

RE-OPENING SCHOOL FACILITIES FOR LOCAL NEEDS OR DISTRICT PROGRAMS

Background

The decision to re-open a school for local school purposes or for District program purposes is based on the educational requirements of the District.

Procedures

1. The Facilities Planning Committee receives a report from senior management on space needs, background information, cost estimates and recommendations on space requirements and proposed re-openings. The Committee forwards its recommendations to the Board.
2. The Board, in private session, decides on proposed re-opening for local school purposes brought forward from Facilities Planning Committee. In the case of a proposed re-opening for District program purposes prior to a decision by the Board, the matter will be referred to a public meeting - see clause 4.2 below.
3. Board decisions are announced in public session of the next Facilities Planning Committee meeting. The process for implementing decisions is reviewed.
4. Re-Opening:
 - 4.1. Local School Purposes
 - 4.1.1. The appropriate Supervisor will arrange a meeting as soon as possible to inform the Principal, school staff and the Parents' Advisory Council (PAC) executive of the main or adjacent schools about the re-opening of the school facility.
 - 4.1.2. As a result of the meeting noted above and if required, the Supervisor may convene a public information meeting to advise the parents and interested community residents about the school re-opening.
 - 4.2. District Program Purposes
 - 4.2.1. If an existing District program is to be relocated to a facility, the Principal, staff and PAC executive or parent group of that program will be advised as soon as possible by the appropriate Supervisor.
 - 4.2.2. The Supervisor responsible for the school facility considered for re-opening will inform the Principals, staff, and PAC executives of adjacent schools and will convene a public information meeting as soon as possible to advise parents and interested community residents about the proposed school re-opening. The public information meeting will be held within the local area affected by the proposed re-opening.

- 4.2.3. Prior to any public information meeting, appropriate notification will be provided in the local press and in the newsletters of schools adjoining the facility to be re-opened.
- 4.2.4. Following the public information meeting, the input from the community will be reported to the Facilities Planning Committee, and a recommendation on the proposed re-opening for District program purposes will be forwarded to the Board.

5. District staff will commence activities to ensure the successful re-opening of the facility.

Reference: Sections 20, 22, 65, 85 School Act

Adopted: March 21, 1988

Revised: September 1994; January 1999; September 24, 2018