

VSB VANCOUVER BOARD OF EDUCATION **NOTICE OF APPEAL**

Date: _____

A student entitled to participation in an educational program in the school district, or a parent/guardian of such student, may appeal a decision of a school board employee when such decision significantly affects the education, health or safety of the student. See Board of Education Section 11 Appeal Procedure Bylaw No. 2 for further details.

If you wish to appeal a decision of a school board employee please complete the following and return it to the Secretary-Treasurer's Office at 1580 West Broadway, or submit by email to appeals@vsb.bc.ca.

Student's Name: _____

Student's Date of Birth: _____

Parent/Guardian Name: _____

Email Address: _____

Address: _____

2. Current placement of student (i.e., school, grade, program, etc.)

3. The decision which is being appealed:

4. The date you became aware of the decision: _____

5. Vancouver school board employee who made the decision, which is to be appealed: _____

First Name: _____ Last Name: _____

Title: _____

6. What significant effect will this decision have on the student's education, health or safety?

7. The resolution for the appeal, action requested, or the relief sought:

8. The steps that you have taken to attempt to resolve the matter prior to submitting this Notice of Appeal:

Parent/Guardian Signature: _____

Student Signature: _____

(if over the age of 18 student signature is required)

Telephone: _____ Date: _____

The personal information you have provided on this form is collected as part of the Board of Education's Appeal Policy and Procedures Bylaw, developed in accordance with section 11 of the B.C. School Act. Additionally, the Board of Education of School District No. 39 (Vancouver) collects personal information under the authority of section 26(c) of the Freedom of Information and Protection of Privacy Act (FIPPA). Should you have any questions or concerns about the collection of your personal information, please email privacy@vsb.bc.ca.