

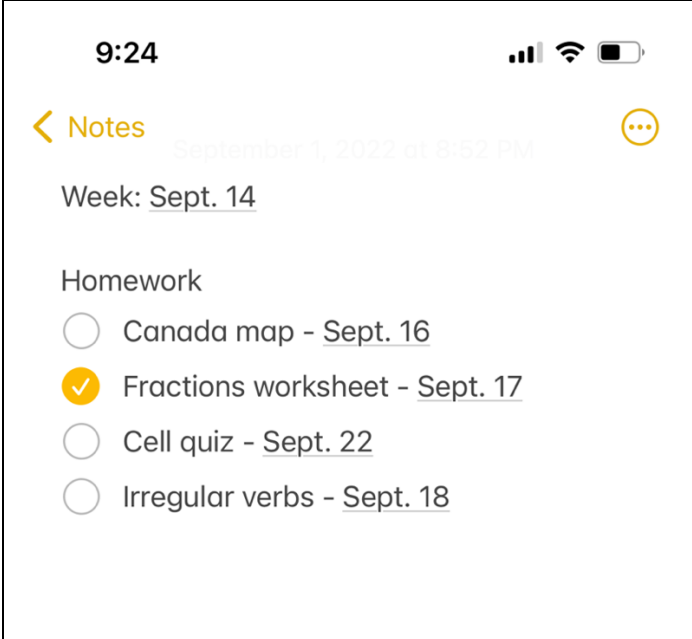


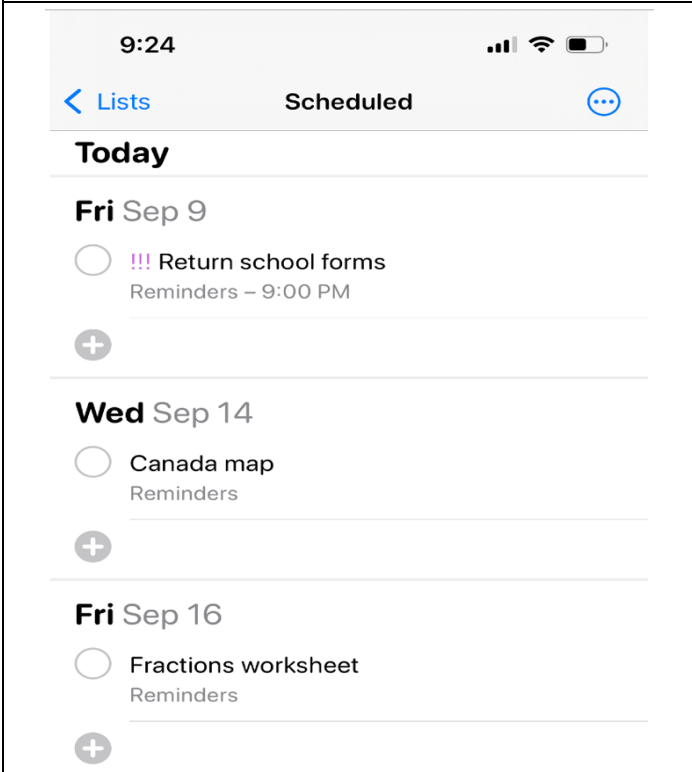


Name: \_\_\_\_\_

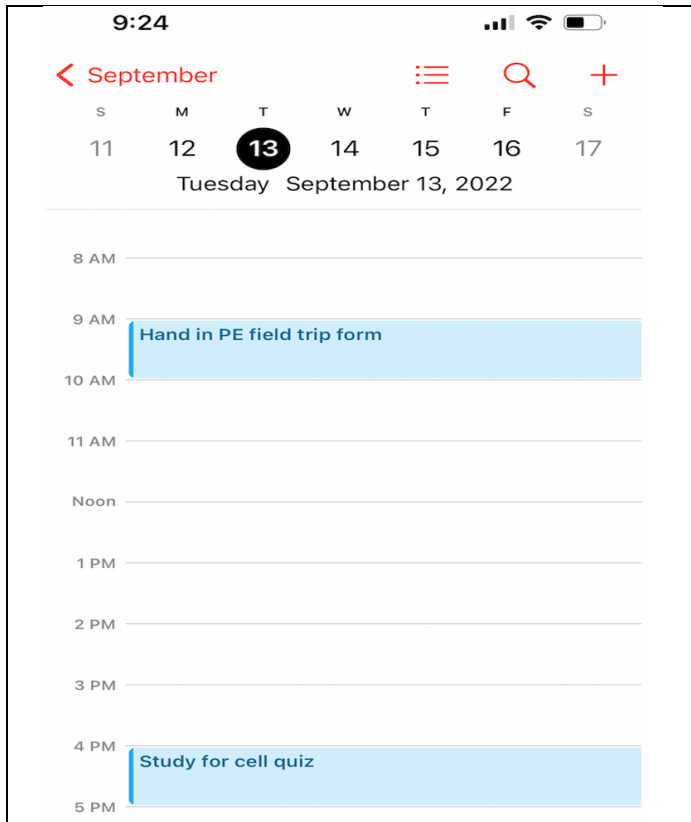
Block: \_\_\_\_\_

Date: \_\_\_\_\_

## Digital Organization

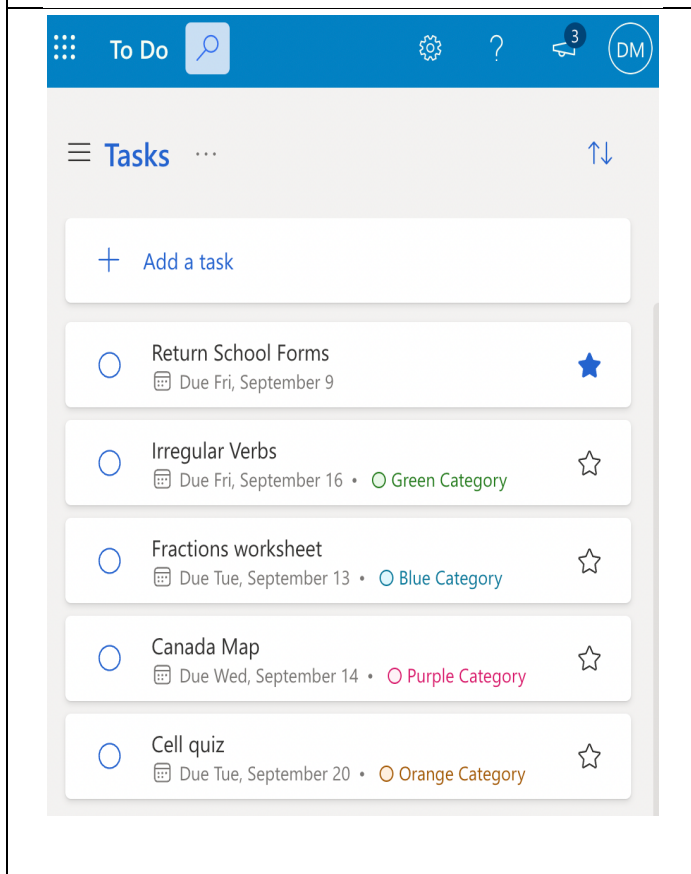
- Your phone is a great tool to keep you organized
- Below are different ways to organize your assignments
- The QR codes have extra tips/instructions

 <p>9:24</p> <p>&lt; Notes <span>September 1, 2022 at 8:52 PM</span> <span>⋮</span></p> <p>Week: <u>Sept. 14</u></p> <p>Homework</p> <ul style="list-style-type: none"><li><input type="radio"/> Canada map - <u>Sept. 16</u></li><li><input checked="" type="radio"/> Fractions worksheet - <u>Sept. 17</u></li><li><input type="radio"/> Cell quiz - <u>Sept. 22</u></li><li><input type="radio"/> Irregular verbs - <u>Sept. 18</u></li></ul>	 <p><b>NOTES</b></p> <ul style="list-style-type: none"><li>▪ Personalize your list</li><li>▪ Check off assignments when done</li><li>▪ Easy to edit daily</li></ul> 
 <p>9:24</p> <p>&lt; Lists Scheduled <span>⋮</span></p> <p><b>Today</b></p> <p><b>Fri Sep 9</b></p> <ul style="list-style-type: none"><li><input type="radio"/> !!! Return school forms Reminders – 9:00 PM</li></ul> <p><b>Wed Sep 14</b></p> <ul style="list-style-type: none"><li><input type="radio"/> Canada map Reminders</li></ul> <p><b>Fri Sep 16</b></p> <ul style="list-style-type: none"><li><input type="radio"/> Fractions worksheet Reminders</li></ul>	 <p><b>REMINDERS</b></p> <ul style="list-style-type: none"><li>▪ Personalize your list</li><li>▪ Colour code different subjects</li><li>▪ Check off assignments when done</li><li>▪ Add priority status</li></ul> 



## CALENDERS

- Add events on specific days
- Set reminder notifications
  - Colour code different subjects
- Daily, monthly and list view



## TO DO

- Can be accessed anywhere using Office 365 with your student#@learn.vsb.bc.ca email
- Linked with MS Teams, MS Calendar and MS Outlook
  - Can print lists
- Add tasks and reminders

