

# BOARD MEETING AGENDA

Monday, February 28, 2022  
at 7:00 pm  
Teams Live Broadcast

## 1. CALL MEETING TO ORDER

### 1.1 INDIGENOUS LAND ACKNOWLEDGEMENT

We are unlearning and relearning on the traditional and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish) and səliłwətał (Tsleil-Waututh) Nations.

### 1.2 OPENING REMARKS

The meeting is being live-streamed and the audio and visual recording will also be available to the public for viewing after the meeting. The footage of the meeting may be viewed inside and outside of Canada.

## 2. PROGRAM HIGHLIGHTS

### 2.1 VSBean Coffee Cart

## 3. ADOPTION OF MINUTES

- 3.1 Meeting of January 31, 2022
- 3.2 Matters Arising from the Minutes
- 3.3 Special Meeting of February 23, 2022
- 3.4 Matters Arising from the Minutes
- 3.5 Meeting of February 23, 2022 (Delegation Committee of the Whole)
- 3.6 Matters Arising from the Minutes

## 4. SUPERINTENDENT'S UPDATE

- 4.1 Superintendent's Report
- 4.2 COVID Updates

## 5. STUDENT TRUSTEE REPORT

## 6. COMMITTEE REPORTS

### 6.1 PERSONNEL COMMITTEE

- 6.1.1 Report: Meeting of February 2, 2022
- 6.1.2 Matters Arising
- 6.1.3 New Business

### 6.2 FINANCE COMMITTEE

- 6.2.1 Report: Meeting of February 16, 2022
- 6.2.2 Matters Arising
  - 6.2.2.1 2021-2022 Amended Annual Budget  
*That the Board of Education adopt the Board of Education of School District No. 39 (Vancouver) Amended Annual Budget Bylaw 2021-2022 in the amount of \$663,966,970.*
- 6.2.3 New Business

### 6.3 AUDIT COMMITTEE

- 6.3.1 Report: Meeting of February 16, 2022
- 6.3.2 Matters Arising
- 6.3.3 New Business

(The on-line link for submitting questions to this meeting will now be closed).

**7. REPORT ON PRIVATE SESSION**

- 7.1 Meeting of February 7, 2022
- 7.2 Meeting of February 28, 2022

**8. REPORTS FROM TRUSTEE REPRESENTATIVES**

- 8.1 Report from Trustee Wong on the VSB Diversity Advisory Committee meeting held on February 1, 2022
- 8.2 Reports from Trustee Fraser on the:
  - 8.2.1 Persons with Disabilities Advisory Committee meeting held on January 20, 2022
  - 8.2.2 Urban Indigenous Peoples' Advisory Committee meeting held on January 24, 2022
  - 8.2.3 Vancouver City Planning Commission meeting held on February 09, 2022
- 8.3 Report from Trustee Parrott on the Vancouver Public Library meeting held on December 08, 2021
- 8.4 Reports from Trustee Gonzalez on the:
  - 8.4.1 Renters' Advisory Committee meeting held on January 19, 2022
  - 8.4.2 Vancouver Heritage Commission meeting held on January 31, 2022

**9. NOTICES OF MOTION**

**10. PUBLIC QUESTION PERIOD** (Submitted through the on-line link)

**11. ADJOURNMENT**

# BOARD MEETING MINUTES

Monday, January 31, 2022 at 7:00 pm

The Board of Education of School District No. 39 (Vancouver) met in room 114 (the Boardroom), VSB Education Centre, 1580 West Broadway, Vancouver, B.C. and online in Teams on Monday, January 31, 2022, at 7:00 pm. The meeting was live-streamed.

Trustees Present in the Room:	Janet Fraser, Chairperson, Estrellita Gonzalez, Vice-Chairperson
Trustees Present in Teams:	Fraser Ballantyne, Lois Chan-Pedley, Carmen Cho, Oliver Hanson, Barb Parrott, Jennifer Reddy, Allan Wong
Trustees Absent with regrets:	Ricky Huang, Student Trustee
Senior Management Present in the Room:	Helen McGregor, Superintendent David Nelson, Deputy Superintendent David Green, Secretary Treasurer
Senior Management Present in Teams:	Pedro da Silva, Associate Superintendent-Learning & Information Technology Jody Langlois, Associate Superintendent-Learning Services Pete Nuij, Associate Superintendent-Employee Services Rob Schindel, Associate Superintendent-School Services Shehzad Somji, Assistant Secretary Treasurer
Also Present in Teams:	Patricia MacNeil, Director of Communications John Dawson, Director-Educational Planning and Student Information Marlene Phillips, Executive Assistant (Recorder) Judy Mah, Executive Assistant

## 1. CALL MEETING TO ORDER

### 1.1 Indigenous Land Acknowledgement

The Chairperson called the meeting to order and acknowledged that we are unlearning and relearning on the traditional and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish) and səliłwətał (Tsleil-Waututh) Nations.

The Chairperson informed everyone the meeting is being live-streamed and the audio and visual recording will also be available to the public for viewing after the meeting. The footage of the meeting may be viewed inside and outside of Canada. She reviewed meeting decorum for respectful behavior.

### 1.2 Opening Remarks

In her opening remarks, the Chairperson acknowledged the following:

- Welcoming new Superintendent, Helen McGregor
- Student return to school safety measures
- Virtual Board and Committee meetings

- Recognition of
  - Student and staff social-emotional well-being and resiliency
  - Residential school system and reconciliation
  - Black History Month and Black Excellence Day
  - The We Remember Campaign for International Holocaust Remembrance Day
  - This month's activities: Lunar New Year, Pink Shirt Day and Family Day

## **2. PROGRAM HIGHLIGHTS**

### **2.1 Board Authority Authorized (BAA) Course – African Descent History in BC 12**

The Associate Superintendent-Learning Services provided background information on the BAA course – African Descent History in BC 12, a district-wide course taught at Vancouver Technical Secondary school. She introduced teacher Nikitha Fester in Teams who responded to questions regarding teaching the course and what she has learned. A video was then shown in which students talked about their experiences with the course. Vancouver Technical Grade 12 students Conor Benson and Quincy Johnson, who were two of the students in the video were also present in Teams and provided additional information.

Trustees asked questions and the teacher and students responded.

## **3. ADOPTION OF MINUTES**

### **3.1 Meeting of December 13, 2021**

Moved by B. Parrott, seconded by E. Gonzalez, that the minutes of the December 13, 2021 meeting be adopted.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

### **3.2 Meeting of January 17, 2022**

Moved by B. Parrott, seconded by F. Ballantyne, that the minutes of the January 17, 2022 meeting be adopted.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

### **3.3 Meeting of January 24, 2022**

Moved by B. Parrott, seconded by F. Ballantyne, that the minutes of the January 24, 2022 meeting be adopted.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

#### 4. SUPERINTENDENT'S UPDATE

##### 4.1 Superintendent's Report

The Superintendent, H. McGregor, provided a slide presentation, a copy of which is on file with the meeting agenda. She provided information on:

- Her professional background and focus; and
- An overview of the month of January with new COVID conditions, snow days, Black Excellence Day, and making connections and building relationships.

##### 4.2 COVID Updates

The Superintendent continued her slide presentation with COVID updates on:

- Functional closures (none since the start of the year)
- Rapid antigen tests
- Masks
- Vaccination clinics
- Ventilation
- Monitoring air quality
- COVID spending

Trustees asked questions and staff responded.

#### 5. STUDENT TRUSTEE REPORT: None

#### 6. COMMITTEE REPORTS

##### 6.1 FINANCE COMMITTEE

###### 6.1.1 Report: Meeting of January 12, 2022

The Chairperson of the Committee, O. Hanson, presented the report of the January 12, 2022 meeting, a copy of which is filed with these minutes. The report includes information on:

- 2021-2022 Amended Budget Changes
- Financial Planning and Reporting Administrative Procedure (FPAR)
- Budget Process and Timeline (2022-2023 Preliminary Annual Budget)

Moved by O. Hanson, seconded by E. Gonzalez, that the report of the January 12, 2022 meeting be received.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

###### 6.1.2 Matters Arising from the Meeting of January 12, 2022

###### 6.1.2.1 Budget Process and Timeline (2022-2023 Preliminary Annual Budget) (Attachment)

Moved by O. Hanson, seconded by E. Gonzalez, that the attached budget process and timeline presented and finalized at the January 12, 2022 meeting of the Committee be approved by the Board.

Trustee Hanson spoke to the motion. Discussion followed and Trustee Hanson encouraged trustees to provide proposals as soon as possible in the budget process.

Trustees voted on the motion.

CARRIED UNANIMOUSLY

## **6.2 STUDENT LEARNING AND WELL-BEING COMMITTEE**

### **6.2.1 Report: Meeting of January 19, 2022**

The Vice Chairperson of the Committee, B. Parrott, presented the report of the January 19, 2022 meeting, a copy of which is filed with these minutes. The report includes information on:

- District Framework for Enhancing Student Learning (FESL) Update: Social Emotional Learning
- VSB International Student Program Update
- Music Engagement for Implementing Recommendation #1 of the 2019 Music Review
- Seamless Day Childcare Update

Moved by B. Parrott, seconded by C. Cho, that the report of the January 19, 2022 meeting be received.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

## **6.3 FACILITIES PLANNING COMMITTEE**

### **6.3.1 Report: Meeting of January 19, 2022**

The Chairperson of the Committee, A. Wong, presented the report of the January 19, 2022 meeting, a copy of which is filed with these minutes. The report includes information on:

- Queen Elizabeth Closure Consideration
- CapitalEnergy Lease Bylaw 2022
- Vancouver Hebrew Academy (VHA) Lease Renewal and Amendment Bylaw 2022

Moved by A. Wong, seconded by F. Ballantyne, that the report of the January 19, 2022 meeting be received.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

### **6.3.2 Matters Arising from the Meeting of January 19, 2022**

#### **6.3.2.1 Queen Elizabeth Annex Closure Consideration**

Moved by A. Wong, seconded by F. Ballantyne, that the Board proceed to public consultation on the proposed closure of Queen Elizabeth Annex.

In speaking to the motion, Trustee Wong informed everyone:

- The recommendation was unanimously supported by the Facilities Planning Committee.
- Questions can be asked and responded to during the consultation process.

Staff responded to questions from trustees.

Following discussion, trustees voted on the motion.

CARRIED

For: F. Ballantyne, L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson, A. Wong

Against: B. Parrott, J. Reddy

### **6.3.2.2 CapitalEnergy Lease Bylaw 2022**

#### **6.3.2.2.1**

Moved by A. Wong, seconded by C. Cho, that the Board of Education of School District No. 39 (Vancouver) CapitalEnergy Lease Bylaw 2022 be read a first time the 31st day of January, 2022; and

That the Board of Education of School District No. 39 (Vancouver) CapitalEnergy Lease Bylaw 2022 be read a second time the 31st day of January, 2022.

Trustee Wong reviewed the reason for the bylaw and discussion followed.

Trustees voted on the motion.

CARRIED

For: F. Ballantyne, L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson, J. Reddy,  
A. Wong

Against: B. Parrott

#### **6.3.2.2.2**

Moved by A. Wong, seconded by E. Gonzalez, that the Board of Education of School District No. 39 (Vancouver) approves having all three readings of the CapitalEnergy Lease Bylaw 2022; the 31st day of January, 2022.

Trustees voted on the motion.

CARRIED UNANIMOUSLY

#### **6.3.2.2.3**

Moved by A. Wong, seconded by F. Ballantyne, that the Board of Education of School District No. 39 (Vancouver) CapitalEnergy Lease Bylaw 2022 be read a third time the 31st day of January, 2022;

and further,

That the Secretary-Treasurer be authorized to sign, seal and register the Board of Education of School District No. 39 (Vancouver) CapitalEnergy Lease Bylaw 2022; and

That the signed and sealed Board of Education of School District No. 39 (Vancouver) CapitalEnergy Lease Bylaw 2022 be forwarded to the Ministry of Education, Funding Department, for registration and certification.

Trustees voted on the motion.

CARRIED

For: F. Ballantyne, L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson, J. Reddy,  
A. Wong

Against: B. Parrott

**6.3.2.3 Vancouver Hebrew Academy (VHA) Lease Renewal and Amendment Bylaw 2022**

**6.3.2.3.1**

Moved by A. Wong, seconded by E. Gonzalez, that the Board of Education of School District No. 39 (Vancouver) VHA Lease Renewal and Amendment Bylaw 2022 be read a first time the 31st day of January, 2022; and

That the Board of Education of School District No. 39 (Vancouver) VHA Lease Renewal and Amendment Bylaw 2022 be read a second time the 31st day of January, 2022;

Trustees voted on the motion.

CARRIED UNANIMOUSLY

**6.3.2.3.2**

Moved by A. Wong, seconded by E. Gonzalez, that the Board of Education of School District No. 39 (Vancouver) approves having all three readings of the VHA Lease Renewal and Amendment Bylaw 2022 the 31st day of January, 2022;

Trustees voted on the motion.

CARRIED UNANIMOUSLY

**6.3.2.3.3**

Moved by A. Wong, seconded by E. Gonzalez, that the Board of Education of School District No. 39 (Vancouver) VHA Lease Renewal and Amendment Bylaw 2022 be read a third time the 31st day of January, 2022;

and further,

That the Secretary-Treasurer be authorized to sign, seal and register the Board of Education of School District No. 39 (Vancouver) VHA Lease Renewal and Amendment Bylaw 2022; and

That the signed and sealed Board of Education of School District No. 39 (Vancouver) VHA Lease Renewal and Amendment Bylaw 2022 be forwarded to the Ministry of Education, Funding Department, for registration and certification.

Trustees voted on the motion.

CARRIED UNANIMOUSLY



## 7. REPORT ON PRIVATE SESSION ITEMS

### 7.1 Meeting of January 31, 2022

The Chairperson reported that the Board authorized the Board Chair to report to the January 31, 2022 Public Meeting that, at the Private Session of January 31, 2022, the Board discussed property, personnel, legal matters and business interests.

## 8. REPORTS FROM TRUSTEE REPRESENTATIVES

- 8.1 Report from Trustee Wong on the Racial and Ethno-Cultural Equity Advisory Committee meeting held on January 13, 2022
- 8.2 Report from Trustee Cho on the Children, Youth and Families Advisory Committee meeting held on December 16, 2021
- 8.3 Report from Trustee Fraser on the Vancouver City Planning Commission meeting held on January 12, 2022
- 8.4 Report from Trustee Gonzalez on the Vancouver Food Policy Committee meeting held on January 13, 2022

## 9. NEW BUSINESS

### 9.1 Education Plan 2026 – Policy 1 Foundational Statements

Trustee Cho presented a memorandum dated January 31, 2022 entitled ***Education Plan 2026 – Policy 1 Foundational Statements*** which was submitted on behalf of the Education Plan 2026 Trustee Working Group. She provided a PowerPoint presentation, a copy of which is on file with the meeting agenda.

Discussion followed.

#### Main Motion

Moved by C. Cho, seconded by L. Chan-Pedley, that the Board approve changes to the Foundational Statements found in Policy 1.

#### Amendment

Moved by A. Wong, seconded by B. Parrott, the motion be amended to add “with the addition of a 5th point to Goal #2:

- Creating an environment where students and staff from racialized communities and those who identify as gender-diverse feel a sense of belonging and identity as felt by all students.”

Trustee Wong spoke to the amendment.

Trustees voted on the amendment.

DEFEATED

For: B. Parrott, J. Reddy, A. Wong

Against: F. Ballantyne, L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson

A vote was taken on the main motion.

CARRIED UNANIMOUSLY

**10. NOTICES OF MOTION:****10.1 Notice of Motion from Trustee Chan-Pedley: BCSTA AGM motion: Review & Update to Ministry of Education Area Standards**

Trustee Chan-Pedley presented the following motion and requested it be considered at the meeting.

Moved by L. Chan-Pedley, seconded by E. Gonzalez, that the VSB approves submitting the following motion to the BCSTA AGM:

That BCSTA asks the Ministry of Education:

- to complete the review of its Area Standards for new schools and expansions of existing schools and include in them guidelines for outdoor learning spaces with covered roofs;
- to provide additional funding in the Annual Facilities Grant so districts can create outdoor learning spaces with covered roofs in existing buildings;
- to provide, as an appendix to the Area Standards, minimum indoor air quality specifications for existing buildings to address issues of ventilation, temperature regulation, and safety in school buildings in response to recent natural disasters and the COVID-19 pandemic;
- to provide additional funding in the Annual Facilities Grant so districts can upgrade to those minimum specifications.

Trustee Chan-Pedley spoke to the motion.

Following discussion, trustees voted on the motion.

CARRIED UNANIMOUSLY

**10.2 Notice of Motion from Trustee Reddy: N95 Masks for Staff**

Trustee Reddy presented the following motion and requested it be considered at the meeting.

Moved by J. Reddy, seconded by A. Wong, that the Board immediately secure and distribute at least five N95/KN95 masks to all VSB staff who request N95/KN95 masks.

Trustee Reddy spoke to the motion.

During discussion, staff reviewed the Provincial Health Officer's recommendations and Vancouver Coastal Health guidelines regarding masks and conversations regarding safety with stakeholders and others.

Following discussion, trustees voted on the motion.

DEFEATED

For: J. Reddy, A. Wong

Against: F. Ballantyne, L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson, B. Parrott

**10.3 Notice of Motion from Trustee Reddy: Air Quality Monitoring**

Trustee Reddy presented the following motion and requested it be considered at the meeting. She reported the wording of the motion changed from her submitted Notice of Motion following input from staff.

Moved by J. Reddy, seconded by B. Parrott, that the VSB report publicly on progress and improvements to air quality in schools made to date, what plans are in place for further improvement, and information, as requested, on specific site air quality.

Following discussion, trustees voted on the motion.

CARRIED UNANIMOUSLY

## **11 PUBLIC QUESTION PERIOD**

The Chairperson responded to questions regarding:

- Delegations at Committee of the Whole meetings and input received
- Multi-Aged Cluster Class (MACC) program and proposed enrichment centres
- Administrative Procedure (AP) 106
- Queen Elizabeth Annex and closing small schools

## **12 ADJOURNMENT**

Trustees agreed to adjourn by consensus.

The meeting adjourned at 9:23 pm.

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J. David Green, Secretary Treasurer

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Janet Fraser, Chairperson

**APPENDIX B****Proposed Budget Process Timeline**

<b>Date/Time</b>	<b>Meeting</b>
Wednesday, January 12, 2022	<b>Release Budget Process Stakeholder Consultation Guide</b> <b>Release Financial Planning and Reporting Admin Procedure</b>
February 14 – 25, 2022	<b>Budget Public Survey</b>
Wednesday, February 16, 2022 5:00 – 6:30 PM	<b>Finance Committee</b> Amended Budget
Thursday, February 17, 2022	<b>Stakeholder Workshop</b> Budget discussion & Multi-Year Financial Plans
Thursday, February 17, 2022	<b>Stakeholder Workshop</b> Budget discussion & Multi-Year Financial Plans
Wednesday, February 23, 2022	<b>Stakeholder Workshop</b> Budget discussion & Multi-Year Financial Plans
Wednesday, February 23, 2022	<b>Stakeholder Workshop</b> Budget discussion & Multi-Year Financial Plans
Thursday, February 24, 2022	<b>Stakeholder Workshop</b> Budget discussion & Multi-Year Financial Plans
Thursday, February 24, 2022	<b>Stakeholder Workshop</b> Budget discussion & Multi-Year Financial Plans
Monday, February 28, 2022 7:00 - 9:00 PM	<b>Board Public Meeting</b> Amended Budget Approval
Wednesday, March 2, 2022	<b>Stakeholder Workshop</b> Budget discussion & Multi-Year Financial Plans
Wednesday, March 2, 2022	<b>Stakeholder Workshop</b> Budget discussion & Multi-Year Financial Plans
Thursday, March 3, 2022	<b>Stakeholder Workshop</b> Budget discussion & Multi-Year Financial Plans
Thursday, March 3, 2022	<b>Stakeholder Workshop</b>

	Budget discussion & Multi-Year Financial Plans
Tuesday, March 8, 2022 7:00 - 9:00 PM	<b>Committee-of-the-Whole</b> Delegations, Stakeholder and public input on priorities
Friday, March 11, 2022	<b>MOE Funding Announcement</b> 2022-2023 Funding announcement from the MoE
March 14-25, 2022	<b>Spring Break</b> Budget team to finalize budget proposal documents
Monday, April 4, 2022 7:00 – 9:00 PM	<b>Special Board Public Meeting</b> Present Status Quo Budget 2022-23 and survey/stakeholder results
Tuesday, April 12, 2022 7:00 – 9:00 PM	<b>Committee-of-the-Whole</b> Delegations, Stakeholder and public input on priorities
Wednesday, April 20, 2022 5:00 -6:30 PM	<b>Finance Committee</b> Budget 2022-23 discussion
Tuesday, May 3, 2022 7:00 – 9:00 PM	<b>Committee-of-the-Whole</b> Delegations, Stakeholder and public input on priorities
Wednesday, May 18, 2022 5:00-6:30 PM	<b>Finance Committee</b> Budget 2022-23 discussion
May 19-27, 2022	Staff prepare recommendation based on delegation and stakeholder feedback for Trustees to consider at May 30, 2022 Board meeting
Monday, May 30, 2022 7:00-9:00 PM	<b>Board Meeting</b> Three readings and adoption of 2022-2023 budget bylaws

# SPECIAL BOARD MEETING MINUTES

Wednesday, February 23, 2022, at 5:00 pm

The Board of Education of School District No. 39 (Vancouver) met in room 114 (the Boardroom), VSB Education Centre, 1580 West Broadway, Vancouver, B.C. and online in Teams on Wednesday, February 23, 2022, at 5:00 pm. The meeting was live streamed.

Trustees Present in the Room: Janet Fraser, Chairperson, Barb Parrott, Carmen Cho

Trustees Present in Teams: Estrellita Gonzalez, Vice-Chairperson, Fraser Ballantyne, Lois Chan-Pedley, Allan Wong

Trustees Absent with Regrets: Oliver Hanson, Jennifer Reddy

Senior Management Present in the Room: David Green, Secretary Treasurer  
Helen McGregor, Superintendent

Also Present in Teams: Judy Mah, Executive Assistant (Recorder)  
Tiffany Lee, Administrative Assistant (Recorder in Training)

## 1. CALL MEETING TO ORDER

### 1.1 Indigenous Land Acknowledgement

The Chairperson called the meeting to order and acknowledged that we are unlearning and relearning on the traditional and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish) and səliwətaʔ (Tsleil-Waututh) Nations.

The Chairperson informed everyone the meeting is being live-streamed and the audio and visual recording will also be available to the public for viewing after the meeting. The footage of the meeting may be viewed inside and outside of Canada. In her opening remarks, she acknowledged February 23, 2022, as the 15<sup>th</sup> Anniversary of Pink Shirt Day.

## 2. NEW BUSINESS

### 2.1 Nelson Park Easement Bylaw 2022 (attachment)

The Board Chair referred to the report in the agenda package dated February 23, 2022, that is titled **Nelson Park Easement Bylaw 2022**, which contains a recommendation for the approval of a bylaw related to the acquisition of a shared easement at Nelson Park with BC Hydro, next to Lord Roberts Annex School, for access to a planned underground parking facility beneath the planned future school and the BC Hydro underground site for construction of their substation.

The Secretary Treasurer provided background and reviewed the reason for the bylaw.

**2.1.1**

Moved by C. Cho, seconded by A. Wong, that the Nelson Park Access Easement Bylaw 2022 be read a first time the 23rd day of February 2022.  
Trustees voted on the motion.

CARRIED UNANIMOUSLY

**2.1.2**

Moved by C. Cho, seconded by A. Wong, that the Nelson Park Access Easement Bylaw 2022 be read a second time the 23rd day of February 2022.

Trustees voted on the motion.

CARRIED UNANIMOUSLY

**2.1.3**

Moved by C. Cho, seconded by A. Wong, that the Board of Education of School District No. 39 (Vancouver) approves having all three readings of the Nelson Park Access Easement Bylaw 2022 the 23rd day of February 2022.

Trustees voted on the motion.

CARRIED UNANIMOUSLY

**2.1.4**

Moved by C. Cho, seconded by A. Wong, that the Nelson Park Access Easement Bylaw 2022 be read a third time the 23rd day of February 2022.

and further,

That the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver the Easement Agreement and all related documents required to complete the granting of the Easement pursuant to the terms of the Easement Agreement; and

That the signed and sealed Nelson Park Access Easement Bylaw 2022 be forwarded to the Ministry of Education, Funding Department, for registration and certification.

Trustees voted on the motion.

CARRIED UNANIMOUSLY

**3. ADJOURNMENT**

Trustees agreed to adjourn by consensus.

The meeting adjourned at 5:06 pm.

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J. David Green, Secretary Treasurer

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Janet Fraser, Chairperson

# SPECIAL BOARD/ COMMITTEE OF THE WHOLE MEETING MINUTES

Wednesday, February 23 2022, at 5:30pm

The Board of Education of School District No. 39 (Vancouver) met online in Teams and in room 114 (the Boardroom) on Wednesday, February 23, 2022, at 5:30 pm. The meeting was live-streamed.

Trustees Present in the Room:	Carmen Cho, Chairperson (for the meeting), Janet Fraser, Board Chair, Barb Parrott
Trustees Present in Teams:	Estrellita Gonzalez, Vice-Chairperson, Fraser Ballantyne, Lois Chan-Pedley, Allan Wong
Trustees Absent with Regrets:	Oliver Hanson, Jennifer Reddy
Senior Management Present in the Room:	Helen McGregor, Superintendent of Schools J. David Green, Secretary Treasurer
Also Present in Teams:	Cynthia Schadt, Canadian Union of Public Employees (CUPE) Local 15 Gord Lau, District Parent Advisory Council (DPAC) Alec MacInnes, Vancouver Association of Secondary School Administrators (VASSA) Rosa Fazio, Vancouver Elementary Principals and Vice-Principals Association (VEPVPA) Joanne Sutherland, Vancouver Elementary School Teacher's Association (VESTA) Judy Mah, Executive Assistant Tiffany Lee, Administrative Office Assistant (Recorder)

## 1. CALL MEETING TO ORDER

### 1.1 Indigenous Land Acknowledgement

The Chairperson called the meeting to order and acknowledged that we are unlearning and relearning on the traditional and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish) and səliłwətał (Tsleil-Waututh) Nations.

### 1.2 Opening Remarks

The Chairperson informed everyone the meeting is being live-streamed and the audio and visual recording will also be available to the public for viewing after the meeting. The footage of the meeting may be viewed inside and outside of Canada. She reviewed meeting decorum for respectful behavior.

The Chairperson reviewed the board motion approved at the June 2021, Board meeting and informed the Board that this meeting is part of the second phase of a pilot project for the purpose of hearing delegations from the public. She reviewed the pilot project, which will be evaluated and reviewed at the April 2022, Board meeting. She informed everyone that during this pilot project, the policies on the website regarding delegations remain unchanged. These include Policy 7 - Board Operations and Policy 8 - Standing Committees.

## 2. MOTION TO DISSOLVE THE BOARD MEETING INTO COMMITTEE OF THE WHOLE

Moved by B. Parrott seconded by F. Ballantyne, that the Board dissolve itself into Committee of the Whole.



The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

### **3. DELEGATIONS RE VARIOUS TOPICS**

The Chairperson reviewed the Procedure for Delegations to the Board.

Eight delegates presented their views on varying topics. A written brief and a PowerPoint were provided and retained for the Board's records. Presenters included:

1. Dogwood - David Mills regarding the use of the Fortis Energy Leaders curriculum in K-12 by educators
2. Brooks van Stavel regarding a Dog Code

In addition, the following presented regarding the Multi-Age Cluster Class (MACC) Program:

3. Cora Shao
4. Alice Mandlis
5. Nora Shao
6. Erin Walshaw
7. SAVEMACC - Su-Laine Brodsky
8. Katja Radovic-Jonsson

Trustees and stakeholders asked questions and provided feedback, and the delegations provided responses pertaining to their presentations. Staff also responded to questions.

During discussion, the Board Chair requested for staff to follow up with Ms. Shao regarding her concerns. The Chairperson noted that the results of the MACC engagement process will be shared at the next meeting of the Student Learning and Well-Being Committee on March 2, 2022.

The Chairperson also reiterated that the new enrichment centre project is a pilot program, and it will be reviewed in the winter of 2023.

The Chairperson informed everyone that any delegations wishing to present may do so at the April 19, 2022, Special Board/Committee of the Whole meeting, and registrations will be accepted by email to the Secretary Treasurer's office.

### **4. MOTION TO RISE AND REPORT FROM THE COMMITTEE OF THE WHOLE**

Moved by B. Parrott seconded by E. Gonzalez that the Committee of the Whole rise and report.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

### **5. MOTION TO RECONVENE THE BOARD MEETING**

Moved by B. Parrott seconded by E. Gonzalez that the Board meeting be reconvened.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

**6. MOTION TO ADJOURN THE MEETING**

The meeting adjourned by consensus at 6:48 pm.

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J. David Green, Secretary Treasurer

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Janet Fraser, Chairperson

FEBRUARY 28, 2022

# SUPERINTENDENT'S HIGHLIGHTS

# **SUPERINTENDENT'S SPOTLIGHT**

**VSB STAFF: SOHEILA ANSARI**

**VSB STUDENT: SAHAR AGHAZADEH**

**VSB PARENT: SODEH FAZELI**

# FEBRUARY REVIEW

- Continuing to make connections across the District
- District Professional Development Day
- Black History Month
- Education Plan Update with Staff

# COVID-19

## FEB UPDATE

- Test kit distribution
- Health notices & functional closures
- Communicable Disease Prevention Plan

**QUESTIONS?**

# PERSONNEL COMMITTEE

Wednesday, February 2, 2022

## **Committee Report to the Board, February 28, 2022**

The Chairperson of the Committee called the meeting to order and acknowledged we are unlearning and relearning on the traditional and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish) and səliłwətał (Tsleil-Waututh) Nations and reviewed meeting decorum. This meeting was live-streamed and the audio and visual recording is also available to the public for viewing after the meeting. The footage of the meeting may be viewed inside and outside of Canada.

A master PowerPoint presentation detailing the flow of the agenda was provided throughout the meeting, a copy of which is on file with the meeting agenda.

### **1. Staffing and Recruitment Update**

The Associate Superintendent of Employee Services presented a report dated February 2, 2022, entitled ***Staffing and Recruitment Update***. The report included information about the efforts of the staffing and recruitment teams since returning from winter break to fill vacancies and avoid functional closures since returning from winter break. The latter is achieved by the SFE team's work to manage upcoming needs by forecasting absence trends, along with responding to absences in real-time. The report also provides an update on the staffing team's efforts to fill long-term vacancies, which have continued through the start of 2022. Finally, the report summarizes the recruitment team's efforts, including attending virtual career fairs in both French and English, working with Burnaby Continuing Education to host an EA program which has brought 200 SSAs to the District, and maintaining a sense of normalcy amidst the pandemic as the team conducts interviews and onboarding sessions.

In summary, despite the ongoing challenges, the District has continued to staff schools and avoid functional closures, leading to a positive impact on students and families.

Committee members, trustees, and stakeholder representatives provided feedback and staff answered questions and provided clarification on various points.

### **2. Wellness and Employee Engagement Update**

The Director, People Services presented a report dated February 2, 2022, entitled ***Wellness and Employee Engagement Update***. The report includes information about the supports the District offers to meet the strategic goal of creating a culture of care and shared responsibility. Highlights include the increased uptake of employees viewing the recorded sessions in the 90 days that they are available following the live session; the continued offering of the Working Mind Session; and the launching of the WellAssist Pilot in November of last year. Furthermore, in 2022 the Wellness team will return to its 2019 model for flu clinics due to decreased participation that has been observed in the last two (2) years.

In summary, the Wellness program's efforts continue along with furthering the development of its SharePoint to provide easy access to employees.

Committee members, trustees and stakeholder representatives provided feedback and staff answered questions and provided clarification on various points.



### 3. Living Wage Employer Update

The Secretary Treasurer presented a report dated February 2, 2022, entitled ***Living Wage Employer Update***. The report includes an update that the District's application has been approved, and that it is now certified to be a Living Wage Employer.

Committee members, trustees and stakeholder representatives provided feedback and staff answered questions and provided clarification on various points. With respect to the living wage policy mentioned on page two (2) of the report, it was noted that creating a living wage policy will go to the Policy and Governance Committee.

### 4. Information Item Requests:

- Trustee Parrott requested a grievance report for the 2021 calendar year, including information about the number of grievances, grievances resolved, and grievances in arbitration.

### 5. Date and Time of Next Meeting

The next meeting of this Committee is scheduled for Wednesday, April 6, 2022.

Meeting adjourned at 6:49 pm.

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Estrellita Gonzalez, Chairperson

Committee members present in the room:	Estrellita Gonzalez
Committee members present in Teams:	Barb Parrott, Fraser Ballantyne, Oliver Hanson
Other trustees present in Teams:	Allan Wong
Senior Management present in the room:	Pete Nuij, Associate Superintendent- Employee Services
Senior Management present in Teams:	David Green, Secretary Treasurer Helen McGregor, Superintendent David Nelson, Deputy Superintendent
Association representatives present in Teams:	Treena Goolieff, VSTA Sylvia Jackson, VESTA Paul Godfrey, VASSA Kerry Chuah, PASA Michael Lang, DPAC Tim De Vivo, IUOE Vanessa Mani, CUPE 15 Ella Bonvillain, VDSC
Other Staff present in the room:	Lorelei Russell, Director of People Services
Other Staff present in Teams:	Dal Bhatti, Project Manager- Secretary Treasurer's Office Aaron Davis, Director of Instruction- Employee Services

# FINANCE COMMITTEE

Wednesday, February 16, 2022

## **Committee Report to the Board, February 28, 2022**

The Chairperson of the Committee called the meeting to order and acknowledged we are unlearning and relearning on the traditional and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish) and səliłwətał (Tsleil-Waututh) Nations and reviewed meeting decorum. This meeting was live-streamed and the audio and visual recording is also available to the public for viewing after the meeting. The footage of the meeting may be viewed inside and outside of Canada.

A master PowerPoint presentation detailing the flow of the agenda was provided throughout the meeting, a copy of which is on file with the meeting agenda.

### **1. Financial Update to December 31, 2021 (Operating Fund)**

The Assistant Secretary Treasurer presented a report dated February 16, 2022 entitled ***Financial Update to December 31, 2021 (Operating Fund)***. The report provides the financial results of the operating fund for the six months ending December 31, 2021, compared to the Annual Budget and the financial results for the same period last year.

The District is in a deficit position of \$2.80M which is composed of two parts: an operating deficit of \$4.20M and a \$1.37M surplus arising from a change to the accounting treatment for School Generated Funds which was implemented for the 2020-2021 school year.

Committee members, trustees, and stakeholder representatives provided feedback and staff answered questions and provided clarification on various points.

This was provided for information only.

### **2. COVID-19 Spending Update**

The Secretary Treasurer presented a report dated February 16, 2022 entitled ***COVID-19 Spending Update***. The report provides a spending update on the following COVID-19 related sources of funding:

- 2020-2021 Operating Holdback Funds
- 2021-2022 Return to School Recovery Grant
- 2020-2021 COVID-19 Federal and Provincial Grants

The report also included an attachment entitled Ventilation Update which details actions taken by the District to enhance ventilation in classroom spaces.

Trustees and stakeholder representatives provided feedback and staff answered questions and provided clarification on various points.

This was provided for information only.

### 3. **2021/2022 Amended Annual Budget (Attachment)**

The Secretary Treasurer and the Assistant Secretary Treasurer presented a report dated February 16, 2022 entitled **2021/2022 Amended Annual Budget**. The report includes the Amended Annual Budget Bylaw and a recommendation.

The Public Sector Accounting Standards (PSAB) format has been used, as required by the Treasury Board. There is a budgeted deficit in the amended budget of \$1,908,592 all of which is in the capital fund. The other funds in the amended budget (special purpose and operating funds) are balanced, as required. The resulting amended annual budget bylaw amount is \$663,966,970.

The report also provided information on the change to the budgeted surplus appropriation in the amended budget and gave additional detail on variances between the annual and amended budgets.

Stakeholder representatives provided feedback and staff provided clarification on various points.

There was unanimous consent to forward the following recommendation to the Board for approval:

IT IS RECOMMENDED THAT the Board adopt the Board of Education of School District No. 39 (Vancouver) Amended Annual Budget Bylaw 2021-2022 in the amount of \$663,966,970.

### 4. **Information Item Requests:**

- Additional detail on spending plans for the Holdback Funds.

### 5. **Date and Time of Next Meeting**

The next meeting of this Committee is scheduled for Wednesday, April 20, 2022 at 5:00 pm.

Meeting adjourned at 6:41 pm.

---

Oliver Hanson, Chairperson

Committee members present in Teams: Oliver Hanson, Lois Chan-Pedley, Fraser Ballantyne, Estrellita Gonzalez

Other trustees present in Teams: Janet Fraser, Barb Parrott, Allan Wong

Senior Management present in Teams: David Green, Jody Langlois, Helen McGregor, David Nelson, Shehzad Somji

Association representatives present in Teams: Cynthia Schadt, CUPE 15  
Brent Boyd, CUPE 407  
Gord Lau, DPAC  
Harjit Khangura, IUOE  
Tyson Shmyr, PASA  
Joel Levine, VEPVPA  
Vanessa Lefebvre, VESTA  
Terry Stanway, VSTA

Other staff members present in Teams: Will Hsu, Ron MacDonald, Helen Yee

Amended Annual Budget

**School District No. 39 (Vancouver)**

June 30, 2022

# School District No. 39 (Vancouver)

June 30, 2022

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\*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

## AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 39 (VANCOUVER) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2021/2022 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 39 (Vancouver) Amended Annual Budget Bylaw for fiscal year 2021/2022.
3. The attached Statement 2 showing the estimated revenue and expense for the 2021/2022 fiscal year and the total budget bylaw amount of \$663,966,970 for the 2021/2022 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2021/2022.

READ A FIRST TIME THE 28th DAY OF FEBRUARY, 2022;

READ A SECOND TIME THE 28th DAY OF FEBRUARY, 2022;

READ A THIRD TIME, PASSED AND ADOPTED THE 28th DAY OF FEBRUARY, 2022;

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**Chairperson of the Board**

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**Secretary Treasurer**

I HEREBY CERTIFY this to be a true original of School District No. 39 (Vancouver) Amended Annual Budget Bylaw 2021/2022, adopted by the Board the 28th DAY OF FEBRUARY, 2022.

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**Secretary Treasurer**

# School District No. 39 (Vancouver)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2022

	2022 Amended Annual Budget	2022 Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	48,438.063	49,025.000
Adult	201.000	201.000
Other	813.500	871.250
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>49,452.563</b>	<b>50,097.250</b>
<b>Revenues</b>	<b>\$</b>	<b>\$</b>
Provincial Grants		
Ministry of Education	549,652,609	548,448,242
Other	5,607,598	5,604,343
Federal Grants	2,457,164	2,457,164
Tuition	20,983,902	20,117,687
Other Revenue	30,007,777	25,078,089
Rentals and Leases	5,253,306	5,870,910
Investment Income	1,567,857	2,030,918
Amortization of Deferred Capital Revenue	22,524,687	22,067,281
<b>Total Revenue</b>	<b>638,054,900</b>	<b>631,674,634</b>
<b>Expenses</b>		
Instruction	527,390,713	515,727,858
District Administration	24,047,431	24,320,112
Operations and Maintenance	101,985,882	99,719,890
Transportation and Housing	3,252,935	3,589,799
Debt Services	76,707	151,090
<b>Total Expense</b>	<b>656,753,668</b>	<b>643,508,749</b>
<b>Net Revenue (Expense)</b>	<b>(18,698,768)</b>	<b>(11,834,115)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>16,790,176</b>	<b>9,426,729</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(1,908,592)</b>	<b>(2,407,386)</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(1,908,592)	(2,407,386)
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(1,908,592)</b>	<b>(2,407,386)</b>

# School District No. 39 (Vancouver)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2022

	2022 Amended Annual Budget	2022 Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	534,968,181	528,287,610
Operating - Tangible Capital Assets Purchased	3,019,461	2,007,924
Special Purpose Funds - Total Expense	88,800,518	83,516,603
Special Purpose Funds - Tangible Capital Assets Purchased	783,873	240,338
Capital Fund - Total Expense	32,984,969	31,704,536
Capital Fund - Tangible Capital Assets Purchased from Local Capital	3,409,968	4,360,670
<b>Total Budget Bylaw Amount</b>	<b>663,966,970</b>	<b>650,117,681</b>

## Approved by the Board

\_\_\_\_\_  
Signature of the Chairperson of the Board of Education

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of the Superintendent

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of the Secretary Treasurer

\_\_\_\_\_  
Date Signed



# School District No. 39 (Vancouver)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2022

	2022 Amended Annual Budget \$	2022 Annual Budget \$
<b>Surplus (Deficit) for the year</b>	<b>(18,698,768)</b>	<b>(11,834,115)</b>
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(3,803,334)	(2,248,262)
From Local Capital	(3,409,968)	(4,360,670)
From Deferred Capital Revenue	(111,576,765)	(127,452,378)
From Leases	(2,980,480)	(3,061,852)
<b>Total Acquisition of Tangible Capital Assets</b>	<b>(121,770,547)</b>	<b>(137,123,162)</b>
Amortization of Tangible Capital Assets	32,417,450	31,408,062
<b>Total Effect of change in Tangible Capital Assets</b>	<b>(89,353,097)</b>	<b>(105,715,100)</b>
	-	-
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<b>(108,051,865)</b>	<b>(117,549,215)</b>

**School District No. 39 (Vancouver)**

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
Year Ended June 30, 2022

	<b>Operating Fund</b>	<b>Special Purpose Fund</b>	<b>Capital Fund</b>	<b>2022 Amended Annual Budget</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Accumulated Surplus (Deficit), beginning of year</b>	40,661,728	-	117,692,862	<b>158,354,590</b>
<b>Changes for the year</b>				
Net Revenue (Expense) for the year	(10,777,943)	783,873	(8,704,698)	<b>(18,698,768)</b>
Interfund Transfers				
Tangible Capital Assets Purchased	(3,019,461)	(783,873)	3,803,334	-
Other	(2,992,772)		2,992,772	-
<b>Net Changes for the year</b>	<b>(16,790,176)</b>	<b>-</b>	<b>(1,908,592)</b>	<b>(18,698,768)</b>
<b>Budgeted Accumulated Surplus (Deficit), end of year</b>	<b>23,871,552</b>	<b>-</b>	<b>115,784,270</b>	<b>139,655,822</b>

# School District No. 39 (Vancouver)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense  
Year Ended June 30, 2022

	2022 Amended Annual Budget	2022 Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	485,629,176	489,719,334
Other	62,249	62,249
Federal Grants	2,457,164	2,457,164
Tuition	20,983,902	20,117,687
Other Revenue	9,986,019	5,836,568
Rentals and Leases	3,844,757	4,449,812
Investment Income	1,226,971	1,390,136
<b>Total Revenue</b>	<b>524,190,238</b>	<b>524,032,950</b>
<b>Expenses</b>		
Instruction	443,814,198	435,881,750
District Administration	22,640,273	23,184,337
Operations and Maintenance	65,391,023	65,631,724
Transportation and Housing	3,122,687	3,589,799
<b>Total Expense</b>	<b>534,968,181</b>	<b>528,287,610</b>
<b>Net Revenue (Expense)</b>	<b>(10,777,943)</b>	<b>(4,254,660)</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>16,790,176</b>	<b>9,426,729</b>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(3,019,461)	(2,007,924)
Other	(2,992,772)	(3,164,145)
<b>Total Net Transfers</b>	<b>(6,012,233)</b>	<b>(5,172,069)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

# School District No. 39 (Vancouver)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source  
Year Ended June 30, 2022

	2022 Amended Annual Budget \$	2022 Annual Budget \$
<b>Provincial Grants - Ministry of Education</b>		
Operating Grant, Ministry of Education	477,141,704	480,984,420
Other Ministry of Education Grants		
Pay Equity	7,294,124	7,294,124
Funding for Graduated Adults	1,089,247	1,042,090
Student Transportation Fund	53,423	53,423
FSA Scorer Grant	41,621	41,621
Budgeted Increase in Summer School Enrolment		303,656
Early Learning Framework	9,057	
<b>Total Provincial Grants - Ministry of Education</b>	<b>485,629,176</b>	<b>489,719,334</b>
<b>Provincial Grants - Other</b>	<b>62,249</b>	<b>62,249</b>
<b>Federal Grants</b>	<b>2,457,164</b>	<b>2,457,164</b>
<b>Tuition</b>		
Summer School Fees	562,723	639,375
Continuing Education	864,892	932,812
International and Out of Province Students	19,556,287	18,545,500
<b>Total Tuition</b>	<b>20,983,902</b>	<b>20,117,687</b>
<b>Other Revenues</b>		
Other School District/Education Authorities	1,150,000	1,150,000
Miscellaneous		
Instructional Cafeteria Revenue	1,060,740	1,080,000
Miscellaneous Fees and Revenue	3,344,778	3,606,568
School Generated Funds	4,430,501	
<b>Total Other Revenue</b>	<b>9,986,019</b>	<b>5,836,568</b>
<b>Rentals and Leases</b>	<b>3,844,757</b>	<b>4,449,812</b>
<b>Investment Income</b>	<b>1,226,971</b>	<b>1,390,136</b>
<b>Total Operating Revenue</b>	<b>524,190,238</b>	<b>524,032,950</b>

# School District No. 39 (Vancouver)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object  
Year Ended June 30, 2022

	2022 Amended Annual Budget	2022 Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	236,952,969	236,793,986
Principals and Vice Principals	26,353,765	27,031,047
Educational Assistants	45,218,804	44,366,289
Support Staff	55,154,590	56,925,667
Other Professionals	12,271,782	11,824,470
Substitutes	13,810,384	10,905,234
<b>Total Salaries</b>	<b>389,762,294</b>	<b>387,846,693</b>
<b>Employee Benefits</b>	<b>100,099,235</b>	<b>98,117,671</b>
<b>Total Salaries and Benefits</b>	<b>489,861,529</b>	<b>485,964,364</b>
<b>Services and Supplies</b>		
Services	14,838,688	13,867,146
Student Transportation	3,075,149	3,574,546
Professional Development and Travel	918,804	1,537,958
Rentals and Leases	550,224	623,103
Dues and Fees	901,394	994,802
Insurance	903,424	1,021,552
Supplies	16,033,189	12,422,201
Utilities	7,885,780	8,281,938
<b>Total Services and Supplies</b>	<b>45,106,652</b>	<b>42,323,246</b>
<b>Total Operating Expense</b>	<b>534,968,181</b>	<b>528,287,610</b>

# School District No. 39 (Vancouver)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2022

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	173,957,765	226,811	894,100	5,438,958	204,646	11,832,160	192,554,440
1.03 Career Programs	671,276	103,745	-	131,691	110,574	19,437	1,036,723
1.07 Library Services	5,589,183	875,417	25,405	173,443	127	222,154	6,885,729
1.08 Counselling	9,114,922	789,540	-	209	275,583	188,296	10,368,550
1.10 Special Education	26,555,248	2,407,903	39,971,449	348,936	2,966	646,697	69,933,199
1.30 English Language Learning	11,496,190	1,914,309	2,228,370	350,052	191,721	377,475	16,558,117
1.31 Indigenous Education	1,159,234	352,941	1,360,966	125,716	757	84,452	3,084,066
1.41 School Administration	20	17,535,672	8,012	10,807,986	119,902	8,439	28,480,031
1.60 Summer School	1,193,627	169,839	168,756	192,463	11,683	4,375	1,740,743
1.62 International and Out of Province Students	7,022,110	154,280	168,972	464,421	331,378	204,073	8,345,234
<b>Total Function 1</b>	<b>236,759,575</b>	<b>24,530,457</b>	<b>44,826,030</b>	<b>18,033,875</b>	<b>1,249,337</b>	<b>13,587,558</b>	<b>338,986,832</b>
<b>4 District Administration</b>							
4.11 Educational Administration		1,539,895		374,910	2,237,035	39,313	4,191,153
4.40 School District Governance				89,409	712,051	144	801,604
4.41 Business Administration				3,538,744	4,928,226	10,702	8,477,672
<b>Total Function 4</b>	<b>-</b>	<b>1,539,895</b>	<b>-</b>	<b>4,003,063</b>	<b>7,877,312</b>	<b>50,159</b>	<b>13,470,429</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration	193,394	283,413	392,774	1,386,514	2,140,047	138,683	4,534,825
5.50 Maintenance Operations				28,546,371	847,076	33,984	29,427,431
5.52 Maintenance of Grounds				3,131,614	158,010		3,289,624
5.56 Utilities							-
<b>Total Function 5</b>	<b>193,394</b>	<b>283,413</b>	<b>392,774</b>	<b>33,064,499</b>	<b>3,145,133</b>	<b>172,667</b>	<b>37,251,880</b>
<b>7 Transportation and Housing</b>							
7.70 Student Transportation				53,153			53,153
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>53,153</b>	<b>-</b>	<b>-</b>	<b>53,153</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>236,952,969</b>	<b>26,353,765</b>	<b>45,218,804</b>	<b>55,154,590</b>	<b>12,271,782</b>	<b>13,810,384</b>	<b>389,762,294</b>

# School District No. 39 (Vancouver)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2022

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2022 Amended Annual Budget	2022 Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	192,554,440	49,518,335	242,072,775	11,185,965	253,258,740	249,005,480
1.03 Career Programs	1,036,723	266,179	1,302,902	275,296	1,578,198	1,553,502
1.07 Library Services	6,885,729	1,763,760	8,649,489	907,435	9,556,924	9,481,153
1.08 Counselling	10,368,550	2,667,269	13,035,819	286,754	13,322,573	13,546,236
1.10 Special Education	69,933,199	19,159,640	89,092,839	1,175,582	90,268,421	84,822,757
1.30 English Language Learning	16,558,117	4,299,140	20,857,257	195,375	21,052,632	21,579,967
1.31 Indigenous Education	3,084,066	825,584	3,909,650	321,788	4,231,438	3,423,269
1.41 School Administration	28,480,031	6,981,985	35,462,016	759,462	36,221,478	37,446,581
1.60 Summer School	1,740,743	454,861	2,195,604	134,280	2,329,884	2,582,766
1.62 International and Out of Province Students	8,345,234	2,176,511	10,521,745	1,472,165	11,993,910	12,440,039
<b>Total Function 1</b>	<b>338,986,832</b>	<b>88,113,264</b>	<b>427,100,096</b>	<b>16,714,102</b>	<b>443,814,198</b>	<b>435,881,750</b>
<b>4 District Administration</b>						
4.11 Educational Administration	4,191,153	967,531	5,158,684	879,404	6,038,088	5,245,149
4.40 School District Governance	801,604	129,959	931,563	358,104	1,289,667	1,093,870
4.41 Business Administration	8,477,672	2,143,288	10,620,960	4,691,558	15,312,518	16,845,318
<b>Total Function 4</b>	<b>13,470,429</b>	<b>3,240,778</b>	<b>16,711,207</b>	<b>5,929,066</b>	<b>22,640,273</b>	<b>23,184,337</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	4,534,825	1,143,813	5,678,638	1,660,625	7,339,263	7,769,798
5.50 Maintenance Operations	29,427,431	6,888,760	36,316,191	8,702,917	45,019,108	45,028,660
5.52 Maintenance of Grounds	3,289,624	697,424	3,987,048	1,284,301	5,271,349	4,973,527
5.56 Utilities	-	-	-	7,761,303	7,761,303	7,859,739
<b>Total Function 5</b>	<b>37,251,880</b>	<b>8,729,997</b>	<b>45,981,877</b>	<b>19,409,146</b>	<b>65,391,023</b>	<b>65,631,724</b>
<b>7 Transportation and Housing</b>						
7.70 Student Transportation	53,153	15,196	68,349	3,054,338	3,122,687	3,589,799
<b>Total Function 7</b>	<b>53,153</b>	<b>15,196</b>	<b>68,349</b>	<b>3,054,338</b>	<b>3,122,687</b>	<b>3,589,799</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>389,762,294</b>	<b>100,099,235</b>	<b>489,861,529</b>	<b>45,106,652</b>	<b>534,968,181</b>	<b>528,287,610</b>

# School District No. 39 (Vancouver)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense  
Year Ended June 30, 2022

	2022 Amended Annual Budget	2022 Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	64,023,433	58,728,908
Other	5,545,349	5,542,094
Other Revenue	19,809,861	19,027,365
Investment Income	205,748	458,574
<b>Total Revenue</b>	<b>89,584,391</b>	<b>83,756,941</b>
<b>Expenses</b>		
Instruction	83,576,515	79,846,108
District Administration	1,407,158	1,135,775
Operations and Maintenance	3,686,597	2,534,720
Transportation and Housing	130,248	
<b>Total Expense</b>	<b>88,800,518</b>	<b>83,516,603</b>
<b>Net Revenue (Expense)</b>	<b>783,873</b>	<b>240,338</b>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(783,873)	(240,338)
<b>Total Net Transfers</b>	<b>(783,873)</b>	<b>(240,338)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>



# School District No. 39 (Vancouver)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2022

	Annual Facility Grant	Learning Improvement Fund	Aboriginal Education Technology	Special Education Equipment	Scholarships and Bursaries	Special Education Technology	School Generated Funds	Strong Start	Ready, Set, Learn
	\$	\$	\$	\$	\$	\$	\$	\$	
<b>Deferred Revenue, beginning of year</b>	-	425,695	11,892	-	532,070	1,846,822	4,348,254	10,917	30,434
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education	2,190,778	1,674,649				8,399,311		608,000	218,050
Provincial Grants - Other							17,329,720		
Other									
Investment Income	4,363		165		5,391	36,975		4,450	686
	2,195,141	1,674,649	165	-	5,391	8,436,286	17,329,720	612,450	218,736
<b>Less:</b> Allocated to Revenue	2,195,141	2,100,344	12,057	-	34,822	8,436,286	17,329,720	623,367	249,170
Recovered									
<b>Deferred Revenue, end of year</b>	-	-	-	-	<b>502,639</b>	<b>1,846,822</b>	<b>4,348,254</b>	-	-
<b>Revenues</b>									
Provincial Grants - Ministry of Education	2,190,778	2,100,344	11,892			8,399,311		618,917	248,484
Provincial Grants - Other							17,329,720		
Other Revenue					29,431				
Investment Income	4,363		165		5,391	36,975		4,450	686
	2,195,141	2,100,344	12,057	-	34,822	8,436,286	17,329,720	623,367	249,170
<b>Expenses</b>									
Salaries									
Teachers						2,127,232			
Principals and Vice Principals						271,869			
Educational Assistants		1,575,274						446,814	
Support Staff	1,608,712	56,633				1,056,747	107,812		58,194
Other Professionals						71,202			
Substitutes						122,349	918		5,140
	1,608,712	1,631,907	-	-	-	3,649,399	108,730	446,814	63,334
Employee Benefits	326,615	468,437				963,614	21,802	128,236	17,863
Services and Supplies	259,814		523		34,822	3,823,273	17,119,570	48,317	167,973
	2,195,141	2,100,344	523	-	34,822	8,436,286	17,250,102	623,367	249,170
<b>Net Revenue (Expense) before Interfund Transfers</b>	-	-	11,534	-	-	-	79,618	-	-
<b>Interfund Transfers</b>									
Tangible Capital Assets Purchased			(11,534)				(79,618)		
	-	-	(11,534)	-	-	-	(79,618)	-	-
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-

# School District No. 39 (Vancouver)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2022

	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Safe Return to School / Restart: Health & Safety Grant
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>	90,629	169,793	54,825	1,246,262	237,156	48,052	2,997	2,892	-
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education	616,294	9,581,867	4,037,077	28,674,634	965,059	82,457	111,003	6,000	1,163,879
Provincial Grants - Other									
Other									
Investment Income	-						304	19	
	616,294	9,581,867	4,037,077	28,674,634	965,059	82,457	111,307	6,019	1,163,879
<b>Less:</b> Allocated to Revenue	618,946	9,661,580	4,037,077	28,674,634	965,059	130,248	111,337	6,019	1,163,879
Recovered			54,825	1,246,262	237,156				
<b>Deferred Revenue, end of year</b>	<b>87,977</b>	<b>90,080</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>261</b>	<b>2,967</b>	<b>2,892</b>	<b>-</b>
<b>Revenues</b>									
Provincial Grants - Ministry of Education	618,946	9,661,580	4,037,077	28,674,634	965,059	130,248	111,033	6,000	1,163,879
Provincial Grants - Other									
Other Revenue									
Investment Income							304	19	
	618,946	9,661,580	4,037,077	28,674,634	965,059	130,248	111,337	6,019	1,163,879
<b>Expenses</b>									
Salaries									
Teachers	111,495	429,315	193,576	22,703,590					
Principals and Vice Principals		114,418							
Educational Assistants		2,568,623	1,898,033					1,011	
Support Staff	271	1,622,253	48,702						895,752
Other Professionals		1,453,043	394,255						45,118
Substitutes	53,624		566,747		787,161			1,346	
	165,390	6,187,652	3,101,313	22,703,590	787,161	-	-	2,357	940,870
Employee Benefits	41,061	1,628,451	827,384	5,971,044	177,898			600	223,009
Services and Supplies	405,863	1,845,477	108,380			130,248	111,337	3,062	
	612,314	9,661,580	4,037,077	28,674,634	965,059	130,248	111,337	6,019	1,163,879
<b>Net Revenue (Expense) before Interfund Transfers</b>	<b>6,632</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers</b>									
Tangible Capital Assets Purchased	(6,632)								
	(6,632)	-	-	-	-	-	-	-	-
<b>Net Revenue (Expense)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# School District No. 39 (Vancouver)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2022

	Federal Safe Return to Class Fund	Seamless Day Kindergarten	Covid Rapid Response	CommunityLINK Other	PRP	CAYA	Assistive Technology AT-BC	PRCVI	Settlement Workers In School
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>	-	-	-	884,820	196,510	3,642,854	9,690,088	443,597	418,548
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education		50,000	210,000		2,486,405			2,382,336	
Provincial Grants - Other						1,607,039	2,380,000		
Other				232,908			1,200,000		
Investment Income				7,900	5,643	35,730	87,539	7,000	5,894
	-	50,000	210,000	240,808	2,492,048	1,642,769	3,667,539	2,389,336	5,894
<b>Less:</b> Allocated to Revenue Recovered	-	50,000	210,000	263,183	2,688,558	3,135,730	3,667,539	2,149,336	52,703
<b>Deferred Revenue, end of year</b>	-	-	-	<b>862,445</b>	-	<b>2,149,893</b>	<b>9,690,088</b>	<b>683,597</b>	<b>371,739</b>
<b>Revenues</b>									
Provincial Grants - Ministry of Education		50,000	210,000		2,682,915			2,142,336	
Provincial Grants - Other						3,100,000	2,380,000		45,661
Other Revenue				255,283			1,200,000		1,148
Investment Income				7,900	5,643	35,730	87,539	7,000	5,894
	-	50,000	210,000	263,183	2,688,558	3,135,730	3,667,539	2,149,336	52,703
<b>Expenses</b>									
Salaries									
Teachers					1,650,985			101,078	
Principals and Vice Principals									
Educational Assistants		38,850			63,859				8,504
Support Staff					112,036	542,255	660,937	721,565	1,497
Other Professionals			167,729		9,472	243,996	884,251	210,187	92
Substitutes					47,286				463
	-	38,850	167,729	-	1,883,638	786,251	1,545,188	1,032,830	10,556
Employee Benefits		11,150	38,577		496,120	219,980	396,608	282,960	2,906
Services and Supplies			3,694	263,183	308,800	2,107,328	1,725,743	823,046	35,884
	-	50,000	210,000	263,183	2,688,558	3,113,559	3,667,539	2,138,836	49,346
<b>Net Revenue (Expense) before Interfund Transfers</b>	-	-	-	-	-	22,171	-	10,500	3,357
<b>Interfund Transfers</b>									
Tangible Capital Assets Purchased						(22,171)		(10,500)	(3,357)
	-	-	-	-	-	(22,171)	-	(10,500)	(3,357)
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-

## School District No. 39 (Vancouver)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2022

Schedule 3A

	Miscellaneous	TOTAL
	\$	\$
<b>Deferred Revenue, beginning of year</b>	995,343	25,330,450
<b>Add:</b> Restricted Grants		
Provincial Grants - Ministry of Education		63,457,799
Provincial Grants - Other		3,987,039
Other	994,279	19,756,907
Investment Income	3,689	205,748
	997,968	87,407,493
<b>Less:</b> Allocated to Revenue	1,017,656	89,584,391
Recovered		1,538,243
<b>Deferred Revenue, end of year</b>	<b>975,655</b>	<b>21,615,309</b>
<b>Revenues</b>		
Provincial Grants - Ministry of Education		64,023,433
Provincial Grants - Other	19,688	5,545,349
Other Revenue	994,279	19,809,861
Investment Income	3,689	205,748
	1,017,656	89,584,391
<b>Expenses</b>		
Salaries		
Teachers	121,394	27,438,665
Principals and Vice Principals		386,287
Educational Assistants	12,076	6,613,044
Support Staff	7,016	7,500,382
Other Professionals		3,479,345
Substitutes	3,547	1,588,581
	144,033	47,006,304
Employee Benefits	37,962	12,282,277
Services and Supplies	185,600	29,511,937
	367,595	88,800,518
<b>Net Revenue (Expense) before Interfund Transfers</b>	<b>650,061</b>	<b>783,873</b>
<b>Interfund Transfers</b>		
Tangible Capital Assets Purchased	(650,061)	(783,873)
	(650,061)	(783,873)
<b>Net Revenue (Expense)</b>	<b>-</b>	<b>-</b>

**School District No. 39 (Vancouver)**

Schedule 4

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2022

	2022 Amended Annual Budget			2022 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Other Revenue		211,897	<b>211,897</b>	214,156
Rentals and Leases		1,408,549	<b>1,408,549</b>	1,421,098
Investment Income		135,138	<b>135,138</b>	182,208
Amortization of Deferred Capital Revenue	22,524,687		<b>22,524,687</b>	22,067,281
<b>Total Revenue</b>	<b>22,524,687</b>	<b>1,755,584</b>	<b>24,280,271</b>	23,884,743
<b>Expenses</b>				
Operations and Maintenance		490,812	<b>490,812</b>	145,384
Amortization of Tangible Capital Assets				
Operations and Maintenance	32,417,450		<b>32,417,450</b>	31,408,062
Debt Services				
Capital Lease Interest		76,707	<b>76,707</b>	151,090
<b>Total Expense</b>	<b>32,417,450</b>	<b>567,519</b>	<b>32,984,969</b>	31,704,536
<b>Net Revenue (Expense)</b>	<b>(9,892,763)</b>	<b>1,188,065</b>	<b>(8,704,698)</b>	(7,819,793)
<b>Net Transfers (to) from other funds</b>				
Tangible Capital Assets Purchased	3,803,334		<b>3,803,334</b>	2,248,262
Capital Lease Payment		2,992,772	<b>2,992,772</b>	3,164,145
<b>Total Net Transfers</b>	<b>3,803,334</b>	<b>2,992,772</b>	<b>6,796,106</b>	5,412,407
<b>Other Adjustments to Fund Balances</b>				
Tangible Capital Assets Purchased from Local Capital	3,409,968	(3,409,968)	-	
Principal Payment				
Capital Lease	2,916,065	(2,916,065)	-	
<b>Total Other Adjustments to Fund Balances</b>	<b>6,326,033</b>	<b>(6,326,033)</b>	-	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>236,604</b>	<b>(2,145,196)</b>	<b>(1,908,592)</b>	(2,407,386)

# AUDIT COMMITTEE

Wednesday, February 16, 2022

## Committee Report to the Board, February 28, 2022

The Chairperson of the Committee called the meeting to order and acknowledged we are unlearning and relearning on the traditional and unceded lands of the x̱m̱əθḵw̱əy̱əm (Musqueam), Sḵw̱x̱w̱ú7mesh (Squamish) and səliwətał (Tsleil-Waututh) Nations and reviewed meeting decorum.

### 1. Update on 2019-2020 Auditor's Management Letter

The Secretary Treasurer reviewed a report dated February 16, 2022, entitled ***Update on 2019-2020 Auditor's Management Letter***. The report provided an update on points raised in the Office of the Auditor General (OAG)'s September 8, 2020, Auditor's Management letter. This follows up on a request made at the September 15, 2021, Audit Committee.

The Secretary Treasurer noted that this update addresses the points raised by the OAG for the fiscal year ended June 30, 2020, since no new management letter points were identified by KPMG in their 2020-2021 audit findings report.

He presented a PowerPoint that included the following:

- Update on the PeopleSoft user access review issue, identified during the Fiscal 2019-2020 findings.
- Review of prior years' resolved findings.
- Information and updates to the prior years' unresolved findings for contract management, employee overpayments, restricted cash in schools, IT Password age, and IT Account Lockout Threshold.

The Secretary Treasurer called upon the Assistant Secretary Treasurer, the Director of Risk Management and Privacy Compliance, and the Accounting Manager to report on the unresolved findings. The following information was provided in their updates:

- The Assistant Secretary Treasurer reported staff are repaying payroll overpayments.
- The Director of Risk Management and Privacy Compliance reported that contract management work is underway and that the work is being transferred to the Enterprise Risk Management (ERM) Team as it was identified as a risk factor.
- The Accounting Manager reported approximately 20% of school generated funds are restricted and that the unrestricted school generated funds are accounted for in the District's Operating Fund.

Trustees asked questions, and staff provided clarification.

### 2. Enterprise Risk Management (ERM) Project - Update

The Director of Risk Management and Privacy Compliance provided information on the Enterprise Risk Management (ERM) Risk Profile. He also presented and reviewed a report dated February 16, 2022, entitled ***Enterprise Risk Management (ERM) Project – Update***. The report outlines the current status and next steps in the development of an ERM program.

In reviewing the report, he referred to the accompanying attachment entitled **KPMG Enterprise Risk Management Assessment** which provides an update on risks and risk rankings for the Vancouver School Board.

Trustees asked questions, and staff responded.

This item was provided for information.

### **3. Date and Time of Next Meeting**

The next meeting of this Committee is scheduled for Wednesday, April 20, 2022, at 6:30 pm.

Meeting adjourned at 7:30 pm.

---

Barb Parrott, Chairperson

Committee Members Present: Barb Parrott (Chairperson), Lois Chan-Pedley, Janet Fraser, Allan Wong

Committee Members Absent  
With Regrets: Farnaz Riahi (external representative)

Management Present: Helen McGregor, David Green, Shehzad Somji, Chris Allen, Helen Yee

## LIAISON TRUSTEE REPORT

**Name of Committee/Organization:** VSB Diversity Advisory Committee

**Liaison Trustee:** Allan Wong, Trustee

**Date of Meeting:** February 1, 2022

**Topics Discussed Most Relevant to the VSB:**

- (1) Terms of Reference (TOR) reviewed and supported
- (2) Pride Flag – Rainbow Flag (8 colours, 6 colours and Progress Flag) – Recommended to the Board to adopt the Progress Flag.
- (3) DRT – Anti-Racism Update (School Leads & Course on History of African Descent)
- (4) DRT – SOGI Update (School Leads book discussion – Title Gender: Your Guide) & Policy 17 updates to language. Go to Admin Procedure to make it more nimble and ability to modernize.
- (5) Other items brought forward.

**Committee / Organization Actions:**



## LIAISON TRUSTEE REPORT

**Name of Committee/Organization:** Persons with Disabilities Advisory Committee

**Liaison Trustee:** Janet Fraser

**Date of Meeting:** January 20, 2022

**Topics Discussed Most Relevant to the VSB:**

There was a CoV presentation on accessibility improvements for the 2018 municipal elections and additional actions underway or being considered for the 2022 elections. There was discussion and feedback from the committee members.

The committee supported the Councillor motion “Cutting Red Tape: Making Homes Accessible”.

The committee strongly endorsed the Seniors’ Advisory Committee’s motion “Advancing Efforts for an Age Friendly City of Vancouver,” as an initiative aimed at enhancing the abilities of seniors with disabilities to fully participate in civic life.

There was a Park Board presentation on vehicle access to Stanley Park with discussion and feedback from committee members.

## LIAISON TRUSTEE REPORT

**Name of Committee/Organization:** Urban Indigenous Peoples' Advisory Committee

**Liaison Trustee:** Janet Fraser

**Date of Meeting:** January 24, 2022

**Topics Discussed Most Relevant to the VSB:**

There was a presentation on the mandate and scope of work of the UNDRIP Task Force and suggested avenues for future joint work with the Urban Indigenous Peoples' Advisory Committee. There was committee discussion and comments, including discussion of a working session to consider members participating in the Technical Committee.

There are some open positions on the Committee and members agreed to reach out to personal networks. Please contact the City if you are interested in being considered.

I was not able to attend this meeting due to VSB commitments and am reporting from the minutes.

## LIAISON TRUSTEE REPORT

**Name of Committee/Organization:** Vancouver City Planning Commission

**Liaison Trustee:** Janet Fraser

**Date of Meeting:** February 9, 2022

**Topics Discussed Most Relevant to the VSB:**

The Milestones workshop “A Year in Review”, that focused on major City of Vancouver planning events of 2021 went well. Another event is planned to be held in March and the Commission is still looking for panelists for this event.

Updates were shared from the Governance Committee and Commissioners were encouraged to reach out to people who might be interested in the work of the Vancouver City Planning Commission.

A Co-Chair suggested holding an event focused on planning and families and Commissioners discussed accessibility and health for children and youth and the need for childcare spaces in infrastructure development and affordable housing.

Strategy 2 of the VCPC work plan “Strengthening Public Engagement” was discussed and actionable items include holding workshops, advocating to Council, and collaborating with other Committees on public engagement.

I was not able to attend this meeting due to VSB commitments and am reporting from the minutes.

## LIAISON TRUSTEE REPORT

**Name of Committee/Organization:** Vancouver Public Library

**Liaison Trustee:** Barb Parrott

**Date of Meeting:** December 8, 2021

**Topics Discussed Most Relevant to the VSB:**

Vancouver City Council passed VPL budget with an additional \$502,000. \$232,000 will restore hours to 6 branches and \$270,00 will go towards fine free system. Still needed is \$205,000.

A letter is being sent to MPs advocating for law reform to better protect equality-seeking groups.

VPL is a Living Wage Employer.

There continues to be a high demand for Children's' programming. Most programs are full.

**Committee / Organization Actions:**

## LIAISON TRUSTEE REPORT

**Name of Committee/Organization:** Renters Advisory Committee

**Liaison Trustee:** Estrellita Gonzalez

**Date of Meeting:** January 19, 2022\*

**Topics Discussed Most Relevant to the VSB:**

None related to VSB.

**Committee / Organization Actions:**

The Committee passed the following motion:

THEREFORE BE IT RESOLVED THAT the Renters Advisory Committee focus its efforts on contributing its insights and priorities to The Vancouver Plan process, in order to champion additional space, supports, protections, and affordability for renters.

Councilor Jean Swanson provided information on the following:

- Staff implemented vacancy control in Single Room Occupancy rentals;
- Members' Motion - Making Home: "Housing For All Of Us" that is coming up; and
- Future of replacing rental housing:
  - o Recommendations to improve the Tenancy Relocation Policy – so that all tenants are given the right of first refusal at current rents and have the rent top-off during construction.

\*This report is derived from the minutes of the meeting as I was unable to attend due to schedule conflict.

## LIAISON TRUSTEE REPORT

**Name of Committee/Organization:** Vancouver Heritage Commission

**Liaison Trustee:** Estrellita Gonzalez

**Date of Meeting:** January 31, 2022

**Topics Discussed Most Relevant to the VSB:**

None directly related to VSB.

**Committee / Organization Actions:**

The Commission received updates on the following:

Vancouver Plan: a presentation with subsequent comments on the following:

- Integration between the Heritage Register and its update, and Vancouver Plan;
- Importance of maintaining heritage spaces (both tangible and intangible) for local communities;
- Density not resulting in affordable housing;
- Need for grassroots involvement;
- Need to address the retention of heritage and character houses in Mayor's most recent "Making Home" proposal.

Broadway Plan Update: a presentation with subsequent comments on the following:

- Limitation of current heritage tools (e.g. Statement of Significance limited in scope);
- Concerns regarding very significant height increases in the 'RM' and 'RT' areas;
- Naming the alleys to facilitate laneway infill buildings;
- Support for reduced building setbacks;
- Encourage quality restoration;
- Concern that "aging buildings" should not be a rationale for redevelopment for much higher buildings