

STUDENT DISMISSAL PRECAUTIONS

Background

The Principal and staff are responsible for the safety and adequate supervision of students from the moment they enter school property until the moment they leave school property at the end of the school day. For that reason, school personnel must at all times know precisely where students are and, if any student must leave school during the day for any reason, precautions must be taken to ensure that they are dismissed only for proper reasons and into proper hands.

Procedures

1. Students will never be released from school on the basis of a telephone message. Students will never be released into the hands of persons unknown to the school (that is, persons not listed on school records as being responsible, either as the parents, or the person who usually has the care and control of the student) without the specific written request from the parent and without identification on the part of the person collecting the student. Where the Ministry of Children and Families, through its social workers, has custody (interim, temporary, or continuing) of a student, it has the rights of a sole guardian.
 - 1.1. If these precautions seem unnecessarily formal and may, in fact, at times cause some inconvenience to parents, it must be remembered that the safety of students must be the first concern.
2. Alternate Contact
 - 2.1. All parents are required to provide the school with an alternate name and telephone number to contact in the event that parents are not available when an emergency arises.

Reference: Section 6, 7, 17, 20, 22, 65, 85 School Act
School Regulation 265/89
Collective Agreement

Adopted: November 1973

Revised: October 18, 1982; August 1, 1990; September 1994; February 1996; January 1999; October 2009; September 24, 2018