

BOARD MEETING

Monday, November 30, 2020 at 7:00 pm

The Board of Education of School District No. 39 (Vancouver) met in room 114 (the Boardroom), VSB Education Centre, 1580 West Broadway, Vancouver, B.C. and online in Teams on Monday, November 30, 2020 at 7:00 pm. The meeting was live-streamed.

Trustees Present in the room: Janet Fraser, Chairperson, Carmen Cho, Vice-Chairperson

Trustees Present in Teams: Fraser Ballantyne, Lois Chan-Pedley, Estrellita Gonzalez, Oliver Hanson, Barb Parrott, Jennifer Reddy, Allan Wong, Ricky Huang, Student Trustee

Senior Management Present in the Room: Suzanne Hoffman, Superintendent

Senior Management Present in Teams: J. David Green, Secretary Treasurer
David Nelson, Deputy Superintendent
Carmen Batista, Associate Superintendent-Employee Services
Pedro da Silva, Associate Superintendent-Learning and Information Technology
Jody Langlois, Associate Superintendent-Learning Services
Rob Schindel, Associate Superintendent-School Services

Also Present in Teams: Marlene Phillips, Executive Assistant (Recorder)

1. CALL MEETING TO ORDER

1.1 Indigenous Land Acknowledgement

The Chairperson called the meeting to order and acknowledged that the meeting is being held on the traditional unceded territory of the Musqueam, Squamish and Tsleil-Waututh Nations.

1.2 Opening Remarks

The Chairperson informed everyone the meeting is being live-streamed and the audio and visual recording will also be available to the public for viewing after the meeting. The footage of the meeting may be viewed inside and outside of Canada. She reviewed meeting decorum for respectful behavior.

The Chairperson proposed the public question period on the agenda be moved to come before the election of the Board Chair, to ensure the work of the board is concluded prior to the election. There was no objection.

2. ADOPTION OF MINUTES

2.1 Meeting of October 26, 2020

Moved by F. Ballantyne, seconded by C. Cho, that the minutes of the October 26, 2020 meeting be adopted.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

2.2 Matters Arising from the Meeting of October 26, 2020

2.2.1 School Liaison Officer Program Review Update

As Chair of the Policy and Governance Committee and as a member of the ad hoc committee for reviewing the Request for Proposals (RFP) process for the School Liaison Officer (SLO) Program Review, Trustee Chan-Pedley provided a verbal report on work done on the SLO Program

Review and work to take place.

The Superintendent acknowledged that the Director of Communications will make reference to the work that has been done on the SLO Program Review in the Board Highlights, which are published on the website following the board meeting.

3. SUPERINTENDENT'S UPDATE

The Superintendent provided a PowerPoint presentation, continuing her discussion on literacy, highlighting Teacher Librarians. Her presentation included an interview video with Katharine Shipley, District Teacher Librarian Support, Karen Chow, Teacher Librarian at Shaughnessy Elementary, and Ann-Marie McGinn, Teacher Librarian at Churchill Secondary. The video was produced by the Communications team and is included in the recorded live broadcast.

Trustees provided feedback and staff provided clarification. The Superintendent confirmed she could provide further information to trustees regarding Teacher Librarian prep time.

4. STUDENT TRUSTEE

4.1 Student Trustee Report

The Student Trustee provided a verbal report on:

- Vancouver District Student Council (VDSC) positions
- Communicating with Directors of Instruction regarding student surveys
- Canley Cup donation drive
- VSB internet content filters regarding games

The Associate Superintendent-Learning and Information Technology provided feedback. He reported on a sports game project currently being done with 5 schools in the district.

5. COMMITTEE REPORTS

5.1 STUDENT LEARNING AND WELL-BEING

5.1.1 Report: Meeting of November 18, 2020

The Chairperson of the Committee, J. Reddy, presented the report of the November 18, 2020 meeting, a copy of which is filed with these minutes. The report includes information on:

- Delegations that presented regarding student instruction in schools
- Framework for Enhancing Student Learning
- COVID-19 Update: Elementary Schools, Secondary Schools, Outdoor Education
- Board/Authority Approved (BAA) Courses

Moved by J. Reddy, seconded by B. Parrott, that the report of the November 18, 2020 meeting be received.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

5.1.2 Matters Arising from the Meeting of November 18, 2020

5.1.2.1 Board/Authority Approved (BAA) Courses

Moved by J. Reddy, seconded by C. Cho, that the Board approves the Grade 10-12 BAA courses listed in Table 1 as submitted to the Committee.

Trustees voted on the motion.

CARRIED UNANIMOUSLY

5.2 FINANCE COMMITTEE

5.2.1 Report: Meeting of November 23, 2020

The Chairperson of the Committee, O. Hanson, presented the report of the November 23, 2020 meeting, a copy of which is filed with these minutes. The report includes information on:

- A delegation that presented regarding online learning for students and the use of Teams
- The COVID-19 Provincial Grant/Federal Fund Update
- The Financial Update to September 30, 2020 (Operating Fund)
- An update on Space Distancing in Schools and the use of Plexiglass
- A 2020 Enrolment Update
- The motion referred from the October 26, 2020 Board Meeting on COVID Funding
- The Statement of Financial Information 2019-2020
- The Budget Development Process and Timeline (2021-2022 Annual Operating Budget)

Moved by O. Hanson seconded by L. Chan-Pedley, that the report of the November 23, 2020 meeting be received.

In discussing the report, the Deputy Superintendent provided clarification regarding class density surveys under item 4, Space Distancing in Schools & Plexiglass.

Following discussion, the Board Chair requested two revisions to the report and asked if there were any trustees not in support of the motion with these two revisions to the report. There being none, the motion was

APPROVED UNANIMOUSLY

5.2.2 Matters Arising from the Meeting of November 23, 2020

5.2.2.1 Motion – COVID Funding

Moved by J. Fraser, seconded by O. Hanson, that the Vancouver Board of Education write letters to:

- 1) the Prime Minister to request that adequate and stable funding for schools to respond to the COVID pandemic be included in the next Federal budget, and
- 2) to the new Minister of Education to request that adequate and stable funding for schools to respond to the COVID pandemic be included in the next Provincial budget.

And that the Vancouver Board of Education invite VSB stakeholders to co-sign the letters.

And that the Vancouver Board of Education invite Vancouver MPs and MLAs to meet with our Board to discuss the impacts of the COVID pandemic in our district.

Trustees voted on the motion.

CARRIED UNANIMOUSLY

5.2.2.2 Statement of Financial Information (SOFI) 2019-2020

Moved by O. Hanson, seconded by L. Chan-Pedley, that the Statement of Financial Information for the period July 1, 2019 to June 30, 2020 for the Board of Education of School District No. 39 (Vancouver) be approved by the Board.

During discussion, the Secretary Treasurer provided clarification on the accumulated surplus shown in the Notes to Financial Statements for the Year Ended June 30, 2020.

Trustees voted on the motion.

CARRIED UNANIMOUSLY

5.2.2.3 Budget Development Process & Timeline (2021-2022 Annual Operating Budget) (Attachment)

Main Motion

Moved by O. Hanson, seconded by J. Fraser, that the attached budget process and timeline presented at the November 23, 2020 meeting of the Finance Committee be approved.

Amendment #1

Moved by J. Reddy, seconded by A. Wong, that the timeline be subject to the addition of one (or more) meeting(s) with stakeholders and/or members of the public to present their views on the actual draft budget, such meeting(s) to be held between March 29 and April 15, with trustees as observers, and further that there be a public board meeting where trustees would be able to propose changes to the draft budget based on the recommendations of stakeholders or other members of the public prior to the final adoption of the budget on April 26, 2021.

During discussion, the Superintendent informed trustees they could approve the timeline as submitted up to the end of February and staff could bring forward a proposed timeline for March and April to the next board meeting.

Postponement Motion

Moved by B. Parrott, seconded by O. Hanson, the amendment motion be postponed until the December Board meeting.

Trustees voted on the postponement motion.

CARRIED UNANIMOUSLY

Amendment #2

Trustee Hanson proposed the main motion be amended by adding the words “up to the end of February 2021”. It was agreed by general consensus to accept the amendment.

Main Motion

A vote was taken on the amended motion that now reads:

That the attached budget process and timeline presented at the November 23, 2020 meeting of the Finance Committee be approved up to the end of February 2021.

CARRIED UNANIMOUSLY

5.3 FACILITIES PLANNING COMMITTEE

5.3.1 Report: Meeting of November 25, 2020

The Chairperson of the Committee, A. Wong, presented the report of the November 25, 2020 meeting, a copy of which is filed with these minutes. The report includes information on:

- The Long Range Facilities Plan Update
- Sir Guy Carleton Elementary

Moved by A. Wong, seconded by E. Gonzalez, that the report of the November 25, 2020 meeting be received.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

5.3.2 Matters Arising from the Meeting of November 25, 2020

5.3.2.1 Notice of Motion Regarding Recommendation 17 of the 2019 Draft Long Range Facilities Plan

Trustee Wong reported the committee agreed by consensus to recommend to the Board to rescind recommendation 17 of the Draft 2019 LRFP at a future board meeting. He suggested that decision be made at the December 14, 2020 board meeting to allow enough time for trustees' consideration.

The Secretary Treasurer reported that, with the Notice of Motion being served, a rescinding motion on December 14, 2020 will require a majority vote only, rather than a 2/3 vote.

5.3.2.2 Sir Guy Carleton Elementary School

Trustee Wong reported the Board will be providing direction regarding Sir Guy Carleton Elementary School in the new year.

The Chairperson announced the on-line link for submitting questions to this meeting will now be closed.

6. REPORT ON PRIVATE SESSION ITEMS

6.1 Meeting of November 30, 2020

The Chairperson reported that the Board of Education authorized the Board Chair to report to the Public Meeting on November 30, 2020 that, at the Private Session of November 30, 2020 the Board discussed matters regarding properties, business interests and personnel.

7. REPORTS FROM TRUSTEE REPRESENTATIVES

7.1 Reports from Trustee Fraser on the:

- British Columbia School Trustees' Association Provincial Council meeting held on October 24, 2020
- Seniors' Advisory Committee meeting held on November 6, 2020
- People with Disabilities Advisory Committee meeting held on November 12, 2020
- Vancouver City Planning Commission meeting held on November 18, 2020
- Urban Indigenous Peoples' Advisory Committee meeting held on November 23, 2020

7.2 Report from Trustee Cho on the District Parents' Advisory Council meeting held on November 12, 2020

7.3 Reports from Trustee Wong on the:

- Chinatown Historic Area Planning Committee meeting held on November 12, 2020
- Racial and Ethno-Cultural Equity Advisory Committee meeting held on November 19, 2020
- Vancouver School Board Diversity Committee meeting held on November 25, 2020

7.4 Reports from Trustee Gonzalez on the:

- Vancouver Food Policy Committee meetings held on October 15 and November 12, 2020
- Vancouver Heritage Commission meetings held on October 5, October 26 and November 16, 2020
- Renters' Advisory Committee meeting held on November 18, 2020

7.5 Report from Trustee Chan-Pedley on the City of Vancouver Transportation Advisory Committee meeting held on October 28, 2020.

At the request of the Board Chair, the Superintendent provided feedback on possible actions to Trustee Gonzalez's report on the Vancouver Food Policy Committee meetings. The Associate Superintendent-School Services provided information on school gardens throughout the district.

8. NEW BUSINESS

8.1 VSB Strategic Plan 2022-2026

The Superintendent presented and reviewed a report dated November 30, 2020 entitled ***VSB Strategic Plan (2022-2026)***. The report includes a proposed timeline for creating the VSB Strategic Plan for 2022-2026.

Moved by F. Ballantyne, seconded by E. Gonzalez, the Board approves the timeline and begins the process for creating the VSB Strategic Plan (2022-2026).

Trustees voted on the motion.

CARRIED UNANIMOUSLY

9. NOTICES OF MOTION

9.1 Notice of Motion from Trustee Hanson: Indigenous Representation

Moved by O. Hanson, seconded by B. Parrott, that the Board of Education of School District No. 39 (Vancouver) (the "Board") establish an Indigenous Student Trustee position within the District and amend Policy 18, Student Trustee, in consultation with the Vancouver District Student Council and the *xʷməθkʷəy̓əm* (Musqueam), *Sḵw̓x̓wú7mesh* (Squamish), and/or *səlilwətał* (Tsleil-Waututh) Nations, as well as urban Indigenous populations, to provide for this new role for the 2021/2022 school year or as soon thereafter as reasonably possible.

That the Board acknowledge and confirm the *xʷməθkʷəy̓əm* (Musqueam), *Sḵw̓x̓wú7mesh* (Squamish), and *səlilwətał* (Tsleil-Waututh) Nations as formal stakeholder groups of School District No. 39 (Vancouver) and amend Policy 8, Board Committees, in consultation with the aforementioned First Nations, to invite and encourage participation in all standing committee meetings for the 2021/2022 school year or as soon thereafter as reasonably possible.

That the Board write a letter to the Ministry of Education strongly urging the Provincial Government to amend, *inter alia*, the *School Act* and the *Elections Act* to permit and facilitate the addition of three Indigenous Trustees to the Board, one elected to represent the *xʷməθkʷəy̓əm* (Musqueam) Nation, one elected to represent the *Sḵw̓x̓wú7mesh* (Squamish) Nation and one elected to represent the *səlilwətał* (Tsleil-Waututh) Nation, to ensure that the laws of British Columbia and the policies of the

Revised
at the
Dec. 14,
2020
Board
meeting

Board are consistent with the United Nations Declaration on the Rights of Indigenous Peoples.

Trustee Hanson reviewed the rationale for the motion. As the mover of the motion, he requested it be referred to the Policy and Governance Committee.

9.2 Notices of Motion from Trustee Parrott

9.2.1 COVID-19 Updates

Main Motion

Moved by B. Parrott, seconded by L. Chan-Pedley, that at every regular Board meeting until further notice, the District Health and Safety Committee provide a brief oral update on COVID-19 in our schools, including, but not limited to: the number of cases, the number of schools, budget spent on COVID-19 related expenses, and any decisions and/or recommendations received from site Health and Safety Committees.

Amendment

Moved by J. Fraser, seconded by E. Gonzalez, that the motion be amended to add the words “the Superintendent working with the” between “further notice,” and “District Health and Safety Committee”.

Discussion followed and staff provided feedback.

A vote was taken on the amendment.

CARRIED

For: F. Ballantyne, L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson, J. Reddy,
A. Wong,
Against: B. Parrott

Main Motion

Trustees voted on the main motion, as amended, which now reads:

That at every regular Board meeting until further notice, the Superintendent working with the District Health and Safety Committee provide a brief oral update on COVID-19 in our schools, including, but not limited to: the number of cases, the number of schools, budget spent on COVID-19 related expenses, and any decisions and/or recommendations received from site Health and Safety Committees.

CARRIED UNANIMOUSLY

9.2.2 Meetings for Delegations

Trustee Parrott presented the following motion and requested it be referred to the Policy and Governance Committee.

Moved by B. Parrott, seconded by J. Reddy, that on the second Monday of every month, a Board meeting be scheduled for the purpose of hearing from delegations. Delegations which wish to present at this Board meeting will follow the process outlined in Board Policy Number 7.8.

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at the
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As the mover of the motion, Trustee Parrott referred the motion to the Policy and Governance Committee.

9.2.3 Renaming Schools Policy

In reviewing Administrative Procedure 541 (Naming New Facilities), Trustee Parrott withdrew her notice of motion.

9.3 Notice of Motion from Trustee Reddy: COVID-19 Grants and Funding

Moved by J. Reddy, seconded by A. Wong, that the VSB ensure that all funds received for COVID expenses from the provincial and federal governments are expended by the end of this school year on programs, services, infrastructure and other projects that ameliorate the impacts of COVID on students and school staff.

Trustee Reddy reviewed the rationale of the motion.

Discussion followed and staff provided feedback.

Trustees voted on the motion.

CARRIED

For: L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson, B. Parrott, J. Reddy,
A. Wong

Against: F. Ballantyne

10. PUBLIC QUESTION PERIOD

The Chairperson responded to questions regarding:

- the Long Range Facilities Plan; and
- Sir Guy Carleton Elementary

11. RECEIVING AND CONSIDERING REPORTS

11.1 Annual Report – Board Chair

The Board Chair provided her annual report as a video presentation, which is included in the recorded live broadcast.

12. ELECTION OF BOARD CHAIR

The Secretary Treasurer assumed the Chair. He referenced Board Policy 7, section 2.4 and called for nominations by virtual ballot for the office of Chair for 2020-2021. The Deputy Superintendent distributed virtual nomination ballots by emailing a link to trustees. The completed virtual ballots were received anonymously by the Deputy Superintendent and the Associate Superintendent of Learning and Information Technology and the results were sent to the Secretary Treasurer.

The following trustees were nominated for the office of Board Chair:

- Janet Fraser
- Carmen Cho

Both trustees accepted their nominations.

The Deputy Superintendent distributed virtual election ballots by emailing a link to trustees. The completed virtual ballots were received anonymously by the Deputy Superintendent and the Associate Superintendent of Learning and Information Technology and the results were sent to the Secretary Treasurer.

The Secretary Treasurer reported there was a tie vote and called for another vote.

The virtual ballot voting process for Board Chair was repeated.

The Secretary Treasurer reported there was still a tie and called for another vote.

The virtual ballot voting process for Board Chair was repeated.

The Secretary Treasurer reported a majority vote was received and he declared that Trustee Cho has been duly elected Chair of the Board for 2020-2021.

12.1 Board Chair Remarks

The Board Chair assumed the Chair and provided remarks.

13. ELECTION OF BOARD VICE-CHAIR

The Board Chair referenced Board Policy 6, and called for nominations by virtual ballot for the office of Board Vice-Chair for 2020-2021. The Deputy Superintendent distributed virtual nomination ballots by emailing a link to trustees. The completed virtual ballots were received anonymously by the Deputy Superintendent and the Associate Superintendent of Learning and Information Technology and the results were sent to the Chair.

The following trustees were nominated for the office of Board Vice-Chair:

- Trustee Gonzalez

Trustee Gonzalez accepted her nomination.

The Board Chair declared Trustee Gonzalez has been acclaimed Vice-Chair of the Board for 2020-2021.

13.1 Board Vice-Chair Remarks

The Vice-Chair of the Board provided remarks.

14. MOTION TO DELETE THE VIRTUAL BALLOTS

Moved by L. Chan-Pedley, seconded by F. Ballantyne, that the virtual ballots for the election of Board Chair and Vice-Chair be deleted.

CARRIED UNANIMOUSLY

15. ADJOURNMENT

Trustees agreed to adjourn by consensus.

The meeting adjourned at 9:26 pm.

J. David Green, Secretary Treasurer

Janet Fraser, Chairperson