**Attendees:** Nick Chui (Principal), Sharon Vieira (Vice-Principal), Fatima Elamiri (Chair), Flavia Corbella (Treasurer), Tanya Swenor, Kiho Equizabal, Marta Bieler, Tara Chapple, Susan Atkey, Trevor Wrinch, Cassie Rodriguez, Lanie Dearing, Maha Abbassi, Melanie Worobec (Recorder).

| Agenda Item | Discussion | Action Items |
| --- | --- | --- |
| 1. Welcome & Introductions | * Welcome to new school year and new PAC members
* All parents are welcome and encouraged to participate in PAC meetings
 |  |
| 2. Discussion / approval of 2019/20 budget | * Gaming funds have been received - $7,120.00 (divided between both schools) = $20.00 x child
* Main school budget approved
* Annex school budget in progress
	+ Sharon to come up with budget proposal that maintains the Annex amount and solicit parents for committees to complete these fundraising
	+ Annex Pizza days – suggestion to follow the pizza process at main school (order placed same day as pizza)
 | Sharon to work with Annex parents on budget and pizza fundraising |
| 3. Review of Treasurer’s report | * Main $11,663.44
* Annex $9,553.22
 |  |
| 4. Determine PAC 2019/20 meeting schedule | * PAC meetings will be held on the first Wednesday of the month @ 6:00pm and meetings will alternate between the Annex and Main school
* December and March there will be no meeting

**Champlain CPAC Meeting Schedule – 2019/20 School Year**Wednesday, November 6, 2019@ 6pm Main SchoolWednesday, January 8, 2020 @ 6pm Annex SchoolWednesday, February 5, 2020 @ 6pm Main SchoolWednesday, March 4, 2020 @ 6 pm Annex SchoolWednesday, April 1, 2020 @ 6 pm Main SchoolWednesday, May 6, 2020 @ 6pm Annex SchoolWednesday, June 3, 2020 @ 6pm Main School |  |
| 5. Main School Report | Main School “Break Out”* Reviewed fundraising schedule (bake sales; hot dog sales)
	+ Oct. 16 – Bake Sale
	+ Nov. 1 (to be confirmed) - Hot Dogs
	+ Nov. 29 – Hot Dogs
	+ Purdy’s Chocolates – Order forms will be sent in Oct.
	+ Dec 16 – Bake Sale
	+ Jan. 31 – Hot Dog
	+ Feb. 13 – Bake Sale
	+ Feb. 28 – Hot Dog
	+ March 13 – Hot Dog
	+ April 24 – Hot Dog
	+ May 8 – Bake Sale
* All PAC fundraising this year will focus on new technology – target 60 I-Pads
* Book fair – PAC to investigate running a book fair

Principles Report:* Recognition of new staff who have joined the main school team
* There are 12 division (278 kids) this year
* Terry Fox run was well attended – thanks to volunteers
* Meet the teacher community scavenger hunt was a fun, well attended event
* October – badminton after Thanksgiving; x-country track meet October 17th, grade 7 hoodies have been ordered; pedestrian safety talk scheduled for primary grades
* October 25 Pro D Day
 | PAC to investigate holding Book Fair for Main school |
| 9. Annex Report | * Smaller team; new teacher and support worker has joined the team
* Terry Fox run held
* Community team program starting soon
* Fundraising will have a technology focus (I pad) and possibly look at enhancements to robots that are here
* Social and emotional learning goal
* Pro D day – staff attending a heart mind index workshop
* Orange shirt day was well received
 |  |
| 10. Other Business | * Bullying – reminder to come forward to Principle or Vice Principle with any concerns as soon as possible
 |  |

*These minutes are in draft form and will be adopted at the next PAC meeting if members are in agreement*