

# Lord Byng Locker Sign Up

# Step 1:

• Go to: <a href="https://lordbyngsecondary.lockergm.net/">https://lordbyngsecondary.lockergm.net/</a>



## Step 2:

• Log in using your **student number** for **both** 'User Login' and 'Password'. Once you are in, you will be prompted to change the password. Please do not keep your student number as your password.

### Step 3:

Click on the 'New Rental' button

## Step 4:

• Search for a locker. You can filter your search by 'Building/Zone' or by 'Floor' (remember to click on 'Search'

### Step 5:

• Choose a locker by clicking on the locker #, and then, click 'Next'

#### Step 6:

- You will need to add your combination in the field provided (E.g. 1-20-30) and click on the rental term
- Accept the terms and conditions by clicking on the box near the bottom of the page, then click 'Pay Now'
- There is no payment required as lockers are free to use, however, this is the way the website is set up

#### Step 7:

• You will be taken to the next page with a Thank you, and a confirmation of the locker details for the one you signed up for