

OUR VSB

We're Hiring!
Jobs with the VSB

OUR VSB



Introductions



LAND ACKNOWLEDGEMENT

With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the x^wməθk^wəy̓əm (Musqueam), Sḵwxwú7mesh Úxwumixw (Squamish Nation) & səlilwətał (Tsleil-Waututh Nation).



x^wməθk^wəy̓əm
(Musqueam)



Sḵwxwú7mesh Úxwumixw
(Squamish Nation)



səlilwətał
(Tsleil-Waututh Nation)



WE ARE HIRING



110 SCHOOLS



48600 STUDENTS



7700 STAFF



**INDIGENOUS
EDUCATION**

Education Assistants

- Assisting students who have special needs
- Must have an Education Assistant certificate/diploma or extensive prior experience to qualify (e.g., Behaviour Interventionist)
- Various EA programs are available including Langara College and Burnaby Continuing Education with classes and practicums in VSB schools.
- Hiring for both permanent & on-call positions



DESCRIPTION

This position is often supporting students one-to-one but also groups of students as directed by the classroom or resource teacher.

Salary & Benefits

Hours: 6.5 hours/day

Shifts: 8:30am to 3:30pm

On-Call: \$31.67/hour + 20%

**Permanent: \$31.67/hour
+ extensive benefits & pension**

Union Membership: CUPE 15

OUR VSB

Where can I train to become an Education Assistant?

- Burnaby Continuing Education
- Langara College

BURNABY **CCE**
Community & Continuing Education



Education Assistant

DIPLOMA PROGRAM PART TIME/FULL TIME
INFORMATION SESSIONS

Tuesday May 7, 6:30 pm
(Burnaby EA program)
Registration required, Course #INEJ
7650 Sapperton
Ave



Education Assistants work collaboratively with teachers and other professionals to support students with exceptional learning needs. Consider becoming part of an educational team who are committed to creating inclusive learning experiences. A team whose goal is for students with physical, health, social/emotional, sensory and/or learning challenges to be the best they can be! Give yourself the opportunity to make a difference in the lives of students.

Our EA program will give you the knowledge and skills for employment in public and private schools, child care centres, and community drop in centres.



BOARD OF EDUCATION
BURNABY
SCHOOL DISTRICT 41

www.burnabycce.ca 604-296-6901

Burnaby EA Diploma

- Full-time program (6 months)
- Part-time program (1 year)

NEXT PROGRAM START DATES

1. VANCOUVER FULL-TIME

- ◆ Schedule: **2024-Apr-05 to 2024-Oct-07** Monday to Friday 9:00 am to 3:30 pm.
- ◆ Location: partly online, partly in person at Garibaldi Annex, 1025 Slocan St.
- ◆ Course Fee: **\$5500**
- ◆ Application submission for the Vancouver program is CLOSED.
- ◆ Qualifying applicants have been invited to an interview.

2. BURNABY FULL-TIME

- ◆ Schedule: **2024-Jul-05 to 2024-Dec-23** Monday to Friday 9:00 am to 3:30 pm.
- ◆ Location: mostly in person at 7650 Sapperton Ave. (20% online)
- ◆ Course Fee: **\$6500** (the fee increase is for all EA programs, effective July 2024)
- ◆ Application submission for the July full-time program will open April 1. (Do NOT apply before April 1).

3. BURNABY PART-TIME

- ◆ Schedule: **The next part time program will start January 2025**– Tuesday & Thursday 6:00-9:00pm and Saturdays 9:00 am to 3:30 pm
- ◆ Location: mostly in person at 7650 Sapperton Ave. (20% online)
- ◆ Course Fee: **\$6500**
- ◆ Application submission for the part-time EA program is CLOSED.

DESCRIPTION

This program directly prepares you for the position of Education Assistant in schools

Supervision Aides

- Supervising students mainly during recess and lunch
- Supports students in the classroom, library, or gym in between recess and lunch hours
- Must have experience looking after children (preferably managing large groups)
- Hiring for both permanent & on-call positions



DESCRIPTION

Supervision Aides supervise students both indoors and outdoors on the playground in all kinds of weather.

Salary & Benefits

Hours: 2.5 hours/day

Shifts: 10:30am to 1:00pm

On-Call: \$26.04 /hour + 16%

**Permanent: \$565.42 bi-weekly
+ 5% allowance for Stat Holidays**

Union Membership: IUOE 963

Custodian (On-Call)

- Must have BSW certificate and prior custodial experience
- Career progression: Steady part-time custodian, assistant & head custodian positions

Assistant Building Engineer (Permanent)

- Must have valid 4th or 5th class power engineering or boiler operator certification
- Career progression: ABE 2 ABE 3, and Building Engineer positions



DESCRIPTION

Assistant Building Engineer 1 is a custodial position with some heating duties

Salary & Benefits

Hours: 7.5 hours/day

Shifts: 2:30pm to 10:30pm

On-Call: \$26.75/hour + 16%

**ABE1: \$56,583.28 annual salary
+ extensive benefits & pension**

Union Membership: IUOE 963

Burnaby BSW Certificate

Upcoming sessions for 2024:

- February 7th – March 14th
- April 3rd – May 7th
- May 8th – June 16th

BUILDING SERVICE WORKER CERTIFICATE

BUILDING SERVICE WORKER CERTIFICATE

➔ CURRENT COURSE OFFERINGS
&
ONLINE REGISTRATION

- [Program description](#)
- [Prerequisites](#)
- [Graduation requirements](#)
- [Future employment](#)
- [Student feedback](#)
- [Related programs](#)
- [Registration by phone or in person](#)
- [Refund policy](#)

[Building Service Worker Certificate](#) at South

Course #: **1604** Cost: **\$520.00**

 View the Cart

Number of sessions: **20**

Days: **Mon Tue Wed Thu**

Start date: **May 1.24** to **Jun 6.24**

Site: [South](#)

Time: **6:00p - 10:00p**

Instructor: **DALLAS**

[Biography](#)

DESCRIPTION

This program directly prepares you for the position of custodian on-call

Location: 5455 Rumble Street, Burnaby

Food Services (On-Call)

- Depending on qualifications, can work in the following positions:
- **Food Service Worker**
-Dishwashing, Food Prep
- **Cafeteria Teacher's Aid**
-Administer Hot Lunch Programs
-Food Prep, Stocking, Serving
- **Cook & Baker**
-Create Menu, Cook/Bake, Clean
-Assist ACE-It program
- **Minimum availability of 3 days per week**



DESCRIPTION

Food Service positions are in Elementary and Secondary schools, occasionally working alongside students

Salary & Benefits

Various shifts between the hours of 7:00am to 3:00pm

Salary depends on position:

FSW = \$23.99/hour + 16%

CTA1 = \$28.90/hour + 16%

Cook/Baker = \$29.36/hour + 16%

TQ Cook/Baker = \$32.91/hour + 16%

Union Membership: IUOE 963

Office Administration (On-Call)

- Mostly school-based positions but other opportunities as well in various departments (e.g., HR, Payroll, Accounting, Operations)
- On-call work is busy throughout the school year with some opportunities for work during school breaks
- Must have prior office experience and pass office testing (Word, Excel, & Written Task)
- Minimum availability of 3 days per week



OUR VSB

DESCRIPTION

The VSB has both 10-month and 12-month full-time positions available through internal postings

Salary & Benefits

Hours: 7 hours/day

Typical Shifts: 8:00am to 3:30pm

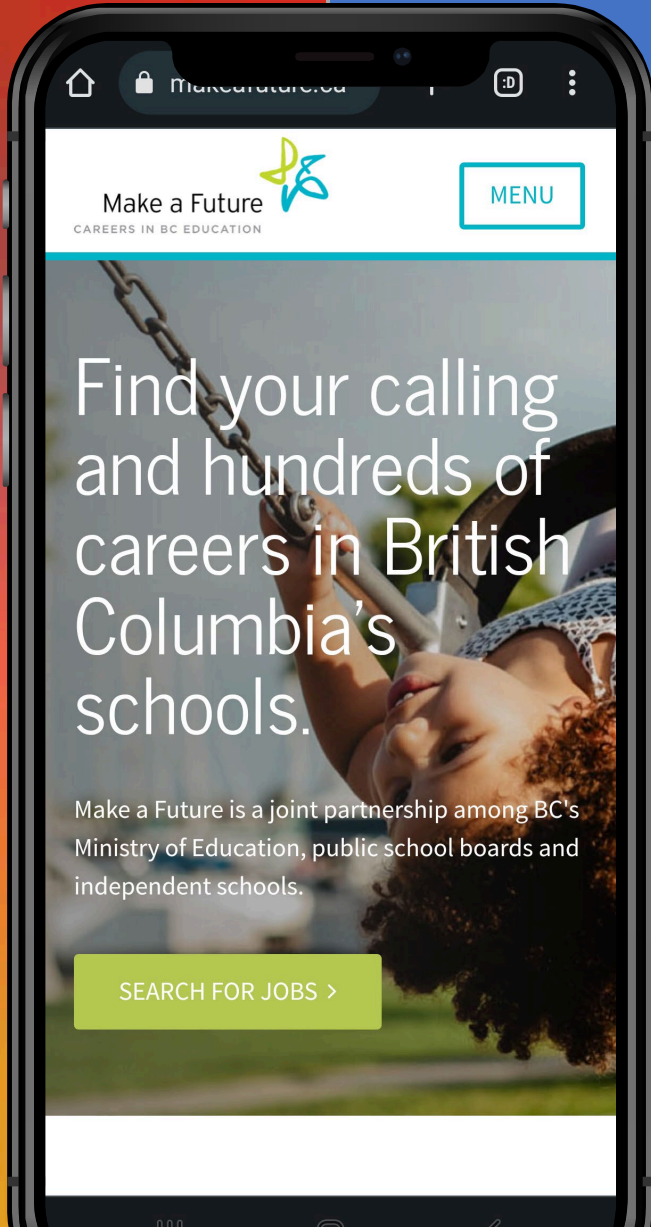
Salary depends on qualifications:

OSB rate = \$28.82/hour + 20%

OSC rate = \$32.99/hour + 20%

Union Membership: CUPE 15

How do I apply?



COVER LETTER

Personalize your application



RESUME

Include work and volunteer experience



REFERENCES

Three direct supervisors



Questions?

Ian MacPhee – icmacphee@vsb.bc.ca

Natalie Singh - nsingh@vsb.bc.ca