

Lord Roberts Annex School Parent Advisory Council

Meeting Notes – Wednesday, February 16, 2022 at 6:30 p.m.

Meeting Facilitator: Mike Ventresca

Attendees:

Mike Ventresca (Chair)
Michael Shui (DPAC, Hot Lunch)
Ray Wang (Treasurer)
Enwei Chu (Communications)
Cathy Fan (Fundraising)

Madisen Steinwand (Teacher)
Elyssa Derban (Vice Principal)
Sara Jones
Alice
Irina

1. Call to Order, Welcome, and Land Acknowledgement
6:32 p.m.
2. Additions and Approval of Agenda
M/S/C
3. Approval of Minutes from January 19, 2022 meeting
M/S/C
4. Business Arising from Last Meeting
 - a. Science Performances for Classes – Elyssa/Ms. Steinwand
 - High Touch Science: Each class has them for 1.5 hr; they bring all the materials for hands-on experiments; can make it class-specific; \$210 per class/ 7 divisions; May or June
 - Ray: Can be funded from Gaming Grant
 - MOTION: Approve funding for science performances - \$210 per class / 7 divisions M/S/C
 - b. Soapstone Art Projects for Classes – Ms. Steinwand
 - From Mr. Bae: Soapstone carving materials - \$17/student max; discount if more classes involved
 - Will bring it up at next Staff committee meeting and get more details
 - c. School Community Engagement Activity: Scavenger Hunt – Elyssa/Sara/Enwei
 - Scavenger Hunt over Spring break to get families exploring neighbourhood; have each class decorate a rock and put it in a place in the neighbourhood; have clues or specific locations to find each division's rock; can submit pictures/forms to enter a draw; get families together to meet each other
 - Teachers and kids are all excited to participate; two classes have already placed their rock and have clues; everything is in West End/Stanley Park area
 - Need to figure out submission and prizes; Mike, Enwei, Sara, and Elyssa will discuss
5. Reports:
 - a. Vice Principal – Elyssa
 - District has been replacing teacher laptops
 - February: Circle of Courage traits – focus is on Belonging
 - Staff changes: Sofia has left for a permanent position; Kylie and Janice will be joining us
 - Kindergarten: 2 kindergarten classes in the Fall; Friday May 13th - Welcome to Kindergarten
 - Flight of the Hummingbird virtual opera in May

- b. Teacher – Ms. Steinwand
 - Belonging Activity: Collaborative art activity (Let Kindness Grow); each class had a blank canvas and how fingerprints are unique; each student said something kind about each other
 - c. Fundraising – Cathy
 - Purdys Spring Chocolates will start in March for delivery in April
 - d. Budget – Ray
 - Sofia gave an updated balance for November; there appears to be an extra \$100 in the account – will need to reconcile this
 - Science performances have been approved and added
 - Gaming Grant – extract has been included in the Jan minutes
 - PAC Treasurer Role – Ray will be leaving and we need 1 or 2 people to take on the role; Ray will provide help and assistance with transition
 - e. Hot Lunch Program – Michael
 - Parent volunteers are now allowed in the school
 - Request from teachers to move lunch earlier – will take into effect next week
 - Reminder: Some families have accidentally ordered a meal twice for their child; check your emails to ensure you haven't ordered twice. If you have ordered twice, you can contact the vendor before 6pm to cancel the extra order
 - Reminder: If your child is away, lunch will be put in the freezer for 1 week
 - Reminder: Lunches not claimed will be composted each Wednesday
 - Reminder: There is financial assistance for families who want to participate; please contact Elyssa
 - Will start recruiting parent volunteers so that we're ready for next year
 - Feedback from students and teachers has been positive
 - f. Vancouver District Parent Advisory Council (DPAC) Update – Michael
 - No updates
6. New Business
- a. Playground Enhancements: Friendship Bench – Ms. Steinwand
 - Use an existing bench and paint it; designate it a Friendship Bench/Buddy Bench where kids can sit if they want someone to play with
 - Need outdoor paint; estimate is \$200
 - Funds can come out of Gaming Grant since it is a beautification of common space
 - MOTION: Approve spending \$200 to purchase supplies for Friendship Bench M/S/C
7. Upcoming Meetings
- a. March 9, 2022 at 6:30 p.m.
 - b. April 20, 2022 at 6:30 p.m.
 - c. May 18, 2022 at 6:30 p.m. *Annual General Meeting
 - d. June 15, 2022 at 6:30 p.m. *Last Meeting of School Year
8. Adjourn
7:19pm
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Connect with the Lord Roberts Annex PAC:

Email: lordrobertsannexpac@gmail.com

Website: <https://www.vsb.bc.ca/schools/roberts-annex/Families/Parent-Advisory-Council>

Facebook: <https://www.facebook.com/LordrobertsannexPAC>

Information Boards: Located at main entrance to school (outside) and by the entrance to the gym (inside)