



DAVID THOMPSON SECONDARY SCHOOL

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Extended Absence for Vacation of 1 Week or More

TO: Parents/Guardians of students who plan to take an extended vacation while school is in session

The Public Schools Act of British Columbia stipulates the number of days and hours school should be in session. The School Act does not allow school officials to grant students permission for extended vacations while school is in session.

Over the past few years, an increasing number of students/families have extended their vacations. We have no wish to be punitive when absences are legitimate; however, extended holidays cannot be accommodated, and teachers are not expected to provide work during or prior to their vacations nor teach the lessons missed again. Extended absences and missed learning may not give teachers enough information to adequately assess these students and may result in **'Insufficient Evidence of Learning' (IE)** in their reports.

The purpose of this form is to emphasize the fact that extended vacations are the responsibility of the student and parents/guardians. The teachers' signatures on this form indicate that they have been informed of the students' intention to miss school; however, these signatures are not an assurance that the students' final standing in their courses will be unaffected.

Please notify the school of an extended absence by returning this form to the Main Office. **Signatures by the student's parent/guardian, teachers and counsellor are required.** Please retain the original and provide a copy to the office and the counsellor.

Notification of an Extended Absence for 1 Week or More

Student Name: (Last)	(First)
Student No.:	Grade:
Dates of Absence: (From)	(To)
Reason(s) for Absence:	Country: (if out-of-country access to Microsoft 365 is required)
Parent/Guardian: (Name)	(Signature)

Sem.	Period	Course	Teacher	Teacher's Signature
1	1			
	2			
	3			
	4			
2	1			
	2			
	3			
	4			

Check this box to request student access to Microsoft 365 while out of country.

Date:	Counsellor: (Name)	(Signature)
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