

AUTHORIZED USE OF DISTRICT OWNED EQUIPMENT

Background

The District acknowledges that for safety, risk reduction and liability reasons, it must restrict the use of District owned equipment and machinery for District purposes only.

District owned equipment and machinery are not for personal use by anyone.

Procedures

1. The District permits the use of District equipment and machinery by qualified and authorized District employees when such use is directly related to their employment. Employees include all staff currently employed by the District
2. Similarly, the use of District equipment and machinery is permitted by students trained and supervised by qualified staff when the use is in connection to their studies or school sanctioned activities.
3. The use of information technology and related equipment by employees and students is covered under Administrative Procedure 140 – Acceptable Use of Technology.

Reference: Sections 20, 22, 23, 65, 85 School Act
Financial Information Act

Adopted: October 18, 1982

Revised: August 1, 1990; September 1994; September 24, 2018