

Lord Roberts Annex Parent Advisory Council

Meeting Minutes – Wednesday, April 20, 2022 at 6:30 p.m.

Meeting Facilitator: Mike Ventresca

Mike Ventresca (Chair)
Ray Wang (Treasurer)
Enwei Chu (Communications)
Michael Shui (Hot Lunch, DPAC)
Cathy Fan (Fundraising)
Elyssa Derban (Vice Principal)
Alanna Cadwallader (Teacher)
Alice Garani
Ruth

1. Call to Order, Welcome, and Land Acknowledgment – 6:32 p.m.
2. Additions to and Approval of Agenda
3. Approval of Minutes from March 9, 2022 Meeting
4. Business Arising from Last Meeting:
 - a. Spring Break Scavenger Hunt and Social Event – Mike/Elyssa
 - Lots of positive feedback about Scavenger Hunt
 - Thanks to Enwei, Sara, Michael, Giang, Cathy, and Elyssa for helping; thanks to the families for “guarding” the rocks; thanks to prize sponsors (West End Community Centre Association, Indigo Robson, Vancouver School Board)
 - b. Science Performances for Classes – Elyssa/Ms. Cadwallader
 - Ms. Evans has created a schedule for early May; each class gets one lesson
 - c. Playground Enhancements: Friendship Bench – Elyssa/Ms. Cadwallader
 - Need volunteers to help with sanding
 - Elyssa: will have a staff meeting early May to confirm dates and next steps
 - d. Ice Skating Event – Elyssa/Ms. Cadwallader
 - Students loved it and really enjoyed going on a field trip
5. Reports:
 - a. Vice Principal – Elyssa
 - Class trips: Mr. Bae’s and Ms. Cadwallader’s classes went skating together; other classes went on walking field trips to see cherry blossoms
 - Code of Conduct: Circle of Courage – March focus was Mastery; April focus was Independence; May focus is on Generosity
 - Photos: Class photos were taken and a school composite was arranged
 - Young Actors: Students have really enjoyed it; very organized and well done

Connect with the Lord Roberts Annex PAC:

Email: lordrobertsannexpac@gmail.com

Website: <https://www.vsb.bc.ca/schools/roberts-annex/Families/Parent-Advisory-Council>

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- Student Learning Survey (Grade 3): Asked students how they feel about school, learning, if they feel supported; province uses the data to track students' feelings about education; school uses the data for annual School Plan
 - CSL and early dismissal: Teachers are arranging student-led conferences
 - Scholastic Book Fair: Sheila will be setting it up in the gym
 - Earthquake Drill: May 5th
 - Vancouver Opera: Have access to a Flight of the Hummingbird online performance
 - VSO: Have access to free pre-taped concerts
 - Grade 3 articulation events: parents will be getting information soon about the main school, tours, meeting staff, teachers
- b. Teacher – Ms. Cadwallader
- Will speak about soapstone numbers in New Business
- c. Fundraising – Cathy
- Purdys: Exceeded target of \$500 with \$886 in orders; profit of \$232.58
 - Creating a fundraising report; asked staff for photos of events funded by PAC
- d. Budget – Ray
- Will talk to Andrea about getting invoice for Young Actors Program
 - Received invoice from Andrea about ice skating
 - Received \$712 from Cest Mon Café for Jan/Feb lunches
- e. Hot Lunch Program – Michael
- Hot lunch running smoothly
 - When student is sick, lunch is kept in the teachers' freezer; lunches are composted every Wednesday; if there's an issue, contact school to arrange pickup date
 - Reminder: Please pack utensils
 - If you require financial assistance, please contact Elyssa
 - Ms. Cadwallader: kids love the hot lunch, it is very organized and well run; thank you for extra utensils
- f. Vancouver District Parent Advisory Council (DPAC) Update – Michael
- Closure of Queen Elizabeth Annex – DPAC statement and survey open to all parents (<https://www.facebook.com/VSBDPAC/posts/344849490998239>)
 - Vancouver City Hall presenting 50-year draft Plan to DPAC – [open to all parents](#)
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- April General Meeting – Advocate for Climate-Sensitive Education – [open to all parents](#)
- Ongoing Monday night discussion on COVID-19 for all parents
- DPAC Choral program: DPAC is looking to support a school-based choral program across the district using a centralized model. We need to confirm a minimum amount of interest from PACs this month. PACs should vote at their monthly meeting to confirm interest. For information, see: [proposal info](#) or contact robert@quokkasystems.com
- PAC execs: PAC Mini-Summit – a social for PAC execs, to be held outdoors Saturday, May 28th. Location TBA.

6. New Business:

- a. Soapstone Art Project – Michael/Ms. Cadwallader
 - Spoke to Mr Bae: Teacher-led classes \$2368; Zoom-led: \$2682 (GST not included); takes 2 weeks to get supplies to the school once ordered
 - Ray will double check to see if this falls under gaming grant
 - Each student will be given their own soapstone that they will polish
 - Michael: We can vote on the amount, and teachers can decide which option they prefer
 - Motion: Approve funding the soapstone program costs (\$2900) - M/S/C
- b. Welcome to Kindergarten: PAC Involvement – Elyssa
 - May 6th: Online meeting for all incoming kindergarten parents
 - May 13th: Welcome to Kindergarten event (in person); at 2:45pm, there will be a wrap up with PAC social
- c. Resuming In-Person PAC Meetings – Mike
 - Start hybrid meetings in May (in person and Zoom); Will do a dry run to test out hybrid meeting
 - Will have childminding arranged through West End CC (they are providing staff to us; both have been vetted [criminal record checks, First Aid, RA certification]); charge is \$50/person, can supervise 10-12 kids each
 - Motion: Funding for childminding for remaining two meetings (\$200) – M/S/C
- d. Coal Harbour School Update and Transition Plan – All
 - Timeline: Sept 2024 opening (no change from plan); site has broken ground
 - Planning for grades going from Roberts Annex to Coal Harbour: Typically there are catchment boundaries; they are currently trying to decide what this will look like for Coal Harbour

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- Past practice: Crosstown was a K-4 school at the start; grades added as 4s moved up; Coal Harbour may be taking the incoming 4s, but there have been no decisions yet
- Ms. Cadwallader: Was once part of a new school opening where incoming 4s came along; was helpful for building school community
- Michael: If parents had concerns or questions about new school, who can we discuss with?
- Elyssa: Asked Michael Rossi (District Principal) about option of incoming Gr 4s going to Coal Harbour; will likely send out a survey to families about interest in going to Coal Harbour; will reach out to Michael Rossi to see if he's available to come to a PAC meeting to talk about new school
- Michael: What will the PAC involvement be at the new school?
- Elyssa: Coal Harbour will be considered brand new school; PAC transition could therefore be complicated; may want to ask DPAC about this
- Michael: Playground coordinator position – will need to discuss with Elyssa and PAC about donor and playground equipment

e. 2022/2023 PAC Executive: Call for Nominations – Mike

- If you are interested in joining the PAC as an Executive Member or Member-at-Large, please come to our AGM (next meeting) or get in contact with the PAC.

7. Upcoming Meetings:

- a. May 18, 2022 at 6:30 p.m. *Annual General Meeting
- b. June 15, 2022 at 6:30 p.m. *Last Meeting of School Year

8. Adjourn - 7:50 p.m.

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