

BOARD MEETING

AGENDA

Monday, February 26, 2024 at 7:00 pm
In the Boardroom

1. CALL MEETING TO ORDER

1.1 LAND ACKNOWLEDGEMENT

With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the x^wməθk^wəyəm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) and səliłwətał (Tseil-Waututh Nation).

1.2 OPENING REMARKS

The meeting is currently being broadcasted live, and both the audio and video recordings will be accessible to the public for viewing even after the meeting ends. Footage from this meeting may be viewed from Canada or anywhere else in the world.

2. ADOPTION OF MINUTES

- 2.1 Meeting of January 29, 2024
- 2.2 Matters Arising from the Minutes
- 2.3 Public Delegation Board Meeting of February 20, 2024
- 2.4 Matters Arising from the Minutes

3. SUPERINTENDENT'S UPDATE

- 3.1 Superintendent's Highlights

4. STUDENT TRUSTEE REPORT

5. COMMITTEE REPORTS

5.1 POLICY AND GOVERNANCE COMMITTEE

- 5.1.1 Report: Meeting of February 7, 2024
- 5.1.2 Matters Arising
 - 5.1.2.1 Policy 3 Role of the Trustee and Policy 4 Trustee Code of Conduct
That the Board approve Board Policy 3 – Role of the Trustee and Board Policy 4 – Trustee Code of Conduct.

5.2 FINANCE AND PERSONNEL COMMITTEE

- 5.2.1 Report: Meeting of February 14, 2024
- 5.2.2 Matters Arising
 - 5.2.2.1 2023-2024 Amended Annual Budget

That School District No. 39 (Vancouver) Amended Annual Budget Bylaw 2023/2024 be given three readings at this meeting. (VOTE MUST BE UNANIMOUS)

That School District No. 39 (Vancouver) Amended Annual Budget Bylaw 2023/2024 be:

Read a first time the 26th day of February, 2024;

Read a second time the 26th day of February, 2024;

Read a third and final time, passed and adopted the 26th day of February, 2024.

(The online link for submitting questions to this meeting will now be closed.)

6. REPORT ON PRIVATE SESSION

6.1 Meeting of February 26, 2024

7. REPORTS FROM TRUSTEE REPRESENTATIVES

8. NEW BUSINESS

8.1 2024-2025 Trustee Appointments to External Committees, Organizations and Agencies and VBE Trustee School Liaisons

That the Board approve the 2024-2025 Trustee Appointments to External Committees, Organizations and Agencies, and Trustee School Liaisons.

8.2 School District No. 39 (Vancouver) Henry Hudson Elementary School Electrical Distribution Right-of-Way Bylaw 2024

THAT School District No. 39 (Vancouver) Henry Hudson Elementary School Electrical Distribution Right-of-Way Bylaw 2024 be given three (3) readings at this meeting. (VOTE MUST BE UNANIMOUS)

THAT School District No. 39 (Vancouver) Henry Hudson Elementary School Electrical Distribution Right-of-Way Bylaw 2024 be:

Read a first time this 26th day of February, 2024;

Read a second time this 26th day of February, 2024;

Read a third and final time, passed and adopted this 26th day of February, 2024.

9. NOTICES OF MOTION

9.1 Notice of Motion from Trustee Reddy: Childcare Capital 2024

10. PUBLIC QUESTION PERIOD (Submitted through the online link)

11. ADJOURNMENT

BOARD MEETING MINUTES

Monday, January 29, 2024 at 7:00pm

The Board of Education of School District No. 39 (Vancouver) met in room 114 (the Boardroom), VSB Education Centre, 1580 West Broadway, Vancouver, B.C. on Monday, January 29, 2024, at 7:00pm. The meeting was live streamed.

Trustees Present in the room: Victoria Jung, Chairperson
Joshua Zhang, Vice-Chairperson
Lois Chan-Pedley
Alfred Chien
Preeti Faridkot
Janet Fraser
Suzie Mah
Jennifer Reddy
Christopher Richardson
Mia Liu, Student Trustee

Senior Team Members Present in the room: Helen McGregor, Superintendent of Schools
Flavia Coughlan, Secretary Treasurer
Pedro da Silva, Associate Superintendent
Maureen McRae-Stanger, Associate Superintendent
Pete Nuij, Associate Superintendent
Alison Ogden, Associate Superintendent
Daniel Blue, Executive Director - Finance
Michael Gray, Executive Director-Employee Services
Patricia MacNeil, Director of Communications
Also Present in the room: Judy Mah, Executive Coordinator (Recorder)

1. CALL MEETING TO ORDER

1.1. Land Acknowledgement

The Chairperson called the meeting to order and acknowledged with deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Sḵwxwú7mesh Úxwumixw (Squamish Nation) and səliłwətał (Tsleil-Waututh Nation).

Trustee Reddy informed the board that the notices of motion she had submitted (items 9.1.1 and 9.1.2 on the agenda) were related to agenda item 5.2.2.1, 2024-2025 Financial Planning Process, under Matters Arising for the Finance Committee meeting of January 17, 2024.

1.2. Opening Remarks

In her opening remarks, the Chairperson welcomed guests joining the meeting online and, in the boardroom, including several journalism students and an instructor from Langara College. She acknowledged and expressed gratitude for the efforts and actions of District and school-based staff in handling situations caused and impacted by the recent winter weather, including the temporary relocation of Tecumseh Elementary students to South Hill due to a broken water line, and the VSB staff who worked throughout the closure days to clear school sites to prepare for the return of students to their schools.

2. ADOPTION OF MINUTES

2.1. Meeting of November 27, 2023

Moved/Seconded:

That the minutes of the November 27, 2023 meeting be adopted.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

2.2. Matters Arising from the Minutes

There were no matters arising from the Minutes of the November 27, 2023 Board meeting.

2.3. Public Delegation Board Meeting of January 22, 2024

Moved/Seconded:

That the minutes of the January 22, 2024 meeting be adopted.

APPROVED UNANIMOUSLY

2.4. Matters Arising from the Minutes

There were no matters arising from the Minutes of the January 22, 2024 Public Delegation Board meeting.

3. SUPERINTENDENT'S UPDATE

The Superintendent shared a presentation and highlighted recent events and achievements for the District, including the following:

- Acknowledgement for the work of VSB staff during inclement weather.
- Superintendent's Tributes and recognition for their positive contributions:
 - The Vancouver Firefighters Charities (VFC) Snacks for Kids Program volunteers noting \$2,768 was raised by the VSB community to support VFC initiatives.
 - VSB staff member, Ben Yee, retired in 2019 after 29 years working in a custodial capacity, to return as a Operations Training Supervisor during the pandemic.
- Roll out of the official VSB Land Acknowledgement with support and guidance from the Indigenous Education Council and three Host Nations.

- District events focusing on learning including Anti-Oppression and Anti-Racism training with support staff at the Education Centre; sharing a SOGI resource documentary—Emergence: Out of the Shadows with the Equity and Anti-Oppression team, and a Trustee Drum Workshop.
- School Highlights including the David Thompson and John Oliver Sikh Clubs toy drive; Windermere culinary arts students winning first-place in the secondary school category for the Hyatt’s Gingerbread Lane contest; and the success of the VSB Elementary Volleyball League, especially for Kitchener Elementary girls’ team and the Champlain Heights Elementary boys’ teams.
- VSB After the Bell featuring the Jan 15 Black Excellence Day event with Vancouver Technical Students.
- Combined efforts of both District and school-based staff and the VSB Community to relocate students from Tecumseh Elementary School to South Hill as a result of water damage from a broken water line.

4. STUDENT TRUSTEE REPORT

The Student Trustee presented a report, highlighting the following Vancouver District Student Council (VDSC) initiatives for the 2023-2024 School year:

- Successful conclusion of the 2023 CANley Cup fundraiser resulting in over 213K cans raised with Point Grey placing first, Vancouver Technical second and Prince of Wales third, based on cans-per-person ratio.
- Planning for the Sister School Switch (SSS) initiative where participants from various VSB secondary schools are randomly paired to spend a day at each other’s schools.
- Student Leadership Grant Application opened on December 11, 2023 and will close on February 15, 2024.
- Sharing information regarding the School Liaison Officer (SLO) Program on Instagram and working with VSB staff regarding accessibility and cleanliness of bathroom facilities.
- Promoting Black History Month, and diversity and inclusion in the District.

5. COMMITTEE REPORTS

5.1. EDUCATION PLAN COMMITTEE

5.1.1 Report: Meeting of January 17, 2024

The Chairperson of the Committee, P. Faridkot, presented the report of the January 17, 2024 meeting, a copy of which is filed with these minutes. The report includes information on the following items:

- Board/Authority Authorized (BAA) Courses
- 2024-2025 District Calendar Amendment

Moved/Seconded:

That the report of the January 17, 2024 meeting be received.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

5.1.2 Matters Arising from the Meeting of January 17, 2024

Trustee Faridkot introduced the first item for approval, Board/ Authority Authorized (BAA) courses, under Matters Arising for the January 17, 2024 meeting. She acknowledged that Steven Hsu, Trevor O'Rourke and Bell Chen were in the audience, the teachers who played a significant role in developing the courses.

5.1.2.1 Board/Authority Authorized (BAA) Courses

Moved/Seconded:

That the Board approve the following BAA courses:

- Applications of Artificial Intelligence (AI) 12
- Music Theory 11
- Queer and Trans History of BC 12

CARRIED UNANIMOUSLY

5.1.2 Matters Arising from the Meeting of January 17, 2024

5.1.2.2 2024-2025 District Calendar Amendment

Moved/Seconded:

That the Board approve the amended 2024-2025 Vancouver School District Calendar.

CARRIED UNANIMOUSLY

5.2. FINANCE AND PERSONNEL COMMITTEE

5.2.1 Report: Meeting of January 17, 2024

The Chairperson of the Committee, J. Zhang, presented the report of the January 17, 2024 meeting, a copy of which is filed with these minutes. The report includes information on the following items:

- 2024-2025 Financial Planning Process
- 2023-2024 Enrolment Update

Moved/Seconded:

That the report of the January 17, 2024 meeting be received.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

The Board Chair informed trustees that all notices of motion related to the 2024-2025 Financial Planning Process would be addressed at this time.

Trustee Reddy presented the following motion and requested it be considered at the meeting.

Moved/Seconded:

That the 2024-2025 budget be voted on at a special board meeting scheduled for no earlier than May 13, 2024.

She provided rationale for the motion and discussion ensued. Trustees asked questions and staff provided clarification on various points. In response to a trustee's question, the Secretary Treasurer informed the Board of the potential challenges that the motion could have on the District's staffing and operational planning processes should it be approved.

Trustees voted on the motion that had been moved and seconded.

That the 2024-2025 budget be voted on at a special board meeting scheduled for no earlier than May 13, 2024.

DEFEATED

For: S. Mah, J. Reddy

Against: A. Chien, L. Chan-Pedley, P. Faridkot, J. Fraser, V. Jung, C. Richardson, J. Zhang

Trustee Reddy presented the following motion and requested it be considered at the meeting. She provided rationale for the motion and discussion ensued.

Moved/Seconded:

That the 2024-2025 budget timeline includes an additional public meeting to receive submissions specifically from stakeholders.

DEFEATED

For: S. Mah, J. Reddy

Against: A. Chien, L. Chan-Pedley, P. Faridkot, J. Fraser, V. Jung, C. Richardson, J. Zhang

Trustee Mah presented the following motion that was not originally included in the agenda. She provided rationale for the motion and discussion ensued.

Moved/Seconded:

That there be an additional Public Delegation Meeting added to the Financial Planning Timeline on April 23rd and that the date for the closing of the Public Engagement Period be amended to April 23rd.

DEFEATED

For: S. Mah, J. Reddy

Against: A. Chien, L. Chan-Pedley, P. Faridkot, J. Fraser, V. Jung, C. Richardson, J. Zhang

5.2.2 Matters Arising from the Meeting of January 17, 2024

5.2.2.1 2024-2025 Financial Planning Process

Moved/Seconded:

That the Board approve the 2024-2025 Financial Planning Process

CARRIED

For: A. Chien, L. Chan-Pedley, P. Faridkot, J. Fraser, V. Jung, C. Richardson, J. Zhang

Against: S. Mah, J. Reddy

6. REPORT ON PRIVATE SESSION

6.1. Meeting of November 27, 2023

The Board authorized the Board Chair to report to the January 29, 2024 Public Meeting that, at the Private Session of November 27, 2023 the Board discussed personnel, property, legal matters, and business interests.

6.2. Meeting of December 4, 2023

The Board authorized the Board Chair to report to the January 29, 2024 Public Meeting that, at the Private Session of December 4, 2023 the Board discussed property, legal matters and business interests.

6.3. Special Meeting of January 10, 2024

The Board authorized the Board Chair to report to the January 29, 2024 Public Meeting that, at the Private Session of January 10, 2024 the Board discussed property, legal matters, and business interests.

6.4. Meeting of January 15, 2024

The Board authorized the Board Chair to report to the January 29, 2024 Public Meeting that, at the Private Session of January 15, 2024 the Board discussed personnel, property, and legal matters.

6.5. Meeting of January 22, 2024

The Board authorized the Board Chair to report to the January 29, 2024 Public Meeting that, at the Private Session of January 22, 2024 the Board discussed personnel and legal matters.

6.6. Special Meeting of January 22, 2024

The Board authorized the Board Chair to report to the January 29, 2024 Public Meeting that, at the Private Session of January 22, 2024 the Board discussed a personnel matter.

6.7. Meeting of January 24, 2024

The Board authorized the Board Chair to report to the January 29, 2024 Public Meeting that, at the Private Session of January 24, 2024 the Board discussed legal matters.

6.8. Special Meeting of January 24, 2024

The Board authorized the Board Chair to report to the January 29, 2024 Public Meeting that, at the Special Private Session of January 24, 2024 the Board discussed a personnel matter.

6.9. Meeting of January 29, 2024

The Board authorized the Board Chair to report to the January 29, 2024 Public Meeting that, at the Private Session of January 29, 2024 the Board discussed personnel, property, legal matters and business interests and referred the following motions to the Public Board Meeting on January 29, 2024:

That the BCSTA request that the Ministry of Education and Child Care conduct a census of all K-12 workforce to determine baseline for Diversity, Equity & Inclusion & develop a plan to ensure that our future K-12 workforce reflects the diversity of students that we serve.

That the BCSTA advocate with the Ministry of Education and Child Care and other relevant provincial ministries to eliminate barriers to entry and future employment opportunities for Early Childhood Educators (ECEs) and Education Assistants by expanding career training opportunities and financial assistance for Early Childhood Educators (ECEs) and Education Assistants.

The Chairperson advised that that these motions will be considered on this Public Agenda as items 9.3 and 9.4.

7. REPORTS FROM TRUSTEE REPRESENTATIVES

- 7.1. Report from Trustee Jung on the Vancouver Public Library Board meeting held on November 22, 2023
- 7.2. Reports from Trustee Chan-Pedley on the:
 - 7.2.1 Diversity Advisory Committee meeting held on November 30, 2023.
 - 7.2.2 Childcare Council of Vancouver (formerly Joint Childcare council) meeting held on January 16, 2024.

8. NEW BUSINESS

8.1. Trustee Appointments to Committees and External Organizations and Agencies

The Board Chair referred to the recommendation in the report entitled *Trustee Appointments to Committees and External Organizations and Agencies*, a copy of which is on file with the agenda.

In response to a trustee's question, the Board Chair informed the Board that there are additional committee appointments remaining that will be brought forward to the February 26, 2024 Public Board meeting for approval.

Moved/Seconded:

That the Board approve the 2024-2025 Trustee Appointments to Committees, External Organizations and Agencies.

CARRIED UNANIMOUSLY

9. NOTICES OF MOTION

9.1 Notice of Motion from Trustee Reddy:

The Board Chair noted that the Notices of Motion under 9.1.1 and 9.1.2 on the agenda had already been addressed earlier in the meeting.

9.1.3 English Language Learners

Trustee Reddy presented the following motion and requested it be considered at the meeting. She provided rationale for the motion and discussion ensued.

Moved/Seconded:

That staff provide a report detailing ELL students in the district including: total number of ELL students by grade and as a proportion of the total district student population, a breakdown of newcomer students' English levels on arrival, years in ELL support and services provided, and summary of key service needs and challenges.

Trustees provided comments and asked questions. Following discussion, Trustee Faridkot moved the following amendment to the motion.

Amendment:

Moved/Seconded:

That "a breakdown of newcomer students' English levels on arrival" be crossed out.

During discussion, Superintendent McGregor and Associate Superintendent McRae-Stanger noted the challenges in obtaining the data on newcomer students' English levels on arrival, but informed the Board that anecdotal information could be provided.

Trustees voted on the amendment.

CARRIED

For: A. Chien, L. Chan-Pedley, P. Faridkot, J. Fraser, V. Jung, C. Richardson, J. Zhang

Against: S. Mah, J. Reddy

Main Motion:

Trustees returned to the motion as amended.

That staff provide a report detailing ELL students in the district including: total number of ELL students by grade and as a proportion of the total district student population, years in ELL support and services provided, and summary of key service needs and challenges.

CARRIED UNANIMOUSLY

The Chair called a brief recess at 8:35pm. The meeting reconvened at 8:46pm.

9.2 Notice of Motion from Trustee Faridkot: Funding for Instruments for Elementary Music Programs

Trustee Faridkot presented the following motion and requested it be considered at the meeting. She provided rationale for the motion and discussion ensued.

Moved/Seconded:

That the Board prioritize, in the 2024-2025 Budget, the allocation of available funding for the purchase of musical instruments for elementary schools to support the maintenance and replacement of existing instruments and the expansion of instrument inventories to accommodate a wider range of musical interests and pursuits for students.

Trustee Fraser asked to move the following referral motion:

Moved/Seconded:

That to refer the following motion to the April 10, 2024 Finance and Personnel Committee meeting: “That the Board prioritize, in the 2024-2025 Budget, the allocation of available funding for the purchase of musical instruments for elementary schools to support the maintenance and replacement of existing instruments and the expansion of instrument inventories to accommodate a wider range of musical interests and pursuits for students.”

Trustee Mah asked to move the following amendment to the referral motion:

Moved/Seconded:

That the wording “and the March 13, 2024 Education Plan Committee” be added following “the April 10, 2024 Finance and Personnel Committee meeting.”

Trustees provided comments. Following discussion, trustees voted on the amendment to the referral motion.

DEFEATED

For: S. Mah, J. Reddy

Against: A. Chien, L. Chan-Pedley, P. Faridkot, J. Fraser, V. Jung, C. Richardson, J. Zhang

Trustees returned to the referral motion.

That to refer the following motion to the April 10, 2024 Finance and Personnel Committee meeting: “That the Board prioritize, in the 2024-2025 Budget, the allocation of available funding for the purchase of musical instruments for elementary schools to support the maintenance and replacement of existing instruments and the expansion of instrument inventories to accommodate a wider range of musical interests and pursuits for students.”

CARRIED

For: L. Chan-Pedley, J. Fraser, S. Mah, V. Jung, J. Reddy, C. Richardson

Against: A. Chien, P. Faridkot, J. Zhang

9.3 Notice of Motion from Trustee Faridkot: Motion for 2024 BCSTA AGM

Trustee Faridkot presented the following motion and requested it be considered at the meeting. She provided rationale for the motion.

Moved/Seconded:

That the Board approve the following motion to be submitted to the 2024 BCSTA AGM: “That the BCSTA request that the Ministry of Education and Child Care determine a Diversity, Equity and Inclusion baseline for K-12 workforce and develop a plan to ensure that our future K-12 workforce reflects the diversity of students that we serve.”

CARRIED UNANIMOUSLY

9.4 Notice of Motion from Trustee Jung: Motion for 2024 BCSTA AGM

Trustee Jung presented the following motion and requested it be considered at the meeting. She provided rationale for the motion.

Moved/Seconded:

That the Board approve the following motion to be submitted to the 2024 BCSTA AGM:
“That the BCSTA advocate with the Ministry of Education and Child Care and other relevant provincial ministries to eliminate barriers to entry and future employment opportunities for Early Childhood Educators (ECEs) and Education Assistants by expanding career training opportunities and financial assistance for Early Childhood Educators (ECEs) and Education Assistants.”

CARRIED UNANIMOUSLY

10. PUBLIC QUESTION PERIOD

The Chairperson reported that the following questions were received during the public question period, and reminded listeners that only questions regarding governance would be addressed at the public question period.

- Request to amend a motion.
- Secondary schools schedule.
- Seismic mitigation program.
- Board policies.

11. ADJOURNMENT

Trustees agreed to adjourn by consensus.

The meeting adjourned at 9:14 pm.

Flavia Coughlan, Secretary Treasurer

Victoria Jung, Chairperson

PUBLIC DELEGATION BOARD MEETING

MINUTES

Tuesday, February 20, 2024 at 5:00pm

The Board of Education of School District No. 39 (Vancouver) met in room 114 (the Boardroom), VSB Education Centre, 1580 West Broadway, Vancouver, B.C. on Tuesday, February 20, 2024 at 5:00pm. The meeting was live-streamed.

Trustees Present in the Room: Victoria Jung, Chairperson
Lois Chan-Pedley
Alfred Chien
Preeti Faridkot
Janet Fraser
Suzie Mah
Christopher Richardson
Jennifer Reddy

Trustees Absent with Regrets: Joshua Zhang

Senior Management Present in the Room: Flavia Coughlan, Secretary Treasurer
Maureen McRae-Stanger, Associate Superintendent
Judy Mah, Executive Coordinator (Recorder)

1. CALL MEETING TO ORDER

1.1. Indigenous Land Acknowledgement

The Chairperson called the meeting to order and acknowledged that with deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Sḵwxwú7mesh Úxwumixw (Squamish Nation) & səilwətał (Tsleil-Waututh Nation).

1.2. Opening Remarks

The Chairperson informed everyone the meeting was being live-streamed and the audio and visual recording would be available to the public for viewing after the meeting. The footage of the meeting could be viewed inside and outside of Canada. She reviewed meeting decorum for respectful behavior.

2. DELEGATIONS REGARDING VARIOUS TOPICS

The Chairperson reviewed the Procedure for Delegations to the Board.

The following delegates presented their views on various topics. A PowerPoint presentation and a video were provided and retained for the Board's records.

Those that presented were:

- Krista Sigurdson re: Board policy on publishing agendas
- Linda Kemp re: Considerations for Invisible Disabilities in the School System

- Joanne Carman re: Revision of Board Policy to ensure inclusivity of students with disabilities and diverse abilities
- Melanie Cheng, Graham Bruce PAC re: Joyce-Collingwood Education Plan Update
- Sherry Breshears re: Development of board policy

The Board Chair provided background information about child care on Vancouver School Board (VSB) school grounds.

Delegations re: Child Care

- Sara Langlois, Coalition of Child Care Advocates of BC
- Sharon Gregson, Coalition of Child Care Advocates of BC
- Kate Spence, Coalition of Child Care Advocates of BC
- Crystal Janes, Westcoast Child Care Resource Centre
- Leona Antoine and Mikayala Ittakoose-Seto, BC Aboriginal Child Care Society

The Board called a recess at 6:37pm. The meeting resumed at 6:51pm with delegations presenting on Childcare.

Delegates, Lil Ronalds and Victoria Schweitzer, were unable to present at the meeting and sent their regrets.

- Ela Gunad
- Rhiannon Fox
- Alison Atkinson
- Rory Richards
- David Fleming
- Cara Ng
- Alison Merton, Collingwood Neighbourhood House

Trustees asked questions and the delegations provided responses pertaining to their presentations.

3. ADJOURNMENT

Trustees agreed to adjourn by consensus.

The meeting adjourned at 7:38 pm.

Flavia Coughlan, Secretary Treasurer

Victoria Jung, Chairperson

STUDENT TRUSTEE REPORT

Date of Meeting: February 26th, 2024

Student Trustee: Mia Liu

Topics Discussed Most Relevant to Students within the VSB:

February marks a busy month for the VDSC, involving several important initiatives and consultations.

After much planning, VDSC is excited to launch the 16th rendition of Sister School Switch (SSS) this April. Surrounding the theme of reaching beyond boundaries, SSS application packages will soon be sent to individual school admins for distribution.

As Sister School Switch opens for applications, the submission cycle for the 2023-2024 VSB student leadership grant closed on February 15th. The fund proved to be a treasured addition to the budget for the students, as the grant received many applications for diverse initiatives from across the district, highlighting the robust demand for monetary support to turn young ideas into realities. The review process for funding requests has begun, and successful grantees will receive notice of their application results by March. VDSC would again like to thank the Board for this funding opportunity and is eager to see what fruits of labour projects supported by the grant can bring at the May showcase.

Based on prior discussions regarding Black History Month, VDSC has reached out to various student councils on their cultural initiatives for this month. Such projects will be highlighted and summarised in digital formats, to be posted on social media platforms to spread awareness of Black History to a broader student audience.

As the VSB budget consultation process launches for the 2024-2025 school year, VDSC sought ways to identify students' budgeting priorities. With representatives from all secondary schools present at the February 20th general meeting, VDSC used a live-time Microsoft team's vote to quantify student opinions. Of the options present, bathrooms and sanitary products came first with a total of 31 votes; staffing came second, accumulating 30 ballots; and enhanced wi-fi and electronics came third, with a total of 22 votes. Aside from the top three priorities, students also identified their value for other budgeting items such as improved mental health and counselling resources and school lunches. Specific feedback regarding each of the top three concerns has been and will continue to be communicated with district staff through meetings and delegations.

As improved bathroom facilities has proven to be a top-voted priority amongst students over several budgeting cycles, the VDSC is seeking to provide routes for students to raise facilities concerns and conduct advocacy that promote respect for bathroom facilities amongst students. We will be reaching out to District facilities staff with some questions about process and providing guidance to VDSC members on how to take school level concerns forward. VDSC looks forward to updating the board regarding this initiative in the future.

POLICY AND GOVERNANCE COMMITTEE

Wednesday, February 7, 2024

Committee Report to the Board, Monday, February 26, 2024

The Chairperson of the Committee called the meeting to order and acknowledged with deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the x^wməθk^wəyəm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) & səliłwətał (Tseil-Waututh Nation).

This meeting was live-streamed, and both the audio and visual recordings were also available to the public for viewing after the meeting. Footage from this meeting may be viewed from Canada or anywhere else in the world.

A master PowerPoint presentation detailing the flow of the agenda was shown throughout the meeting, a copy of which is on file with the meeting agenda.

1. Policy Review Work Plan

The Secretary-Treasurer presented a report dated February 7, 2024 entitled **Policy Review Work Plan**. The report includes information on a three-year policy review work plan that was developed based on the feedback and input collected from the small group discussions at the November 8, 2023 Policy and Governance Committee meeting. She summarized the list of policies scheduled for review in the next three years, and highlighted the ones that would be reviewed in the 2023/24 period.

Committee members, trustees and stakeholder representatives provided feedback and staff answered questions and provided clarification on various points.

This was provided for information.

2. Policy Discussion: Role of the Trustee and Trustee Code of Conduct

The Secretary-Treasurer presented a report dated February 7, 2024 entitled **Policy Discussion: Role of the Trustee and Trustee Code of Conduct**. The report provides background on the directive from the Ministry of Education and Child Care for all school districts to review and update their Trustee Code of Conduct by April 2024, and the steps taken by the District to action this directive. The Secretary Treasurer informed the Committee that a working group was formed to review Policy 3: Role of the Trustee and Policy 4: Trustee Code of Conduct. The working group received legal advice with the review and update of the two policies in the context of the guidance provided by the Ministry of Education and Child Care.

Committee members, trustees and stakeholder representatives engaged in small group discussion and dialogue, in relation to draft Policies 3 and 4, and the following questions were used to support the conversation:

- Are there any ambiguities or areas that need clarification?
- Do you have any suggested revisions or additions?

Committee members, trustees and stakeholder representatives provided feedback and staff answered questions and provided clarification on various points.

All feedback received will be considered by the working group before Policy 3: Role of the Trustee and Policy 4: Trustee Code of Conduct are presented to the Board for approval.

This was provided for discussion.

Meeting adjourned at 6:00 pm.

Janet Fraser, Chairperson

Committee Members Present in the room:

Janet Fraser
Preeti Faridkot
Jennifer Reddy
Christopher Richardson

Senior Team Members Present in the room:

Pedro da Silva, Associate Superintendent
Flavia Coughlan, Secretary Treasurer
Michael Gray, Executive Director – ES
Maureen McRae-Stanger, Associate Superintendent
Alison Ogden, Associate Superintendent

Association Representatives Present in the Room:

Suzette Magri, CUPE 15
Ishi Dinim, DPAC
Tim Chester, IUOE
Hayden O'Connor, PASA
Angie Haveman, VASSA
Aryan Gautam, VDSC
Glen Hansman, VEAES
Trevor Wrinch, VEPVPA
Carl Janze, VSTA

Also Present in the Room:

Donna Wong, Executive Coordinator (Recorder)

February 26, 2024

ITEM 5.1.2.1

TO: Board of Education

FROM: Policy and Governance Committee

RE: Policy 3 Role of the Trustee and Policy 4 Trustee Code of Conduct

Reference to Education Plan

GOAL: The Vancouver School Board will increase equity by...

OBJECTIVE(S): Improving stewardship of the district’s resources by focusing on effectiveness, efficiency, and sustainability

BACKGROUND

The Ministry of Education and Child Care directed all school districts to review and update their Trustee Code of Conduct by April 2024. To action this directive, a working group consisting of three trustees (Janet Fraser, Victoria Jung, Joshua Zhang) and a staff resource person (Flavia Coughlan) was formed.

The working group received legal advice with the review and update of Policy 3: Role of the Trustee and Policy 4: Trustee Code of Conduct in the context of the guidance provided by the Ministry of Education and Child Care.

At the February 7, 2024 Policy and Governance Committee meeting, feedback was collected regarding Draft Policy 3: Role of the Trustee and Draft Policy 4: Trustee Code of Conduct. The feedback was reviewed by the working group, and incorporated in the revised policies as appropriate with guidance from legal counsel.

This report contains a recommendation for approval of the revised policies.

REVISED POLICY 3 – Role of the Trustee

Attached to this report is revised Board Policy 3 – Role of the Trustee.

The following changes have been incorporated in Board Policy 3 based on the feedback collected:

- Language throughout the policy was reviewed and revised to ensure clarity and appropriate use of terms such as “trustees must” or “trustees should”. Changes incorporated in paragraphs 2.3, 2.7, 2.10.
- Paragraph 3.3.g was added in response to a suggestion that the conflict resolution procedure should be part of the orientation program for trustees.

The following suggestions have not been incorporated in Board Policy 3:

- A suggestion was made to add language to this policy with respect to board agenda setting. As this is already covered in Policy 7 and Policy 8 the suggested language was not included in this policy.
- Suggestions were made that certain terms used in the policy may be unclear (e.g. familiar, significantly). No changes have been made and trustees are encouraged to consult with the Board chairperson if any terms used in the policy are unclear or they require further guidance.

- A suggestion was made to add language about trustees not using technology during meetings. As this is already covered in Policy 7 and Policy 8 the suggested language was not included in this policy.
- A suggestion was made that it is unrealistic to expect trustees to provide a Notice of Motion by no later than noon on the Wednesday prior to the public board meeting to be included in the Board meeting agenda. As trustees can provide a Notice of Motion at the meeting, for the motion to be considered at a future meeting, this suggestion was not incorporated in the policy.

REVISED POLICY 4 – Trustee Code of Conduct

Attached to this report is revised Board Policy 4 – Trustee Code of Conduct.

The following changes have been incorporated in Board Policy 4 based on the feedback collected:

- Paragraph 2.3 was amended to define how the investigator is selected.
- Paragraph 2.7 was added based on the suggestion that a restorative process be included.

The following suggestions have not been incorporated in Board Policy 4:

- Based on advice from legal counsel language was not added based on a suggestion was made that the Complainant should not be part of Code of Conduct Hearing while the Board deliberates.
- Based on advice from legal counsel language was not added based on a suggestion that an appeal process be included in the Process for Code of Conduct Hearing.

A question was raised about paragraph 1.3.iii – is there a time limit to confidentiality of legal advice given to the Board and the answer is that there is no time limit.

Another question was raised about why only the BC Human Rights Code is referenced in section 1.2 and the answer is that “any other relevant legislation” is referenced in section 1.1.

RECOMMENDATION

That the Board approve Board Policy 3 – Role of the Trustee and Board Policy 4 – Trustee Code of Conduct.

Attachments:

- A. Policy 3 – Role of the Trustee
- B. Policy 4 – Trustee Code of Conduct

DRAFT Policy 3

ROLE OF THE TRUSTEE

Trustee Elections

- 1.1 The election of trustees is governed by the Local Government Act and the Vancouver Charter. The British Columbia School Act (Sections 32 to 34) stipulates the qualifications required for a person to be nominated for office and to be elected or appointed to and hold office as a trustee.
- 1.2 General school elections to elect trustees for all boards of education in the province are held every four years.
- 1.3 Elected school trustees assume office on the first Monday after November 1st following the election, provided they have taken the Oath of Office, by oath or solemn affirmation.

Trustee Responsibilities

- 1.4 Trustees are members of a corporate board responsible for the improvement of student achievement in the school district. Trustees have a duty to act prudently, honestly and in good faith in the best interests of the Board of Education and the school district. Trustees must abide by the *School Act* and faithfully perform the duties of the office with care, skill and prudence.
- 1.5 Pursuant to section 65 of the *School Act*, the Board of Education of School District No. 39 (Vancouver) is a corporation. The Board must make decisions at meetings that are held in accordance with section 69 of the *School Act*. Trustees have no authority to make decisions outside of meetings properly constituted in accordance with section 69 of the *School Act*.
- 1.6 The Board may establish committees and specify the functions and duties of those committees. Section 65(3) of the *School Act* prohibits committees of Trustees and individual Trustees from exercising the rights, duties and powers of the Board.
- 1.7 The role of the Trustee is to contribute to the Board as it carries out its legislated mandate.
- 1.8 Trustees must comply with the requirements of the *School Act* that relate to conflict of interest. If a Court determines that a Trustee has knowingly contravened section 58 of the *School Act*, regarding the duty of a Trustee as it relates to conflicts of interest, the Court must declare the office of the Trustee vacant and may, if the contravention resulted in financial gain, require the person to make restitution to the party suffering the loss or to the Board.
- 1.9 A Trustee does not have any authority to act on behalf of, or represent, the Board, except as explicitly permitted by the Bylaws and policies of the Board.

Responsibilities of Individual Trustees

- 2.1 Trustees must become familiar with Board Bylaws and policies, meeting agendas and reports in order to participate in Board business.
- 2.2 Trustees must comply with all Board Bylaws and policies, including the Trustee Code of Conduct.
- 2.3 Trustees should keep the Board, the Superintendent and the Secretary Treasurer informed in a timely manner of all matters coming to their attention that might significantly affect the school district.
- 2.4 Trustees are expected to attend meetings of the Board and participate in and contribute to decisions of the Board. Trustees are also expected to attend meetings of any committee that they are assigned to and to report to the Board in a timely manner.
- 2.5 If a Trustee is continuously absent from Board meetings for three consecutive months, the Trustee's position on the Board is deemed vacant, unless the absence was due to sickness or with leave of the Board. The absentee Trustee is disqualified from serving as a Trustee until the next election.
- 2.6 A Trustee may submit motions for consideration by the Board. Notices of motion must be submitted to the Board Chair, the Superintendent and the Secretary Treasurer by no later than noon on the Wednesday prior to the public board meeting to be included in the Board meeting agenda.
- 2.7 When a decision has been made by the Board, Trustees shall respect the decision of the Board.
- 2.8 Trustees are encouraged to refer (other than acknowledge receipt and advise of referral) parents, staff or members of the public who raise concerns or make inquiries, as follows:
 - a) governance issues not covered by Board policy to the Board, through the Board Chair;
 - b) operational and administrative matters to the Superintendent; and
 - c) parents who raise concerns about employee decisions to the Conflict Resolution Process for School Based Concerns and the Appeal Policy and Procedures Bylaw, and will inform the Superintendent of this action.
- 2.9 Trustees should provide the Superintendent with counsel and advice, giving the benefit of the Trustee's judgment, experience, and familiarity with the community.
- 2.10 Trustees shall arrange, through the Superintendent or designate, contact with school district staff.
- 2.11 Trustees shall strive to develop a positive and respectful learning and working culture both within the Board and the school district.
- 2.12 Trustees shall continue to adhere to the Trustee Code of Conduct and carry out their duties with integrity during the trustee election period as defined in the *Local Elections Campaign Financing Act*.

Trustee Orientation and Professional Development

- 3.1 The Board believes an orientation program is necessary for effective trusteeship.
- 3.2 As a result of elections, the Board may experience changes in membership. To ensure continuity and facilitate a smooth transition from one Board to the next following an election, trustees must be adequately briefed concerning existing Board policy and practice, statutory requirements, initiatives and approved plans. Trustees are expected to attend orientation sessions and review the orientation materials provided.
- 3.3 The school district will offer an orientation program for all trustees following an election that provides information on:
 - a. Role of the trustees, role the Board, and role of management;
 - b. Board policies, agenda setting process, meeting proceedings and decorum;
 - c. Organizational structures and procedures of the school district;
 - d. Existing school district strategic plan, long-range plans, annual reports, financial information (e.g. budgets, financial statements) and key initiatives;
 - e. District programs and services;
 - f. Host Nations and Rights Holders;
 - g. Board's conflict resolution procedure;
 - h. Board's function as an appeal body; and
 - i. Statutory and regulatory requirements, including responsibilities with regard to conflict of interest, freedom of information and protection of privacy, human rights.
- 3.4 Trustees are encouraged to attend orientation sessions, professional development, and workshops that will enhance their ability to participate and contribute as a Board member.
- 3.5 The Board Chair, the Superintendent and the Secretary Treasurer are responsible for ensuring the development and implementation of the school district's orientation program for Trustees. The Superintendent and the Secretary Treasurer shall ensure each Trustee has access to the Board Policy Handbook and Administrative Procedures Manual at the organizational meeting following a general election or at the first regular meeting of the Board following a by-election.

Legal Reference: Sections 49, 50, 52, 65, 85 School Act
 Local Government Act
 Vancouver Charter

DRAFT Policy 4

TRUSTEE CODE OF CONDUCT

Code of Conduct

- 1.1 Trustees have a duty to discharge their duties and responsibilities in an ethical and professional manner. Trustees must comply with Bylaws and policies of the Board, the provisions of the *School Act* and any other relevant legislation. Trustees must act in a manner consistent with the Oath of Office.
- 1.2 Trustees must:
- i. Work with fellow Trustees in a spirit of cooperation including when differences of opinion arise.
 - ii. Maintain the highest standards of civility and respect conferred to public office through the absence of unwarranted criticism of fellow trustees, the Board, or employees.
 - iii. Ensure that staff can provide objective reports and guidance to the Board without pressure or influence.
 - iv. Represent the Board in all Board related matters with decorum and respect for others.
 - v. Make themselves aware of their obligations outlined in the *BC Human Rights Code*.
 - vi. Protect and enhance the reputation of the District and the Board.
- 1.3 Trustees must observe confidentiality with respect to:
- i. private meetings and special private meetings;
 - ii. any personal, privileged, or confidential information obtained in their capacity as a Trustee; and,
 - iii. any legal advice given to the Board.
- 1.4 Should a Trustee fail to comply with the confidentiality requirement in 1.3 of this Policy, the Board may, in addition to imposing consequences for a breach of this Code of Conduct, pursue available legal avenues. The Board will not indemnify or compensate a Trustee for legal costs incurred in response to any action related to a Trustee’s breach of their duty of confidentiality where that breach is intentional or amounts to gross negligence.
- 1.5 In compliance with sections 55 to 64 of the *School Act*, Trustees must avoid any conflict of interest. A conflict of interest includes a direct or indirect pecuniary interest. Pecuniary interest is defined in the *School Act* as an interest in a matter that could monetarily affect the trustee and includes an indirect pecuniary interest referred to in section 56 of the *School Act*.
- i. If a Trustee has any pecuniary interest in any matter, the Trustee must disclose the nature of that interest before any Board consideration of the matter.
 - ii. A Trustee who has any pecuniary interest in any matter must not take part in the discussion of or vote on any question in respect of the matter.
 - iii. A Trustee who has any pecuniary interest must leave a meeting that is not open to the public during the time the matter is under discussion. “Meeting” includes any regular, special, committee or other meeting of the Board.

- iv. If a Trustee who has any pecuniary interest does not attend a meeting where the matter was discussed, the Trustee must disclose their interest at the first meeting after the meeting where the matter was discussed.
 - v. Any declaration of pecuniary interest including the nature of that interest must be recorded in the minutes of meetings open to the public. Any declaration of interest made in meetings not open to the public, but not the nature of that interest, must be recorded in the minutes of the next open meeting.
 - vi. A Trustee who has any conflict of interest with respect to bargaining must disclose the nature of that interest to the Secretary Treasurer of the Board.
 - vii. A Trustee who has any pecuniary interest in any matter must not attempt in any way, whether before, during or after the meeting, to influence the voting on any question in respect of the matter.
 - viii. A Trustee may request guidance from other Trustees, the Superintendent, and the Secretary Treasurer in regard to conflict of interest matters.
- 1.5 A Trustee must keep an open mind when considering matters before the Board and must not prejudge an issue.
- 1.6 A Trustee must not use their position for personal advantage or for the advantage of friends, associates or family and must avoid conflicts of interest not specifically addressed in the *School Act*. A Trustee must declare when such a conflict of interest arises and must not take part in a discussion of or vote on the matter or attempt to influence the Board's decision on the matter.
- 1.7 Trustees should not accept gifts from anyone who receives services from, does business with or wants to do business with the District. Trustees may be able to accept gifts of nominal values that are given as an expression of courtesy or hospitality.
- 1.8 Trustees will not attempt to exercise individual authority with respect to Board matters, except as explicitly permitted by policies of the Board. Committees of Trustees or individual Trustees may not exercise the rights, duties and powers of the Board.
- i. Trustees may interact with the Superintendent and staff; however, individual Trustees must recognize that the authority of the Board to delegate specific and general administrative and management duties to one or more of its employees derives from the Board's corporate status and must comply with applicable Bylaw or Board policy.
 - ii. Trustees must ensure that they do not purport to speak for the Board in any interactions with the public, media or other entities unless explicitly authorized by Bylaw or Board policy.
 - iii. Trustees are individually responsible for the content of their comments, posts and "likes" on social media and must ensure that their use of social media is consistent with the Trustee Code of Conduct.
 - iv. Trustees will not express opinions on individual staff performance unless explicitly authorized by Bylaw, Board policy or an official Board process.
 - v. Trustees recognize that only the Board and not individual trustees, may assess the Superintendent's performance.

Breach of Conduct

- 2.1 If a concern arises that a Trustee has acted contrary to this Code of Conduct, the Chair of the Board, or Vice Chair if the concern involves conduct of the Chair, must be notified in writing of the alleged breach of conduct as soon as reasonably possible after the concern arises.

Informal Resolution

- 2.2 If an alleged breach of conduct notification is received, the Chair of the Board, or Vice Chair if the concern involves conduct of the Chair, may address the alleged breach of the Code of Conduct with the Trustee who is the subject of the Complaint and attempt to resolve the matter informally. The decision to pursue an informal resolution should be made within a reasonable period, and no later than thirty (30) school days of being notified of the concern

Investigation of Allegations of Breach of Conduct

- 2.3 The Chair of the Board has the authority to initiate an investigation into allegations of breaches of the Code of Conduct (a “Complaint”) and appoint an investigator if deemed necessary. If a Complaint is made against the Chair of the Board, the Vice-Chair has the authority to initiate an investigation into a Complaint and appoint an investigator if deemed necessary. The decision to initiate an investigation should be made within a reasonable period, and no later than thirty (30) school days of being informed of the concern.
- 2.4 The investigator will begin the investigation promptly and will be directed to endeavor to provide the results within thirty (30) school days of being engaged to conduct the investigation. The results of an investigation will be brought to the Board, as soon as reasonably practicable, for a determination as to whether consequences described in paragraph 2.6 could potentially be imposed by the Board. Consequences under paragraph 2.6 require Board resolutions that may only occur after a Code of Conduct Hearing.

Process for Code of Conduct Hearing

- 2.5 If the Board determines that consequences in paragraph 2.6 could potentially be imposed by the Board, the Board will, by majority vote, pass a motion initiating the following process:
- i. Provide to the Trustee who is the subject of the Complaint (the “Subject of the Complaint”), at least seven (7) days prior to a Code of Conduct Hearing:
 - a. the Complaint, in writing,
 - b. any material to be considered by the Board at the Code of Conduct Hearing, and
 - c. a list of the potential consequences that will be considered by the Board at the Code of Conduct.
 - ii. Convene a special private Board meeting regarding the Complaint (a “Code of Conduct Hearing”).
 - a) At the Code of Conduct Hearing, the Chair of the Board (or Vice-Chair if the Complaint is made against the Chair of the Board) shall read out the Complaint and refer to any relevant materials for the Board’s consideration.
 - b) The Subject of the Complaint will have the opportunity to respond to the Complaint.
 - c) The Board may ask clarifying questions to the Subject of the Complaint.
 - d) The Subject of the Complaint shall then leave the Code of Conduct Hearing while the Board deliberates.

- e) The Chair of the Board shall then request any resolution(s) to be placed before the Board. Any resolution(s) of the Board at a Code of Conduct Hearing requires a two-thirds majority vote.
- f) The Subject of the Complaint will be informed of the decision of the Board.
- g) All documentation related to the Code of Conduct Hearing shall be given to the Superintendent or Secretary Treasurer immediately upon the conclusion of the Code of Conduct Hearing.

Potential Consequences of Breach of Conduct

2.6 A violation of the Code of Conduct may result in the following:

- a) A verbal warning.
- b) A letter outlining the breach or concern.
- c) A recommendation for public censure of the Trustee.
- d) Removal of the Trustee from some or all Board committees or other appointments of the Board.
- e) Temporarily suspend the Trustee from participation in private (in camera) Board meetings.

Restorative Process

2.7 When harm results from a breach of conduct and all parties agree a restorative process may be used to address the conflict.s

Legal Reference: Sections 49, 50, (Part 5 Sections 55-64), 65, 85, 94, 95 School Act;
 BC Human Rights Code
 Policy 3 – Role of Trustee

FINANCE & PERSONNEL COMMITTEE

Wednesday February 14, 2024

Committee Report to the Board, Monday, February 26, 2024

The Chairperson of the Committee called the meeting to order and acknowledged with deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) and səliłwətał (Tsleil-Waututh Nation) and reviewed meeting decorum.

The meeting was broadcasted live, and both the audio and video recordings were accessible to the public for viewing after the meeting. Footage from this meeting may be viewed from Canada or anywhere else in the world.

1. 2023-2024 Amended Annual Budget

The Executive Director, Finance shared a presentation dated February 14, 2024, with information on the District's **2023-2024 Amended Annual Budget**. He began by highlighting that the District is required to adopt and submit an amended annual budget to the Ministry of Education and Child Care by February 29, 2024.

The Executive Director, Finance noted that the amended annual budget compares the 2023-2024 Annual Budget to the Amended Budget and highlights the changes in expenses and revenue. The Amended Budget proposes to use \$1.39M of the available accumulated operating surplus to balance the budget's proposed deficit of \$1.79M. The proposed Amended Budget Bylaw amount is \$760,335,040. The Executive Director, Finance also presented graphs that provided an overview of the revenue and expense amounts for the Vancouver School Board in the Amended Budget. He summarized the drivers for changes in the operating fund, enrolment, teacher and staff salaries and benefits, services and supplies costs, capital funds, leases and rentals, and how they impact the revenues and expenses considered in the Amended Budget.

This report also contains information on risk factors and the how they may have an impact on projections. This includes enrolment changes leading to unexpected pressures and lost revenues, ensuring additional deficits do not occur, costs of capital projects, and various unforeseen changes in enterprise risk management.

Trustees and stakeholder representatives asked questions and the Secretary Treasurer and Executive Director of Finance provided clarification on various points.

There was unanimous consensus to forward the recommendation to the February 26, 2024 Board meeting for approval:

THAT the Board of Education adopt the Board of Education of School District No. 39 (Vancouver) 2023-2024 Amended Annual Budget bylaw in the amount of \$760,335,040 by having three readings of the bylaw at the February 26, 2024 Public Board Meeting.

3.1 2024-2025 Financial Plan Engagement Process

The Director of Communications presented a report dated February 14, 2024, entitled **2024-2025 Financial Plan Engagement Process**. She provided an overview of the engagement process that will take place as part of the 2024–2025-year financial planning process. She highlighted that at the January 29, 2024 board meeting, the 2024-2025 Financial Planning Process was approved by the board. The engagement process opened on January 30, 2024 and will close on April 22, 2024, and will primarily seek feedback and input from Rights Holders, the district’s formal stakeholder groups, school communities, and the broader Vancouver public through workshops, online surveys and written submissions; responses will be submitted to the Board for consideration.

Trustees and committee meeting participants asked questions and the Director of Communications provided clarification on various points. This report was provided for information only.

3.2 Three Year Enrolment Projections

The Secretary Treasurer presented a report dated February 14, 2024, entitled **Three Year Enrolment Projections**. This report provides an overview of projected enrolment for VSB over the next three years, which indicates an increase in enrolment in VSB schools.

The Secretary Treasurer noted that the enrolment projections are prepared in response to an annual request by the Ministry of Education and Child Care to determine preliminary operating grants. She highlighted the enrolment report assumptions used to generate the numbers, including population projections, two-year average transition rates, and local knowledge of recent and historical trends. The Secretary Treasurer then summarized the three-year enrolment projection numbers for School-Age and Adult Funded FTE, Indigenous Education FTE, English Language Learning FTE, and students with Special Needs in levels one through three.

Trustees and committee meeting participants asked questions and the Secretary Treasurer provided clarification on various points. This report was provided for information only.

3.3 2023-2024 Second Quarter Financial Report

The Executive director, Finance presented a report dated February 14, 2024, entitled **2023-2024 Second Quarter Financial Update** which provides the financial results of the operating fund for the six months ended December 31, 2023.

He highlighted that for the year-to date operating fund shows a deficit of \$9.93M for the 2024 fiscal year, compared to \$10.92M for the previous year. One issue with projecting the result through December is that the operating grant is not received evenly throughout the year, which leads to a deficit larger than the proposed amended budget, however the District would start to see additional funding beginning in January 2024.

This report was provided for information only.

The Chair of the Committee reminded participants that request for topics that align with the responsibilities of the Finance and Personnel Committee must be submitted via email to the Secretary Treasurer's Office. All proposed items will be considered at the agenda setting meeting and requestors will be informed of how their request will be addressed.

The meeting adjourned at 5:06 pm.

Joshua Zhang, Chairperson

Committee Members Present in the room:	Joshua Zhang Alfred Chien Preeti Faridkot Suzie Mah
Other Trustees Present in the room:	Christopher Richardson
Senior Team Present in the room:	Flavia Coughlan, Secretary Treasurer Helen McGregor, Superintendent Alison Ogden, Associate Superintendent Pete Nuij, Associate Superintendent Michael Gray, Executive Director – ES Dan Blue, Executive Director, Finance Patricia MacNeil, Director of Communications Michael Rossi, Director of Instruction - ES
Association Representatives Present in the room:	David Schaub, DPAC Suzette Magri, CUPE 15 Kerry Chuah, PASA Jill Sehmbi, VASSA Arshia Akhgari, VDSC Vanessa Lefebvre, VEAES Stephen Leung, VEPVPA Terry Stanway, VSTA
Also Present in the room:	Will Hsu, Manager of Budgeting Amanda Poon, Executive Assistant (recorder)

February 26, 2024

ITEM 5.2.2.1

TO: Board of Education

FROM: Finance and Personnel Committee

RE: 2023-2024 Amended Annual Budget

Reference to Education Plan

GOAL: The Vancouver School Board will improve student achievement, physical and mental well-being, and belonging by:
OBJECTIVE: ensuring the alignment among school district, and provincial education plans.

GOAL: The Vancouver School Board will increase equity by
OBJECTIVE: improving stewardship of the district’s resources by focusing on effectiveness, efficiency, and sustainability.

INTRODUCTION

The Finance and Personnel Committee recommends that the Board of Education adopt School District No. 39 (Vancouver) Amended Annual Budget bylaw 2023-2024 in the amount of \$760,335,040 by having three readings of the bylaw at this meeting.

The School District is required to prepare and submit budgets to the Ministry of Education and Child Care (the Ministry or MECC), in the form, with the information and at the time required by the Minister. In December, the Ministry announced interim operating grant allocations for the 2023-2024 year. Under the provisions of Section 113 of the School Act, the Board must amend its annual budget “when an operating grant to a board is amended.” The Minister is requiring Amended Annual Budgets (“Amended Budget”) to be prepared, adopted by bylaw, and submitted to the Ministry by February 29, 2024.

The VSB is required to prepare a balanced amended annual budget where revenues plus any appropriated surpluses fully fund the following:

- annual operating expenses,
- annual special purpose fund (SPF) expenses,
- annual capital fund expenses,
- tangible capital asset acquisitions (from Operating, SPF’s & Local Capital), and
- any planned reduction of prior years’ deficits.

Prior years’ accumulated surpluses can be appropriated to fund expenses for 2023-2024.

The Amended Budget included in Attachment A reflects revenue and expenditure changes resulting from changes in enrolment, provincial funding (operating grant, labour settlement funding), one-time budget reallocations and other known revenue and expenditure changes. This report provides an analysis of changes to budgeted revenue and expenditures for the 2023-2024 year.

OVERVIEW

The VSB anticipates that expenses will exceed revenues by \$8.04M for the 2023-2024 year. Figure 1 summarizes VSB’s amended budget revenue and expenses for all funds compared to the Annual Budget which was adopted by the Board on May 10, 2023.

Figure 1 – Amended Annual Budget Summary

Amended Annual Budget (\$ millions)			
	Annual Budget	Change	Amended Budget
Revenue	\$729.93	\$17.46	\$747.39
Expense	730.25	24.18	755.43
Net Revenue (Expense)	(0.32)	(7.72)	(8.04)
Budgeted Allocation of Surplus	-	6.25	6.25
Budgeted Surplus (Deficit)	\$(0.32)	\$(1.47)	\$(1.79)

To achieve a balanced budget, it is proposed that \$1.39M of the unrestricted operating fund surplus (Contingency) of \$4.46M be used. Additional details are provided in the Accumulated Surplus section of this report.

A deficit of \$1.79M is projected for the capital fund. Per Ministerial Order 033/09 “Accounting Practices Order,” a capital fund deficit is permitted for the amount that amortization of tangible capital assets expense exceeds amortization of deferred capital revenue.

The proposed Amended Annual Budget Bylaw in the amount of \$760.34M is summarized in Figure 2.

Figure 2 – Amended Annual Budget Bylaw Amount

Amended Annual Budget Bylaw (\$ millions)			
	Annual Budget	Change	Amended Budget
Operating Fund - Total Expense	\$604.86	\$22.46	\$627.32
Operating Fund - Tangible Capital Assets Purchased	3.33	(1.04)	2.29
Special Purpose Fund - Total Expense	87.86	3.47	91.33
Special Purpose Fund - Capital Assets Purchased	0.76	(0.14)	0.62
Capital Fund - Total Expense	37.54	(0.76)	36.78
Capital Fund - Tangible Capital Assets Purchased from Local Capital	1.56	0.44	2.00
	\$735.91	\$24.43	\$760.34

OPERATING FUND

The Amended Budget for the operating fund reflects the impact of the actual enrolment as of September 29, 2023 on revenue and expenses and other known or projected changes.

Figure 3 – Operating Fund Budget Summary

Operating Fund (\$ millions)			
	Annual Budget	Change	Amended Budget
Revenue	\$610.47	\$15.02	\$625.49
Expense	604.86	22.46	627.32
Net Revenue (Expense)	5.61	(7.44)	(1.39)
Capital Asset Purchased	(5.61)	1.19	(4.42)
Budgeted Prior Year Surplus		6.25	6.25
	\$ -	\$ -	\$ -

Net Revenue is estimated to decline by \$7.44M compared to the Annual Budget. Revenues are forecast to increase by \$15.02M reflecting increased enrolments, additional grant funding from the Ministry and other changes as described below. Expenses are expected to increase \$22.46M due to a combination of one-time and recurring items described below.

Revenue Changes

Operating revenue changes are summarized in Figure 4.

Figure 4 – Operating Fund Revenues

Operating Fund (\$ millions)			
	Annual Budget	Change	Amended Budget
MECC - Operating Grant	\$542.48	\$6.54	\$549.02
MECC - Pay Equity	7.29	-	7.29
MECC - Labour Settlement Funding	6.55	2.83	9.38
MECC - Funding for Graduated Adults	1.05	0.15	1.20
MECC - Other	0.10	-	0.10
Provincial Grants - Other	0.07	(0.01)	0.06
Federal Grants	3.24	(0.02)	3.22
Tuition	25.09	0.62	25.71
Rentals and Leases	4.94	(0.05)	4.89
Investment Income	5.02	1.88	6.90
Other	14.64	3.08	17.72
	\$610.47	\$15.02	\$625.49

Ministry of Education and Child Care Operating Grant

VSB's estimated interim operating grant for 2023-2024 is \$549.02M, an increase of \$6.54M over the Annual Budget forecast amount. Standard school student enrolment reported in September 2023 exceeded VSB's forecast by 643.31 FTE which accounted for \$5.58M of the increase in the recalculated interim operating grant.

The salary differential funding for VSB has decreased by \$0.79M due to a decline in the VSB's expected average teacher salary relative to the provincial average. The average salary of VSB teachers increased 7.0% between February 2023 and September 2023 while the provincial averaged increased 7.8% during the same period. As of September 2023, average VSB teacher salaries were \$96,541 compared to the provincial average educator salary of \$94,238.

A detailed analysis of operating grant funding changes is included in Figure 5.

Other Revenue Changes

In 2023-2024, the Ministry provided school districts with labour settlement funding for cost-of-living adjustment (COLA), teacher & support staff benefit enhancements and management salary increases. The funding and corresponding expenses related to Management Salary Increases were announced after the adoption of the annual budget and have been included in this amended budget (\$2.83M). In addition, the Ministry advised that COLA funding related to Classroom Enhancement Fund salaries has been provided as part of the operating budget labour settlement funding (\$0.48M). Operating fund salaries and benefits expenses in the amended budget have increased to reflect COLA related pay increases for teachers funded by the Classroom Enhancement Fund (\$0.48M).

The estimated revenue to be received from the Ministry for graduated adults has increased by \$0.15M due to increased enrolment (25.5FTE).

Estimates for tuition revenue have increased by \$0.62M compared to the Annual Budget due to increased international student enrolment (27FTE) partially offset by lower than budgeted tuition fees for online learning (VLN) and summer learning (\$0.20M).

Investment income has increased by \$1.88M principally due to higher than estimated interest rates for funds invested in the provincial Central Deposit Program (from an estimated average annual yield of 4.81% to 5.39%) and increased investment balances. Effective March 1, 2024, the interest rate applicable to funds on deposit with the provincial Central Deposit Program will decrease from 5.70% (CIBC prime minus 1.50%) to 5.20% (CIBC prime minus 2%).

Other income includes school generated revenue held at individual schools to support school level programs and activities, cafeteria revenue, miscellaneous grants, and locally generated revenue. The Amended Budget increase of \$3.08M compared to the Annual Budget is principally due to revised estimates for revenue and expenses related to school level activities (\$2.30M revenue increase and \$2.61M expense increase), locally generated revenue (\$0.53M).

Figure 5 – Operating Grant Summary

	Annual Budget		Change		Amended Budget	
	Enrolment	Funding	Enrolment	Funding	Enrolment	Funding
July 2023 Enrolment						
Grade 1 - 7	5,040	\$ 1,234,800	38	\$ 9,310	5,078	\$ 1,244,110
Summer Learning Grade 8 - 9	1,240	303,800	9	2,205	1,249	306,005
Summer Learning Grade 10 - 12	2,703	1,324,225	(195)	(95,550)	2,508	1,228,675
Supplemental Summer	-	733,308	-	167,755	-	901,063
Cross-Enrolment (Grade 8 & 9)	-	-	54	26,460	54	26,460
Base Allocation - September Enrolment						
Standard Schools	48,611	419,269,875	643	5,548,570	49,254	424,818,445
Continuing Education	18	155,250	6	51,211	24	206,461
Alternate Schools	300	2,587,500	43	370,875	343	2,958,375
Online Learning	344	2,394,240	77	537,660	421	2,931,900
Homeschoolers	70	17,500	12	3,000	82	20,500
Course Challenges	127	34,290	50	13,500	177	47,790
Supplemental Funding - September Enrolment						
Unique Student Needs						
English Language Learners	8,900	15,441,500	345	598,575	9,245	16,040,075
Indigenous Education	2,170	3,710,700	(61)	(104,310)	2,109	3,606,390
Special Education - Level 1	60	2,944,200	(1)	(49,070)	59	2,895,130
Special Education - Level 2	2,600	60,528,000	37	861,360	2,637	61,389,360
Special Education - Level 3	525	6,174,000	(57)	(670,320)	468	5,503,680
Adult Education	63	346,815	4	22,020	67	368,835
February Enrolment Count						
CE - School Age	24	207,000	-	-	24	207,000
CE – Adults	67	368,835	-	-	67	368,835
Online Learning - Grade K – 9	19	66,120	-	-	19	66,120
Online Learning - Grade 10 – 12	150	1,044,000	-	-	150	1,044,000
Online Learning – Adults	12	66,060	-	-	12	66,060
Youth Trained in Trades	-	-	-	-	-	-
Special Education - Level 1	-	-	-	-	-	-
Special Education - Level 2	25	291,000	-	-	25	291,000
Special Education - Level 3	-	-	-	-	-	-
Newcomer Refugees	25	107,825	-	-	25	107,825
ELL - Newcomer Refugees only	-	-	-	-	-	-
May Enrolment Count						
CE - School Age	18	155,250	-	-	18	155,250
CE – Adults	30	165,150	-	-	30	165,150
Online Learning - Grade K – 9	12	27,840	-	-	12	27,840
Online Learning - Grade 10 – 12	100	696,000	-	-	100	696,000
Online Learning – Adults	3	16,515	-	-	3	16,515
Additional Supplemental Funding						
Equity of Opportunity Supplement		2,213,373		38,357		2,251,730
Unique Geographic Factors		3,173,267		-		3,173,267
Salary Differential		16,238,360		(790,882)		15,447,478
Curriculum and Learning Support Fund		441,169		-		441,169
TOTAL		\$ 542,477,767		\$6,540,726		\$ 549,018,493

Expense Changes

In aggregate, operating expenses are anticipated to be \$627.32M, compared to \$604.86M in the annual budget. The change in forecasted in operating fund expenses are summarized below.

Figure 6 – Summary of Changes in Operating Fund Expense

Operating Budget Expense by Object			
(\$ millions)			
	Annual Budget	Change	Amended Budget
Salaries			
Teachers	\$266.92	\$3.31	\$270.23
Principals and Vice Principals	28.17	2.66	30.83
Educational Assistants	48.67	1.27	49.94
Support Staff	62.63	0.70	63.33
Other Professionals	12.76	0.27	13.03
Substitutes	13.97	2.82	16.80
	433.13	11.03	444.16
Employee Benefits	119.52	2.03	121.55
	552.65	13.06	565.71
Services and Supplies			
Services	15.00	2.45	17.45
Student Transportation	3.17	0.37	3.54
Professional Development and Travel	1.20	(0.13)	1.07
Rentals and Leases	0.93	0.04	0.97
Dues and Fees	1.08	(0.04)	1.04
Insurance	1.07	0.28	1.35
Supplies	19.31	5.25	24.56
Utilities	10.45	1.18	11.63
	52.21	9.40	61.61
Total Operating Expense	\$604.86	\$22.46	\$627.32

Salaries and Employee Benefits

A summary of salaries and benefits changes included in the Amended Budget is provided in Figure 7.

Figure 7 – Summary of Changes in Salaries and Benefits

Salaries and Benefits Changes (millions \$)	
Ongoing salaries and benefits changes:	
Teachers (35 FTE)	\$ 4.18
Educational Assistants (32 FTE)	1.85
Principals, vice principals and other professionals	2.90
Substitutes (teacher replacement, custodial replacement, casual staff)	3.05
Summer Learning staffing	0.45
One-time salaries and benefits changes:	
Use of prior year surplus	
Online Learning	0.41
Grants and Donations	0.20
Early Career Mentorship	0.09
COLA for CEF funded teachers	0.48
Feeding Futures staffing	(0.35)
Vacancy and other	(0.20)
	<u>\$ 13.06</u>

Figure 8 – Operating Staffing Full Time Equivalent (including restricted grants)

Operating Staffing (including restricted grants)			
	Annual Budget	Change	Amended Budget
Teachers	2,764	35	2,799
Principals and Vice Principals	200	2	202
Educational Assistants	984	32	1,016
Support Staff	1,185	(7)	1,178
Other Professionals	108	(2)	106
Trustees	10	-	10
	<u>5,251</u>	<u>60</u>	<u>5,311</u>

Teachers salary and benefit costs are estimated to increase due to enrolment driven increases to teacher staffing (35 FTE) (\$4.18M) and COLA related salary and benefit costs increases for teachers funded by CEF (\$0.48 M).

Principals and Vice Principals salary and benefit costs are estimated to increase due to performance-based pay increases approved by BCPSEA and funded by MECC (\$2.29M) and the reclassification of two positions previously reported under Other Professionals (\$0.42M).

Educational Assistants salary and benefit costs are estimated to increase due to enrolment driven increases to student support worker staffing (32 FTE) (\$1.95M).

Support Staff salary and benefit costs are estimated to increase due to increased overtime costs for custodial staff (\$0.43M) and additional staff used to support summer school (\$0.07M), partially offset by the transfer of 7FTE cafeteria staff to the Feeding Futures fund (\$0.35M).

Other Professionals salary and benefit costs are estimated to increase due to performance-based pay increases approved by BCPSEA and funded by MECC partially (\$0.93M) offset by the reclassification of two positions previously reported under Other Professionals to principals and vice principals (\$0.42M).

Substitutes related expenses are expected to be \$3.05M higher than budgeted principally due to an increase in the estimated replacement days per teacher FTE from 10.6 days/teacher/year to 14 days/teacher/year.

Benefits related expenses have increased by \$2.03M reflecting the staffing changes outlined above. VSB's average benefit rate is expected to decline slightly from 27.60% of salaries in the Annual Budget to 27.55% in the Amended Budget. The VSB anticipates that increased Canada Pension Plan contributions (\$0.44M) will be offset by lower premium rates on extended health and other employee benefit programs.

Services and Supplies

Services and supplies expenditures are anticipated to increase by \$9.40M due to a combination of one-time and ongoing changes as summarized in the following tables.

Figure 9 – Services and Supplies One-time Changes

Services and Supplies One-time Changes	
(millions \$)	
2022-2023 Funds Appropriated for:	
Grants and Donations	\$ 1.74
School Budget Balances	1.19
Indigenous Education	0.30
Education Plan	0.16
Financial Provisions	1.20
Facilities Upgrades	0.22
Long Range Facilities Plan Implementation	0.08
Equity and Anti-Oppression	0.23
IT Capital Plan	0.03
Risk Mitigation - Systems and Processes	0.40
	5.55
Other Changes	
School Generated Funds	2.61
Financial Provisions	0.50
Snow Removal	0.19
Other savings	(0.68)
	2.62
Total One-Time Changes	\$ 8.17

Figure 10 – Summary of Ongoing Changes in Services and Supplies Expense

Services and Supplies Ongoing Changes	
(\$ millions)	
Enrolment driven expenses	
Higher International Student Recruitment Fees	\$ 0.35
Inflationary Changes	
Insurance	0.30
Custodial Supplies	0.31
Software	0.12
Student Transportation (<i>incl. Living Wage \$0.11M</i>)	0.37
	1.10
Utilities Savings	(0.05)
Other savings	(0.17)
Total Ongoing Changes	\$ 1.23

Indigenous Education

The school district receives targeted Indigenous Education funding based on the number of students receiving services (2,109 FTE students, \$3.61M funding). In addition, \$0.15M of current year operating funding and \$0.30M of available operating surplus carried forward from 2022-2023 are used to fund Indigenous Education expenses in the current year. A summary of expenses related to Indigenous Education is provided below.

Figure 11 – Indigenous Education Summary

Indigenous Education						
(\$ millions)						
	Annual Budget		Change		Amended Budget	
	FTE	\$	FTE	\$	FTE	\$
Teachers	10.00	\$1.00		\$ -	10.00	\$1.00
Principal & Vice Principals	2.00	0.27		0.09	2.00	0.36
Indigenous Education Support Workers	26.40	1.49		(0.10)	26.40	1.39
Support Staff	3.07	0.18		-	3.07	0.18
Substitutes	-	0.03		-	-	0.03
Employee Benefits		0.88		(0.02)		0.86
Services & Supplies		0.01		0.20		0.21
Professional Development and Travel		0.01		-		0.01
Dues and Fees		0.02		-		0.02
Total Expenses	41.47	\$3.89	-	\$0.17	41.47	\$4.06

SPECIAL PURPOSE FUNDS

The special purpose funds budget includes revenue and expenditures related to grants received from third parties that have restrictions on how they may be spent. Special purpose funds consist of targeted funding allocated to school districts for a specific purpose. Operating and Capital funds cannot be transferred to special purpose funds.

Pursuant to Sections 156(4) and (5) of the School Act, each special purpose fund must be accounted for in accordance with the terms of that special purpose fund. Treasury Board Restricted Contribution Regulation 198/2011, issued in November 2011, defines a restricted contribution as “a contribution that is subject to a legislative or contractual stipulation or restriction as to its use other than a contribution or part of a contribution that is of, or for the purpose of acquiring, land.”

The following grants meet the definition of a restricted contribution per Treasury Board Regulation 198/2011:

- Annual Facility Grants (AFG) (excluding amounts paid via bylaw COA's)
- Learning Improvement Fund (LIF)
- Special Education Technology
- Provincial Resource Program (PRP) (including SET BC)
- CommunityLINK Grants (CLINK)
- CommunityLINK Other
- Official Languages in Education French Programs (OLEP)
- Strong Start
- Ready, Set, Learn
- Classroom Enhancement Fund – Staffing
- Classroom Enhancement Fund – Overhead
- Classroom Enhancement Fund – Remedies
- First Nation Student Transportation Fund
- Mental Health in Schools
- Changing Results for Young Children (CR4YC)
- Seamless Day Kindergarten Funding
- Early Childhood Education (ECE) Dual Credit program
- Strengthening Early Years to Kindergarten Transitions (SEY2KT)
- Early Care & Learning (ECL)
- Student & Family Affordability Fund
- Feeding Futures Fund
- School Generated Funds (restricted contributions only)
- Assistive Technology AT-BC
- Settlement Workers in School
- Communication Assistance for Youth and Adults (CAYA)
- Provincial Resource Centre for the Visually Impaired (PRCVI)
- Earnings and disbursements of endowments (excluding capital)
- Interest earned on any of the above funds

Special purpose funds revenue is estimated to total \$91.33M, which represents an increase of \$3.33M compared to the Annual Budget.

Figure 12 – Special Purpose Fund Budget

Special Purpose Funds			
(\$ millions)			
	Annual Budget	Change	Amended Budget
Revenue	\$88.62	\$3.33	\$91.95
Expense	87.86	3.47	91.33
Net Revenue (expense)	0.76	(0.14)	0.62
Capital Asset Purchased	(0.76)	0.14	(0.62)
	\$ -	\$ -	\$ -

The following table summarizes estimated use of special purpose funds deferred revenue by fund. Changes from the annual budget related principally relate to Classroom Enhancement Fund (\$0.84M), School Generated Funds (\$0.79M), and Student Family and Affordability Fund (\$1.04M).

Figure 13 – Special Purpose Funds Revenue by Fund

Special Purpose Funds Revenue by Fund			
(millions \$)			
	Annual Budget	Change	Amended Budget
Annual Facility Grant	\$2.24	\$0.01	\$2.25
Learning Improvement Fund	2.03	-	2.03
Scholarships and Bursaries	0.11	(0.08)	0.03
Special Education Technology	9.27	(0.10)	9.17
School Generated Funds	4.64	0.79	5.43
Strong Start	0.61	-	0.61
Ready Set Learn	0.22	-	0.22
OLEP	0.65	0.15	0.80
CommunityLINK	10.40	0.37	10.77
Classroom Enhancement Fund – Overhead	4.42	-	4.42
Classroom Enhancement Fund – Staffing	32.92	(0.49)	32.43
Classroom Enhancement Fund - Remedies	-	1.33	1.33
First Nation Student Transportation Fund	-	0.15	0.15
Mental Health in Schools	0.02	0.06	0.08
Changing Results for Young Children	0.02	-	0.02
Seamless Day Kindergarten	0.06	-	0.06
ECE Dual Credit Program	-	0.02	0.02
Student & Family Affordability Fund	-	1.04	1.04
SEY2KT (Early Years to Kindergarten)	0.04	-	0.04
ECL Early Care & Learning	0.18	-	0.18

Special Purpose Funds Revenue by Fund			
(millions \$)			
Feeding Futures Fund	5.57	-	5.57
CommunityLINK Other	0.26	0.03	0.29
Provincial Resource Programs	3.07	(0.05)	3.02
CAYA	3.58	-	3.58
Assistive Technology AT-BC	5.03	-	5.03
PRCVI	2.82	0.08	2.90
Settlement Workers in Schools	0.05	-	0.05
Miscellaneous	0.41	0.02	0.43
	<u>\$88.62</u>	<u>\$3.33</u>	<u>\$91.95</u>

Classroom Enhancement Fund

On March 10, 2017, the Ministry of Education, the BC Public Schools Employers Association, and the BC Teachers’ Federation ratified a Memorandum of Agreement pursuant to Letter of Understanding (LoU) No. 17, to the 2013-2019 BCPSEA–BCTF Provincial Collective Agreement. The memorandum of agreement fully and finally resolves all matters related to the implementation of the Supreme Court of Canada decision from the fall of 2016. This agreement has significantly changed the context for public education.

The ratification of this agreement resulted in the establishment of the Classroom Enhancement Fund (CEF) to address the additional teacher and corresponding overhead costs throughout the province associated with this memorandum of agreement. The school district is required to record and report the actual costs and the amount allocated may be adjusted to reflect the actual costs incurred. The following table summarizes the CEF allocations to be received by VSB in 2023-2024 and it reflects the submission made by the VSB in the fall.

Cost of Living Adjustment (COLA) funding related to Classroom Enhancement Fund salaries has been provided part of the operating budget labour settlement funding (\$0.48M). Operating fund salaries and benefits expenses in the amended budget have been increased to reflect COLA related pay increases for teachers funded by the Classroom Enhancement Fund (\$0.48 M).

Figure 14 - Classroom Enhancement Fund

Classroom Enhancement Fund						
(\$ millions)						
	Annual Budget		Change		Amended Budget	
	FTE	\$	FTE	\$	FTE	\$
Teachers	266.97	\$ 33.18	(8.67)	\$ (0.75)	258.30	\$ 32.43
Substitutes		0.77		0.26		1.03
Education Assistants	42.50	2.72	-	-	42.50	2.72
Other Professionals	5.00	0.67			5.00	0.67
Remedies		-		1.33		1.33
	<u>314.47</u>	<u>\$ 37.34</u>	<u>(8.67)</u>	<u>\$ 0.84</u>	<u>305.80</u>	<u>\$ 38.18</u>

Community Link

The VSB receives CommunityLINK funding to support the academic achievement and social functioning of vulnerable students. The Amended budget reflects salaries are forecast to increased \$0.49M compared to the Annual Budget due to a wage lift and staffing changes. Teacher staffing was increased by 4.0FTE teachers for the Reading Recovery program. A portion of the CommunityLINK budget supports food programs for VSB students, and 4.0 FTE support staff for school food programs that were previously funded under this grant are now funded under the new Feeding Futures fund.

Figure 15 - Community Link Budget

Community Link (\$ millions)						
	Annual Budget		Change		Amended Budget	
	FTE	\$	FTE	\$	FTE	\$
Teachers	4.10	\$ 0.43	4.00	\$ 0.39	8.10	\$ 0.82
Principal and Vice Principals	1.00	0.13	-	0.03	1.00	0.16
Educational Assistants	55.33	2.88	0.17	0.24	55.50	3.12
Support Staff	22.86	1.55	(4.00)	(0.41)	18.86	1.14
Other Professionals	15.00	1.41	-	0.11	15.00	1.52
Employee Benefits	-	1.87	-	0.13	-	2.00
Services and Supplies	-	2.13	-	(0.12)	-	2.01
	<u>98.29</u>	<u>\$ 10.40</u>	<u>0.17</u>	<u>\$ 0.37</u>	<u>98.46</u>	<u>\$ 10.77</u>

Feeding Futures Fund

Feeding Futures Fund (FFF or School Food Programs) funding from the Ministry of Education and Child Care is designed to address the top two barriers identified by schools in the province: sustainable and consistent food funding and human resources.

Total School Food Programs funding for our school district in 2023-2024 will be \$5.57 M and is projected to remain unchanged for future years. This is the first year of funding and the criteria for spending provided by the MECC is intentionally flexible to provide school districts with time to develop a longer-term approach to delivering school food programs.

The funding can be used:

- to address the immediate need of supporting students in a stigma and barrier-free manner;
- for food purchases, staffing up to one FTE for district school food program coordination and school based support staffing;
- to enter into agreements for the provision of food services with non-profit organizations, local catering companies and food suppliers/distributors.

Figure 16 – Feeding Futures Fund

Feeding Futures Fund (\$ millions)						
	Annual Budget		Change		Amended Budget	
	FTE	\$	FTE	\$	FTE	\$
Support Staff	17.00	0.94	13.00	0.66	30.00	1.60
Other Professionals	1.00	0.10	-	(0.03)	1.00	0.07
Benefits		0.28	-	0.18	-	0.46
Services and Supplies		4.25	-	(0.81)	-	3.44
	<u>18.00</u>	<u>\$ 5.57</u>	<u>13.00</u>	<u>\$ -</u>	<u>31.00</u>	<u>\$ 5.57</u>

CAPITAL FUND

The Capital Fund includes capital expenditures related to land, buildings (purchases and enhancements), computer hardware and software, vehicles and equipment that are funded from Ministry of Education and Child Care capital grants (bylaw capital, Ministry of Education and Child Care restricted capital), land capital, local capital, the operating fund, and special purpose funds. Pursuant to Ministerial Order 033/09, an annual deficit may be incurred in the capital fund Statement of Operations for the portion of amortization expense that exceeds revenues from deferred capital contributions. This deficit does not require prior approval from the Minister of Education and Child Care.

The budget includes the capital fund statement of operations and the total tangible capital assets estimated to be acquired or constructed during the year.

The capital fund budget includes local capital revenue, amortization of deferred capital revenue, amortization of tangible capital assets, and capital assets funded from local capital, operating funds, and special purpose funds.

The capital fund is anticipated to record deficit of \$1.79M. Capital Fund revenues include \$26.56M recognized due to the amortization of deferred capital revenue which are funds contributed to the acquisition of tangible capital assets by the Ministry and other contributors. The amortization of tangible capital assets accounts for \$35.36M of the expense, for a net impact of \$6.83M. The Ministry allows school districts to report a deficit in their capital funds provided it does not exceed the amortization net impact.

Figure 17 – Capital Fund Summary

Capital Fund			
(\$ millions)			
	Annual Budget	Change	Amended Budget
Revenues			
Other Revenue	\$0.27	\$0.01	\$0.28
Rentals and Leases	2.30	0.01	2.31
Investment Income	0.67	0.13	0.80
Amortization of Deferred Capital Revenue	27.61	(1.04)	26.57
	<u>30.85</u>	<u>(0.89)</u>	<u>29.96</u>
Expenses			
Operations and Maintenance	0.71	0.53	1.24
Amortization of Tangible Capital Assets	36.64	(1.28)	35.36
Capital Lease Interest	0.19	-	0.19
	<u>37.54</u>	<u>(0.75)</u>	<u>36.79</u>
Net Revenue (Expense)	<u>(6.69)</u>	<u>(0.14)</u>	<u>(6.83)</u>
Net Transfers (to) from other funds	<u>6.36</u>	<u>(1.32)</u>	<u>5.04</u>
Budgeted Surplus (Deficit)	<u>\$0.33</u>	<u>\$(1.46)</u>	<u>\$(1.79)</u>

The forecasted changes to Local Capital balances are summarized in Figure 18 below.

Figure 18 – Local Capital Budget Changes

Local Capital			
(\$ millions)			
	As at June 30, 2023	2023-2024 Forecast	Forecast to June 30, 2024
Capital Projects Cost Share			
Eric Hamber Secondary	\$1.22	\$(1.06)	\$0.16
Henry Hudson Elementary	0.72	(0.40)	0.32
Kitsilano Secondary	0.05	-	0.05
Replacement School - Lord Roberts Annex	13.62	0.79	14.41
Parkade Upgrades	0.30	(0.30)	-
Equipment Replacement	0.50	(0.50)	-
Contingency Reserve	0.17	1.62	1.79
	<u>\$16.58</u>	<u>\$0.15</u>	<u>\$16.73</u>

ACCUMULATED SURPLUS

The Board of Education is responsible for ensuring the school district is protected financially from financial forecasting risk and unforeseen circumstances which could negatively impact school district operations and the education of students. A level of financial reserves, in the form of an accumulated operating surplus, is an indicator of financial health and can contribute to multi-year planning for future educational services and operational needs. To discharge this responsibility and to provide increased financial stability, effective planning and support funding predictability, the Board established Board Policy 19 - Accumulated Operating Surplus.

The Board’s accumulated operating surplus consists of internally restricted operating funds and unrestricted operating funds, in the following categories:

- Internally Restricted
 - Operations spanning multiple school years
 - Anticipated unusual expenses identified
 - Nature of constraints on funds
- Restricted for Future Capital Cost Share
- Unrestricted Operating Surplus (Contingency)

The policy established that the amount of Unrestricted Operating Surplus (Contingency) at the end of a fiscal year should be a minimum of 1.0 per cent and a maximum of 2.5 per cent of actual Operating Expenses of that fiscal year.

Figure 19 – Accumulated Surplus

Accumulated Surplus			
(\$ millions)			
	As at June 30, 2023	2023-2024 Forecast	Forecast to June 30, 2024
Capital Fund			
Local Capital	\$16.58	\$0.15	\$16.73
Invested in TCA	34.10	(1.94)	32.16
	50.68	(1.79)	48.89
Operating Fund			
Operations spanning multiple years	3.38	(1.94)	1.44
Anticipated Unusual Expenses Identified	1.90	(1.70)	0.20
Nature of Constraints on Funds	11.06	(1.22)	9.84
Contingency	4.46	(1.39)	3.07
	20.80	(6.25)	14.55
	\$71.48	\$(8.04)	\$63.44

To achieve a balanced amended budget, it is proposed to use \$1.39M of available contingency funds. Any available surplus as at June 30, 2024, will be used to top-up the contingency reserve.

STAFFING SUMMARY

A summary of staffing included in the Amended budget is included in the following tables.

Figure 8 – Operating Staffing Full Time Equivalent (including restricted grants)

Operating Staffing (including restricted grants)			
	Annual Budget	Change	Amended Budget
Teachers	2,764	35	2,799
Principals and Vice Principals	200	2	202
Educational Assistants	984	32	1,016
Support Staff	1,185	(7)	1,178
Other Professionals	108	(2)	106
Trustees	10	-	10
	<u>5,251</u>	<u>60</u>	<u>5,311</u>

Figure 20 – Special Purpose Funds Staffing Full Time Equivalent

Special Purpose Funds Staffing			
	Annual Budget	Change	Amended Budget
Teachers	316	(5)	311
Principals and Vice Principals	6	(1)	5
Educational Assistants	112	1	113
Support Staff	94	9	103
Other Professionals	35	-	35
	<u>563</u>	<u>4</u>	<u>567</u>

Figure 21 – Operating and Special Purpose Funds Staffing Full Time Equivalent

Operating and Special Purpose Funds Staffing			
	Annual Budget	Change	Amended Budget
Teachers	3,080	30	3,110
Principals and Vice Principals	206	1	207
Educational Assistants	1,096	33	1,129
Support Staff	1,279	2	1,281
Other Professionals	143	(2)	141
Trustees	10	-	10
	<u>5,814</u>	<u>64</u>	<u>5,878</u>

RISK FACTORS

There are several risk factors that may have a financial impact on the District, ranging from enrolment changes, unexpected cost pressures and lost revenues. The two most significant areas of risk are the financial pressure associated with the budget's structural deficit and those identified in the Enterprise Risk Management review.

Revenue

The majority of the VSB's funding comes from the provincial government and there may changes to the forecasted operating grant in the 2023-2024 Amended Budget due to changes in actual funded enrolments in February and May 2024, or because of funding announcements that may occur during 2023-2024.

Expense

Salary and benefits expenses are based on average salaries and benefit rates for teachers and specific salaries for other employee groups. Variances in average teacher salaries will impact forecasted results and actual costs of substitutes may vary significantly from historical trends which are reflected in the Amended Budget. Changes in weather patterns may impact utilities and forecasted utilities costs and result in unanticipated expenditures.

Structural Deficit

A structural deficit occurs when an organization's ongoing expenditures are continually greater than its income, including government funding and other sources of revenue. If income does not cover expenses over time, the structural deficit will have a cumulative effect. The District has a structural deficit which must be addressed to prevent ongoing deficits.

Most of the District's revenues come from provincial grants, which are tied to enrolment. About 8 per cent of revenues come from fees, rentals, international student tuition and other sources. Fixed costs, however, have not declined in step with declining revenues.

To address the structural deficit, the District must make structural changes. This will include long-term changes, rethinking and restructuring operations and related costs.

Taking a multi-year approach as discussed below in the [Financial Planning and Reporting Policy section](#) will be a first step to tackle the structural deficit and support the longer-term perspective decision-making that can create lasting change.

Some factors contributing to the District's structural deficit are:

- higher cost associated with maintaining many old buildings and operating more sites and programs than are required to meet the current educational needs of students
- continued impacts of past enrolment decline experienced over more than a decade
- creation of programs that do not have a funding source or that rely on surplus funds
- provision of services that do not have a funding source
- collective agreement wage lifts and exempt staff wage lifts not fully funded over time
- maintaining a higher than collective agreement required level of non-enrolling teacher staffing
- provincial funding not covering the cost of inflation
- increasing need for supports for students with diverse abilities due to changing demographic changes and increased immigration

Capital Projects

Due to their magnitude, capital projects have the potential to significantly impact the financial position of the District. There is no process to assess the risk of the entire capital program; individual project risk assessments must be done on a continuous basis. Project agreements with the Ministry of Education and Child Care contain contingencies to mitigate financial risk. Smaller projects consider contingency requirements when building the overall project budget and are managed internally.

Contingencies

In January 2022 the School District received an arbitration award regarding the annual ground lease rent for the site on which Kingsgate Mall occupies. The District has invoiced the tenant annual rent based on the arbitration ruling. The tenant has appealed the arbitration decision and is paying a lower amount of rent. The collectability of the amount invoiced is dependent on the outcome of the appeal.

In the ordinary course of operations, the School District has legal proceedings brought against it. It is the opinion of management that final determination of these claims will not have a material effect on the financial position or operations of the School District.

Enterprise Risk Management

As part of the District's Enterprise Risk Management initiative, a comprehensive enterprise-wide risk assessment was updated in 2021.

The risk assessment identified 20 key areas of risk. Some of the major areas of risk for the District are outlined below.

Organizational Capacity – The most significant risk factor identified was organizational capacity. The additional demands placed on the organization and staff by changes to the legislative framework (e.g. Accessibility Act, PIDA, FIPPA) and increased compliance requirements are requiring that systems and structures be continuously reviewed and enhanced. There is an increased awareness of privacy and security issues around technology distributed to students and staff.

Facility Maintenance – The District operates 77 elementary schools, 18 secondary schools, 12 annexes, 8 District Schools (leased or district program sites), 6 District Support Facilities and 3 properties on which businesses operate for a total of 124 active facilities. The Long-Range Facilities Plan identified the District has many older buildings with significant seismic safety concerns and deferred maintenance requirements. The capital approval process takes time and resources to get new capital projects up and running, and the Ministry continues to request that school districts contribute more local funds toward capital projects. Additionally, physical accessibility upgrades are required throughout the school district. Extreme weather is significantly impacting our aging infrastructure and sufficient funds are not available to proactively mitigate the impacts of climate change.

Labour Disruption – The risk that an agreement cannot be reached with an employee group, leading to labour disruption.

Supporting Students with Disabilities and Diverse Learning Needs – The risk that the District, due to limited funds, is challenged to fully support with resources and staffing, the learning experience of students.

Key Employee Recruitment/Retention – The risk that the District is unable to recruit and retain enough staff to meet to ensure continued safe operations.

Succession Planning and Leadership Development - The risk that VSB is unable to adequately plan for and replace potential vacancies within key leadership, teaching and administrative positions, leading to potential loss of organizational knowledge and skills when employees leave the School District.

Technology Requirements – The demand for technology hardware, software and system utilization continues at a rapid pace. Providing the required services and ensuring that information is secure and protected necessitates allocating more resources. Technology in support of the Framework for Enhancing Student Learning and more real-time reporting on student progress is a crucial undertaking. The MyEdBC student administration system requires enhancements to meet the ongoing needs for improved data and reporting. System security remains a high concern.

International Education – The District greatly relies on enrolment in the International Education Program to supplement Ministry of Education and Child Care funding. Many of the students who enroll in the program do not come to the Province until just before the start of the school year.

Since receiving the report and updated risk register, each of the 20 risks has been assigned to a Senior Leader. Some leaders may have multiple ownership of the risks depending on their respective portfolios. The Director of Risk Management has been conducting further risk analysis for each risk and working with the Risk Owners and other District staff who are subject matter experts to identify what is driving each risk, what if any current mitigations may be in place and identify future mitigations or opportunities for mitigation. Once future mitigations are determined, risk treatment plans will be developed for each risk to determine what changes need to occur and if resources or funding will be required to mitigate the risk.

RECOMMENDATIONS

1. That School District No. 39 (Vancouver) Amended Annual Budget Bylaw 2023/2024 be given three readings at this meeting. (*VOTE MUST BE UNANIMOUS*)
2. That School District No. 39 (Vancouver) Amended Annual Budget Bylaw 2023/2024 be:
 - Read a first time the 26th day of February, 2024;
 - Read a second time the 26th day of February, 2024;
 - Read a third and final time, passed and adopted the 26th day of February, 2024.

Attachment: Amended Annual Budget Bylaw 2023-2024

Amended Annual Budget

School District No. 39 (Vancouver)

June 30, 2024

School District No. 39 (Vancouver)

June 30, 2024

Table of Contents

Bylaw	1
Amended Annual Budget - Revenue and Expense - Statement 2	2
Amended Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4	4
Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1	5
Amended Annual Budget - Operating Revenue and Expense - Schedule 2	6
Schedule 2A - Amended Annual Budget - Schedule of Operating Revenue by Source	7
Schedule 2B - Amended Annual Budget - Schedule of Operating Expense by Object	8
Schedule 2C - Amended Annual Budget - Operating Expense by Function, Program and Object	9
Amended Annual Budget - Special Purpose Revenue and Expense - Schedule 3	11
Schedule 3A - Amended Annual Budget - Changes in Special Purpose Funds	12
Amended Annual Budget - Capital Revenue and Expense - Schedule 4	16

*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 39 (VANCOUVER) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 39 (Vancouver) Amended Annual Budget Bylaw for fiscal year 2023/2024.
3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of \$760,335,040 for the 2023/2024 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2023/2024.

READ A FIRST TIME THE 26th DAY OF FEBRUARY, 2024;

READ A SECOND TIME THE 26th DAY OF FEBRUARY, 2024;

READ A THIRD TIME, PASSED AND ADOPTED THE 26th DAY OF FEBRUARY, 2024;

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 39 (Vancouver) Amended Annual Budget Bylaw 2023/2024, adopted by the Board the 26th DAY OF FEBRUARY, 2024.

Secretary Treasurer

School District No. 39 (Vancouver)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	50,390,500	49,621,000
Adult	179,000	175,000
Other	1,104,313	1,122,875
Total Ministry Operating Grant Funded FTE's	51,673,813	50,918,875
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	643,916,830	631,919,255
Other	8,806,736	6,401,250
Federal Grants	3,221,311	3,239,931
Tuition	25,707,509	25,093,091
Other Revenue	24,140,133	22,173,318
Rentals and Leases	7,202,499	7,237,018
Investment Income	7,838,848	6,259,370
Amortization of Deferred Capital Revenue	26,556,801	27,609,642
Total Revenue	747,390,667	729,932,875
Expenses		
Instruction	605,655,880	585,760,021
District Administration	29,454,810	25,433,774
Operations and Maintenance	116,681,473	115,676,630
Transportation and Housing	3,450,503	3,199,121
Debt Services	186,908	187,551
Total Expense	755,429,574	730,257,097
Net Revenue (Expense)	(8,038,907)	(324,222)
Budgeted Allocation (Retirement) of Surplus (Deficit)	6,251,502	
Budgeted Surplus (Deficit), for the year	(1,787,405)	(324,222)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(1,787,405)	(324,222)
Budgeted Surplus (Deficit), for the year	(1,787,405)	(324,222)

School District No. 39 (Vancouver)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	627,316,667	604,860,436
Operating - Tangible Capital Assets Purchased	2,284,222	3,330,080
Special Purpose Funds - Total Expense	91,331,603	87,856,682
Special Purpose Funds - Tangible Capital Assets Purchased	618,244	760,470
Capital Fund - Total Expense	36,781,304	37,539,979
Capital Fund - Tangible Capital Assets Purchased from Local Capital	2,003,000	1,563,000
Total Budget Bylaw Amount	760,335,040	735,910,647

Approved by the Board

Signature of the Chairperson of the Board of Education

Date Signed

Signature of the Superintendent

Date Signed

Signature of the Secretary Treasurer

Date Signed

School District No. 39 (Vancouver)

Amended Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Surplus (Deficit) for the year	(8,038,907)	(324,222)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(2,902,466)	(4,090,550)
From Local Capital	(2,003,000)	(1,563,000)
From Deferred Capital Revenue	(85,723,187)	(77,939,045)
From Lease	(2,204,097)	(1,895,359)
Total Acquisition of Tangible Capital Assets	(92,832,750)	(85,487,954)
Amortization of Tangible Capital Assets	35,357,674	36,638,266
Total Effect of change in Tangible Capital Assets	(57,475,076)	(48,849,688)
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(65,513,983)	(49,173,910)

School District No. 39 (Vancouver)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
 Year Ended June 30, 2024

	Operating Fund	Special Purpose Fund	Capital Fund	2024 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	20,793,210		50,685,506	71,478,716
Changes for the year				
Net Revenue (Expense) for the year	(1,828,969)	618,244	(6,828,182)	(8,038,907)
Interfund Transfers				
Tangible Capital Assets Purchased	(2,284,222)	(618,244)	2,902,466	-
Other	(2,138,311)		2,138,311	-
Net Changes for the year	(6,251,502)	-	(1,787,405)	(8,038,907)
Budgeted Accumulated Surplus (Deficit), end of year	14,541,708	-	48,898,101	63,439,809

School District No. 39 (Vancouver)

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	566,985,415	557,466,726
Other	62,249	69,311
Federal Grants	3,220,163	3,239,931
Tuition	25,707,509	25,093,091
Other Revenue	17,717,263	14,643,503
Rentals and Leases	4,894,454	4,937,018
Investment Income	6,900,645	5,016,501
Total Revenue	625,487,698	610,466,081
Expenses		
Instruction	518,530,212	501,806,015
District Administration	28,056,487	24,040,854
Operations and Maintenance	77,425,972	75,814,446
Transportation and Housing	3,303,996	3,199,121
Total Expense	627,316,667	604,860,436
Net Revenue (Expense)	(1,828,969)	5,605,645
Budgeted Prior Year Surplus Appropriation	6,251,502	
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(2,284,222)	(3,330,080)
Other	(2,138,311)	(2,275,565)
Total Net Transfers	(4,422,533)	(5,605,645)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 39 (Vancouver)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	549,018,493	536,417,549
Other Ministry of Education and Child Care Grants		
Pay Equity	7,294,124	7,294,124
Funding for Graduated Adults	1,197,586	1,054,208
Student Transportation Fund	53,423	53,423
FSA Scorer Grant	41,621	41,621
Labour Settlement Funding	9,375,668	6,545,583
Budget Increase in Summer School Enrolment		359,093
Budget Increase in Regular Student Enrolment		5,701,125
Premier's Award for Excellent in Education - bursary funds	3,000	
Equity Scan	1,500	
Total Provincial Grants - Ministry of Education and Child Care	566,985,415	557,466,726
Provincial Grants - Other	62,249	69,311
Federal Grants	3,220,163	3,239,931
Tuition		
Summer School Fees	679,539	723,119
Continuing Education	422,300	576,972
International and Out of Province Students	24,605,670	23,793,000
Total Tuition	25,707,509	25,093,091
Other Revenues		
Other School District/Education Authorities	1,675,000	1,150,000
Miscellaneous		
Instructional Cafeteria Revenue	881,507	950,000
Miscellaneous Fee and Revenue	3,337,436	2,980,003
School Generated Funds	11,823,320	9,563,500
Total Other Revenue	17,717,263	14,643,503
Rentals and Leases	4,894,454	4,937,018
Investment Income	6,900,645	5,016,501
Total Operating Revenue	625,487,698	610,466,081

School District No. 39 (Vancouver)

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Salaries		
Teachers	270,225,692	266,918,697
Principals and Vice Principals	30,824,722	28,167,687
Educational Assistants	49,941,741	48,670,505
Support Staff	63,332,680	62,631,736
Other Professionals	13,031,831	12,757,926
Substitutes	16,801,429	13,977,521
Total Salaries	444,158,095	433,124,072
Employee Benefits	121,554,767	119,523,127
Total Salaries and Benefits	565,712,862	552,647,199
Services and Supplies		
Services	17,448,659	15,003,101
Student Transportation	3,542,571	3,176,401
Professional Development and Travel	1,070,388	1,200,816
Rentals and Leases	968,447	931,964
Dues and Fees	1,038,986	1,078,601
Insurance	1,345,677	1,066,907
Supplies	24,558,174	19,307,305
Utilities	11,630,903	10,448,142
Total Services and Supplies	61,603,805	52,213,237
Total Operating Expense	627,316,667	604,860,436

School District No. 39 (Vancouver)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	201,233,128	769,501	620,241	5,484,037	35,631	13,099,748	221,242,286
1.03 Career Programs	817,649	222,338		149,364	1,000	52,036	1,242,387
1.07 Library Services	6,509,088	994,393	62,880	151,464	131	413,505	8,131,461
1.08 Counselling	10,517,782	955,464		222	259,808	503,329	12,236,605
1.10 Special Education	26,493,380	2,645,582	43,696,016	581,080	3,105	1,197,133	74,616,296
1.20 Early Learning and Child Care		17,892	166,035	40,371	128,581		352,879
1.30 English Language Learning	13,345,645	2,172,498	2,779,283	594,898	198,441	709,135	19,799,900
1.31 Indigenous Education	994,342	355,731	1,390,043	182,032	781	29,899	2,952,828
1.41 School Administration		19,977,380	3,717	12,675,005	206,270	38,671	32,901,043
1.60 Summer School	1,804,341	321,703	485,423	317,128	6,386	1,768	2,936,749
1.62 International and Out of Province Students	8,402,299	165,975	192,255	397,972	338,678	463,768	9,960,947
Total Function 1	270,117,654	28,598,457	49,395,893	20,573,573	1,178,812	16,508,992	386,373,381
4 District Administration							
4.11 Educational Administration		2,077,273		510,573	2,338,966		4,926,812
4.40 School District Governance				98,495	832,731		931,226
4.41 Business Administration				4,004,356	5,135,366	18,182	9,157,904
Total Function 4	-	2,077,273	-	4,613,424	8,307,063	18,182	15,015,942
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	108,038	148,992	545,848	1,330,775	2,396,970	204,536	4,735,159
5.50 Maintenance Operations				32,593,770	936,132	69,719	33,599,621
5.52 Maintenance of Grounds				4,165,973	212,854		4,378,827
5.56 Utilities							-
Total Function 5	108,038	148,992	545,848	38,090,518	3,545,956	274,255	42,713,607
7 Transportation and Housing							
7.70 Student Transportation				55,165			55,165
Total Function 7	-	-	-	55,165	-	-	55,165
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	270,225,692	30,824,722	49,941,741	63,332,680	13,031,831	16,801,429	444,158,095

School District No. 39 (Vancouver)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	221,242,286	59,716,354	280,958,640	16,787,964	297,746,604	289,206,065
1.03 Career Programs	1,242,387	334,886	1,577,273	250,114	1,827,387	1,557,776
1.07 Library Services	8,131,461	2,179,494	10,310,955	1,821,272	12,132,227	11,556,751
1.08 Counselling	12,236,605	3,290,289	15,526,894	503,455	16,030,349	15,555,337
1.10 Special Education	74,616,296	22,359,045	96,975,341	2,273,071	99,248,412	96,289,495
1.20 Early Learning and Child Care	352,879	102,100	454,979	14,007	468,986	370,054
1.30 English Language Learning	19,799,900	5,454,054	25,253,954	419,876	25,673,830	24,990,921
1.31 Indigenous Education	2,952,828	863,623	3,816,451	244,134	4,060,585	3,893,364
1.41 School Administration	32,901,043	8,547,249	41,448,292	1,350,966	42,799,258	40,983,477
1.60 Summer School	2,936,749	818,984	3,755,733	115,149	3,870,882	3,359,875
1.62 International and Out of Province Students	9,960,947	2,733,561	12,694,508	1,977,184	14,671,692	14,042,900
Total Function 1	386,373,381	106,399,639	492,773,020	25,757,192	518,530,212	501,806,015
4 District Administration						
4.11 Educational Administration	4,926,812	1,204,568	6,131,380	1,438,470	7,569,850	6,458,901
4.40 School District Governance	931,226	172,182	1,103,408	318,969	1,422,377	1,314,008
4.41 Business Administration	9,157,904	2,565,051	11,722,955	7,341,305	19,064,260	16,267,945
Total Function 4	15,015,942	3,941,801	18,957,743	9,098,744	28,056,487	24,040,854
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	4,735,159	1,318,743	6,053,902	2,047,512	8,101,414	7,473,537
5.50 Maintenance Operations	33,599,621	8,805,432	42,405,053	10,467,925	52,872,978	52,062,832
5.52 Maintenance of Grounds	4,378,827	1,071,463	5,450,290	1,089,049	6,539,339	6,177,665
5.56 Utilities	-	-	-	9,912,241	9,912,241	10,100,412
Total Function 5	42,713,607	11,195,638	53,909,245	23,516,727	77,425,972	75,814,446
7 Transportation and Housing						
7.70 Student Transportation	55,165	17,689	72,854	3,231,142	3,303,996	3,199,121
Total Function 7	55,165	17,689	72,854	3,231,142	3,303,996	3,199,121
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	444,158,095	121,554,767	565,712,862	61,603,805	627,316,667	604,860,436

School District No. 39 (Vancouver)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	76,931,415	74,452,529
Other	8,744,487	6,331,939
Federal Grants	1,148	
Other Revenue	6,148,027	7,259,815
Investment Income	124,770	572,869
Total Revenue	91,949,847	88,617,152
Expenses		
Instruction	87,125,668	83,954,006
District Administration	1,398,323	1,392,920
Operations and Maintenance	2,661,105	2,509,756
Transportation and Housing	146,507	
Total Expense	91,331,603	87,856,682
Net Revenue (Expense)	618,244	760,470
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(618,244)	(760,470)
Total Net Transfers	(618,244)	(760,470)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 39 (Vancouver)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2024

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	Special Education Technology	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year		589,531	556,273	459,047	3,847,427		18,056	184,732	377,234
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	2,238,404	2,030,415		9,425,164		608,000	218,050	790,003	10,395,657
Provincial Grants - Other									
Other					5,428,958				
Investment Income	13,505		45	36,936				14,817	
	2,251,909	2,030,415	45	9,462,100	5,428,958	608,000	218,050	804,820	10,395,657
Less: Allocated to Revenue Recovered	2,251,909	2,030,415	27,265	9,170,137	5,428,958	608,000	218,050	804,820	10,772,891
Deferred Revenue, end of year	-	589,531	529,053	751,010	3,847,427	-	18,056	184,732	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	2,238,404	2,030,415		9,133,201		608,000	218,050	790,003	10,772,891
Provincial Grants - Other									
Federal Grants									
Other Revenue			27,220		5,428,958				
Investment Income	13,505		45	36,936				14,817	
	2,251,909	2,030,415	27,265	9,170,137	5,428,958	608,000	218,050	804,820	10,772,891
Expenses									
Salaries									
Teachers				2,564,092				122,308	824,670
Principals and Vice Principals				320,773					157,534
Educational Assistants		1,530,425		-		421,723			3,120,756
Support Staff	1,544,139			1,294,934	79,425		55,124		1,139,379
Other Professionals				24,497					1,520,090
Substitutes				81,235			5,022	63,871	
	1,544,139	1,530,425	-	4,285,531	79,425	421,723	60,146	186,179	6,762,429
Employee Benefits	370,425	499,990		1,204,233	20,610	137,777	19,286	43,845	1,999,074
Services and Supplies	337,345		27,265	3,680,373	5,162,113	48,500	138,618	534,679	2,011,388
	2,251,909	2,030,415	27,265	9,170,137	5,262,148	608,000	218,050	764,703	10,772,891
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	166,810	-	-	40,117	-
Interfund Transfers									
Tangible Capital Assets Purchased					(166,810)			(40,117)	
	-	-	-	-	(166,810)	-	-	(40,117)	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund						155,158			

School District No. 39 (Vancouver)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2024

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Seamless Day Kindergarten	Early Childhood Education Dual Credit Program	Student & Family Affordability
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year			1,317,389		38,890	7,607	53,759		1,043,896
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	4,418,408	32,432,766	1,330,804	146,507	47,000	11,250	55,400	25,000	
Provincial Grants - Other									
Other									
Investment Income									
	4,418,408	32,432,766	1,330,804	146,507	47,000	11,250	55,400	25,000	-
Less: Allocated to Revenue Recovered	4,418,408	32,432,766	1,330,804	146,507	83,199	18,857	59,092	25,000	1,043,896
			1,317,389						
Deferred Revenue, end of year	-	-	-	-	2,691	-	50,067	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	4,418,408	32,432,766	1,330,804	146,507	83,199	18,857	59,092	25,000	1,043,896
Provincial Grants - Other									
Federal Grants									
Other Revenue									
Investment Income									
	4,418,408	32,432,766	1,330,804	146,507	83,199	18,857	59,092	25,000	1,043,896
Expenses									
Salaries									
Teachers		25,342,060							
Principals and Vice Principals									
Educational Assistants	2,051,587					3,009	44,567		
Support Staff	52,642								
Other Professionals	454,934								
Substitutes	816,814		1,060,739			4,000			
	3,375,977	25,342,060	1,060,739	-	-	7,009	44,567	-	-
Employee Benefits	929,351	7,090,706	270,065			2,001	14,525		
Services and Supplies	113,080			146,507	83,199	9,847		25,000	1,043,896
	4,418,408	32,432,766	1,330,804	146,507	83,199	18,857	59,092	25,000	1,043,896
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased									
	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund	553,619								

School District No. 39 (Vancouver)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2024

	SEY2KT (Early Years to Kindergarten)	ECL Early Care & Learning	Feeding Futures Fund	CommunityLINK Other	PRP	CAYA	Assitive Technology AT-BC	PRCVI	Settlement Workers In School
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	16,019	95,168		472,069	277,706	18,925,391	12,228,500	864,196	303,583
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	19,000	175,000	5,566,910		3,022,543			2,820,106	
Provincial Grants - Other							5,079,000	88,000	
Other				262,232					
Investment Income				23,123				30,000	5,894
	19,000	175,000	5,566,910	285,355	3,022,543	-	5,079,000	2,938,106	5,894
Less: Allocated to Revenue Recovered	35,019	175,000	5,566,910	285,355	3,022,543	3,583,000	5,027,826	2,900,450	52,703
Deferred Revenue, end of year	-	95,168	-	472,069	277,706	15,342,391	12,279,674	901,852	256,774
Revenues									
Provincial Grants - Ministry of Education and Child Care	35,019	175,000	5,566,910		3,022,543			2,782,450	
Provincial Grants - Other						3,583,000	5,027,826	88,000	45,661
Federal Grants									1,148
Other Revenue				262,232					
Investment Income				23,123				30,000	5,894
	35,019	175,000	5,566,910	285,355	3,022,543	3,583,000	5,027,826	2,900,450	52,703
Expenses									
Salaries									
Teachers					1,840,551			216,684	
Principals and Vice Principals		140,805			165,975				
Educational Assistants	158			5,805	77,665				8,504
Support Staff			1,595,564	30	129,577	657,423	806,887	878,017	1,497
Other Professionals			72,295		11,353	271,057	1,081,955	286,623	92
Substitutes	15,864				49,200				463
	16,022	140,805	1,667,859	5,835	2,274,321	928,480	1,888,842	1,381,324	10,556
Employee Benefits	4,091	33,621	458,661	1,896	629,782	280,782	473,504	407,559	2,906
Services and Supplies	14,906	574	3,440,390	276,223	118,440	2,373,738	2,665,480	1,101,067	35,884
	35,019	175,000	5,566,910	283,954	3,022,543	3,583,000	5,027,826	2,889,950	49,346
Net Revenue (Expense) before Interfund Transfers	-	-	-	1,401	-	-	-	10,500	3,357
Interfund Transfers									
Tangible Capital Assets Purchased				(1,401)				(10,500)	(3,357)
	-	-	-	(1,401)	-	-	-	(10,500)	(3,357)
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund									

School District No. 39 (Vancouver)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2024

	Miscellaneous	TOTAL
	\$	\$
Deferred Revenue, beginning of year	618,065	42,294,538
Add: Restricted Grants		
Provincial Grants - Ministry of Education and Child Care		75,776,387
Provincial Grants - Other		5,167,000
Other	429,617	6,120,807
Investment Income	450	124,770
	<u>430,067</u>	<u>87,188,964</u>
Less: Allocated to Revenue	430,067	91,949,847
Recovered		1,317,389
Deferred Revenue, end of year	<u>618,065</u>	<u>36,216,266</u>
Revenues		
Provincial Grants - Ministry of Education and Child Care		76,931,415
Provincial Grants - Other		8,744,487
Federal Grants		1,148
Other Revenue	429,617	6,148,027
Investment Income	450	124,770
	<u>430,067</u>	<u>91,949,847</u>
Expenses		
Salaries		
Teachers		30,910,365
Principals and Vice Principals		785,087
Educational Assistants	12,205	7,276,404
Support Staff		8,234,638
Other Professionals		3,722,896
Substitutes		2,097,208
	<u>12,205</u>	<u>53,026,598</u>
Employee Benefits	3,792	14,898,482
Services and Supplies	18,011	23,406,523
	<u>34,008</u>	<u>91,331,603</u>
Net Revenue (Expense) before Interfund Transfers	<u>396,059</u>	<u>618,244</u>
Interfund Transfers		
Tangible Capital Assets Purchased	(396,059)	(618,244)
	<u>(396,059)</u>	<u>(618,244)</u>
Net Revenue (Expense)	<u>-</u>	<u>-</u>
Additional Expenses funded by, and reported in, the Operating Fund		708,777

School District No. 39 (Vancouver)

Amended Annual Budget - Capital Revenue and Expense
 Year Ended June 30, 2024

	2024 Amended Annual Budget			2024 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Other Revenue		274,843	274,843	270,000
Rentals and Leases		2,308,045	2,308,045	2,300,000
Investment Income		813,433	813,433	670,000
Amortization of Deferred Capital Revenue	26,556,801		26,556,801	27,609,642
Total Revenue	26,556,801	3,396,321	29,953,122	30,849,642
Expenses				
Operations and Maintenance		1,236,722	1,236,722	714,162
Amortization of Tangible Capital Assets				
Operations and Maintenance	35,357,674		35,357,674	36,638,266
Debt Services				
Capital Lease Interest		186,908	186,908	187,551
Total Expense	35,357,674	1,423,630	36,781,304	37,539,979
Net Revenue (Expense)	(8,800,873)	1,972,691	(6,828,182)	(6,690,337)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	2,902,466		2,902,466	4,090,550
Capital Lease Payment		2,138,311	2,138,311	2,275,565
Total Net Transfers	2,902,466	2,138,311	5,040,777	6,366,115
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	800,000	(800,000)	-	
Tangible Capital Assets WIP Purchased from Local Capital	1,203,000	(1,203,000)	-	
Principal Payment				
Capital Lease	1,951,403	(1,951,403)	-	
Total Other Adjustments to Fund Balances	3,954,403	(3,954,403)	-	
Budgeted Surplus (Deficit), for the year	(1,944,004)	156,599	(1,787,405)	(324,222)

February 26, 2024

TO: Board of Education

FROM: Victoria Jung, Board Chair

RE: **2024-2025 Trustee Appointments to External Committees, Organizations and Agencies and VBE Trustee School Liaisons**

*Reference to
Education Plan*

GOAL: The Vancouver School Board will improve student achievement, physical and mental well-being, and belonging by...

OBJECTIVE(S): Ensuring the alignment among school, district, and provincial education plans.

INTRODUCTION

Trustee appointments are made by the Board on the recommendation of the Board Chair. At the January 30, 2024 Public Board meeting, the Board approved the 2024-2025 Trustee Appointments to Committees and External Organizations and Agencies.

Attachment A outlines the remaining 2024-2025 Trustee Appointments to External Committees, Organizations and Agencies recommended by the Board Chair. The list of Vancouver Board of Education Trustee School Liaisons remains unchanged from the previous year and is included for approval by the Board.

These appointments are effective until January 2025.

RECOMMENDATION

That the Board approve the 2024-2025 Trustee Appointments to External Committees, Organizations and Agencies, and the Trustee School Liaisons.

REPRESENTATIVES TO EXTERNAL COMMITTEES, ORGANIZATIONS & AGENCIES

	Trustee	Alternate
District Parent Advisory Council (DPAC)	Christopher Richardson	Preeti Faridkot
Civic Committees:	Trustee	Alternate
2SLGBTQ+ Advisory Committee	Joshua Zhang	Jennifer Reddy
Arts and Culture Advisory Committee	Lois Chan-Pedley	Alfred Chien
Children, Youth and Families Advisory Committee	Suzie Mah	Preeti Faridkot
Older Persons and Elders Advisory Committee	Jennifer Reddy	Alfred Chien
Persons with Disabilities Advisory Committee	Christopher Richardson	Lois Chan-Pedley
Urban Indigenous Peoples' Advisory Committee	Janet Fraser	Victoria Jung
Women's Advisory Committee	Preeti Faridkot	Lois Chan-Pedley

VANCOUVER BOARD OF EDUCATION TRUSTEE SCHOOL LIAISONS

SECONDARY SCHOOLS	ELEMENTARY SCHOOLS	TRUSTEE
Britannia	Britannia Elementary, ɿuuqinak'uuh Grandview, Seymour, Strathcona, Xpey'	Janet Fraser
Churchill	Jamieson, Laurier, L'Ecole Bilingue, Lloyd George, Sexsmith	Alfred Chien
David Thompson	Douglas, Douglas Annex, Fleming, Kingsford-Smith, Oppenheimer, Tecumseh, Tecumseh Annex	Preeti Faridkot
Eric Hamber	Carr, Cavell, Fraser, Osler, Van Horne, Wolfe	Alfred Chien
Gladstone	Beaconsfield, Cunningham, Norquay, Selkirk, Selkirk Annex, Tyee	Christopher Richardson
John Oliver	Henderson, Mackenzie, Moberly, Trudeau	Preeti Faridkot
Killarney	Champlain Heights, Champlain Heights Annex, Cook, MacCorkindale, Waverly, Weir	Christopher Richardson
King George	šxʷwəqʷəθət Crosstown, Roberts, Roberts Annex, Elsie Roy	Victoria Jung
Kitsilano	Bayview, False Creek, Gordon, Hudson, Tennyson	Victoria Jung
Lord Byng	Kitchener, Queen Elizabeth, Queen Mary, Jules Quesnel	Joshua Zhang
Magee	McKechnie, Maple Grove	Suzie Mah
stəywəte:ŋ Point Grey	Kerrisdale, Kerrisdale Annex, Quilchena, Southlands	Joshua Zhang
Prince of Wales	Carnarvon, Shaughnessy, Trafalgar	Joshua Zhang
Templeton	Franklin, Hastings, Lord, Nelson, Tillicum	Lois Chan-Pedley
Tupper	Brock, Dickens, Dickens Annex, Livingstone, McBride, McBride Annex, Nightingale	Suzie Mah
University Hill	University Hill Elementary, Norma Rose Point Elementary	Lois Chan-Pedley
Vancouver Technical	wəkʷaŋəs tə syaqʷəm, Maquinna, Mount Pleasant, Queen Alexandra, Secord, šxʷəxʷaʔəs Thunderbird, Queen Victoria Annex	Janet Fraser
Windermere	Bruce, Collingwood, Grenfell, Renfrew, Nootka	Jennifer Reddy
Vancouver Alternate Secondary School (VASS)		Christopher Richardson
VLN and DL Elementary		Janet Fraser
Adult Education		Jennifer Reddy

Date: Feb 26, 2024

TO: Board of Education

FROM: Flavia Coughlan, Secretary Treasurer | CFO
Ron Macdonald, Director of Facilities

RE: School District No. 39 (Vancouver) Henry Hudson Elementary School
Electrical Distribution Right-of-Way Bylaw 2024

Reference to Education Plan

- GOAL:** The Vancouver School Board will increase equity by and belonging.
- OBJECTIVE(S):** Improving stewardship of the district’s resources by focusing on effectiveness, efficiency, and sustainability.

INTRODUCTION

This report has a recommendation for the approval of a bylaw related to the grant of a statutory right of way by The Board of Education of School District No. 39 (Vancouver) (the “**Board**”) in favour of British Columbia Hydro and Power Authority (“**BC Hydro**”) in respect of the Board’s Henry Hudson Elementary school site.

BACKGROUND

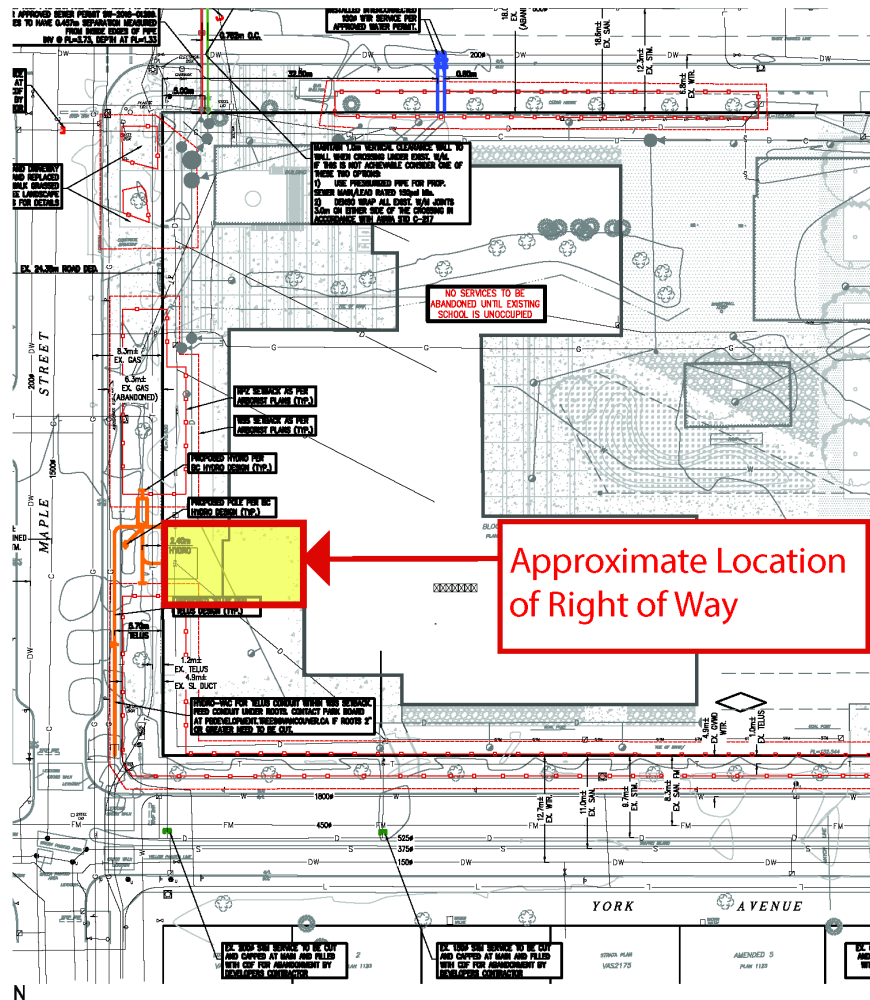
The Vancouver School District is constructing the seismic replacement school for Henry Hudson Elementary School (the “**Project**”). BC Hydro requires that prior to connection of their utility services as part of the Project, that the Board grant BC Hydro a statutory right-of-way (the “**SRW**”) to provide electrical distribution and utility service for the new school.

ANALYSIS

The new school is located on the western edge of the property. BC Hydro will provide electrical service from Maple Street. A sketch drawing of the general location of the SRW is shown in Figure 1 below. BC Hydro is currently preparing standard form documentation for the SRW. The SRW is set out in BC Hydro’s general form for the purpose of the electrification of the school. Subsequent to completion of BC Hydro’s work, a survey is undertaken by the Board to restrict the area of the SRW to the specific location of the work installed by BC Hydro on the Henry Hudson Elementary School site.

BC Hydro requires the SRW to install its works on the Henry Hudson Elementary School site to provide electrical distribution to the new building that is under construction.

Figure 1: SRW Location Sketch



BYLAW REQUIREMENT

The grant of a statutory right of way by the Board over the Henry Hudson Elementary School site is considered to be, from a legal perspective, a disposal of land. Section 96(1) of the B.C. *School Act* states: “In this section, **“land”** includes any interest in land, including any right, title or estate in it of any tenure.” Section 65(5) of the *School Act* (British Columbia) states: “A board may exercise a power with respect to the acquisition or disposal of property owned or administered by the board only by bylaw.” These two sections of the *School Act* (British Columbia) identify the need for the Board to adopt a bylaw for the grant of the statutory right of way.

Section 96(3) of the *School Act* (British Columbia) states: “Subject to the orders of the minister, the board may dispose of land or improvements, or both.” The *Disposal of Land or Improvements Order* (Ministerial Order M193/08) dated effective September 3, 2008 states: “Boards must not dispose of land or improvements by sale and transfer in fee simple or by way of a lease of 10 years or more unless such disposal is to another board or an independent school for educational purposes or is approved by the Minister in accordance with section 5.” Ministerial Order M193/08 does not require ministerial approval for the grant of a statutory right of way as it is not a sale and transfer in fee simple or a lease of 10 years or more.

The attached Henry Hudson Elementary School Electrical Distribution Right-of-Way Bylaw 2024 is presented for the Board’s consideration and approval. Adoption of the Bylaw is required before the Board can officially sign the Form C Charge (Statutory Right of Way) in favour of BC Hydro.

CONCLUSION

The granting of the SRW is a normal component for the completion of the Project and is required by BC Hydro in order to install its works to provide electrical distribution to the Project.

RECOMMENDATIONS

1. THAT School District No. 39 (Vancouver) Henry Hudson Elementary School Electrical Distribution Right-of-Way Bylaw 2024 be given three (3) readings at this meeting. *(VOTE MUST BE UNANIMOUS)*
2. THAT School District No. 39 (Vancouver) Henry Hudson Elementary School Electrical Distribution Right-of-Way Bylaw 2024 be:
Read a first time this 26th day of February, 2024;
Read a second time this 26th day of February, 2024;
Read a third and final time, passed and adopted this 26th day of February, 2024.

Attachment:

- Board of Education of School District No. 39 (Vancouver) *Henry Hudson Elementary School Electrical Distribution Rights-of-Way Bylaw 2024*

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 39 (VANCOUVER)

HENRY HUDSON ELEMENTARY SCHOOL ELECTRICAL DISTRIBUTION RIGHT-OF-WAY BYLAW 2024

WHEREAS a board of education may dispose of land or improvements owned or administered by the board of education under the authority of Section 96(3) of the *School Act* (British Columbia), subject to the Orders of the British Columbia Minister of Education and Child Care (the “**Minister**”);

AND WHEREAS the *Interpretation Act* (British Columbia) defines the word “dispose” to mean to transfer by any method and includes, among other things, grant and charge;

AND WHEREAS the Minister issued Order M193/08 (Disposal of Land or Improvements Order) effective September 3, 2008 requiring fee simple sales and leases of land or improvements for a term of ten years or more to be specifically approved by the Minister, unless the transferee is an independent school or another school board;

AND WHEREAS a disposal of land or improvements by way of a grant of a statutory right of way does not required approval from the Minister pursuant to Order M193/08 (Disposal of Land or Improvements Order);

AND WHEREAS Section 65(5) of the *School Act* (British Columbia) requires a board of education to exercise a power with respect to the acquisition or disposal of property owned or administered by the board of education only by bylaw;

AND WHEREAS:

- (i) The Board of Education of School District No. 39 (Vancouver) (the “**Board**”) owns the land and improvements known as the Henry Hudson Elementary School (the “**Property**”);
- (ii) the Property is facility number 03939053;
- (iii) the address of the Property is 1530 Maple Street, Vancouver, British Columbia, V6J 3L3;
- (iv) the legal description of the Property is:
 - Parcel Identifier: 007-681-909,
 - Legal Description: Block 196 District Lot 526 Plan 15249;
- (v) the Board requires electrical distribution services for the Property from British Columbia Hydro and Power Authority (“**BC Hydro**”) and BC Hydro has asked the Board to grant it a statutory right-of-way (the “**Statutory Right-of-Way**”) to permit BC Hydro to construct and operate a structure for electrical distribution to be located on the Property approximately as shown on Schedule A attached hereto; and

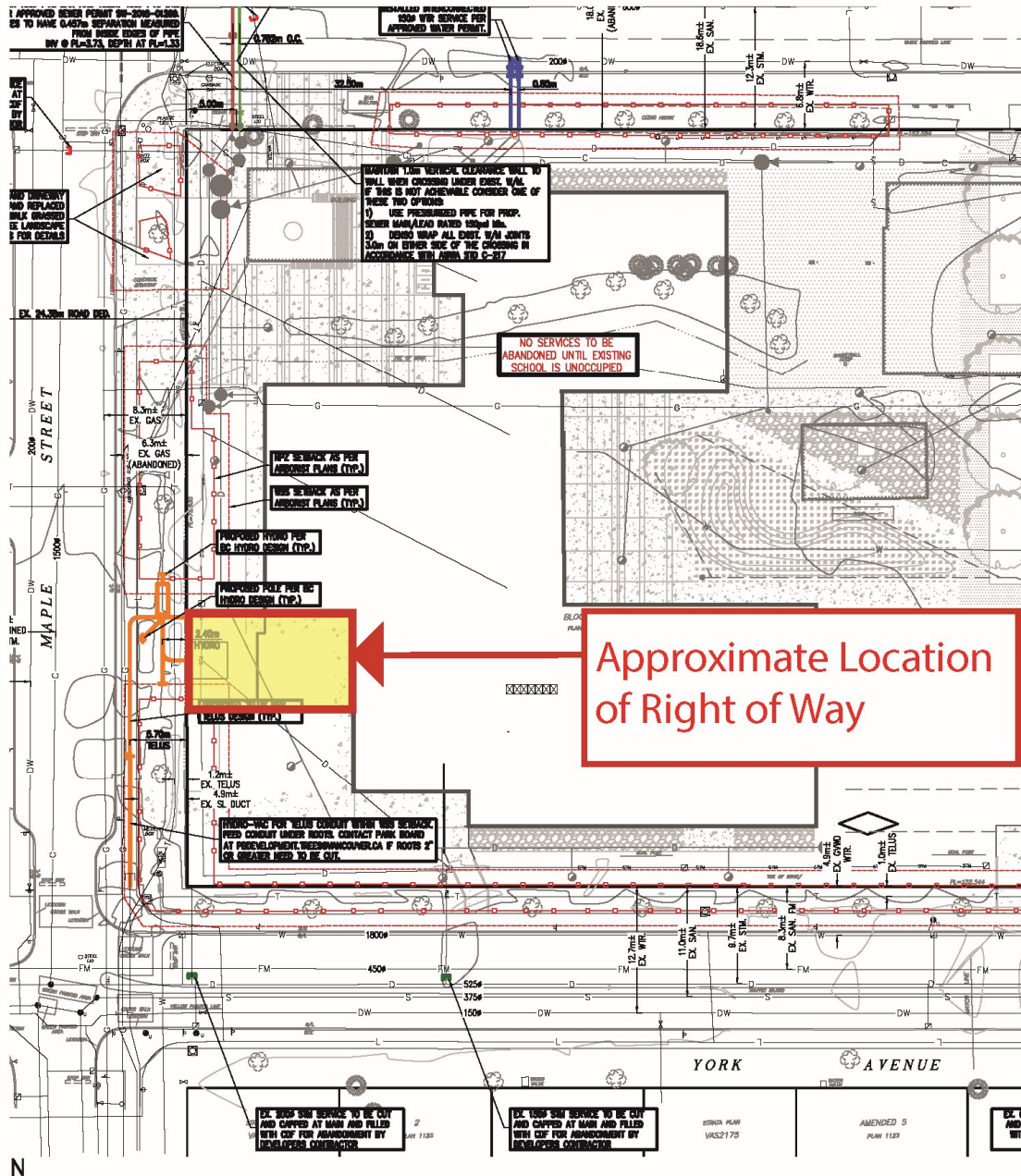
- (vi) the Board is satisfied that it would be in the best interests of the Board to grant the Statutory Right-of-Way and that the granting of the Statutory Right-of-Way will not interfere with the Board's use of the Property for educational purposes.

NOW THEREFORE BE IT RESOLVED as a Bylaw of the Board that the Board enter into the Statutory Right-of-Way and grant the Statutory Right-of-Way to BC Hydro in the form required by BC Hydro, subject to such amendments as the Secretary-Treasurer may, in their discretion, consider advisable, and register the Statutory Right-of-Way against title to the Property in the Land Title Office.

BE IT FURTHER RESOLVED as a Bylaw of the Board that the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver the Statutory Right-of-Way in such form and with such amendments thereto as the Secretary-Treasurer may, in their discretion, consider advisable, and the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver all related and ancillary documents required to complete the granting of the Statutory Right-of-Way to BC Hydro on such terms and conditions as the Secretary-Treasurer may, in their discretion, consider advisable as witnessed by the signature of the Secretary-Treasurer.

This Bylaw may be cited as "School District No. 39 (Vancouver) Henry Hudson Elementary School Electrical Distribution Right-of-Way Bylaw 2024".

SCHEDULE A: SRW Location Sketch



Note: The area of the statutory right of way shown in the above plan is an approximate location and will be further defined by a survey to be conducted at a later date in accordance with the terms and conditions of the Statutory Right-of-Way to be settled between BC Hydro and the Board.”

February 26, 2024

ITEM 9.1

TO: Board of Education
FROM: Jennifer Reddy, Trustee
RE: Notice of Motion – Childcare Capital 2024

*Reference to
Education Plan*

**GOALS 1 & 2:
OBJECTIVE(S):**

The Vancouver School Board will improve student achievement, physical and mental well-being, and belonging by ...

Encouraging students to reach beyond previous boundaries in knowledge and experience.

Improving school environments to ensure they are safe, caring, welcoming, and inclusive places for students and families.

Increasing literacy, numeracy, and deep, critical, and creative thinking.

Ensuring that students develop and can implement a plan for a successful transition upon completion of secondary school.

Ensuring the alignment among school, district, and provincial education plans.

Reporting student results about performance, well-being, and outcomes to the community and using the results to improve the quality and effectiveness of the education and supports provided to students.

The Vancouver School Board will increase equity by ...

Eliminating gaps in achievement and outcomes among students.

Eliminating racism and discrimination in all forms.

Evaluating and renewing plans for the improvement of Indigenous learners' education.

Improving stewardship of the district's resources by focusing on effectiveness, efficiency, and sustainability.

REFERENCE TO VSB POLICY

Please indicate if the proposed motion relates to an existing policies from the [Board Policy Handbook](#). You must check one or more boxes.

- Relates to Policy No. []
- This is an action motion and does not change or contradict any existing policies from the Board Policy Handbook

PROPOSED MOTION

The VSB acknowledges that there is a well-documented city-wide need for additional licensed childcare spaces, that the VSB has land and facilities designed to serve children, and that the Ministry of Education and Child Care has childcare capital funding available for school districts;

And therefore that the VSB investigate with the Ministry of Education and Child Care how the VSB can access new, additional capital funds in order to increase on-site childcare space creation including the possibility of prefabricated (modular) childcare buildings;

And further that the VSB investigate specific school board locations of possible childcare sites across the District with a focus on the south-east and north-east quadrants of Vancouver where there is currently a significant lack of childcare spaces;

And further that these enquiries be completed as soon as possible, that the information gathered is shared at a public VSB Board Meeting and shared with the City of Vancouver in alignment with COV recent direction regarding prefabricated (modular) childcare facilities.

RATIONALE

1. The Ministry of Education and Child Care has earmarked capital funds for childcare space creation, improvement, and increase specifically for school districts;
2. The Vancouver School Board holds public land and assets in trust for Vancouver's children which can be used to expand access to and options for childcare on Board property;
3. Vancouver's childcare needs continue to be significantly unmet, with a total estimated shortfall of approximately 15,000 childcare spaces for 0-12 year olds. Some communities in Vancouver face over 70% of unmet need for licensed childcare spaces, with the highest need for childcare in the south-east and north-east quadrants (<https://vancouver.ca/files/cov/childcare-needs-maps.pdf>);
4. Unmet childcare need disproportionately affects households with lower income, single-parent/caregiver households, women-identifying and gender non-binary parents/caregivers, therefore compromising their ability to access opportunities such as education and employment and reduce long-term inequities (Centre for Family Equity, 2023);

5. Providing access to affordable childcare correlates positively with women's increased labour force participation and a reduced gender employment gap (Current State Analysis for Vancouver's Childcare Strategy (2022));
6. Participation in high-quality early care and learning programs enhance children's cognitive, social, emotional, and physical literacy thereby improving school readiness and providing a strong foundation for future success (VSB: <https://media.vsb.bc.ca/media/Default/medialib/22-policy22-child-care-services-in-district-facilities.aabd8664214.pdf>);
7. The City of Vancouver has given policy direction to create prefabricated childcare spaces as a way to significantly expedite design and construction timelines and specifically to explore with the Vancouver School Board available school sites where new childcare spaces could be located (<https://council.vancouver.ca/20231004/documents/a3.pdf>);
8. Other Metro Vancouver and BC municipalities have successfully delivered prefabricated childcare on school lands (examples include Burnaby, Richmond and Victoria School Districts) <https://burnabyschools.ca/services/childcare/> ; <https://sd38.bc.ca/sites/default/files/2022-05/Agenda%20Jun%201%202022%20Public%20Facilities%20and%20Building%20Committee%20Meeting.pdf> ; <https://www.cbc.ca/news/canada/british-columbia/victoria-school-district-looks-to-create-more-space-for-child-care-1.4756177> ;
9. Prefabricated construction can accommodate a variety of childcare programs for different age groups.

Vancouver School District Open Board Meeting

February 26, 2024

1



LAND ACKNOWLEDGEMENT

With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the x^wməθk^wəy̓əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) & səlilwətał (Tsleil-Waututh Nation).



x^wməθk^wəy̓əm
(Musqueam)



Skwxwú7mesh Úxwumixw
(Squamish Nation)



səlilwətał
(Tsleil-Waututh Nation)

2

Live-streamed

The meeting is currently being broadcasted live, and both the audio and video recordings will be accessible to the public for viewing even after the meeting ends.

Footage from this meeting may be viewed from Canada or anywhere else in the world.

3

Meeting Decorum

The Board has a strong commitment to ethical conduct. It is our collective responsibility to ensure that our meetings are conducted in a safe and respectful manner.

As a Board of Education for a school district, it is important that we model the behavior that we expect of students in their schools.

4

Introductions

Introduction of Trustees and Staff

5

ITEM 2.0 ADOPTION OF MINUTES

6

2.1 Meeting of January 29, 2024

That the minutes of the January 29, 2024 meeting be adopted.

7

2.3 Public Delegation Meeting of February 20, 2024

That the minutes of the February 20, 2024 meeting be adopted.

8

ITEM 3.0 SUPERINTENDENT'S HIGHLIGHTS

9

SUPERINTENDENT'S TRIBUTE



Soheila Ansari
Settlement Worker

10

SUPERINTENDENT'S TRIBUTE



Maggie Milne Martens
AIRS

11

Black History Month



12



Lunar New Year.

13

VSB After the Bell

TOPIC OF THE MONTH
Equity and Anti-racism

MATTER OF THE MONTH
Cellphones in School

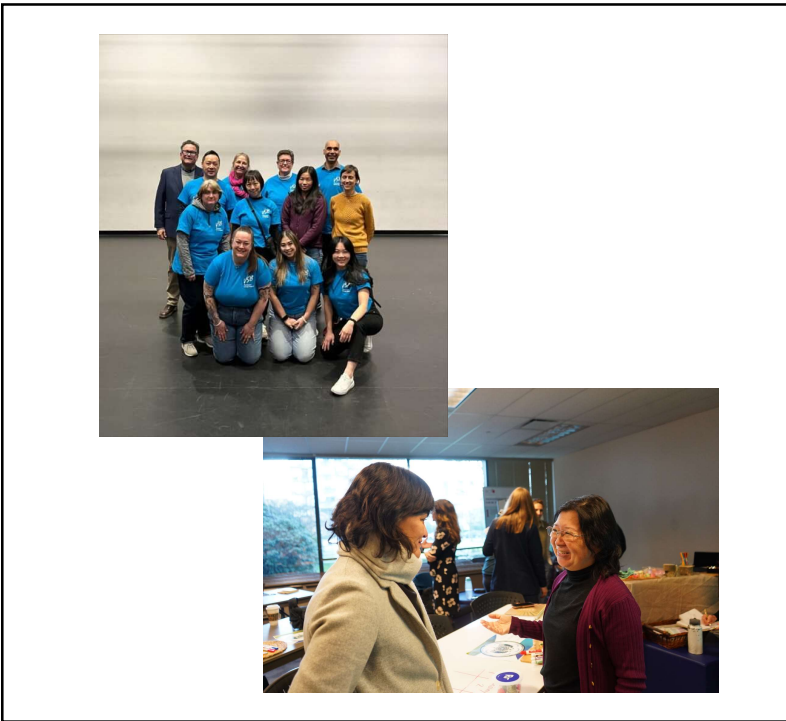
The image shows a woman with dark hair speaking into a microphone. The background is a grey brick wall. There are several icons: a lightbulb, a hand holding a microphone, and a speech bubble. The text 'VSB After the Bell' is in the top left. A blue banner at the bottom left says 'TOPIC OF THE MONTH Equity and Anti-racism'. A white banner at the bottom right says 'MATTER OF THE MONTH Cellphones in School'.

14

Around the District.



15



Staff Learning.

16

Tennyson and LEED Certification.

(Leadership in Energy and Environmental Design)



17

VSB Vancouver School Board

ITEM 4.0 STUDENT TRUSTEE REPORT

18

ITEM 5.0 COMMITTEE REPORTS

19

5.1.1 Policy and Governance Committee Report

*That the report of the February 7, 2024 meeting
be received*

20

5.1.2.1 Matters Arising

Policy 3 Role of the Trustee and Policy 4 Trustee Code of Conduct

That the Board approve Board Policy 3 – Role of the Trustee and Board Policy 4 – Trustee Code of Conduct.

21

5.1.2.1 Matters Arising

Policy 3 Role of the Trustee and Policy 4 Trustee Code of Conduct

That Draft Board Policy 3 – Role of the Trustee and Board Policy 4 – Trustee Code of Conduct be referred to the Policy and Governance Committee.

22

5.1.2.1 Matters Arising

Policy 3 Role of the Trustee and Policy 4 Trustee Code of Conduct

That consideration of the motion to approve Board Policy 3 – Role of the Trustee and Board Policy 4 – Trustee Code of Conduct be postponed until the next board meeting.

23

5.2.1 Finance and Personnel Committee Report

That the report of the February 14, 2024 meeting be received

24

5.2.2.1 Matters Arising 2023-2024 Amended Annual Budget

*That School District No. 39 (Vancouver)
Amended Annual Budget Bylaw
2023/2024 be given three readings at this
meeting. (VOTE MUST BE UNANIMOUS)*

25

5.2.2.1 Matters Arising 2023-2024 Amended Annual Budget

*That School District No. 39 (Vancouver) Amended
Annual Budget Bylaw
2023/2024 be:*

*Read a first time the 26th day of February, 2024;
and read a second time the 26th day of
February, 2024.*

26

ITEM 6.0

REPORT ON PRIVATE SESSION

27

ITEM 7.0

REPORTS FROM TRUSTEE REPRESENTATIVES

28

ITEM 8.0 NEW BUSINESS

29

8.1 2024-2025 Trustee Appointments to External Committees, Organizations and Agencies and VBE Trustee School Liaisons

That the Board approve the 2024-2025 Trustee Appointments to External Committees, Organizations and Agencies, and Trustee School Liaisons.

30

8.2 School District No. 39 (Vancouver) Henry Hudson Elementary School Electrical Distribution Right-of-Way Bylaw 2024

*THAT School District No. 39 (Vancouver) Henry Hudson Elementary School Electrical Distribution Right-of-Way Bylaw 2024 be given three (3) readings at this meeting.
(VOTE MUST BE UNANIMOUS)*

31

8.2 School District No. 39 (Vancouver) Henry Hudson Elementary School Electrical Distribution Right-of-Way Bylaw 2024

THAT School District No. 39 (Vancouver) Henry Hudson Elementary School Electrical Distribution Right-of-Way Bylaw 2024 be:

*Read a first time this 26th day of February, 2024;
Read a second time this 26th day of February, 2024;
Read a third and final time, passed and adopted this 26th day of February, 2024.*

32

ITEM 9.0 NOTICES OF MOTION

33

9.1. Notice of Motion: Childcare Capital 2024

The VSB acknowledges that there is a well-documented city-wide need for additional licensed childcare spaces, that the VSB has land and facilities designed to serve children, and that the Ministry of Education and Child Care has childcare capital funding available for school districts;

And therefore that the VSB investigate with the Ministry of Education and Child Care how the VSB can access new, additional capital funds in order to increase on-site childcare space creation including the possibility of prefabricated (modular) childcare buildings;

And further that the VSB investigate specific school board locations of possible childcare sites across the District with a focus on the south-east and north-east quadrants of Vancouver where there is currently a significant lack of childcare spaces;

And further that these enquiries be completed as soon as possible, that the information gathered is shared at a public VSB Board Meeting and shared with the City of Vancouver in alignment with COV recent direction regarding prefabricated (modular) childcare facilities.

34

9.1. Notice of Motion: Childcare Capital 2024



That a report be provided at the March 13, 2024 Facilities and Planning committee giving special consideration to the following items:

The VSB acknowledges that there is a well-documented city-wide need for additional licensed childcare spaces, that the VSB has land and facilities designed to serve children, and that the Ministry of Education and Child Care has childcare capital funding available for school districts;

And therefore that the VSB investigate with the Ministry of Education and Child Care how the VSB can access new, additional capital funds in order to increase on-site childcare space creation including the possibility of prefabricated (modular) childcare buildings;

And further that the VSB investigate specific school board locations of possible childcare sites across the District with a focus on the south-east and north-east quadrants of Vancouver where there is currently a significant lack of childcare spaces;

And further that these enquiries be completed as soon as possible, that the information gathered is shared at a public VSB Board Meeting and shared with the City of Vancouver in alignment with COV recent direction regarding prefabricated (modular) childcare facilities.

35

9.1. Notice of Motion: Childcare Capital 2024



That a report be provided at the March 13, 2024 Facilities and Planning committee giving special consideration to the following items:

The VSB acknowledges that there is a well-documented city-wide need for additional licensed childcare spaces, that the VSB has land and facilities designed to serve children, and that the Ministry of Education and Child Care has childcare capital funding available for school districts;

And therefore that the VSB investigate with the Ministry of Education and Child Care how the VSB can access new, additional capital funds in order to increase on-site childcare space creation including the possibility of prefabricated (modular) childcare buildings;

And further that the VSB investigate specific school board locations of possible childcare sites across the District with a focus on the south-east and north-east quadrants of Vancouver where there is currently a significant lack of childcare spaces;

And further that these enquiries be completed as soon as possible, that the information gathered is shared at a public VSB Board Meeting and shared with the City of Vancouver in alignment with COV recent direction regarding prefabricated (modular) childcare facilities.

36

9.1. Notice of Motion: Childcare Capital 2024



That a report be provided at the March 13, 2024 Facilities and Planning committee giving special consideration to the following items:

The VSB acknowledges that there is a well-documented city-wide need for additional licensed childcare spaces, that the VSB has land and facilities designed to serve children, and that the Ministry of Education and Child Care has childcare capital funding available for school districts;

And therefore that the VSB investigate with the Ministry of Education and Child Care how the VSB can access new, additional capital funds in order to increase on-site childcare space creation including the possibility of prefabricated (modular) childcare buildings;

And further that the VSB investigate specific school board locations of possible childcare sites across the District with a focus on the south-east and north-east quadrants of Vancouver where there is currently a significant lack of childcare spaces;

And further that these enquiries be completed as soon as possible, that the information gathered is shared at a public VSB Board Meeting and shared with the City of Vancouver in alignment with COV recent direction regarding prefabricated (modular) childcare facilities.

BE IT RESOLVED THAT:

1. *The Board continues its advocacy for enhanced child care services in Vancouver, recognizing the important role these services play in our community.*
2. *The Board and staff continue to collaborate with the City of Vancouver on the creation of child care spaces in Vancouver.*
3. *The staff is directed to continue their work on implementing increased quality child care on school grounds.*
4. *The staff is directed to continue to apply for child care capital funding to address the gap in child care spaces in Vancouver.*
5. *The staff are directed to report back to the Board twice a year through the Facilities Planning Committee, providing updates on the progress of these initiatives.*

37

9.1. Notice of Motion: Childcare Capital 2024



BE IT RESOLVED THAT:

1. *The Board continues its advocacy for enhanced child care services in Vancouver, recognizing the important role these services play in our community.*
2. *The Board and staff continue to collaborate with the City of Vancouver on the creation of child care spaces in Vancouver.*
3. *The staff is directed to continue their work on implementing increased quality child care on school grounds and, **where possible, identify school board locations of possible child care sites.***
4. *The staff is directed to continue to apply for child care capital funding to address the gap in child care spaces in Vancouver, **including possibility of prefab (modular) child care buildings.***
5. *The staff are directed to report back to the Board twice a year through the Facilities Planning Committee, providing updates on the progress of these initiatives, **the first being in March 2024.***

38

9.1. Notice of Motion: Childcare Capital 2024



BE IT RESOLVED THAT:

- 1. The Board continues its advocacy for enhanced child care services in Vancouver, recognizing the important role these services play in our community.*
- 2. The Board and staff continue to collaborate with the City of Vancouver on the creation of child care spaces in Vancouver.*
- 3. The staff is directed to continue their work on implementing increased quality child care on school grounds and, where possible, identify school board locations of possible child care sites.*
- 4. The staff is directed to continue to apply for child care capital funding to address the gap in child care spaces in Vancouver, including possibility of prefab (modular) child care buildings.*
- 5. The staff are directed to report back to the Board twice a year through the Facilities Planning Committee, providing updates on the progress of these initiatives, the first being in March 2024.*

39



ITEM 10.0 PUBLIC QUESTION PERIOD

40

ITEM 11.0 ADJOURNMENT

41

THANK YOU FOR YOUR TIME

42