

Kerrisdale Annex School **Code of Conduct**



(Date Reviewed June 19, 2024)

All student codes of conduct are created in alignment with VSB [AP 350-District Code of Conduct](#).

Statement of Purpose

Kerrisdale Annex is committed to uphold a safe, inclusive, equitable, welcoming, nurturing, and healthy school environment.

- Promote clear behavioural expectations of respectful and responsible citizenship that lead to a culture of safety, caring and respect amongst everyone in the school and programs and at all school-events and activities
- The School Code of Conduct applies at school, during school-organized or sponsored activities, on school buses, and any behaviour even if outside of school or school hours, (including on-line behaviour), that negatively impacts the safe, caring, or orderly environment of the school, and/or student learning.

Conduct Expectations

- **Acceptable Conduct**
 - Respecting self, others, and the school
 - Contributing to a safe, caring, positive, inclusive, and peaceful environment
 - Seeking to prevent violence and potentially violent situations, and demonstrating social responsibility by reporting such situations
 - Engaging in purposeful learning activities

Students are asked to think of the following in regards to what they say or do:

Is it safe? Is it fair? Is it kind?

Students are expected to demonstrate responsible behaviour, good citizenship, and to show empathy and respect for others. Students at Kerrisdale

Annex have Responsibilities and Rights:

We are responsible for our behaviour.

1. We have the responsibility to listen to others, work quietly and cooperatively and complete our work.

We have the right to learn

2. We have the responsibility not to talk, shout or make loud noises when others are speaking.

We have the right to hear and be heard

3. We have the responsibility not to tease or bother others or to hurt their feelings.

We have the right to be respected

4. We have the responsibility to respect the personal property of others, and to accept their right to privacy.

We all have the right to privacy and our own personal space.

We respect the rights of others.

- **Unacceptable Conduct**

“Students shall not discriminate against others on the basis of Indigenous identity, race, religion, colour, ancestry, place of origin, marital status, family status, age, sex or sexual orientation, gender identity/expression, or physical or mental disability, or for any other reason set out in the Human Rights Code of British Columbia, nor shall a student publish or display anything that would indicate an intention to discriminate against another, or expose them to contempt or ridicule, on the basis of any such grounds.” **Racism and discrimination will not be tolerated in our school.**

- Behaviours that interfere with the learning of other, interfere with an orderly environment, or create an unsafe environment
- Acts of bullying, harassment, intimidation, or physical violence
- Illegal acts, such as possession, use or distribution of illegal or restricted substances
- Theft or damage to property

Note: Behaviours (both acceptable and unacceptable) cited in the code of conduct are examples only and not an all-inclusive list.

- **Rising Expectations**

Students are expected to learn and mature as they move through successive grades, and as such the expectations progress towards increasing personal responsibility and self-discipline, as well as increasing consequences for inappropriate conduct/unacceptable behavior.

- **Retaliation Prevention**

All reasonable steps will be taken to prevent retaliation against a student who has made a complaint of a breach of a code of conduct.

Consequences

- Disciplinary action, wherever possible, is restorative rather than merely punitive. The school will treat seriously any behaviour that discriminates based on Indigenous identity, race, religion, colour, ancestry, place of origin, marital status, family status, age, sex or sexual orientation, gender identity/expression, or physical or mental disability.
- Repetitive or severe unacceptable behaviour may result in increased severity of subsequent disciplinary action. The age and maturity of students are considered when determining appropriate consequences.
- Special considerations may apply to students with special/diverse needs if these students are unable to comply with a code of conduct due to having a disability/challenge of an intellectual, physical, sensory, emotional, or behavioural nature.
- Responses to unacceptable conduct are consistent and fair.
- Students, as often as possible, are encouraged to participate in the development of meaningful consequences for violations of the established code of conduct.

Possible Responses to Behavioural Problems

Step 1— *Report/discussion with an adult—supervisionaide, classroom teacher, Vice-Principal.*

Possible Actions:

- Time out for reflection & restitution
- Logical consequence

Step 2 — *Repeated or Serious Infractions —To Vice-*

Principal for discussion and assessment of the seriousness of situation.

Possible Actions:

- Loss of logical privileges (playground, field trips etc.)
- Confiscation inappropriate items
- Notification of affected staff and parents
- Establishment of restorative practice and actions

Step 3 — *Very serious behaviour or persistent negative behaviour.*

Possible Actions:

- Very serious or chronic misconduct will be reported to the Vice-Principal. A record will be made and parents, officials or other agencies will be contacted as needed and required by law. The school community, when deemed necessary, to reassure members that school officials are taking appropriate action. Possible Suspension—Formal or Informal—in school or at home

- **Notifications**

The principal or designate has a responsibility to inform other parties of serious breaches of the code of conduct. These parties include:

- Parent(s) of student offender(s) and parent(s) of student victim(s) – in every instance
- School district officials
- Police and/or other agencies, as required by law
- School community, when deemed necessary, to reassure members that school officials are taking appropriate action

- **Suspensions**

In accordance with the School Act, Sec. 85 (2) (ii) and (d), the Board authorizes the principal or designate of any school in the district to suspend a student from attendance at school for up to five days.

Suspensions may be for the following reasons:

- a) because a student is willfully and repeatedly disrespectful to a teacher or to any other employee of the Board carrying out responsibilities approved by the Board;
- b) because the behaviour of the student breaches the District Code of Conduct or other policy and/or has a harmful effect on others or the learning environment of the school;
- c) because the student has failed to comply with the School Code of Conduct.

Suspensions over five days are made in consultation with the appropriate Director of Instruction as per [District Student Code of Conduct, AP 350](#). As per AP 350 7.7 an educational program must be provided.

As outlined in the District Code of Conduct, effective July 1, 2024,

Personal Digital Device Usage

To foster a safe and focused learning environment for students, the use of personal digital devices, that distract from learning, such as cell phones, tablets and electronic devices, are restricted during school hours and on school property. Educators and school staff will continue to model digital citizenship in the classroom and avoid the use of personal digital devices for non-instructional purposes.

Personal digital devices are restricted for the instructional day. This includes class time, recess and lunch during school hours of 9:00am to 3:00pm. Personal digital devices must be turned off or placed on silent mode and out of sight for the entire school day.

The use of personal devices is permitted under the following circumstances:

- For educational purposes, as directed by the educator in the classroom.
- For health and medical purposes as outlined in an Individual Education Plan or Student Safety Plan.
- To support special or diverse educational needs, such as assistive technology related to Individual Education Plans or Student Support Plans.

The expectation is that students will follow the direction of the educators. Students who repeatedly do not follow the personal digital device policy may be asked to store their personal digital devices with an administrator for the remainder of the day.

The Vancouver School Board is not responsible for the loss, damage, or disappearance of personal digital devices that students decide to bring to school.

A regular review of the school's Code of Conduct guidelines for personal digital devices are essential to ensure their effectiveness and relevance in addressing current issues and meeting the evolving needs of students, teachers, and parents. Adjustments to the Code of Conduct may be necessary to ensure that school guidelines remain relevant and effective in promoting a conducive learning environment. Changes may be prompted by emerging incidents that highlight the need for enhanced measures to protect student well-being and privacy.

School Motto:

We do our best to learn. We are well mannered.

We take care of ourselves and others. We take care of our environment.

At Kerrisdale Annex, we

Choose to be Safe!

- Follow adults' instructions
- Solve problems with words
- Take turns
- WALK inside the school
- Use equipment safely

Choose to be Fair!

- Stop, look, listen when people talk
- Follow the school rules
- Share equipment
- Let others play with you
- Be helpful to visitors

Choose to be Kind!

- Share with others
- Include others in your activities
- Help others
- Say "Please" and "Thank you"
- Care for yourself, others and your world



At Kerrisdale Annex being Safe, Fair and Kind, looks like...

In the Classroom and Library

- On time for school
- Listening and speaking to others with respect
- Using materials and equipment carefully

In the Hallways

- Walking
- Paying attention to who and what is around us
- Using a quiet inside voice

In the Washrooms

- Flushing the toilet
- Washing our hands
- Throwing paper towels in the garbage only

In the Lunchroom

- Stay seated when eating using quiet voices
- Placing all garbage in the garbage cans

On the Playground

- Including others in our games and activities
- Keeping hands, feet and unkind words to ourselves
- Solving problems by talking or seeking help

In the Community

- Using kind words
- Making way for others when walking on sidewalks
- Putting litter in garbage cans