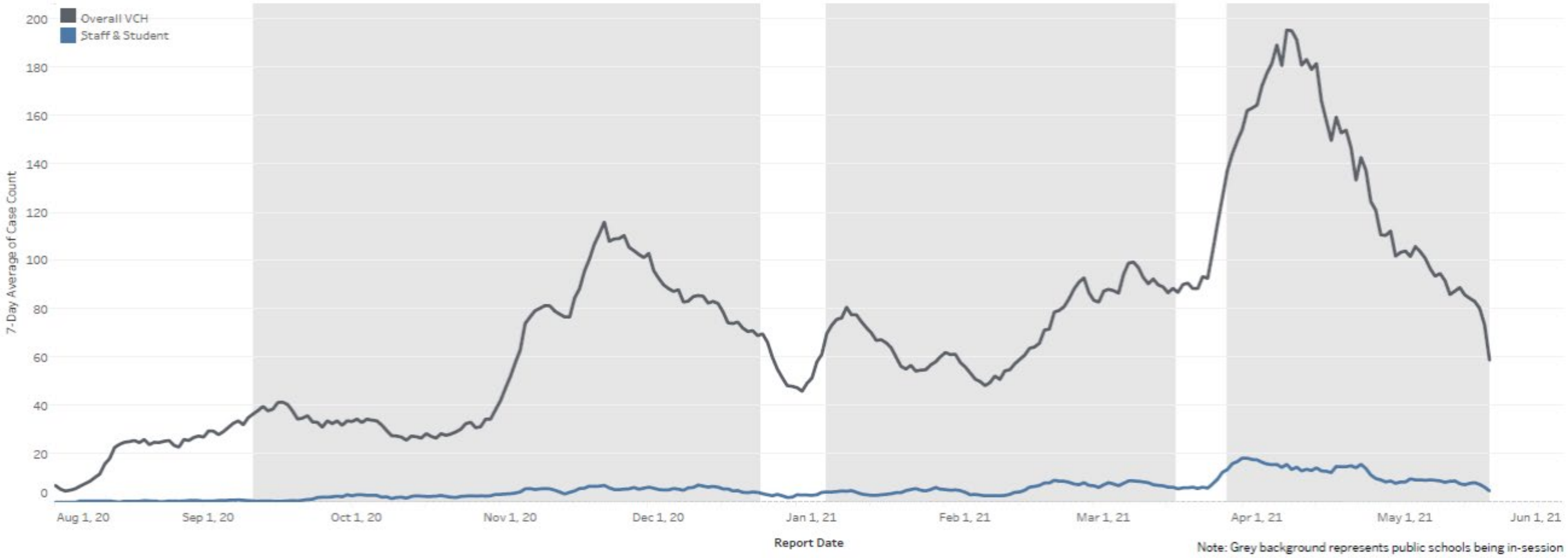
73% decrease in Elementary school notifications (May to June 18th)

Note: VCH website lists date ranges that capture each school exposure event. These school exposures do not equal # of cases, divisions/classes, or letters issued.

COVID-19 Cases in VCH Region

Overall VCH cases

VSB staff and student cases

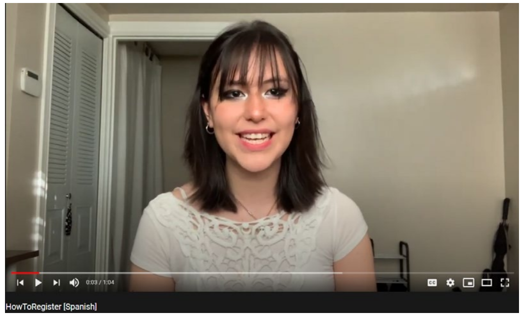


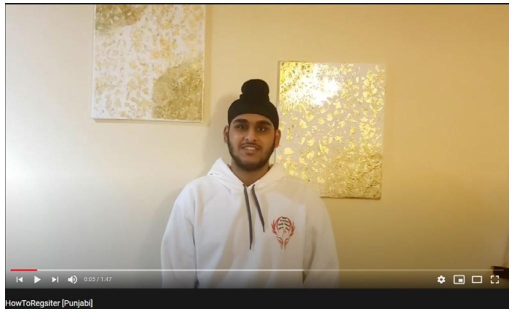
Vancouver School Board

Rapid Response Team

- Joint VCH and VBE initiative through the Ministry of Education
- Ends June 30
- Served all VCH districts and independent schools
- Focus on proactive resources
- Renewed in August to support 2021-2022

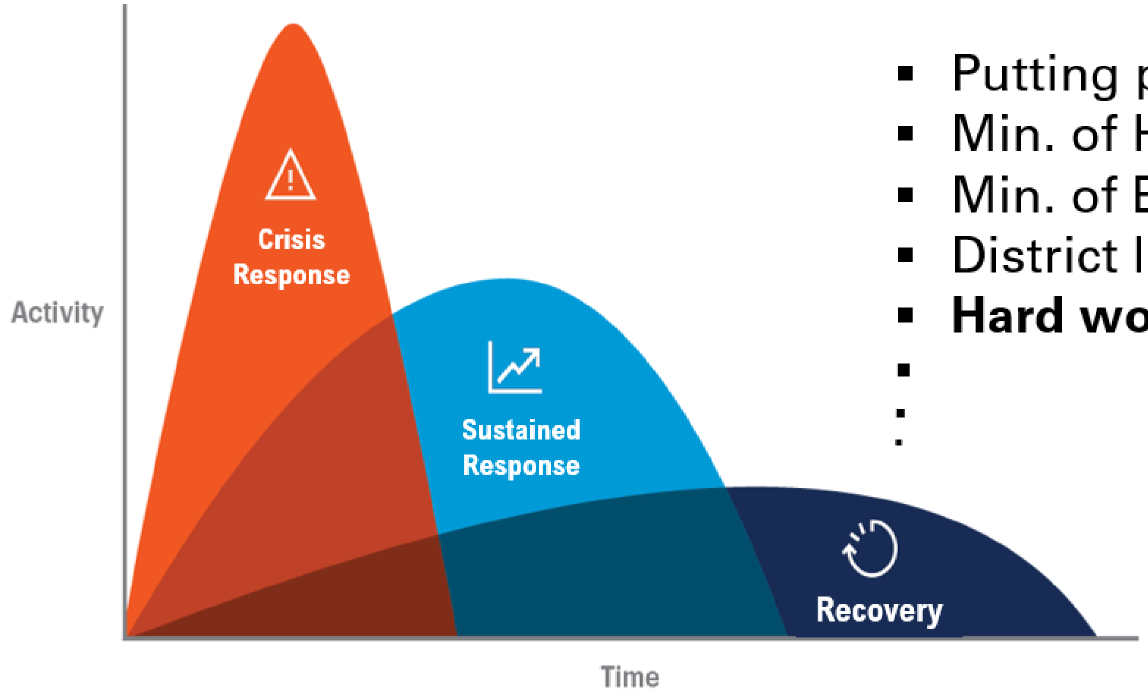
Vaccine Translation Student Videos





Available on District's YouTube channel

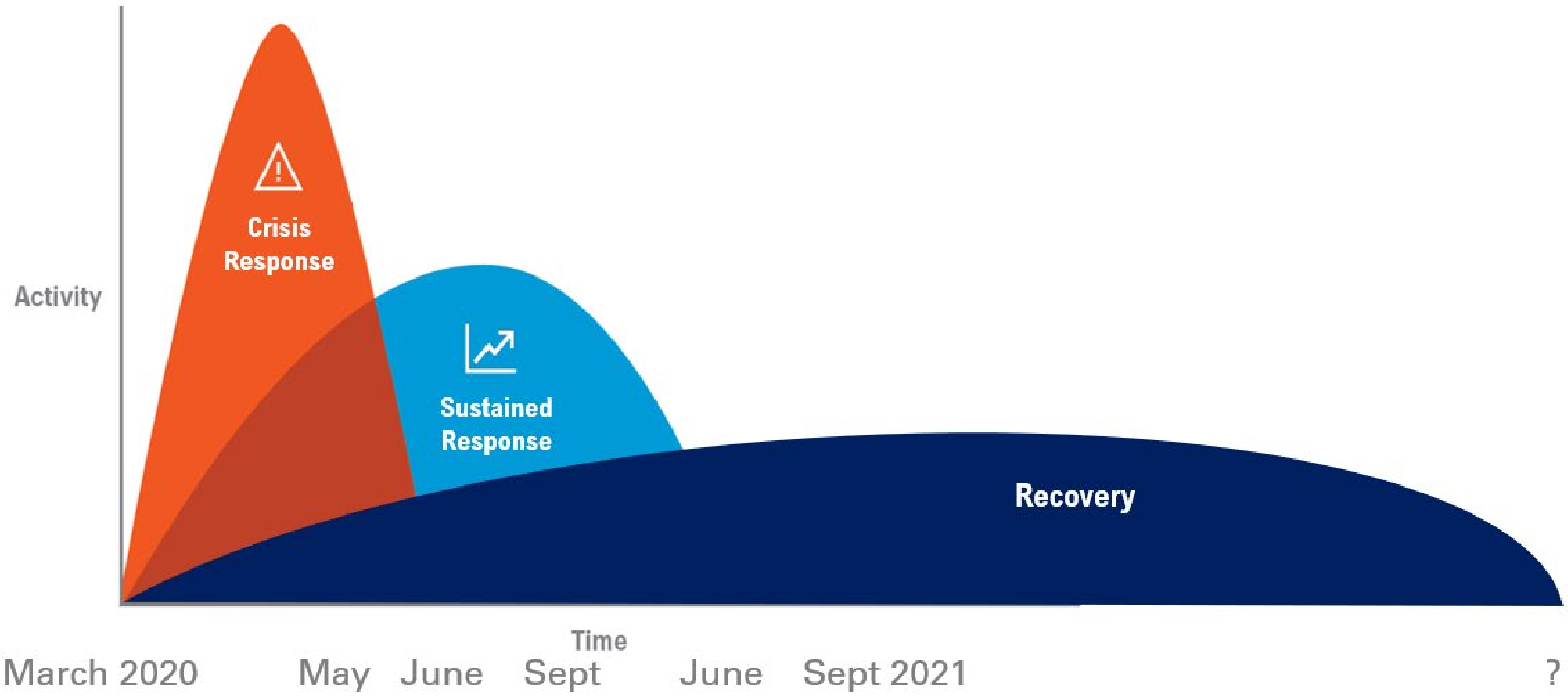
Where We've Been



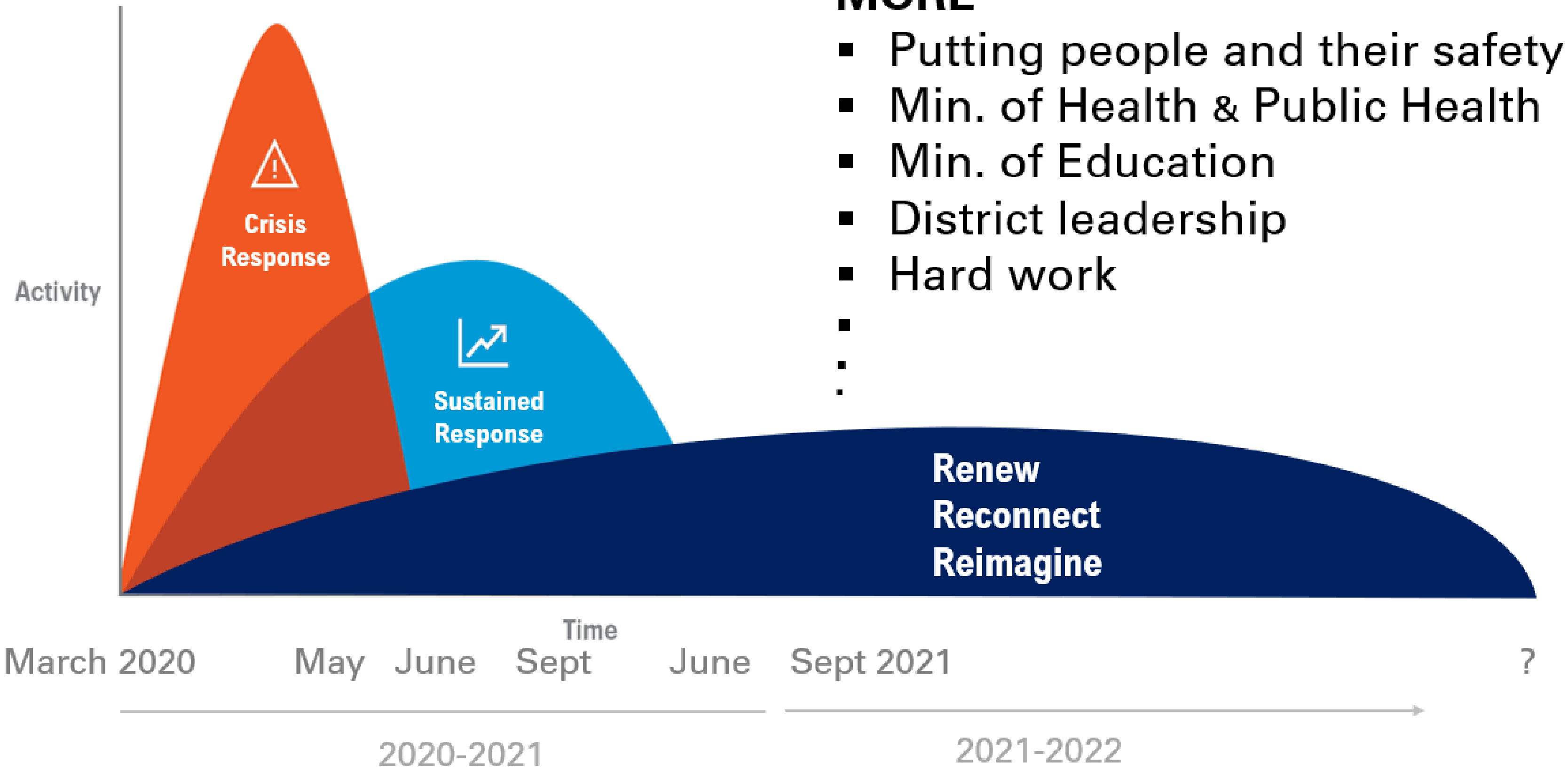
3 distinct phases which required:

- Putting people and their safety 1st
- Min. of Health & Public Health
- Min. of Education
- District leadership
- **Hard work**
-
-

Recovery Began Back in March 2020



Recovery to Evolve



MORE

- Putting people and their safety 1st
- Min. of Health & Public Health
- Min. of Education
- District leadership
- Hard work
-
- .
- .

Vancouver School Board

Superintendent's Update

Vancouver
School Board

POLICY AND GOVERNANCE COMMITTEE

Wednesday, June 2, 2021

Committee Report to the Board, June 21, 2021

The Chairperson of the Committee called the meeting to order and acknowledged that the meeting is being held on the traditional unceded territory of the Musqueam, Squamish and Tsleil-Waututh Nations and reviewed meeting decorum. This meeting was live-streamed and the audio and visual recording is also available to the public for viewing after the meeting. The footage of the meeting may be viewed inside and outside of Canada.

A master PowerPoint presentation detailing the flow of the agenda was provided throughout the meeting, a copy of which is on file with the meeting agenda.

1. Delegations

Vik Khanna presented on conflicts within Board policy as it relates to disposal of land and how motions are dealt with at Board Standing Committees.

2. Board Self-Assessment

The Board Vice Chair provided a verbal update on the Board Self-Assessment completed in consultation with the Board by consultant Charles Ungerleider as per Board Policy 2 – Appendix C. The Board will continue to engage with Charles Ungerleider to continue to improve student achievement and outcomes.

During discussion, the Board Vice Chair informed everyone a briefing note would be provided to committee members by email.

This item was provided for information.

3. Advocacy Committee Update

The Board Vice Chair provided a verbal update on the work accomplished through the Advocacy Committee.

A briefing note will be provided to members of the committee by email.

This item was provided for information.

4. Administrative Procedures Update

The Deputy Superintendent provided updates to the following Administrative Procedures (APs): AP 251 Appendix A Digital Learning Tools, and AP 501 Budget Monitoring and Reporting.

A stakeholder provided feedback and staff provided clarification.

This item was provided for information.

5. Information Item Requests

Trustee Parrott requested an update on the motion regarding Indigenous representation.

Trustee Reddy requested a timeline for clarity of Policy 20 – Disposal of Land or Improvements.

Staff provided clarification on the two items.

6. Date and Time of Next Meeting

The next meeting of this Committee is to be determined.

Meeting adjourned at 5:35 pm.

____
Lois Chan-Pedley, Chairperson

Committee Members Present in Teams:	Lois Chan-Pedley, Estrellita Gonzalez, Janet Fraser, Allan Wong
Other Trustees Present in Teams:	Carmen Cho, Barbara Parrott, Jennifer Reddy
Senior Management Present in Teams:	Suzanne Hoffman, J. David Green, David Nelson, Jody Langlois, Pedro da Silva, Shehzad Somji
Association Representatives Present in Teams:	Treena Goolieff, VSTA Joanne Sutherland, VESTA Annette Vey-Chilton, VASSA Mark Cormack, VEPVPA Tim Chester, IUOE Hayden O'Connor, PASA Gord Lau, DPAC

PERSONNEL COMMITTEE

Wednesday, June 2, 2021

Committee Report to the Board, June 21, 2021

The Chairperson of the Committee called the meeting to order and acknowledged that the meeting is being held on the traditional unceded territory of the Musqueam, Squamish and Tsleil-Waututh Nations and reviewed meeting decorum. This meeting was live-streamed, and the audio and visual recording is also available to the public for viewing after the meeting. The footage of the meeting may be viewed inside and outside of Canada.

A master PowerPoint presentation detailing the flow of the agenda was provided throughout the meeting, a copy of which is on file with the meeting agenda.

1. Living Wage Employer Update

The Secretary Treasurer presented a report dated June 2, 2021, entitled ***Living Wage Employer Update.*** The report provides information about the historical background of the District considering becoming a Living Wage Employer.

The Secretary Treasurer shared that staff have investigated all requirements to create an implementation plan for possible submission to the Living Wage for Families Campaign for certification and the requirements to maintain certification. He also shared that the District is currently essentially a Living Wage Employer as all Vancouver School Board employees are presently compensated at or above the 2019 Living Wage threshold of $19.50.

Trustees and stakeholder representatives provided feedback and staff provided clarification on various points.

It was decided that a report be brought back to a future meeting involving what the next steps are including timelines and costs involved. It will then be decided if a recommendation would go to the Board for the District to consider becoming a Living Wage Employer.

This was provided for information.

2. Staffing and Recruitment Update

The Director of Human Resources presented a report dated June 2, 2021, entitled ***Staffing and Recruitment Update.*** The report provides information and a summary of Employee Services staffing and recruitment work done in the 2020-2021 school year.

Trustees and stakeholder representatives provided feedback and staff provided clarification on various points.

This was provided for information.

3. Wellness and Employee Engagement

The Director of People Services presented a report dated June 2, 2021, entitled ***Wellness and Employee Engagement.*** The report includes information on the District's well-being strategy to proactively support employees. As well, the Director of People Services shared information on targeted comprehensive well-being programs which are having positive effects on health outcomes as well as employee productivity and engagement which successfully has impacted improved learning outcomes for students.

This was provided for information.

4. Information Item Requests:
None

6. Date and Time of Next Meeting
TBC

Meeting adjourned at 7:52 p.m.

____
Estrellita Gonzalez, Chairperson

Committee Members Present in Teams:	Carmen Cho, Barb Parrot, Janet Fraser (Alternate)
Committee Members Absent:	Oliver Hanson
Other Trustees Present in Teams:	Jennifer Reddy, Allan Wong
Senior Management Present in Teams:	Carmen Batista, Pedro da Silva, David Green, Suzanne Hoffman, Jody Langlois
Other Staff Present in Teams:	Dal Bhatti, Pete Nuij, Lorelei Russell
Association Representatives Present in Teams:	Treena Goolieff, VSTA Darren Tereposky, VESTA Paul Godfrey, VASSSA Ankie Carswell, VEPVPA Karen Tsang, DPAC Tim Chester, IUOE Cynthia Schadt, CUPE 15

STUDENT LEARNING AND WELL-BEING COMMITTEE

Wednesday, June 9, 2021

Committee Report to the Board, Monday, June 21, 2021

The Chairperson of the Committee called the meeting to order and acknowledged that the meeting is being held on the traditional unceded territory of the Musqueam, Squamish and Tsleil-Waututh Nations and reviewed meeting decorum. This meeting was live-streamed and the audio and visual recording is also available to the public for viewing after the meeting. The footage of the meeting may be viewed inside and outside of Canada.

A master PowerPoint presentation detailing the flow of the agenda was provided throughout the meeting, a copy of which is on file with the meeting agenda.

1. Delegations

The following delegations presented at the meeting:

- Introduced by Stephanie Angel-Garay re: ELL Program
    - Natalia Cerecedo
    - Mariela Rojas Farias
    - Juliana Florez Montoya
    - Sammy Guevara
- Rebecca Deyell re: Enrichment Education
- Mike Gelbart re: Enrichment Programs
- Peter Couch and Anne Yu, Eric Hamber Parent's Advisory Council re: Programs
- Marie van Netten re: Call to Action
- Dr. Lina Jung re: Enrichment Education

2. χpeỷ Review Update

The Associate Superintendent, J. Langlois referred to the memorandum dated June 9, 2021 entitled ***χpeỷ Review Update***. She introduced C. Desjarlais, District Principal, D. Delorme, District Vice Principal, Indigenous Education and R. MacKenzie, Principal, *χpeỷ* Elementary. They provided an update and showed a video presenting actions and initiatives with an Indigenous focus undertaken at χpeỷ school since the 2019 review.

Trustees and stakeholder representatives provided feedback and staff provided clarification on various points.

This item was provided for information.

3. Secondary Schedule Model 2021/22

The Directors of Instruction, A. Ogden and A. Davis referred to the memorandum dated June 9, 2021 entitled ***Secondary Schedule Model 2021/22***. They showed a PowerPoint presentation and provided an update of the 2021-22 Secondary School Semester Model.

Trustees and stakeholder representatives provided feedback and staff provided clarification on various points.

This was provided for information.

4. Framework for Enhancing Student Learning (FESL) Update

Due to the limited time, this item was not discussed. It was noted that a full staff report is available in the agenda package.

5. VSB Choice Programs (Democratic Student-Lead Educational Model)

Due to the limited time, this item was not discussed. It was noted that a full staff report is available in the agenda package.

6. Referred Motion: Lowering voting age to 16 – feedback from Vancouver District Student Council (VDSC)

B. Parrott, Trustee referred to the memorandum dated June 9, 2021 entitled ***Referred Motion: Lowering voting age to 16 – feedback from Vancouver District Student Council (VDSC)*** and showed a PowerPoint presentation and provided an update and feedback from the Vancouver District Student Council (VDSC). No further action on this motion is required at this time.

This item was provided for information.

7. Music Review Update

The Director of Instruction, C. Stanger referred to the memorandum dated June 9, 2021 entitled ***Music Review Update*** and showed a PowerPoint presentation. He outlined a proposed engagement process for developing a shared mission and vision for K-7 Music programming, as well as a process for articulating a strategic direction to guide the implementation of subsequent recommendations contained within the 2019 Music Review.

Trustees and stakeholder representatives were asked to provide feedback or to email in any questions.

This item was provided for information.

8. Information Item Requests

The following information items requests were submitted electronically after the meeting:

- VSB sanctuary school efforts and how/if they align with Access without Fear practice
- Ad hoc Food Working Group
- Seamless Childcare Pilot project
- Distributed Learning Funding Model

9. Date and Time of Next Meeting

The next meeting of this Committee is to be determined.

Meeting adjourned at 7:40 pm.

____

Jennifer Reddy, Chairperson

Committee Members Present in Teams:	Carmen Cho, Janet Fraser, Barb Parrott, Jennifer Reddy
Trustees Present in Teams:	Estrellita Gonzalez, Allan Wong
Senior Management Present in Teams:	Rob Schindel, Jody Langlois, Suzanne Hoffman, Pedro da Silva Carmen Batista, David Nelson, David Green
Association Representatives Present in Teams:	Treena Goolieff, VSTA Joanne Sutherland, VESTA David Nicks, VASSA Mark Cormack, VEPVPA Scott Deyell, PASA Krista Sigurdson, DPAC Marisa Dikeakos, CUPE 15 Harjit Khangura, IUOE
Other Staff Present in Teams:	Chris Stanger Richard Zerbe Aaron Davis Alison Ogden Chas Desjarlais David Delorme Rose MacKenzie

FACILITIES PLANNING COMMITTEE

Monday, June 14, 2021

Committee Report to the Board, June 21, 2021

The Chairperson of the Committee called the meeting to order and acknowledged that the meeting is being held on the traditional unceded territory of the Musqueam, Squamish and Tsleil-Waututh Nations and reviewed meeting decorum. This meeting was live-streamed and the audio and visual recording is also available to the public for viewing after the meeting. The footage of the meeting may be viewed inside and outside of Canada.

A master PowerPoint presentation detailing the flow of the agenda was provided throughout the meeting, a copy of which is on file with the meeting agenda.

1. Delegations

The following delegations presented at the meeting:

- Vik Khanna regarding improvements to Facilities Planning Committee meetings
- Julia Kyi and Gillian Helliwell regarding the Prince of Wales Mini School building

2. Strathcona Elementary

The Director of Facilities provided a verbal report on Strathcona Elementary. This was provided as a follow up to the Strathcona Elementary Parents' Advisory Council's delegation presentation provided at the March 10, 2021 Facilities Planning Committee meeting. Following a site visit with Operations and Grounds Maintenance staff and following telephone conversations with parents, he acknowledged short, medium, and long-term issues have been identified. He confirmed some work would be done this summer to address District operational issues. Work being done depends on funding available, and COVID funding will be considered for items as has already been done for outdoor learning spaces. Long term issues are more challenging and could not be addressed at this time.

Trustees and stakeholder representatives provided feedback and staff provided clarification on various points.

3. City of Vancouver Climate Emergency Response

The Director of Facilities presented a report dated June 14, 2021 entitled ***City of Vancouver Climate Emergency Response.*** The report follows up on a climate emergency board motion approved at the September 23, 2019 Board meeting and includes information on the VSB Environmental Sustainability Plan, the players involved in reducing carbon emissions, and next steps.

Additional information was provided in the master PowerPoint. Trustees and stakeholder representatives provided feedback and staff provided clarification on various points.

The Chairperson read questions received from the District Parents' Advisory Council (DPAC) prior to the meeting and responses were provided. He also requested staff follow up on when the City will be providing a report on the School Active Travel pilot project.

This was provided for information.

4. Sir Guy Carleton Elementary

The Secretary Treasurer provided a verbal update on Sir Guy Carleton Elementary. He reported:

- The Long Range Facilities Plan includes finding an alternate community use for the site.
- Work done at Carleton Elementary between March and April was roof maintenance work.

The Director of Facilities reported the building has a temporary portable boiler to keep the building heated to a minimum temperature to avoid structural deterioration.

This was provided for information.

5. Annual Facilities Grant (AFG) 2021/2022

The Director of Facilities presented and reviewed a report dated June 14, 2021 entitled ***2021-2022 Annual Facilities Grant – Funding Allocation.*** The report contains information on Ministry of Education provided Annual Facilities Grant funding and an expenditure plan for 2021/2022.

The Chairperson reported that, at the recent British Columbia School Trustees' Association (BCSTA) Annual General Meeting, the following motion was adopted unanimously by all Boards of Education:

> That BCSTA request that the Ministry of Education work with BCSTA to create an asset management plan to ensure that the maintenance of public school facilities across BC is adequately funded to ensure long-term sustainability of these assets.

The Chairperson also reported that Trustee Gonzalez is a member of the BCSTA Capital Working Group, an ad hoc committee doing work with Annual Facility Grant funding and funding of facilities maintenance. He encouraged trustees to visit the BCSTA website for Working Group reports and other information.

The Chairperson read additional questions received from DPAC prior to the meeting and these were responded to by staff. Another stakeholder provided feedback at the meeting and staff responded.

This was provided for information.

6. Eric Hamber Secondary Replacement School Encumbrances Bylaw 2021 (Attachment A)

The Director of Facilities presented and reviewed a report dated June 14, 2021 entitled ***Eric Hamber Replacement School Encumbrances Bylaw 2021.***

The Chairperson asked Committee trustees if they supported the recommendations in the report. There was unanimous consent to refer the recommendations to the Board for approval, as below.

IT IS RECOMMENDED THAT the Board of Education of School District No. 39 (Vancouver) *Eric Hamber Replacement School Encumbrances Bylaw 2021* be read a first time the 21st day of June 2021;

THAT the Board of Education of School District No. 39 (Vancouver) *Eric Hamber Replacement School Encumbrances Bylaw 2021 2019* be read a second time the 21st day of June 2021;

THAT the Board of Education of School District No. 39 (Vancouver) approves having all three readings of the *Eric Hamber Replacement School Encumbrances Bylaw 2021* the 21st day of June 2021;

THAT the Board of Education of School District No. 39 (Vancouver) *Eric Hamber Replacement School Encumbrances Bylaw 2021* be read a third time the 21st day of June 2021;

and further,

THAT the Secretary-Treasurer be authorized to sign, seal and register the Board of Education of School District No. 39 (Vancouver) *Eric Hamber Replacement School Encumbrances Bylaw 2021*; and

THAT the signed and sealed the Board of Education of School District No. 39 (Vancouver) *Eric Hamber Replacement School Encumbrances Bylaw 2021* be forwarded to the Ministry of Education, Funding Department, for registration and certification, and for registration at Land Titles office as required.

7. Bayview Elementary School Utility Right-of-Way Bylaw (Attachment B)

The Director of Facilities presented and reviewed a report dated June 14, 2021 entitled ***Bayview Elementary School Utility Right-of-Way Bylaw.***

The Chairperson asked Committee trustees if they supported the recommendations in the report. There was unanimous consent to refer the recommendations to the Board for approval, as below.

IT IS RECOMMENDED THAT the Board of Education of School District No. 39 (Vancouver) *Bayview Elementary School Utility Right-of-Way Bylaw 2021* be read a first time the 21st day of June 2021;

THAT the Board of Education of School District No. 39 (Vancouver) *Bayview Elementary School Utility Right-of-Way Bylaw 2021* be read a second time the 21st day of June 2021;

THAT the Board of Education of School District No. 39 (Vancouver) approves having all three readings of the Bayview Elementary School Utility Right-of-Way Bylaw 2021 the 21st day of June 2021;

THAT the Board of Education of School District No. 39 (Vancouver) *Bayview Elementary School Utility Right-of-Way Bylaw 2021* be read a third time the 21st day of June 2021;
and further,

IT IS RECOMMENDED that the Secretary-Treasurer be authorized to sign, seal and register the Board of Education of School District No. 39 (Vancouver*) Bayview Elementary School Utility Right-of-Way Bylaw 2021*; and

THAT the signed and sealed Board of Education of School District No. 39 (Vancouver) *Bayview Elementary School Utility Right-of-Way Bylaw 2021* be forwarded to the Ministry of Education, Funding Department, for registration and certification, and to BC Hydro for registration at Land Titles office as required.

8. Sir Matthew Begbie Elementary Utility Rights-of-Way (Attachment C)

The Director of Facilities presented and reviewed a report dated June 14, 2021 entitled ***Sir Matthew Begbie Elementary Utility Rights-of-Way.***

The Chairperson asked Committee trustees if they supported the recommendations in the report. There was unanimous consent to refer the recommendations to the Board for approval, as below.

IT IS RECOMMENDED THAT the Board of Education of School District No. 39 (Vancouver) *Sir Matthew Begbie Elementary School Utility Rights-of-Way Bylaw 2021* be read a first time the 21st day of June 2021;

THAT the Board of Education of School District No. 39 (Vancouver) *Sir Matthew Begbie Elementary School Utility Rights-of-Way Bylaw 2021* be read a second time the 21st day of June 2021;

THAT the Board of Education of School District No. 39 (Vancouver) approves having all three readings of the *Sir Matthew Begbie Elementary School Utility Rights-of-Way Bylaw 2021* the 21st day of June 2021;

THAT the Board of Education of School District No. 39 (Vancouver) *Sir Matthew Begbie Elementary School Utility Rights-of-Way Bylaw 2021* be read a third time the 21st day of June 2021;

and further,

IT IS RECOMMENDED that the Secretary-Treasurer be authorized to sign, seal and register the Board of Education of School District No. 39 (Vancouver) *Sir Matthew Begbie Elementary School Utility Rights-of-Way Bylaw 2021;* and

THAT the signed and sealed Board of Education of School District No. 39 (Vancouver) *Sir Matthew Begbie Elementary School Utility Rights-of-Way Bylaw 2021* be forwarded to the Ministry of Education, Funding Department, for registration and certification, and to BC Hydro and Telus for registration at Land Titles office as required.

9. Capital Plan Bylaw No. 2021/22-CPSD39-01 (Attachment D)

The Secretary Treasurer presented and reviewed a report dated June 14, 2021 entitled ***Capital Plan Bylaw No. 2021/22-CPSD39-01.*** The report includes information on the Ministry of Education's responses to the District's Five-Year Capital Plan submission for 2021/2022, additional information from subsequent conversations with the Ministry, the Annual Programs Funding Agreement and the Capital Plan Bylaw required by the *School Act.*

Trustees and stakeholder representatives provided feedback and staff provided clarification on various points. The Secretary Treasurer welcomed any input from stakeholder groups and requested it be submitted to him by email, due to the short timeline for producing the Long Term Investment Plan (LTIP).

The Secretary Treasurer reported that the Ministry of Education published two new policies the week of June 7th, 2021, for implementation in the 2021-2022 school year. Information on these new policies will be provided at the Finance Committee meeting in September. The next Facilities Planning Committee meeting is currently scheduled for October 6, 2021. A draft of the LTIP could be circulated to the Facilities Planning Committee in September, when it becomes available.

The Chairperson informed everyone he will be taking the following motion as a Notice of Motion to the Board for consideration.

That the Vancouver Board of Education requests to immediately meet with the Minister of Education, as co-governors, to advance approvals for major project expansion and seismic projects. Specifically, to seek clarification of a unilaterally imposed requirement of a ten-year investment plan, that only pertains to the Vancouver School District. Moreover, to copy all Vancouver MLAs, MPs and Councillors.

The Chairperson then asked Committee trustees if they supported the Capital Plan Bylaw recommendations as provided in the report. There was unanimous consent to refer the recommendations to the Board for approval, as below.

IT IS RECOMMENDED THAT the Board of Education of School District (Vancouver) *Capital Plan Bylaw No. 2021/22-CPSD39-01* be read a first time the 21st day of June 2021;

THAT the Board of Education of School District (Vancouver) *Capital Plan Bylaw No. 2021/22-CPSD39-01* be read a second time the 21st day of June 2021;

THAT the Board of Education of School District No. 39 (Vancouver) approves having all three readings of the *Capital Plan Bylaw No. 2020/21-CPSD39-01* the 21st day of June 2021;

THAT Board of Education of School District (Vancouver) *Capital Plan Bylaw No. 2021/22-CPSD39-01* be read a third time the 21st day of June 2021;

And further

THAT the Secretary-Treasurer be authorized to sign, seal and register *Capital Plan Bylaw No. 2021/22-CPSD39-01* with the Ministry of Education.

10. Draft 2022/2023 Five Year Capital Plan Submission (Attachments E & F)

The Secretary Treasurer presented a report dated June 14, 2021 entitled ***Draft 2022/2023 Five Year Capital Plan Submission.*** The report includes information on:

- Proposed Capital Plan submissions for major and minor capital programs.
- Status of funded Seismic Mitigation Program projects and expansion projects to date
- The Seismic Mitigation Program

Additional information was provided in the master PowerPoint. The Secretary Treasurer reviewed information provided in the report and in the PowerPoint.

The Director of Educational Planning and Student Information continued the PowerPoint presentation, reviewing the methodology used to identify major projects for inclusion in the Five Year Capital Plan submission.

The Director of Facilities continued the PowerPoint presentation reviewing the Minor Capital Program which includes: School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), and Playground Equipment Program (PEP).

The Chairperson referred to questions submitted by the District Parents' Advisory Group prior to the meeting and requested staff respond to the questions by email.

Trustees and stakeholder representatives provided feedback and staff provided clarification on various points. The Chairperson requested any other questions be sent in by email.

The Chairperson asked Committee trustees if they supported the recommendations in the report. There was unanimous consent to refer the recommendations to the Board for approval, as below.

IT IS RECOMMENDED THAT In accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 39 (Vancouver Board of Education) approves the proposed major capital program Five-Year Capital Plan, as provided on the attached Five-Year Capital Plan Summary 2022-2023.

And that:

In accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 39 (Vancouver Board of Education) approves the proposed minor capital program Five-Year Capital Plan, as provided on the attached Five-Year Capital Plan Summary 2022-2023.

11. Information Item Requests: None

12. Date and Time of Next Meeting

The next meeting of this Committee is scheduled for Wednesday, October 6, 2021 at 5:00 pm.

Meeting adjourned at 7:01 pm.

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Allan Wong, Chairperson

Committee Members Present in Teams:	Allan Wong, Jennifer Reddy, Carmen Cho, Lois Chan-Pedley (alternate)
Committee Members Absent:	Oliver Hanson
Other Trustees Present in Teams:	Fraser Ballantyne, Janet Fraser, Estrellita Gonzalez
Senior Management Present in Teams:	Carmen Batista, Pedro da Silva, David Green, David Nelson, Suzanne Hoffman, Shehzad Somji
Other Staff Present in Teams:	John Dawson, James de Hoop, Ron Macdonald
Association Representatives Present in Teams:	Terry Stanway, VSTA Allison Jambor, VESTA Kelly Egilsson, VASSA Karen Noel-Bentley, VEPVPA Tim Chester, IUOE Ajaz Hassan, PASA Christopher Brown, CUPE 15 Amanda Hillis, DPAC Brent Boyd, CUPE 407

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 39 (VANCOUVER) ERIC HAMBER REPLACEMENT SCHOOL ENCUMBRANCES BYLAW 2021

WHEREAS Section 65(5) of the *School Act* requires a board of education to exercise a power with respect to the acquisition or disposal of property only by bylaw, and the granting of a statutory right-of-way, covenant or equitable charge on land is a disposal of an interest in land;

AND WHEREAS a board of education may dispose of land or improvements owned or administered by the board under the authority of Section 96(3) of the School Act, subject to the Orders of the Minister of Education (the "**Minister**");

AND WHEREAS the Minister issued Order M193/08 effective September 3, 2008 (the "**Order**") requiring fee simple sales and leases of land or improvements for a term of ten years or more to be specifically approved by the Minister, unless the transferee is an independent school or another school board, but the Order does not require the Minister's approval of a right-of-way, a covenant or an equitable charge;

AND WHEREAS:

A. The Board of Education of School District No. 39 (Vancouver) (the "**Board**") owns the Eric Hamber Secondary School site at 5025 Willow Street, Vancouver, B.C., V5Z 3S1 (the "**Property**");

B. The Facility Number of the Property is 03939022;

C. The legal description of the Property is:

   Parcel Identifier: 009-348-654
   Block 897 District Lot 526 Plan 10770;

D. The Board requires from the City of Vancouver (the "**City**") a Development Permit (the "**Permit**") to complete a replacement school construction project on the Property, and as a condition of the Permit being granted the City of Vancouver requires the Board to satisfy certain conditions, including construction of certain improvements on and around the Property (the "**Works**") pursuant to:

   1. a Services Agreement (the "**Services Agreement**") that includes a Statutory Right-of-Way and Covenants under section 219 of the *Land Title Act* to be registered against the Property in favour of the City in respect of the Works (collectively, the "**Services Encumbrances**");

   2. a Transportation Demand Management Agreement (the "**TDM Agreement**") that includes a Statutory Right-of-Way and Covenants under section 219 of the *Land Title Act* to be registered against the Property in favour of the City in respect of the Works (collectively, the "**TDM Encumbrances**"); and

   3. a Rainwater Management Agreement (the "**RWM Agreement**") that includes a Statutory Right-of-Way, Covenants under section 218 of the *Land Title Act* and an Equitable Charge to be registered against the Property in favour of the City in respect of the Works (collectively, the "**RWM Encumbrances**");

   and

E. The Board is satisfied that entering into and completing its obligations under the Services Agreement, the TDM Agreement and the RWM Agreement, including the granting by the Board and the registration of the Services Encumbrances, the TDM Encumbrances and the RWM Encumbrances, are in the best interests of the Board and will not interfere with the use by the Board of the Property for educational purposes;

NOW THEREFORE be it enacted as a Bylaw of the Board that the Board entering into and completing its obligations under the Services Agreement, the TDM Agreement and the RWM Agreement, including the granting and registration of the Services Encumbrances, the TDM Encumbrances and the RWM Encumbrances, be and are hereby authorized, ratified and approved.

BE IT FURTHER resolved that the Secretary-Treasurer be and is hereby authorized on behalf of the Board to execute and deliver the Services Agreement, the TDM Agreement and the RWM Agreement, and all such amendments thereto and all related and ancillary documents as the Secretary-Treasurer may, in his discretion, consider advisable.

This Bylaw may be cited as "School District No. 39 (Vancouver) Eric Hamber Replacement School Encumbrances Bylaw 2021".

Read a first time this 21st day of June, 2021.

Read a second time this 21st day of June, 2021.

Upon unanimous agreement of the Trustees of the Board in attendance, this Bylaw was read a third time on June 21, 2021 and finally passed and adopted this 21st day of June 2021.]

Chairperson of the Board

Corporate Seal

Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 39 (Vancouver) Eric Hamber Replacement School Encumbrances Bylaw 2021, adopted by the Board the 21st day of June 2021.

Secretary-Treasurer

ATTACHMENT B

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 39 (VANCOUVER)
BAYVIEW ELEMENTARY SCHOOL UTILITY RIGHT-OF-WAY BYLAW 2021**

WHEREAS a board of education may dispose of land or improvements owned or administered by the board under the authority of Section 96(3) of the School Act, subject to the Orders of the Minister of Education (the "**Minister**");

AND WHEREAS the Minister issued Order M193/08 effective September 3, 2008 requiring fee simple sales and leases of land or improvements for a term of ten years or more to be specifically approved by the Minister, unless the transferee is an independent school or another school board;

AND WHEREAS Section 65(5) of the *School Act* requires a board of education to exercise a power with respect to the acquisition or disposal of property only by bylaw;

AND WHEREAS:

(i) the Board of Education of School District No. 39 (Vancouver) (the "**Board**") proposes to grant a statutory right-of-way (the "**SRW**") in favour of British Columbia Hydro and Power Authority ("**BC Hydro**") over certain of the Board's lands and improvements known as Bayview Elementary School (the "**Property**"), pursuant to which, among other things, BC Hydro may construct certain Works located approximately as indicated in heavy black outline on the drawing attached hereto as Schedule A;

(ii) the Board has determined and hereby confirms that the SRW will not interfere with the Board's use of the Property for educational purposes;

(iii) the Property is facility number 03939067;

(iv) the address of the Property is 3505 West 7th Avenue, Vancouver, British Columbia, and the legal description of the Property is:

Parcel Identifier: 007-821-522
Block 38 District Lot 540 Plan 14456

NOW THEREFORE be it resolved as a Bylaw of the Board that the granting of the SRW and the execution thereof by the Secretary-Treasurer on behalf of the Board be and is hereby ratified and approved, in the form and on such terms and conditions as may be approved by the Secretary-Treasurer of the Board, as evidenced by the signature of the Secretary-Treasurer.

This Bylaw may be cited as "School District No. 39 (Vancouver) Bayview Elementary School Utility Right-of-Way Bylaw 2021".

Read a first time this 21st day of June 2021.

Read a second time 21st day of June 2021.

Upon unanimous agreement of the Trustees of the Board in attendance, this Bylaw was read a third time on the 21st day of June 2021, and finally passed and adopted this 21st day of June 2021.

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Chairperson of the Board

Corporate Seal

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Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 39 (Vancouver) Bayview Elementary School Utility Right-of-Way Bylaw 2021, adopted by the Board the 21st day of June 2021.

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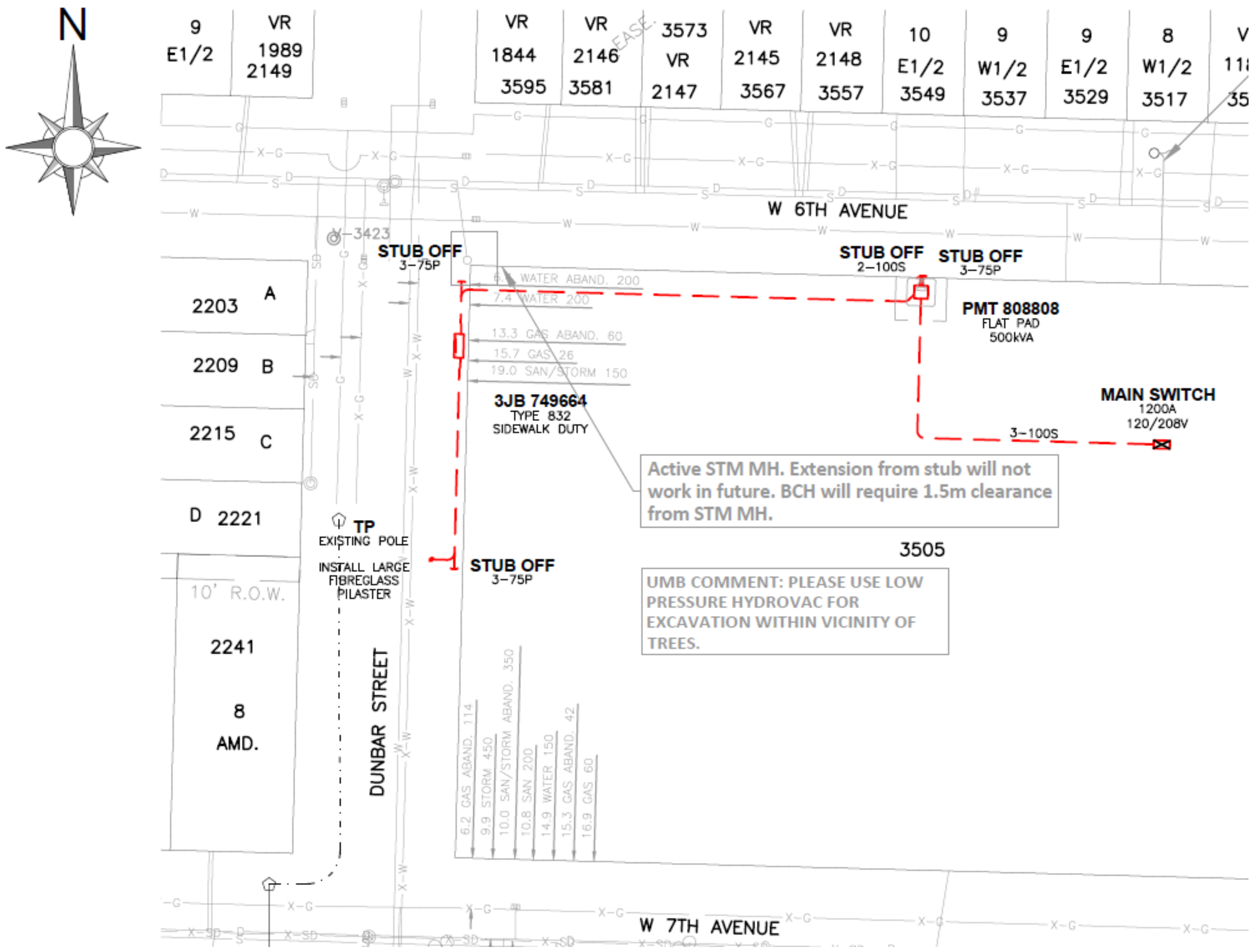
Secretary-Treasurer

SCHEDULE A
Approximate Area of the Works



ATTACHMENT C

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 39 (VANCOUVER)

SIR MATTHEW BEGBIE ELEMENTARY SCHOOL UTILITY RIGHTS-OF-WAY BYLAW 2021

WHEREAS a board of education may dispose of land or improvements owned or administered by the board under the authority of Section 96(3) of the School Act, subject to the Orders of the Minister of Education (the “**Minister**”);

AND WHEREAS the Minister issued Order M193/08 effective September 3, 2008 requiring fee simple sales and leases of land or improvements for a term of ten years or more to be specifically approved by the Minister, unless the transferee is an independent school or another school board;

AND WHEREAS Section 65(5) of the *School Act* requires a board of education to exercise a power with respect to the acquisition or disposal of property only by bylaw;

AND WHEREAS:

(i) The Board of Education of School District No. 39 (Vancouver) (the “**Board**”) owns the land and improvements known as the Sir Matthew Begbie Elementary School (the “**Property**”), where the Board is building a replacement school;

(ii) the Property is facility number 03939073;

(iii) the current address of the Property is 1430 Lillooet Street, Vancouver, British Columbia, V5K 4H6, and the address of the new school will be 3150 Kitchener Street, Vancouver, British Columbia, V5K 4H6;

(iv) the legal description of the Property is:

Parcel Identifier: 013-167-472 Block 70 Section 30 Town of Hastings Suburban Lands Plan 3104;

(v) the Board requires utility services for the Property from British Columbia Hydro and Power Authority (“**BC Hydro**”) and Telus Communications Inc. (“**Telus**”), respectively, and BC Hydro and Telus have asked the Board to grant to each of them a statutory right-of-way (together, the “**Statutory Rights-of-Way**”) to permit them to construct and operate utility equipment to be located on the Property; and

(vi) the Board is satisfied that it would be in the best interests of the Board to grant the Statutory Rights-of-Way and that the granting of the Statutory Rights-of-Way will not interfere with the Board’s use of the Property for educational purposes.

NOW THEREFORE BE IT RESOLVED as a Bylaw of the Board that the Board grant the Statutory Rights-of-Way to BC Hydro and Telus, and that the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver the Statutory Rights-of-Way in such form and with such amendments thereto as the Secretary-Treasurer may, in his discretion, consider advisable, and all related and ancillary documents required to complete the granting of the Statutory Rights-of-Way.

This Bylaw may be cited as “School District No. 39 (Vancouver) Sir Matthew Begbie Elementary School Utility Rights-of-Way Bylaw 2021”.

Read a first time this 21st day of June 2021.

Read a second time this 21st day of June 2021.

Upon unanimous agreement of the Trustees of the Board in attendance, this Bylaw was read a third time on June 21, 2021, and finally passed and adopted this 21st day of June 2021.

Chairperson of the Board

Corporate Seal

Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 39 (Vancouver) Sir Matthew Begbie Elementary School Utility Rights-of-Way Bylaw 2021, adopted by the Board the 21st day of June 2021.

Secretary-Treasurer

ATTACHMENT D

CAPITAL PLAN BYLAW NO. 2021/22-CPSD39-01

A BYLAW by the Board of Education of School District No. 39 (Vancouver) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to sections 143 (2) and 144 (1) of the *School Act*.

WHEREAS in accordance with provisions of the *School Act*, the Minister of Education (hereinafter called the "Minister") has approved the Capital Plan of the Board.

NOW THEREFORE the Board agrees to do the following:

(a) Authorize the Secretary-Treasurer to execute Project Agreement(s) related to the expenditures contemplated by the Capital Plan;

(b) Upon ministerial approval to proceed, commence the Project(s) and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;

(c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the Project(s); and,

(d) Maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2021/22 Capital Plan as approved by the Minister, to include the supported project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent dated May 11, 2021, is hereby adopted.

2. This Bylaw may be cited as Capital Plan Bylaw No. 2020/21-CPSD39-01.

Read a first time this 21st day of June 2021

Read a second time the 21st day of June 2021

Upon Unanimous agreement of the Trustees of the Board in attendance, this Bylaw was read a third time on this 21st day of June 2021, and finally passed and adopted this 21st day of June 2021

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Board Chair

CORPORATE SEAL

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Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 39 (Vancouver) Capital Plan Bylaw No. 2020/21-CPSD39-01 adopted by the Board the 21st day of June 2021.

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Secretary-Treasurer

Capital Plan 2022/2023 - Major Capital Projects - DRAFT SUMMARY *rev.2 - June 18, 2021*

Capital Plan 2022/2023 for Seismic Mitigation Program (SMP)

Draft Priority	Facility Name	Project Code	Estimated Project Cost (*estm. project values in 2022*)	Capital PlanYear
1	David Thompson Secondary	SMP	$ 110,000,000	Supported "PDR phase" MyCAPS - Projects
2	Killarney Secondary	SMP	$ 170,000,000	
3	False Creek Elementary	SMP	$ 47,000,000	
4	Sir Wilfred Grenfell Elementary	SMP	$ 20,600,000	
5	Sir Winston Churchill Secondary	SMP	$ 127,080,462	Year 1 (2022/2023)
6	Sir Alexander Mackenzie Elementary	SMP	$ 36,223,871	
7	Renfrew Community Elementary	SMP	$ 36,986,663	
8	John Oliver Secondary	SMP	$ 117,706,173	Year 2 (2023/2024)
9	Waverley Elementary	SMP	$ 32,426,129	
10	Florence Nightingale Elementary	SMP	$ 27,750,880	
11	Emily Carr Elementary	SMP	$ 25,724,850	
12	King George Secondary	SMP	$ 48,552,729	Year 3 (2024/2025)
13	Sir John Franklin Community Elementary	SMP	$ 25,012,168	
14	Sir William Osler Elementary	SMP	$ 26,349,850	
15	Mount Pleasant Elementary	SMP	$ 25,724,850	
16	Windermere Community Secondary	SMP	$ 107,799,392	Year 4 (2025/2026)
17	Champlain Heights Community Elementary	SMP	$ 31,897,395	
18	Lord Beaconsfield Elementary	SMP	$ 25,724,850	
19	Dr. H N MacCorkindale Elem.	SMP	$ 31,897,395	
20	Templeton Secondary	SMP	$ 103,375,557	Year 5 (2026/2027)
21	Grandview Elementary	SMP	$ 22,068,832	
22	Southlands Elementary	SMP	$ 27,005,803	
23	Admiral Seymour Elementary	SMP	$ 29,034,346	
		SMP Total:	**$ 1,255,942,195**	

Capital Plan 2022-23 for School Expansion Program (EXP): New, Additions, Site Acquisition

Draft Priority	Facility Name	Project Code	Estimated Project Cost (*estm. project values in 2022*)	Capital Plan Year
1	NEW ELEMENTARY SCHOOL AT SE FALSE CREEK (OLYMPIC VILLAGE) (60K/450E)	NEW	$ 58,360,633	Year 1 (2022/2023)
2	HENRY HUDSON ELEMENTARY (40K/300E) TO (60K/450E)	ADD	$ 10,343,739	
3	FALSE CREEK ELEMENTARY (40K/250E) TO (60K/350E)	ADD	$ 10,305,605	
4	EDITH CAVELL ELEMENTARY (40K/250E) TO (60K/450E)	ADD	$ 12,600,000	
--	--	--		Year 2 (2023/2024)
5	KING GEORGE SECONDARY (375S TO 1000S)	ADD	$ 45,888,242	Year 3 (2024/2025)
--	--	--		Year 4 (2025/2026)
6	NEW ELEMENTARY SCHOOL AT UBC SOUTH CAMPUS (60K/350E)	NEW	$ 29,174,868	Year 5 (2026/2027)
7	NEW ELEMENTARY SCHOOL AT ROBERTS ANNEX (60K/450E)	NEW	$ 46,165,321	Year 5 (2028/2029)
		EXP Total:	**$ 212,838,408**	

** These are estimates only and are subject to adjustment based on final project scoping **

ATTACHMENT F

Capital Plan 2022/2023 - Minor Capital Projects - DRAFT SUMMARY *June 14, 2021*

CP2022/23 School Enhancement Program (SEP)

Draft Priority	Facility Name	Project Type	Project Description	Estimated Total *(estm. project values in 2022)*
1	Edith Cavell Elementary	Plumbing	Universal washroom requirement per Health Authority. Allowance for walls, fixtures, finishes. Also allow for hoist and interstitial structural supports; meets Vancouver Energy Utilization Bylaw	$143,349
2	David Livingstone Elementary	Plumbing	New accessible washroom cubicles partitions; Sprinkler upgrade of blocks 1, 2, 3 and 4; New accessible washroom, Blk 4 (architectural)	$266,805
3	Point Grey Secondary	Electrical	Fire Alarm Upgrade	$300,000
4	Grandview Elementary	Plumbing	Washroom Upgrade	$250,000
5	Vancouver Technical Secondary	Exterior Wall System	BEP: East Gym Walls/Windows	$140,000
			CNCP Total:	**$1,100,154**

CP2022/23 Carbon Neutral Capital Program (CNCP)

Draft Priority	Facility Name	Project Type	Project Description	Estimated Total
1	DR. GEORGE M. WEIR ELEMENTARY	HVAC	Air source heat pump for Weir Elementary to provide low-carbon heating source	$390,500
2	MAGEE SECONDARY	HVAC	Replacement of the second of two large boilers with modular boilers and replacement of a large inefficient DHW heater and storage tank with modular on demand water heaters. Replacing the heating boiler will allow for condensing operation of the plant (more efficient). The DHW system is vastly over sized and inefficient. Replacement with on-demand units will achieve substantial savings	$575,000
3	DR. HN MACCORKINDALE ELEMENTARY	HVAC	Control system upgrades to heating plants and distribution systems.	$85,000
4	CHARLES DICKENS ANNEX	HVAC	Two classroom pilot of Unit ventilator upgrades including new digital controls, and variable speed drives for efficiency and demand controlled ventilation.	$90,000
5	UNIVERSITY HILL ELEMENTARY	HVAC	Heat Plant upgrade - Replace aging Hydrotherm heat plant with modern high-efficiency boilers and controls.	$393,400
			CNCP Total:	**$1,533,900**

CP2022/23 Playground Equipment Program (PEP)

Draft Priority	Facility Name	Number of Existing Playgrounds	Project Description	Estimated Total
1	CHAMPLAIN HEIGHTS ELEMENTARY	2	Request for new accessible playground equipment with rubber surfacing	$165,000
2	DR HN MACCORKINDALE ELEMENTARY	1	Request for new accessible playground equipment with rubber surfacing	$165,000
3	SOUTH HILL SWING SITE	0	Request for new accessible playground equipment with rubber surfacing	$165,000
			PEP Total:	**$495,000**

Capital Plan 2022/2023 - Building Envelope Program

CP2022/23 Building Envelope Program (BEP)

Draft Priority	Facility Name	Project Description	Estimated Total
1	SIR WINSTON CHURCHILL SECONDARY	Building envelope upgrade Building envelope condition re-assessment by BC Housing to confirm project cost	TBD
		BEP Total:	**TBD**

ITEM 8.1

LIAISON TRUSTEE REPORT

Name of Committee/Organization: Diversity Advisory Committee

Liaison Trustee: Allan Wong, Trustee

Date of Meeting: May 26, 2021

Topics Discussed Most Relevant to the VSB:

(1) Urban Matters (Talia A.) shared the Anti-Racism and Non-Discrimination Plan engagement. #StrongerTogetherVSB launches Monday May 31st – June 29th
(2) SLO Update (background - current Safe & Caring Schools Dept) (Data collection).
(3) Youth Forum, 2nd annual. "Intersectionality" - Anti-racism and mental health. 1,600 kids attended.
(4) DRT Update (SOGI) – Beene S. Pro-D, connection with Out-In-Schools, Resources
(5) DRT Update (A/R) – Deena for Nassim - school leads. Posting on Make a Future
(6) Anti-bullying protocol - dependent on level of bullying then it will be addressed by code of conduct and/or AP 170 (170A 7 step plan appendix). Request from DPAC rep a more transparent process of protocol.

Committee / Organization Actions:

ITEM 9.1

Date: June 21, 2021

TO: Board of Education

FROM: Suzanne Hoffman, Superintendent
J. David Green, Secretary Treasurer
David Nelson, Deputy Superintendent

RE: Delegation Board Meeting Pilot

INTRODUCTION:

At the February 22, 2021 Board Meeting the following motion was adopted:

On the second Monday of April 2021, May 2021 and June 2021, the VSB pilot scheduling a second Board meeting for the purpose of hearing delegations. Delegations that wish to present at these meetings will follow the process outlined in Board Policy 7.8 and,

That this pilot be evaluated at the regular June meeting for a final decision.

As per the Board motion, three delegation meetings were scheduled for the spring of 2021.

The Board held additional Board meetings to hear delegations on:

- April 12 at 7:00pm
- May 10 at 5:00pm
- June 14 at 7:00pm

At the April 12th Board delegation meeting seven delegations presented on the School Liaison Offer program review.

At the May 10th Board delegation meeting there were 2 presentations. One from Britannia students on a UBC research project on racism and discrimination and one on the possible Board decision to declare a portion of the Fleming Elementary site surplus to District needs.

At the June 14th Board delegation meeting there were 11 delegations to the final Board delegation meeting. Delegations presented on school closures, grade 8 and 9 Honours courses, the MACC program, COVID vaccine, and the International Baccalaureate program. One delegation was unable to attend and the letter they provided was read by another delegation.

BACKGROUND:

Policy 8 of the Vancouver School Board Policy Manual (Attachment A) outlines the role and composition of Board Standing Committees.

Board Policy 8 identifies four Standing Committees to assist and inform the Board in governance of the District.

- Policy and Governance
- Facilities Planning
- Personnel
- Student Learning and Well-Being
- Finance

In addition to the Standing Committees, the Board has a Stand-alone Audit Committee comprised of staff, four trustees and up to two members of the public.

The Vancouver School Board has had a long history of holding regularly scheduled Standing Committee meetings with representation from all employee groups, as well as from students and parents, intended to assist and inform trustees with their decision making. Representatives of the various District stakeholders serve a valuable role in Standing Committees by participating in discussions and providing input to the Board, based on feedback from the groups they represent.

Stakeholder representation at Standing Committees includes one representative of:

- The Vancouver Elementary School Teachers' Association
- The Vancouver Secondary School Teachers' Association
- The Vancouver Elementary Principals' and Vice Principals' Association
- The Vancouver Association of Secondary School Administrators
- The Professional and Administrative Staff Association
- The Canadian Union of Public Employees, Local 407
- The International Union of Operating Engineers, Local 963
- The Canadian Union of Public Employees, Local 15
- Maintenance and Construction Trades
- District Parent Advisory Council
- Vancouver District Student Council

Standing Committees can also hear from delegations, at the discretion of the Chair of the Standing Committee in consultation with the assigned staff resource person, that wish to present to the Board on a topic of relevance to Board governance and/or a matter before the Board. As per Policy 8 the amount of time allotted to each delegation is 5 minutes and the delegation portion of the meeting shall not exceed 45 minutes.

OBSERVATIONS & CONSIDERATIONS:

The February 22, 2021 motion to pilot monthly delegation meetings stated, "*That this pilot be evaluated at the regular June meeting for a final decision.*" The remainder of this report contains observations, considerations, and a recommendation for the Board of Education:

1. During the months of April, May and June delegations appeared at Standing Committees and at Board Delegation meetings. In more than one instance, delegations presented on the same topic at both a Standing Committee and at a Board Delegation meeting (SLO program review, Honours courses at Hamber, Fleming land decision).

2. Standing Committees are intended primarily to hear from stakeholder representatives regarding matters before the Board. These Committees have historically been an opportunity for policy makers and key stakeholder representatives to engage in meaningful dialogue on important and timely issues. Parents, students and staff all have representatives at Standing Committees in order to ensure the Board receives broad input and feedback to support good governance. In many cases delegations to committees could have spoken through, and been represented by, their appointed representative on the committee.

3. In several instances delegations to Standing Committees have exceeded the 45 minutes allotted in Board policy resulting in staff reports being rushed and/or deferred and reducing the opportunity for dialogue and input from stakeholder representatives on the work of, or matters before, the Board. As Standing Committees are intended to provide a venue for key stakeholders to provide information to assist Board decision making, prioritizing delegations over dialogue with stakeholders undermines the intended purpose of these Board committees.

4. The Board has expressed a desire to ensure individuals who wish to present directly to trustees on matters of governance are heard. For this reason, the decision was made to pilot monthly delegation meetings that are open and accessible to the public. The three meetings, as part of this pilot, had 20 delegations present on a variety of topics. In addition, 17 delegations also presented to Standing Committees during April, May, and June. In total, the Board heard from 37 delegations over the past three months via Standing Committees and Board Delegation meetings.

5. The Board has demonstrated a strong commitment to hearing from members of the public on a variety of important topics and issues through public engagement processes and opportunities. Recent and ongoing engagement processes have included the SLO program review, the Anti-racism and Discrimination Strategic Plan, the Long Range Facilities Plan, the Education Plan, Secondary programming, and the 2021-2022 District Budget. These topic specific engagement opportunities provide input and insight to staff and the Board in the development of plans and directions for the District. They are also valuable in assisting the Board in making key policy and governance decisions.

RECOMMENDATION:

In keeping with the historical intent of Board Standing Committees to hear from and engage with key stakeholder representatives and to ensure the Board is open and accessible to members of the public, beyond those represented by stakeholders at committees:

IT RECOMMENDED that the Board extend the pilot of Delegation meetings for the 2021-2022 school year. During this second phase of the pilot, delegations will not be scheduled or heard at any regular Standing Committees. Delegations will be directed to sign up and speak directly to trustees through special Board meetings to be scheduled for October 4 and November 8 of 2021 and January 10, February 7, and April 4 of 2022. This second pilot will be evaluated and reviewed at the May 2022 Board Meeting to make a decision on how to proceed with delegations for the 2022-2023 school year.

ATTACHMENT(S):

Attachment A: Board Policy 8 – Board Committees

Vancouver School Board

Policy 8

BOARD COMMITTEES

The Board will establish standing committees and may establish ad hoc committees of the Board when necessary to assist it with governance functions. When a committee is established the Board shall define the committee's purpose, powers and duties, membership (up to four Board members and one alternate member) and meetings. Committees of the Board shall never interfere with the delegation of authority from Board to Superintendent. The Board may delegate specific powers and duties to committees of the Board that are established by the Board, subject to the restrictions on delegation in the School Act.

The primary purpose of all committees of the Board shall be to act in an advisory capacity to the Board. Unless specific powers have been delegated by the Board the power of all committees shall be limited to making recommendations to the Board and shall not include that of acting on behalf of the Board unless specifically authorized by Board motion for individual issues.

The adoption of committee recommendations by the Board is not automatic. Committees can expect the Board to carefully examine and consider that their recommendations are well founded and thought out.

Standing Committees

The Board has a strong commitment to ethical conduct. This includes the responsibility of committee members to conduct themselves with appropriate decorum and professionalism. It is the responsibility of the Chair of Standing Committee to see that decorum is maintained at Committee meetings so that:

i. All members/delegates request to speak through the chair.

ii. Stakeholder representatives and Trustees perspectives, participation and debate are encouraged. Civility towards others is necessary.

iii. The Committee requires, acknowledges and appreciates staff reports. It is imperative that staff is able to submit objective reports without influence or pressure.

iv. It is important to refrain from personal inflammatory/accusatory language/action.

v. Committee Members, Trustees, representatives and /staff are to present themselves in a professional and courteous manner.

The Chair of a Standing Committee shall set the agenda for each committee meeting in cooperation with the Board Chair and the Secretary Treasurer, and shall place all committee recommendations approved by majority vote of the committee members before the Board at a regular business meeting of the Board in the form of a proposed motion. Action of any Standing Committee shall not be binding until formally approved by the Board unless the Board by a majority vote gives the Standing Committee power to act.

Any committee member may request, in writing, changes to the agenda within twenty-four hours of a committee meeting. The Chair of the Standing Committee has the sole discretion to accept or reject the proposed change(s) to the meeting agenda as the first order of business at the committee meeting.

Any member of the Board may attend standing committee meetings and participate in discussions, but only appointed members of the Standing Committee may vote.

Matters that the Board has directed to a Committee for action must take precedence over any other Committee business.

The Superintendent shall appoint resource personnel to work with committees and the Superintendent shall determine the roles, responsibilities, and reporting requirements of the resource personnel.

The Superintendent shall keep the Chair of each of the Standing Committees informed of matters within the jurisdiction of the Standing Committee.

The Chair of a Standing Committee may make motions and speak to any question during committee meetings without leaving the Chair. Otherwise, the rules applying to regular or special meetings of the Board shall be observed.

Recommendations of Standing Committees may be proposed by any member of the Committee and do not require a seconder.

Any use of recording devices shall not interfere with the conduct of the meeting and may be discontinued at the direction of the Chair.

The Board invites the following to attend standing committee meetings:

- One representative of the following employee groups:
  - the Vancouver Elementary School Teachers' Association
  - the Vancouver Secondary Teachers' Association
  - the Vancouver Elementary Principals' and Vice Principals' Association
  - the Vancouver Association of Secondary School Administrators
  - the Professional and Administrative Staff Association
  - the Canadian Union of Public Employees, Local 407
  - the International Union of Operating Engineers, Local 963
  - the Canadian Union of Public Employees, Local 15/Vancouver Municipal Education and Community Worker
  - Maintenance and Construction Trades;

- **One representative of the following non-employee groups:**
  - District Parent Advisory Council; and
  - Vancouver District Students' Council.

1. Policy and Governance Committee

1.1 Purpose/Function:

1.1.1 To ensure the Board Policy Handbook is kept current.

1.1.2 To facilitate Board capacity building, continuous improvement, accountability, and effective working relationship with the Superintendent.

1.1.3 To facilitate the Board's effective advocacy/influence.

1.1.4 To review and provide recommendations to the Board in regard to assigned governance matters.

1.2 Powers and Duties:

1.2.1 Develop and recommend draft policy positions for submission to the BCSTA Annual General Meeting.

1.2.2 Ensure the annual facilitated Board Self Evaluation is carried out in a timely manner and in accordance with Policy. Subsequent to the annual evaluation monitor implementation of the agreed upon actions.

1.2.3 Annually develop an Advocacy/Influence Plan, recommend the plan to the Board and monitor the implementation of the agreed upon plan.

1.2.4 Annually make recommendations for building governance capacity of the Board and ensure approved actions are implemented.

1.2.5 On an ongoing basis identify motions which are intended to have continuing effect and ensure they are integrated into existing or new policy statements.

1.2.6 Ensure Board Policies are reviewed on a schedule such that all Policies in the Board Policy Handbook are reviewed at least once in a four year term. Make recommendations to the Board regarding policy revisions.

1.2.7 Policy or Governance Matters Referred to the Committee by the Board:

1.2.7.1 Review matters referred and make recommendations as requested.

1.3 Membership (4)

1.3.1 The Chair of the committee and committee members, including the alternate committee member, shall be appointed by the Board on the recommendation of the Chair of the Board after the Chair of the Board has consulted with the other trustees.

1.3.2 If absent, the Chair of the Committee shall designate a member to act as Chair. Such appointee shall assume all powers and duties of the Chair when acting as such.

1.3.3 A quorum shall be a majority of the members.

1.3.4 The Chair of the Committee shall preside and may vote on all questions submitted.

1.4 **Meetings:**

1.4.1 1.4.1 The Committee shall meet six times per year unless items referred to the Committee by the Board necessitate additional meetings.

2. Facilities Planning Committee

2.1 **Purpose/Function:**

2.1.1 To review and provide recommendations to the Board in regard to assigned facilities planning matters.

2.2 **Powers and Duties:**

2.2.1 School Closures:

2.2.1.1 Review the materials provided by senior staff to the Board regarding a possible school closure and provide a recommendation to the Board as to whether the committee supports the possible closure advancing to the school closure public consultation process phase.

2.2.2 Naming and Renaming Schools:

2.2.2.1 Within the constraints of Board direction provided at the outset of any potential school naming or renaming process provide recommendations to the Board.

2.2.3 Student Enrolment:

2.2.3.1 Annually review enrolment and enrolment trends and the potential impact on capital planning, student accommodation and catchment changes.

2.2.4 Capital Planning:

2.2.4.1 Annually review and make recommendations regarding the draft five year capital plan for submission to the BC Ministry of Education.

2.2.5 Long Range Facilities Plan:

2.2.5.1 Annually review and make recommendations regarding the draft long range facilities plan for submission to the BC Ministry of Education.

2.2.6 Facilities Planning Matters Referred to the Committee by the Board:

2.2.6.1 Review matters referred and make recommendations as requested.

2.3 **Membership (4)**

2.3.1 The Chair of the committee and committee members, including the alternate committee member, shall be appointed by the Board on the recommendation of the Chair of the Board after the Chair of the Board has consulted with the other trustees.

2.3.2 A quorum shall be a majority of the members.

2.3.3 The Chair of the Committee shall preside and may vote on all questions submitted.

2.3.4 If absent the Chair of the Committee shall designate a member to act as Chair. Such appointee shall assume all powers and duties of the Chair when acting as such.

2.4 **Meetings:**

2.4.1 The Committee shall meet six times per year unless items referred to the committee by the board necessitate additional meetings.

3. Student Learning and Well-Being Committee

3.1 **Purpose/Function:**

3.1.1 To review student learning and well-being indicators, and where warranted provide recommendations to the Board.

3.2 **Powers and Duties:**

3.2.1 Strategic Planning and Reporting: Annually review the Strategic Planning Accountability Report acknowledging accomplishments and if deemed appropriate recommend revisions to the plan.

3.2.2 Annually review the Student Learning Accountability Report, identify and acknowledge accomplishments, identify opportunities for improving student learning and report observations to the Board.

3.2.3 Annually review the Student Well-being Accountability Report, identify and acknowledge accomplishments, identify opportunities for improving student learning and report observations to the Board.

3.2.4 Annually review the Indigenous Education Enhancement Agreement, identify and acknowledge accomplishments, identify opportunities for improving student learning and report observations to the Board.

3.2.5 Review and make recommendations to the Board regarding proposed Board Authority Authorized Courses.

3.2.6 Student Learning or Student Well-Being Matters Referred to the Committee by the Board:

3.2.6.1 Review matters referred and make recommendations as requested.

3.2.7 Review and make recommendations regarding the implementation and cessation of District programs and approve changes in fees for those programs that charge fees.

3.2.8 Review and make recommendations to the Board in regard to:

3.2.8.1 the District calendar and

3.2.8.2 Local school calendar proposals.

3.3 **Membership: (4)**

3.3.1 The Chair of the committee and committee members, including the alternate committee member, shall be appointed by the Board on the recommendation of the Chair of the Board after the Chair of the Board has consulted with the other trustees.

3.3.2 A quorum shall be a majority of the members.

3.3.3 The Chair of the Committee shall preside and may vote on all questions submitted.

3.3.4 If absent the Chair of the Committee shall designate a member to act as Chair. Such appointee shall assume all powers and duties of the Chair when acting as such.

3.4 **Meetings:**

3.4.1 The Committee shall meet six times per year unless items referred to the Committee by the Board necessitate additional meetings.

4. **Personnel Committee**

4.1 **Purpose/Function:**

4.1.1 To ensure ongoing, appropriate recognition, and acknowledgements are provided by the Board and a productive, and caring work environment permeates the District.

4.1.2 To provide a forum to provide for discussion of the unintended consequences associated with personnel related Administrative Procedures, and collective agreement clauses.

4.1.3 To provide a forum for discussion of personnel related issues such as, but not limited, to sick leave, attendance, staff turnover/retention patterns, recruitment issues and health and safety issues.

4.2 **Powers and Duties:**

4.2.1 Annually review the Superintendent's Personnel Accountability Report including trends and issues and directions.

4.2.2 Recommend worthy VSB candidates to be nominated for awards and recognition external to the District.

4.2.3 Review section 400 "Personnel and Employee Relations" Administrative Procedures and provide feedback when warranted.

4.2.4 Personnel Matters Referred to the Committee by the Board:

4.2.4.1 Review matters referred and make recommendations as requested.

4.3 **Membership: (4)**

4.3.1 The Chair and members, including the alternate committee member, shall be appointed by the Board on the recommendation of the Chair of the Board after the Chair has consulted with the other trustees.

4.3.2 A quorum shall be a majority of the members.

4.3.3 The Chair of the Committee shall preside and may vote on all questions submitted.

4.3.4 If absent the Chair of the Committee shall designate a member to act as Chair. Such appointee shall assume all powers and duties of the Chair when acting as such.

4.4 **Meetings:**

4.4.1 The Committee shall meet six times per year unless items referred to the Committee by the Board necessitate additional meetings.

5. Finance Committee

5.1 **Purpose/Function:**

5.1.1 To assist the Board in being fiscally responsible.

5.2 **Powers and Duties:**

5.2.1 Annually make recommendations to the Board regarding its submission to the Select Standing Committee on Finance and Government Services.

5.2.2 Provide input regarding the budget development process.

5.2.3 Review Budget assumptions and budget priorities that provide a framework for the preparation of the annual District budget and to be approved by the Board of Education in conjunction with senior administration.

5.2.4 Make recommendations regarding school fees.

5.2.5 By reviewing quarterly financial reports make recommendations for increasing value for money including: reducing costs, increasing revenue, eliminating or reducing resource allocations where commensurate results are not being achieved, disposal of assets, and increasing benefits without increasing costs.

5.2.6 Make recommendations re the appointment of the District Banker and review banking services at least every three years.

5.2.7 Fiscal Matters Referred to the Committee by the Board:

5.2.7.1 Review matters referred and make recommendations as requested.

5.3 **Membership: (4)**

5.3.1 The Chair and members, including the alternate committee member, shall be appointed by the Board on the recommendation of the Chair of the Board after the Chair has consulted with the other trustees.

5.3.2 A quorum shall be a majority of the members.

5.3.3 The Chair of the Committee shall preside and may vote on all questions submitted.

5.3.4 If absent the Chair of the Committee shall designate a member to act as Chair. Such appointee shall assume all powers and duties of the Chair when acting as such.

5.4 **Meetings:**

5.4.1 The Committee shall meet six times per year unless items referred to the Committee by the Board necessitate additional meetings.

6. **Standalone Audit Committee**

6.1 **Purpose**

6.1.1 The purpose of the Committee is to assist the Board of Education in fulfilling its responsibilities in relation to:

6.1.1.1 Overseeing the School District's financial reporting process and its internal control structure, and report its findings to the Board of Education. This task is facilitated by asking questions about the quality of work done by management, participating in the audit planning and reporting processes, understanding and reviewing the aspects of the operation that put the School District at risk, and the District's preparedness to face that risk. It summarizes its findings and recommendations so that the Board can make informed decisions.

6.1.1.2 Maintaining direct lines of communications with the Superintendent and with the external auditors.

6.1.1.3 Monitoring the scope and costs of the activity of the external auditors and assessing their performance.

6.1.1.4 Recommending to the Board the terms of engagement for the external Auditor.

6.2 **Powers and Duties**

6.2.1 Review the audited financial statements and recommend approval of the audited statements by the Board.

6.2.2 Review the External Auditor's assessment of managements risk mitigation strategies and the appropriateness of internal controls with a focus on safeguarding District assets.

6.2.3 Review the "Auditor's Management Letter" with the Auditor and assess Management's action plan to address concerns and follow up on the implementation of the auditor's letter of recommendations including ensuring the Board directs by motion the recommendations to be implemented, and ensuring any deficiencies identified in the audit report and management letter are addressed in a timely manner to the satisfaction of the external auditor.

6.2.4 Review the nature and extent of other services provided by the auditor in relation to auditor independence and ensure the auditor presents information relative to those Fiscal Quality Indicators contained in Policy 12 which the audit committee determines can be best assessed by the external auditor.

6.2.5 Monitor the development of and changes to accounting principles and practices and financial reporting standards, and their impact on the School District's financial reporting.

6.2.6 Review proposed terms of engagement for the external auditor and make recommendations to the board regarding such terms of engagement. Oversee the engagement of external auditors including the terms of the audit engagement and appropriateness of proposed fees.

6.2.7 At least once a year meet with the external auditors at a Private Meeting, without staff members present.

6.2.8 Make enquires of the Auditor which members of the Committee believe are necessary to discharge its fiduciary responsibilities.

6.2.9 Make recommendations to the Board regarding appointment of external auditor and review external audit services at least every three years.

6.2.10 Review the draft District budget as prepared by the administration.

6.2.11 As appropriate make policy recommendations to the Board related to the role of the audit committee.

6.3 **Membership (4):**

6.3.1 The Chair and members, including the alternate committee member, shall be appointed by the Board on the recommendation of the Chair of the Board after the Chair has consulted with the other trustees.

6.3.2 The Committee Chair shall be one of the trustee members, appointed by the Chair.

6.3.3 A quorum shall be a majority of the members.

6.3.4 Resource personnel: Up to two members of the public with one such public member holding an accounting designation may be appointed as a resource to the audit committee. Public members will be appointed by the Board for a term of two years with the possibility of a second two-year term extension, at the will of the Board.

6.3.5 Staff resources, though selected by the Superintendent, shall normally include the Superintendent, and Secretary Treasurer.

6.4 **Meetings**

6.4.1 The Committee shall meet at least four times a year.

Delegations to Standing Committee Meetings

The purpose of delegations at Standing Committee Meetings is to inform the decision-making process of the Trustees.

Procedures for Delegations to Committee Meetings

- Delegations may be heard by a Standing Committees at the discretion of the committee Chair in consultation with the assigned staff resource person.
- A delegation wishing to appear must submit to the Committee Chair and/or the Secretary-Treasurer a request in writing stating the matter they wish to bring before the committee and, if a written brief or PowerPoint is to be presented, a copy of the brief or PowerPoint and the name of the spokesperson for the delegation. The Secretary Treasurer shall forward the request to the Chair of the committee, if the Chair is not otherwise apprised of the request, who shall in consultation with the assigned staff resource person determine whether the purpose of the proposed delegation is to inform the decision-making process of the trustees and if so, to accept the delegation. In exercising their discretion, the Chair of the committee may request from the delegation a brief summary of their proposed statement to the committee. The Chair of the committee does not have the discretion to accept delegations who wish to speak to operational matters of the Vancouver School Board or matters which could be the subject of an appeal pursuant to Policy 13 and section 11 of the *School Act*, or any other delegation whose primary purpose of addressing the committee is to make personal, inflammatory or accusatory comments or criticisms of individual trustees or the Board.
- The request and all supporting material must be received at the Education Centre no later than noon three business days prior to the regularly scheduled date of the Committee meeting. In exceptional circumstances the Chair in consultation with the assigned staff member may waive the three business day notice requirement.
- If a delegation has already presented its brief to a Standing Committee meeting, its request to appear again before any Standing Committee may be denied unless the delegation has new information that is significantly different from the information already presented. Such information must be provided in writing to the Secretary-Treasurer.
- If a delegation is to appear before a Standing Committee of the Board, the following procedures will be followed:
  - The spokesperson of the delegation will be informed of the date and time of the meeting at which the response to their brief is to be discussed by the Committee, and copies of the response will be made available.

- Time allotted for the delegation's presentation will be five minutes; however, the Committee may extend this period up to a maximum of 10 minutes if the Chair in consultation with Committee members feels that an extension of time is necessary in order to permit the delegation to give a complete outline of its position on the matter before the Committee. Notwithstanding any extension of time, the time allotted for all delegations must not exceed forty-five minutes.
- The spokesperson should present the delegation's position to the Committee; however, comments from other members of the delegation will be welcomed.
- Committee members may direct questions for clarification to the spokesperson for the delegation; however, the matter will not be debated (the Committee Chair may permit more detailed discussion than that permitted if the delegation was appearing before the Board).
- The Committee may decide to defer its consideration of the matter to a future meeting; if the matter is deferred to a future Committee meeting and is to be considered in open session, the spokesperson for the delegation will be advised of the time and place of the Committee meeting and the Board meeting at which the committee report will be considered so that they or other members of the delegation may attend the meeting(s), but it must be noted that the representative(s) may not enter into the debate.
- If the Committee decides to discuss the matter at the meeting at which the delegation was heard, the members of the delegation may remain but may not participate in the debate.
- The Board's communications staff in the Office of the Superintendent of Schools is available to advise delegations regarding presentation procedures.

Ad Hoc Committees

Ad hoc committees may be established to assist the Board on a specific project for a specific period of time. The terms of reference for each ad hoc committee will be established by Board motion at the time of the formation. Such ad hoc committees shall cease to exist when the purpose has been achieved. The Chair of the Board shall appoint membership and the Chair of the ad hoc committee.

Resource Personnel

The Superintendent shall appoint resource personnel to work with committees and the Superintendent shall determine the roles, responsibilities, and reporting requirements of the resource personnel.

Legal Reference:	Section 65, 85 School Act
Adopted:	Sept 24, 2018

Amended: December 17, 2018
March 4, 2019
April 29, 2019
October 26, 2020
December 14, 2020

Vancouver School District

June 21, 2021

ITEM 10.1

TO: Board of Education

FROM: Allan Wong, Trustee

RE: Notice of Motion – Ten Year Investment Plan Request for meeting with Minister of Education

Reference to Strategic Plan:
Goal 2: Build capacity in our community through strengthening collective leadership.

- *Encourage and appreciate the contributions made by our students, families, employee groups and community partners.*

Goal 4: Provide effective leadership, governance and stewardship.

- *Develop and implement a long term financial planning model.*
- *Implement the recommendations of the Long Range Facility Plan.*
- *Effectively utilize school district resources and facilities.*
- *Support effective communication, engagement and community partnerships.*
- *Advocate for public education.*

PROPOSED MOTION:

The Vancouver Board of Education requests to immediately meet with the Minister of Education, as co-governors, to advance approvals for major capital expansion and seismic projects. Specifically, to seek clarification of a unilaterally imposed requirement of a ten-year investment plan, that only pertains to the Vancouver School District. Moreover, to copy all Vancouver MLAs, MPs and Councilors.

RATIONALE:

(1) There is too much at stake here to just sit and wait for a provincial response to the Capital Plan Submission.

Delays– last years' weak response used the excuse of no LRFP update (even though we were told LRFP was to aid Boards and the priority was for consultation).

This year, we are suddenly and unilaterally told of a new 10-year investment plan requirement.

(2) What is unimaginable is that it is only a requirement of Vancouver.

I can understand if this applies to all Districts. I might not like it but that would be considered FAIR. Vancouver respected the rules and were clear with our stakeholders.

(3) A few Vancouver MLA's promised a new School at the Olympic Village site. We need to advocate for this. We need to lead this response.

(4) As CO-GOVERNORS, be clear. The District has followed the rules of capital plan submissions and also found funds to top up a number of projects. Tell us (the citizens of Vancouver) what the province requires of us to advance projects.

(5) The new Minister has not approved any major projects.

(6) Are other Vancouver electeds (who are responsible to their constituents) aware of this Vancouver only stipulation? If yes, we need to seek their opinion on the subject.

Vancouver School District

Interoffice memorandum

ITEM 10.2.1

2021 June 21

TO: Board of Education

FROM: Barb Parrott, Trustee

RE: Notice of Motion – Playground Safety

Reference to Strategic Plan:
Goal: Create a culture of care and shared social responsibility
Objective: Encourage and enhance practices that support cultural, emotional, physical, and mental well-being

PROPOSED MOTION:

That a report be presented to the Vancouver Board of Education to update the "awareness campaign for safe playgrounds".

That this report be provided at the October, 2021 Board meeting.

That the awareness campaign begin in the early new year.

That the continued safety issues identified by the Strathcona PAC be referred to staff to work together to resolve these issues.

RATIONALE:

What a year. No wonder some things didn't get done. But it is time to get at some of the plans that were put on hold. Safe community playgrounds is one of those.

When a community expresses problems with safety, it is incumbent upon us to work together to solve these problems. Let's find solutions.

ITEM 10.2.2

2021 June 21

TO: Board of Education

FROM: Barb Parrott, Trustee

RE: Notice of Motion – TransLink Bus Stop Balancing

Reference to Strategic Plan:
Goal: Create a culture of care and shared social responsibility
Objective: Encourage and enhance practices that support cultural, emotional, physical, and mental well-being

PROPOSED MOTION:

That TransLink be informed that the Vancouver Board of Education does not support the fare increase for bus transportation effective 2021 July 1.

That TransLink be asked to reconsider the removal of bus stops which impact our students.

RATIONALE:

TransLink is removing many bus stops on its Cambie and Oak route and West King Edward/16th route. Many of our students, particularly our Secondary School aged youth, use public transit to travel to and from schools. It shouldn't be more difficult for our students to attend their choice of schools.

This issue is also one of equity. Many students have their own means of transports but for many others choosing schools far from where they live creates logistical problems, including additional costs. These barriers need to be removed.

Vancouver School District

Interoffice memorandum

ITEM 10.2.3

2021 June 21

TO: Board of Education

FROM: Barb Parrott, Trustee

RE: Notice of Motion – Teacher Shortage

Reference to Strategic Plan:
Goal: Provide effective leadership, governance, and stewardship
Objective: Effectively utilize school district resources and facilities
Advocate for public education

PROPOSED MOTION:

That the Vancouver Board of Education write to all BC education degree granting institutes to request that the intake of Education students be increased, and

That, the BCSTA be requested to write a similar letter, and

That copies of these letters be sent to the BC Teachers' Council and the Ministry of Education.

RATIONALE:

There is a teacher shortage in BC. Yet, degree granting institutions have not increased the number of students in Education programmes. Numbers were reduced when it was believed that there were too many teachers in the system. They have not been increased significantly.