

## BOARD/AUTHORITY AUTHORIZED COURSES

### Background

Board/Authority Authorized Courses (BAA courses) are offered by schools to respond to the local needs of the schools and their communities while providing choice and flexibility for students. BAA courses are authorized by Boards/Authorities according to requirements set by the Ministry of Education. Principals propose new BAA courses in accordance with the following procedures.

### Procedures

1. Before developing a new BAA course proposal, Principals will identify staff to participate in a course development team to explore whether or not the proposed content could be incorporated into an existing Ministry-developed course.
2. When moving forward with a BAA course proposal, Principals and the course development team will read through the Ministry of Education *BAA Procedures and Requirements Guidebook* and appendices, and *Indigenous Worldviews and Perspectives*.
3. Once procedures are verified by the Principal and the course development team, course authors will be identified to develop the BAA course proposal.
  - 3.1 Authors will develop goals and rationale for the course, including the Big Ideas, Curricular Competencies, and Content of the course.
  - 3.2 Development includes the instruction component(s), assessment component(s), and a list of learning resources.
  - 3.3 BAA course proposals must include the appropriate Ministry *BAA Course Framework Template* and include the course synopsis.
4. Completed *BAA Course Framework* and *BAA Course Form* are submitted by the Principal electronically to the Vancouver School District BAA Course Review Committee as per annually published timelines.
5. Submitted BAA courses are reviewed by the BAA Course Review Committee. The BAA Course Review Committee is composed of: Director of Instruction, Career Programs Coordinator, one VSTA member, and a minimum of two VASSA members.
6. The Director of Instruction presents recommended BAA Courses to the Student Learning and Well-Being Committee for recommendation to the Board.
7. Final approval of any locally developed course, shall be by resolution of the Board on the recommendation of the Student Learning and Well-Being Committee.

8. Once a BAA course has been approved, Boards/Authorities must submit the signed BAA Course Form to the Ministry of Education.
9. The District shall annually prepare and publish a guide to Vancouver School District BAA courses.

Reference: School Act, Sections 85 (2) (i) and 168 (2) (b)  
Ministerial Order 302/04, the Graduation Program Order  
Board/Authority Authorized (BAA) Courses Requirements and Procedures  
Guidebook

Adopted: July 11, 1977

Revised: November 26, 1981; May 23, 1989; August 1, 1990; September 1994; February 1996; September 24, 2018, April 10, 2019