**Elsie Roy’s School Code of Conduct**

**Ownership, Respect, Compassion, Achievement and Safety**

As ORCAS, we strive to demonstrate **O**wnership, **R**espect, **C**ompassion, **A**chievement and **S**afety each and everyday. Our Code of Conduct is the guiding principle behind how all students, staff, caregivers and visitors will act when at our school.

These expectations apply to behaviour at school, during school-organized or sponsored activities and behaviour beyond these times (including on-line behaviour) that negatively impacts the safe, caring and orderly environment of the school and/or student learning.

Elsie Roy Elementary School also promotes and adheres to the values of inclusion expressed in the BC Human Rights Code.

When students demonstrate behaviour that is not in keeping with the ideas described above, a discipline response that is based on learning and restoration (making amends) is implemented.

***CONSEQUENCES FOR BEHAVIOUR: MAKE AMENDS PLAN***

At Elsie Roy we reflect upon our choices, take ownership for our actions, and make amends through a restorative action plan with consideration of the developmental levels, age, maturity and special needs of students, if any.

**Make Amends Plan – Level 1: When a Child Breaks the Code of Conduct**

Some examples are:

* Interfering with the learning of others
* Creating unsafe conditions (running in halls, roughhousing, throwing snowballs, and riding bicycles, skateboards, scooters or in-line skates on school property)
* Disrespecting others (name calling, swearing, teasing)
* Not respecting property

Most of these choices are minor and can be solved with the teacher and student(s), and sometimes may involve a small group or class meeting. A decision will be made with the student and the teacher about appropriate restorative action (apology, act that gives back to the individual/school).

**Make Amends Plan – Level 2: When a Child *Repeatedly* Breaks the Code of Conduct**

A discussion takes place with the student, teacher and principal. A collaborative decision will be made about appropriate restorative action and the student completes a “Make Amends Plan” (of which a copy is sent home). The teacher or principal may also request a meeting with the parents (or vice-versa).

**Make Amends Plan – Level 3: When a Child Breaks the Code of Conduct in a Serious Way**

Some examples include:

* Bullying, harassment, intimidation or threats
* Ignoring others who bully, harass, intimidate or threaten
* Theft
* Non-compliance; wilful disrespect
* Very unsafe behaviour (leaving school grounds/class)
* Vandalism (wilful destruction of property)
* Using physical violence
* Accessing inappropriate sites on the Internet

The teacher(s), parent(s), student, and principal confer and devise the next level of intervention for the student to succeed in school. A decision will be made about the appropriate restorative action and the student completes a “Personal Agreement”.

***SERIOUS BREACHES OF THE CODE OF CONDUCT***

Choices that are made (such as weapon offences, violent behaviour causing injury to another person, lighting fires, stealing, or a major disruption in a classroom or school event) may result in an in-school or out-of-school suspension for up to five days. The authority to suspend students is given to the principal of the school. Please note that if there is a violation of a very serious nature, suspension will be immediate. In such circumstances, a letter will be placed in the child’s file. A conference with the student, parents, teacher and principal is required before the student can return to school. It may be necessary to contact others outside of the school such as district staff, police, MCFD or other community agencies.

***FAMILY INVOLVEMENT***

Elsie Roy’s Code of Conduct was established to ensure each child and staff member’s safety. We ask for student and parental support in honouring our commitment to ensuring the safest learning environment for all. Parents can help in the following ways:

1. Discuss the Code of Conduct with your child.
2. Be in close contact with your child’s teacher. Find ways to use the ORCAS Code of Conduct in your home and in the community
3. Should you have any questions, please phone the school (604.713.5890). If you have already spoken to your child’s teacher, you may speak with the counsellor or principal