

University Hill Elementary School Code of Conduct

5395 Chancellor Boulevard
Vancouver, B.C. V6T 1E2
Phone: 604-713-5350
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University Hill citizens are . . .

Kind, Safe and Respectful

Mission Statement

University Hill Elementary School honours the rich diversity of its school culture and instills commitment to personal excellence and a love of learning. We value our physical environment and enjoy a mutually beneficial relationship with the community we serve.

The purpose of the Code of Conduct is to help provide a safe, supportive, stimulating learning environment that will allow all students to be successful.

Be Kind

- ★ smile
- ★ encourage others to try hard
- ★ be friendly
- ★ include others in play
- ★ be helpful to your teachers and others
- ★ think before you speak . . . are your words helpful or hurtful?
- ★ Remind others to be kind
- ★ stand up for what is right

Be Safe

- ★ walk inside the school, keep to the right in the halls
- ★ go outside to run and play running games
- ★ stay on the school grounds
- ★ play in the play areas (not in the washrooms, hallways or front entranceway)
- ★ keep hands and feet to yourself
- ★ follow classroom rules
- ★ report strangers
- ★ leave valuables or harmful items at home
- ★ ask an adult if you need help or can't solve a problem

Be Respectful

- ★ use good manners
- ★ speak politely at all times (no swearing or foul language)
- ★ listen when you are spoken to
- ★ use inside voices
- ★ take turns and say "please", "thank you" and "excuse me"
- ★ use words to solve problems
- ★ leave others' belongings alone
- ★ be respectful of others by wearing clothing that belongs in a place of learning
- ★ do not use 'put downs', ethnic, racist, sexist or homophobic remarks

Consequences

As students mature, it is understood that they will show increasing self-responsibility, decision-making ability and leadership. When considering the consequences for uncaring or unsafe behaviour, the school will take many factors into consideration including the severity and frequency of the actions, the students' age, personal history, maturity and special considerations for students with disability of an intellectual, physical, sensory, emotional or behavioural nature. Whenever possible, restorative and preventative strategies will be utilized, rather than punitive consequences in the problem-solving process.

Consequences for 'Breaking the Code'

Level 1

- ★ Staff member speaks directly to the child to problem solve the situation
- ★ Student may be assigned a short time out, or a consequence fitting the indiscretion and the age/maturity of student(s)
- ★ classroom teacher is informed

Level 2

- ★ administrator may be informed
- ★ student may complete reflection sheet or write a letter of apology. Parents to sign and return.
- ★ a consequence appropriate to the indiscretion, age & maturity of the student is assigned

Level 3

- ★ administrator is informed
- ★ parent/guardian is contacted
- ★ further consequences are considered

Level 4

- ★ STUDENT SUSPENSION AND EXCLUSION POLICY
- ★ **School Act Policy:** If there is a violation of a very serious nature suspension will be immediate. Parents/Guardians are contacted by phone or letter. Associate Superintendent or other officials may be informed.

Student Suspension & Exclusion Policy

In accordance with the School Act, Sec 85(2)(ii) and (d), the Board authorized the Principal or designate of any school in the district to suspend a student from attendance at school for up to five days.

Suspensions may be for the following reasons:

- ★ because a student is willfully disrespectful to a teacher or to any other employee of the Board carrying out responsibilities approved by the Board.
- ★ Because the behaviour of the student breaches the District Code of Conduct or policy and/or has a harmful effect on others or the learning environment of the school.
- ★ Because the student has failed to comply with the School Code of Conduct.
- ★ The school promotes the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law– prohibiting discrimination based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation – in respect of discriminatory publication and discrimination in accommodation, service and facility in the school environment

How Parents and Guardians Can Help

- ★ Discuss the school's Code of Conduct with your child.
- ★ Inform the school of any personal crises that may influence your child's behaviour.
- ★ Develop a respectful relationship with your child's teacher and other school staff.
- ★ Help your child to understand that we aim to live up to the Code of Conduct at school and when participating in school events in the community.
- ★ Help your child to be as independent and responsible as possible for their actions, their words, their belongings and their school work.
- ★ Ensure that your child gets adequate rest.
- ★ Make sure that your child is on time for school.
- ★ Talk to your child's teacher or call the school if you have any concerns.
- ★ Where possible and/or appropriate, there will be a focus on consequences that are restorative rather than punitive. Special considerations may apply to students with special needs, if these students are unable to comply because of having a disability.

Who you can call for information:

- ★ your child's teacher
- ★ the principal
- ★ School/ Area Counsellor
- ★ First Nations Support Worker
- ★ Police Liaison Officer
- ★ School Nurse
- ★ Multi Cultural Liaison Workers

School Phone 604-713-5350