

BOARD MEETING

AGENDA

Monday, October 28, 2024 at 7:00 pm

In the Boardroom

1. CALL MEETING TO ORDER

1.1 LAND ACKNOWLEDGEMENT

With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) and səliłwətał (Tsleil-Waututh Nation).

1.2 OPENING REMARKS

The meeting is currently being broadcasted live, and both the audio and video recordings will be accessible to the public for viewing even after the meeting ends. Footage from this meeting may be viewed from Canada or anywhere else in the world.

2. ADOPTION OF MINUTES

- 2.1 Meeting of September 23, 2024
- 2.2 Matters Arising from the Minutes
- 2.3 Meeting of September 25, 2024
- 2.4 Matters Arising from the Minutes

3. SUPERINTENDENT'S UPDATE

- 3.1 Superintendent's Highlights

4. STUDENT TRUSTEE REPORT

5. COMMITTEE REPORTS

5.1 POLICY AND GOVERNANCE COMMITTEE

- 5.1.1 Matters Arising from meeting of May 15, 2024
 - 5.1.1.1 Policy 10 – Policy Development (Attachment)
That the Board approve Board Policy 10 – Policy Development.
- 5.2.1 Report: Meeting of October 9, 2024
- 5.2.2 Matters Arising

(The online link for submitting questions to this meeting will now be closed.)

6. REPORT ON PRIVATE SESSION

- 6.1** Meeting of September 23, 2024
- 6.2** Meeting of October 9, 2024
- 6.3** Meeting of October 21, 2024
- 6.4** Special Meeting of October 23, 2024
- 6.5** Special Meeting of October 28, 2024
- 6.6** Meeting of October 28, 2024

7. REPORTS FROM TRUSTEE REPRESENTATIVES

- 7.1** Report from Trustee Mah on the City of Vancouver Children, Youth, and Family Advisory Committee meeting held on September 19, 2024
- 7.2** Report from Trustee Fraser on the Urban Indigenous Peoples' Advisory Committee meeting held on September 16, 2024

8. NEW BUSINESS

9. NOTICES OF MOTION

- 9.1** Notice of Motion from Trustee Zhang: Academic Achievement

10. PUBLIC QUESTION PERIOD (Submitted through the online link)

11. ADJOURNMENT

BOARD MEETING MINUTES

Monday, September 23, 2024 at 7:00pm

The Board of Education of School District No. 39 (Vancouver) met in room 114 (the Boardroom), VSB Education Centre, 1580 West Broadway, Vancouver, B.C. on Monday, September 23, 2024, at 7:00pm. The meeting was live streamed.

Trustees Present:

Victoria Jung, Chairperson
Joshua Zhang, Vice-Chairperson
Lois Chan-Pedley
Alfred Chien
Preeti Faridkot
Janet Fraser
Suzie Mah
Jennifer Reddy
Christopher Richardson
Athena Yu (Student Trustee)

Senior Team Members Present:

Helen McGregor, Superintendent of Schools
Flavia Coughlan, Secretary Treasurer
Pedro da Silva, Associate Superintendent
Maureen McRae-Stanger, Associate Superintendent
Pete Nuij, Associate Superintendent
Alison Ogden, Associate Superintendent
Daniel Blue, Executive Director, Finance
Michael Gray, Executive Director, Employee Services
Jessie Gresley-Jones, Executive Director, Facilities

Also Present:

Patricia MacNeil, Director of Communications
Ron Macdonald, Director of Facilities
James deHoop, Senior Manager, Planning
Cherry Mak, Accounting Supervisor
Paul Rosberg, Budget Manager
Judy Mah, Executive Coordinator (Recorder)

1. CALL MEETING TO ORDER

1.1. Land Acknowledgement

The Chairperson called the meeting to order and acknowledged with deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Sḵwxwú7mesh Úxwumixw (Squamish Nation) and səliłwətał (Tsleil-Waututh Nation).

1.2. Opening Remarks

In her opening remarks, the Chairperson shared and acknowledged the following on behalf of the Board:

- Best wishes to the school community and staff for the upcoming school year.
- Welcome of Executive Director of Facilities, Jessie Gresley-Jones.

- Unveiling of the new seismically safe Eric Hamber Secondary School and staff and students settling into the new Henry Hudson Elementary School.
- Start of school year gatherings, such as the meeting with VSB Principals and Vice Principals at the Musqueam Cultural Centre.
- The significance of orange shirts and the upcoming National Day for Truth and Reconciliation.

2. ADOPTION OF MINUTES

2.1. Meeting of June 24, 2024

Moved by J. Fraser, seconded by C. Richardson, that the minutes of the June 24, 2024 Board meeting be adopted.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the minutes were

APPROVED UNANIMOUSLY

2.2. Matters Arising from the Minutes - None

3. STUDENT TRUSTEE OATH OF OFFICE

The Secretary Treasurer administered the oath of office for student trustee elect Athena Yu. The Chair welcomed Athena Yu as the student trustee for the 2024-2025 school year.

3.1. Student Trustee Report

The Student Trustee presented the first report of her term. She introduced herself to the Board and noted that the Vancouver District Students' Council would have their first general meeting on September 24, 2024.

The Chair noted that Trustee Chan-Pedley is the trustee mentor for the student trustee.

4. SUPERINTENDENT'S UPDATE

4.1. Superintendent's Highlights

The Superintendent shared a presentation that highlighted recent events and achievements for the District, including the following:

- Superintendent's tribute and recognition for positive contributions from Patty Beatch, Employee Wellness Manager and Science World for their work supporting students through the Super Science Club.
- Activities over the summer including summer learning programs through Rec & Read and VLN, staff participation in the Vancouver Pride Parade, and work of the Learning Information Technology team in introducing technological upgrades to support students and staff.
- Work of the VSB Facilities team in completing 94 projects over the summer including accessibility upgrades for washrooms.
- Efforts of the Recruitment team in promoting employment opportunities at the VSB, including participation in Vancouver Career fairs, Main St. Car Free Day and a Work BC event.
- Back to school events including students first day at the new Henry Hudson Elementary, welcome and learning for school administrators at the Musqueam Cultural Centre and acknowledgement of Business Operations staff for their support in welcoming students back to school.

- Students return to Tecumseh Elementary School following the flood and appreciation for school staff in supporting students and their families during this time.
- Unveiling of the new seismically safe Eric Hamber Secondary School.
- Highlighting parent/guardian and teacher communication through an After the Bell Podcast released at the end of September.
- Observance of National Day for Truth & Reconciliation on September 30th and school and District staff learning on September 27th.

5. COMMITTEE REPORTS

5.1. EDUCATION PLAN COMMITTEE

5.1.1 Report: Meeting of September 04, 2024

The Chairperson of the Committee, L. Chan-Pedley, presented the report of the September 04, 2024 meeting, a copy of which is filed with these minutes. The report includes information on the following items:

- Framework for Enhancing Student Learning (FESL) Annual Report
- School Learning Plans

Moved by L. Chan-Pedley, seconded by C. Richardson, that the report of the September 04, 2024 meeting be received.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

5.1.2 Matters Arising

5.1.2.1 Framework for Enhancing Student Learning (FESL) Annual Report

Moved by L. Chan-Pedley, seconded by P. Faridkot, that the Board approve the District Framework for Enhancing Student Learning (FESL) Annual Report 2023-2024 for submission to the Ministry of Education and Child Care by October 1, 2024.

Trustees asked questions and the Secretary Treasurer provided clarifying responses. Following discussion, trustees voted on the motion.

CARRIED

For: L. Chan-Pedley, A. Chien, J. Fraser, P. Faridkot, V. Jung, C. Richardson, J. Zhang

Against: S. Mah, J. Reddy

5.1.2.2 School Learning Plans

Moved by L. Chan-Pedley, seconded by P. Faridkot, that the Board approve the school learning plans and direct the Superintendent of Schools to make the school learning plans available to parents/guardians of students attending each school in the Vancouver school district.

CARRIED UNANIMOUSLY

Trustee Chan-Pedley noted that the school learning plans included in the September 23, 2024 Board package differed slightly from the plans presented at the September 4, 2024 Education

Plan Committee meeting and that some of the data points referenced in the reports first presented were removed to mask potential identification of students.

5.2. AUDIT COMMITTEE

5.2.1 Matters Arising

5.2.1.1 Audited Financial Statements June 30, 2024

Moved by J. Zhang, seconded by P. Faridkot, that the Board of Education of School District No. 39 (Vancouver) approve the Audited Financial Statements of School District No. 39 (Vancouver) for the year ended June 30, 2024.

CARRIED UNANIMOUSLY

5.3. FINANCE AND PERSONNEL COMMITTEE

5.3.1 Report: Meeting of September 11, 2024

The Chairperson of the Committee, J. Zhang, presented the report of the September 11, 2024 meeting, a copy of which is filed with these minutes. The report includes information on the following items:

- Audited Financial Statements June 30, 2024
- Staffing and Recruitment Update
- Wellness and Occupational Health and Safety Update

Moved by J. Zhang, seconded by A. Chien, that the report of the September 11, 2024 meeting be received.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

5.3.2 Matters Arising - None

5.4. FACILITIES PLANNING COMMITTEE

5.4.1 Report: Meeting of September 11, 2024

The Chairperson of the Committee, V. Jung, presented the report of the September 11, 2024 meeting, a copy of which is filed with these minutes. The report includes information on the following items:

- 2025-2026 Minor Capital Plan
- Child Care Update
- Major Capital and Annual Facilities Grant Projects Update

Moved by V. Jung, seconded by J. Zhang, that the report of the September 11, 2024 meeting be received.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

5.4.2 Matters Arising

5.4.2.1 2025-2026 Minor Capital Plan

Moved by V. Jung, seconded by J. Zhang, that the Board of Education of School District No. 39 (Vancouver) approve the 2025-2026 Minor Capital Plan for submission to the Ministry of Education and Child Care.

CARRIED UNANIMOUSLY

The Chairperson announced the on-line link for submitting questions to this meeting would now be closed.

6. REPORT ON PRIVATE SESSION

6.1 Meeting of June 24, 2024

The Board authorized the Board Chair to report to the September 23, 2024 Public Meeting that, at the Private Session of June 24, 2024 the Board discussed personnel, property, legal matters and business interests, and Trustees Faridkot and Richardson recused themselves from the meeting prior to discussion of an item due to a potential conflict of interest.

6.2 Meeting of September 12, 2024

The Board authorized the Board Chair to report to the September 23, 2024 Public Meeting that, at the Private Session of September 12, 2024 the Board discussed property, legal matters and business interests.

The Board Chair informed the Board that there would not be a report on private session for the September 23, 2024 Private Board meeting as the meeting has not yet concluded and that the report on this session would take place at the October 28, 2024 Public Board meeting.

7. REPORTS FROM TRUSTEE REPRESENTATIVES

7.1. Report from Trustee Mah on the City of Vancouver Children, Youth, and Family Advisory Committee meeting held on July 18, 2024

7.2. Report from Trustee Fraser on the Urban Indigenous Peoples' Advisory Committee meeting held on July 15, 2024

7.3. Reports from Trustee Reddy on:

7.3.1 Older Persons Advisory Committee meeting held on July 19, 2024

7.3.2 Renters' Advisory Committee meeting held on July 31, 2024

8. NEW BUSINESS

8.1. South Portion of Fleming School Site (1455 EAST 49TH AVENUE): Disposition By-Law

The Secretary Treasurer referred to the report in the agenda package entitled ***South Portion of Fleming School Site (1455 East 49TH Avenue): Disposition By-Law***. She provided background and reviewed the key due diligence steps undertaken since the Board approved the motion to declare the southern portion of the Fleming School site as surplus to the educational needs of the District and authorized staff to proceed with the disposition process. She highlighted the main points in the report, and noted that Ministerial approval was received in December 2022, followed by the City of Vancouver's subdivision approval in June 2023. She reported that Vittori Developments Ltd. was

selected as the tenant, and that the Board had reviewed the terms of the Ground Lease at the September 12, 2024 Private Board meeting. She shared general terms of the ground lease, noting that the land use proposed by Vittori Developments aligns with City policies favouring rental housing and with the District's enablement of workforce housing. She concluded her presentation by informing the Board that the remaining step to complete the due diligence process related to the offer to lease is for the Board to adopt the Disposition Bylaw.

Trustees asked questions and staff provided clarifying responses.

Moved by V. Jung, seconded by J. Zhang, that School District No. 39 (Vancouver) Southern Portion of Fleming School Site Ground Lease Bylaw, 2024 be given three (3) readings at this meeting.

DEFEATED

For: L. Chan-Pedley, J. Fraser, P. Faridkot, V. Jung, C. Richardson, J. Zhang

Against: A. Chien, S. Mah, J. Reddy

Moved by V. Jung, seconded by C. Richardson that School District No. 39 (Vancouver) Southern Portion of Fleming School Site Ground Lease Bylaw, 2024 be

Read a first time this 23rd day of September, 2024;

Read a second time this 23rd day of September, 2024;

CARRIED

For: L. Chan-Pedley, A. Chien, J. Fraser, P. Faridkot, V. Jung, C. Richardson, J. Zhang

Against: S. Mah, J. Reddy

In response to a trustee's question, the Chair informed the Board that since the motion to approve all three readings of the bylaw was not approved unanimously at the September 23, 2024 Public Board meeting, a Special Public Board meeting will be held on September 25, 2024 for the Board to consider the third reading of the bylaw.

9. OLD BUSINESS

9.1. Eric Hamber Secondary Shop Equipment

Associate Superintendent A. Ogden presented a report, entitled ***Eric Hamber Secondary Shop Equipment***, a copy of which is on file with the meeting agenda. The report was prepared in response to the motion approved by the Board at the April 24, 2024 Public Board meeting and includes information on the cost and implications of replacing the shop equipment with new equipment in the new Eric Hamber Secondary School. She referred to Appendix A that lists a breakdown of costs to replace the current equipment and noted that the estimated total cost, including installation, to replace the current equipment with new equivalent equipment is \$402K.

In response to a trustee's question, the Associate Superintendent clarified that there was a discrepancy in the wording in Appendix A of the report. She explained that although the installation cost is not itemized for each piece of equipment, it is included in the total for each of the three categories and in the grand total of \$402K.

10. NOTICES OF MOTION – None

11. PUBLIC QUESTION PERIOD

The Chairperson reminded listeners that only questions regarding governance would be addressed at the public question period, and that all operational questions would be referred to staff.

She reported that four questions were received during the public question period related to the following:

- Two questions regarding Audited Financial Statements
- A question regarding enrolment projections
- An operational question regarding a staffing matter

12. ADJOURNMENT

The meeting adjourned by consensus at 8:37 pm.

Flavia Coughlan, Secretary Treasurer

Victoria Jung, Chairperson

BOARD MEETING MINUTES

Wednesday, September 25, 2024 at 12:30pm

The Board of Education of School District No. 39 (Vancouver) met on Microsoft Teams on Wednesday, September 25, 2024, at 12:30 pm. The meeting was live streamed.

Trustees Present:

Victoria Jung, Chairperson
 Joshua Zhang, Vice-Chairperson
 Lois Chan-Pedley
 Preeti Faridkot
 Suzie Mah
 Jennifer Reddy
 Christopher Richardson

Trustees Absent with Regrets:

Alfred Chien
 Janet Fraser

Senior Team Members Present:

Helen McGregor, Superintendent of Schools
 Flavia Coughlan, Secretary Treasurer
 Maureen McRae-Stanger, Associate Superintendent
 Jessie Gresley-Jones, Executive Director, Facilities

Also Present:

James deHoop, Senior Manager, Planning
 Judy Mah, Executive Coordinator (Recorder)

1. CALL MEETING TO ORDER

1.1. Land Acknowledgement

The Chairperson called the meeting to order and acknowledged with deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) and səliłwətał (Tsleil-Waututh Nation).

2. OLD BUSINESS

2.1. South Portion of Fleming School Site (1455 East 49th Avenue): Disposition By-Law

The Chairperson reported that at the September 23, 2024 Public Board meeting, the Board considered the adoption of School District No. 39 (Vancouver) Southern Portion of Fleming School Site Ground Lease By-Law, 2024. The bylaw was given the first two readings at this meeting and was read a third time at the September 25, 2024 Board meeting.

**Moved by V. Jung, seconded by P. Faridkot, that School District No. 39 (Vancouver) Southern Portion of Fleming School Site Ground Lease By-law, 2024 be
 Read a third and final time, passed and adopted this 25th day of September, 2024.**

Trustees asked questions, and staff responded. Following discussion, trustees voted on the motion.

CARRIED

**For: L. Chan-Pedley, P. Faridkot, V. Jung, C. Richardson, J. Zhang
 Against: S. Mah, J. Reddy**

2.2. 2024-2025 Trustee Appointments to VSB Advocacy Subcommittee

The Chairperson referred to the report entitled, ***2024-2025 Trustee Appointments to VSB Advocacy Subcommittee***, and reviewed the recommendation in the report.

Moved by V. Jung, seconded by S. Mah, that the Board approve the 2024-2025 Trustee appointments to the VSB Advocacy Subcommittee.

CARRIED UNANIMOUSLY

3. ADJOURNMENT

The meeting adjourned by consensus at 12:44 pm.

Flavia Coughlan, Secretary Treasurer

Victoria Jung, Chairperson

STUDENT TRUSTEE REPORT

Date of Meeting: October 28, 2024

Student Trustee: Athena Yu

Topics Discussed Most Relevant to Students within the VSB: VDSC Junior Executive elections, facilities-related student issues, CANley Cup initiative, accessibility and inclusivity in school-wide events.

In this Student Trustee report, I will provide an update on the recent activities of the Vancouver District Student Council (VDSC), including the issues discussed at our October 15th General Meeting, the upcoming CANley Cup initiative, our Junior Executive elections, and the anticipated annual leadership retreat.

The VDSC held its General Meeting on October 15th, with attendance from various student representatives, including the Indigenous Representative, Sustainability Representative, and student reps from every school and the Alternate schools within the district. The council participated in a roundtable discussion to identify and prioritise student concerns. Facilities-related issues were emphasised by multiple representatives, and to follow up, an invitation will be issued to the VSB Facilities Department for an upcoming VDSC meeting to share information about VSB Facilities processes and school sites. I look forward to continuing this important conversation alongside our newly appointed Facilities Committee representative in the coming weeks.

During the meeting, we filled student representative positions for the District's Standing Committees for the 2024-2025 school year. At our upcoming retreat, we will prepare these representatives for their roles in upcoming VSB meetings and hold additional elections to fill the remaining VDSC Executive positions.

The council also discussed plans for the CANley Cup, an annual initiative encouraging schools to donate non-perishable food items and funds through a friendly inter-school competition. This year, schools that wish to participate may choose to partner with either the Greater Vancouver Food Bank, a local charity, or a food hub in their neighbourhoods. We are excited to see the collective efforts of each school in supporting the broader community.

Building on last year's focus on inclusivity and accessibility in student-led events, our Senior Executives presented five key guiding questions for event planning, promoting, and hosting to help ensure that all events are inclusive and accessible for more students. These questions are also available to the wider student body through the VDSC's social media.

Looking ahead, the council is preparing for our annual leadership retreat on November 19th. This event is designed to strengthen collaboration and encourage idea-sharing. The retreat aims to cultivate innovation and teamwork, helping guide our efforts for the rest of the year.

Thank you to the Board for your continued support of student voices in the District. I look forward to providing further updates on our initiatives and discussions.

October 28, 2024

ITEM 5.1.1.1

TO: Board of Education

FROM: Policy and Governance Committee

RE: Policy 10 – Policy Development

*Reference to
Education Plan*

- GOAL:** Goal 2: The Vancouver School Board will increase equity by...
- OBJECTIVE:**
- Improving stewardship of the district’s resources by focusing on effectiveness, efficiency, and sustainability.

INTRODUCTION

One of the responsibilities of the Policy and Governance Committee is to ensure Board Policies are reviewed at least once in a four-year term and that compliance with legislation, regulations and legislative mandate is maintained.

The Policy and Governance committee met in May 2024 and reviewed [Policy 10 – Policy Development](#). This report contains a summary of the feedback collected and how it was incorporated in the revised policy.

This report includes a recommendation.

REVISED POLICY 10 – POLICY DEVELOPMENT

The following is a summary of the feedback collected regarding [Policy 10 – Policy Development](#).

Alignment with Current Practice

1. Outdated/Inconsistent Aspects:
 - Administrative Procedures: Should not be part of policy development as it seems inconsistent.
 - Decision-Making: Clarify who makes the decision in the development stage.
 - Periodic Review: Policies have not been reviewed periodically.
 - Review Process: The current process is cumbersome, potentially causing delays in policy updates.
2. Concerns:
 - The cumbersome review process might be the reason policies are not being updated.

Alignment with Other Board Policies, Provincial Guidance, and Legislation

1. Consistency:
 - Policy Alignment: Ensure alignment between Policy 8 and Policy 10.
 - Role of Superintendent: Clarify the role of the Superintendent.
 - Administrative Procedures: Should be separated from policy steps.

Suggestions for Improvement

1. Clarity and Specificity:
 - Board Decision: Clearly state that the Board makes the final decision.
 - Recording Policies: Add that policies are recorded in the Board meeting minutes.

- Time Limits: Consider adding a time limit for decisions until a specific written policy is developed.
- Stakeholder Groups: Update the list of groups involved in policy suggestions.
- Separate Sections: Separate sections for administrative procedures to avoid confusion.
- 2. **Emerging Trends:**
 - Naming of Schools: Address the naming of schools, especially with Indigenous names.
 - Rotational Review: Revise the rotational review basis due to new legislation and priorities.
- 3. **Specific Feedback Points**
 1. Development Stage:
 - Clarify decision-making authority.
 2. Implementation and Evaluation:
 - Simplify the process to avoid delays and confusion.
 3. Administrative Procedures:
 - Separate from policy development to streamline updates.

Based on the feedback collected the following changes to Policy 10 have been incorporated in the attached revised Policy 10 (Attachment A):

1. **Clarification of Roles:**
 - Specified that the Superintendent or Designate will draft all policies based on Board direction.
 - Clarified that the Policy and Governance Committee advises the Board on policy changes and the need to add new policies to meet legislative requirements.
2. **Separation of Administrative Procedures:**
 - Emphasized that administrative procedures should not be part of policy development to avoid confusion and streamline the process.
3. **Decision-Making Authority:**
 - Clearly states that the Board makes the final decision on policy adoption.
4. **Recording of Policies:**
 - Added that policies are adopted and recorded in the Board meeting minutes to ensure transparency and official documentation.
5. **Review Process:**
 - Addressed the need for a more efficient and less cumbersome review process, including a rotational review basis to ensure all policies are reviewed regularly.
6. **Rights Holders and Stakeholder Involvement:**
 - Acknowledged the involvement of the Policy and Governance Committee in policy development when necessary.
7. **Definitions Added:**
 - Defined “policy” and “administrative procedure” to provide clarity on their roles and distinctions.

RECOMMENDATION

That the Board approve Board Policy 10 – Policy Development.

Attachment:

- A. Policy 10 - Policy Development

Policy 10

POLICY DEVELOPMENT

Policy development is a key responsibility of the Board. Policies communicate the Board's values, beliefs, and expectations, providing direction and guidelines for the District's operation.

Definitions

- **Policy:** A policy is a broad, value-based directive established by the Board to guide the organization. Policies articulate the Board's expectations, values, and strategic direction, providing a framework within which the Superintendent and staff operate. They are designed to ensure consistency, accountability, and alignment with the Board's vision and goals.
- **Administrative Procedure:** An administrative procedure is a detailed, operational guideline developed by the Superintendent to implement Board policies. These procedures outline the specific steps and processes required to achieve the objectives set forth in the policies. They are intended to provide clarity and direction for staff in their day-to-day activities, ensuring that the Board's policies are executed effectively and efficiently.

Policy Development Process

1. **Planning:**
 - The Board, in cooperation with the Superintendent or Designate, shall assess the need for a policy and identify the critical attributes of each policy to be developed.
 - Policies may be created or updated to ensure compliance with legislation, regulations and legislative mandate, or to address a policy direction need that has been identified.
2. **Development and Approval:**
 - At the direction of the Board, the Superintendent or Designate will draft amendments to an existing policy or develop a new policy.
 - After the Board reviews a draft policy, it might refer it to the Policy and Governance Committee for feedback. The Committee will then provide input to the Superintendent or Designate, who will inform the Board if another draft is needed or recommend the policy for final approval.
 - Only those policies which are adopted and recorded in the Board meeting minutes constitute the official policies of the Board.
3. **Implementation:**
 - The Board is responsible for the implementation of policies governing its own processes.
 - The Board and Superintendent share the responsibility for implementation of policies relating to the Board-Superintendent relationship.
 - The Superintendent is responsible for the implementation of all other policies.

4. Evaluation and Review:

- The Board, in cooperation with the Superintendent, shall evaluate each policy in a timely manner in order to determine if it is meeting its intended purpose.
- The Board shall review all policies at least once in a four-year term and to ensure that compliance with legislation, regulations and legislative mandate is maintained

Administrative Procedures

The Superintendent shall develop administrative procedures as specified in Policy 11 – Board Delegation of Authority and may develop such other procedures as deemed necessary for the effective operation of the District. These must be in accordance with Board policies.

The Board may also delete a policy and subsequently delegate the Superintendent authority over this area. The Superintendent may choose to then develop an administrative procedure relative to this matter.

The Superintendent must inform the Board of any changes to administrative procedures.

Legal Reference: Sections 65, 74, 85 School Act

POLICY AND GOVERNANCE COMMITTEE

Wednesday, October 9, 2024

Committee Report to the Board, October 28, 2024

The Chairperson of the Committee called the meeting to order and acknowledged with deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) & səliłwətał (Tsleil-Waututh Nation).

This meeting was live-streamed, and both the audio and visual recordings were also available to the public for viewing after the meeting. Footage from this meeting may be viewed from Canada or anywhere else in the world.

A master PowerPoint presentation detailing the flow of the agenda was shown throughout the meeting, a copy of which is on file with the meeting agenda.

1. Policies Review: Policy 5 – Role of the Board Chair and Policy 6 – Role of the Vice Chair

Prior to the presentation of the item, the Chairperson of the Committee noted that Policy 10 – Policy Development, and Policy 19 – Accumulated Operating Surplus discussed last year are still being worked, and that the Committee will also be looking at Policy 8 again later this year because there was a recommendation to look at that implementation after a year.

The Secretary Treasurer presented a report dated October 9, 2024, entitled **Policies Review**. Board Policies are reviewed at least once in a four-year term to ensure that compliance with legislation, regulations, and legislative mandate is maintained. She noted that Policy 5 was last updated in 2020, and Policy 6 was last updated in 2018.

The live broadcast ended as Committee members, trustees and stakeholder representatives engaged in small group discussion and dialogue to gather feedback for the update of Policy 5 – Role of the Board Chair, and Policy 6 – Role of the Vice Chair. Below are the three questions used to guide the discussion:

- 1. Alignment with current practice:** Which aspects of the policy are outdated or inconsistent with our current practices, and how might they be revised or updated?
- 2. Alignment with other board policies provincial guidance and legislation:** How well does the existing policy align with other board policies and/or adhere to provincial guidance and legislation? Are there areas where the policy could be improved to create better alignment and/or ensure compliance?
- 3. Suggestions for improvement:** Are there new considerations or emerging trends that the policy should address to remain relevant?

All input received will be considered by the Committee Chair and resource staff before draft policies are shared with the Board to inform policy updates.

Meeting adjourned at 5:50 pm.

Janet Fraser, Chairperson

| | |
|---|---|
| Committee Members Present: | Janet Fraser (Chair) Preeti Faridkot (Vice-Chair) Jennifer Reddy (5:04pm) Christopher Richardson |
| Other Trustees present: | Victoria Jung (Alt.) |
| Senior Team Members Present: | Helen McGregor, Superintendent Flavia Coughlan, Secretary Treasurer Michael Gray, Executive Director – Employee Services Pete Nuij, Associate Superintendent Maureen McRae-Stanger, Associate Superintendent Jessie Gresley-Jones, Executive Director – Facilities |
| Association Representatives Present: | Suzette Magri, CUPE 15 Ishi Dinim, DPAC Diane Peters, PASA Angie Haveman, VASSA (5:01pm) Trevor Wrinch, VEPVPA Carl Janze, VSTA (5:05pm) |
| Also Present: | Amanda Poon, Executive Assistant (Recorder) |

LIAISON TRUSTEE REPORT

Name of Committee/Organization: City of Vancouver – Children, Youth and Families Advisory Committee

Liaison Trustee: Suzie Mah

Date of Meeting: September 19, 2024

Topics Discussed Most Relevant to the VSB: Healthy City Refresh

Arts, Culture, and Community Services city staff presented the City of Vancouver’s 2014-2025 Healthy City Strategy to the committee and asked the voting members to provide input on work that is being done to refresh the plan.

The Healthy City Strategy plan is the city’s overall social sustainability plan which encompasses:

- a central vision that Vancouver hopes to be
- specific goals that we measure
- connection between individual, community, and environmental health
- fitting other plans and strategies into the Healthy City Strategy

One 2025 target relevant to the VSB is:

“A Good Start” – Vancouver’s children have the best chance of enjoying a healthy childhood.

Target by 2025 – At least 85% of Vancouver’s children are developmentally ready for school when they enter kindergarten.

Indicators – school readiness (%), child poverty (%), access to licensed quality, affordable, and accessible childcare (%).

Committee / Organization Actions:

The committee passed a motion to have the city’s Arts, Culture, and Community Services city staff to provide an update on the Healthy City Strategy at a 2025 Children, Youth and Families Advisory Committee meeting.

For more information on the Healthy City Strategy:

<https://vancouver.ca/people-programs/healthy-city-strategy.aspx>

LIAISON TRUSTEE REPORT

Name of Committee/Organization: Urban Indigenous Peoples' Advisory Committee

Liaison Trustee: Janet Fraser

Date of Meeting: September 16, 2024

Topics Discussed Most Relevant to the VSB:

- The committee suspended the rule of section 15.13 of the Procedure By-law in order to allow modified decision-making methods during the meeting.
- Healthy City Strategy Refresh Presentation – Staff from Arts, Culture and Community Services provided a presentation and responded to questions and comments.
- UNDRIP Strategy Action Plan and MMIWG2S Report Response Presentation - The Staff Liaison provided a presentation and responded to questions and comments.

October 28, 2024

ITEM 9.1

TO: Board of Education

FROM: Joshua Zhang, Trustee

RE: Notice of Motion – Academic Achievement

*Reference to
[Education Plan](#)*

GOAL: The Vancouver School Board will improve student achievement, physical and mental well-being and belonging by...

OBJECTIVE(S): Encouraging students to reach beyond previous boundaries in knowledge and experience.

REFERENCE TO VSB POLICY

Please indicate if the proposed motion relates to an existing policies from the [Board Policy Handbook](#). You must check one or more boxes.

- ☐ Relates to Policy No.
- ☒ This is an action motion and does not change or contradict any existing policies from the Board Policy Handbook

PROPOSED MOTION

That the Board direct staff to investigate avenues to strengthen academic achievement and excellence at its secondary schools, and report back to the Board with recommendations on how to move forward no later than June 2025.

RATIONALE

The Vancouver school district's honours classes were established to provide challenging and enriching educational opportunities for highly motivated and academically focused students. These honours classes were a source of pride for the District, attracting recognition and accolades for their success in preparing students for higher education and future academic endeavors.

With the change in the BC curriculum in 2016, honours classes were phased out. It is important that the District remains a leader in providing an enriched educational experience for students. The Board should recognize the importance of fostering a learning environment that promotes academic excellence and supports the diverse needs of all students, in alignment with the VSB's Education Plan.

The Board will direct staff to consider the following key considerations to address the motion:

1. The classes should provide a challenging and stimulating learning environment that meets the unique needs and capabilities of academically focused students within the current British Columbia curriculum.
2. School principals are given the latitude to allocate resources and schedule classes according to their respective student populations to ensure the successful implementation of the courses.

Vancouver School District Open Board Meeting

Monday, October 28, 2024

1



LAND ACKNOWLEDGEMENT

With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the x^wməθk^wəyəm (Musqueam), Sk̓wxwú7mesh Úxwumixw (Squamish Nation) & səlilwətaʔ (Tsleil-Waututh Nation).



x^wməθk^wəyəm
(Musqueam)



Sk̓wxwú7mesh Úxwumixw
(Squamish Nation)



səlilwətaʔ
(Tsleil-Waututh Nation)

2

Live-streamed

The meeting is currently being broadcasted live, and both the audio and video recordings will be accessible to the public for viewing even after the meeting ends.

Footage from this meeting may be viewed from Canada or anywhere else in the world.

3

Meeting Decorum

The Board has a strong commitment to ethical conduct. It is our collective responsibility to ensure that our meetings are conducted in a safe and respectful manner.

As a Board of Education for a school district, it is important that we model the behavior that we expect of students in their schools.

4

Welcome and Opening Remarks

5

Introductions

Introduction of Trustees and Staff

6

ITEM 2.0

ADOPTION OF MINUTES

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Meeting of September 23, 2024

That the minutes of the September 23, 2024 meeting be adopted.

8

Meeting of September 25, 2024

That the minutes of the September 25, 2024 meeting be adopted.

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ITEM 3.0 SUPERINTENDENT'S UPDATE

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OUR VSB

SUPERINTENDENT HIGHLIGHTS

October 28, 2024

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SUPERINTENDENT'S TRIBUTE



Winnie Monk

Teacher – David Thompson Secondary

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SUPERINTENDENT'S TRIBUTE



Katie Muzyka
Teacher – Nootka Elementary

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World Teachers Day and Principal's Month



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Staff Learning & Professional Development



15

District Cross-Country Meet

- Promoting physical literacy
- Encouraging students to reach their physical potential
- Celebrating sport and community



16

Around the District Indigenous student leadership learning



17

VSB After the Bell

AI Learning in Schools

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ITEM 4.0

STUDENT TRUSTEE REPORT

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ITEM 5.0

COMMITTEE REPORTS

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5.1.1 Matters Arising (May 15, 2024)

Policy and Governance Committee Meeting

Policy 10 – Policy Development

21

5.1.1.1 Policy 10 – Policy Development

That the Board approve Board Policy 10 – Policy Development.

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5.2.1 Policy and Governance Committee Report

That the report of the October 9, 2024 meeting be received.

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ITEM 6.0 REPORT ON PRIVATE SESSION

24

ITEM 7.0 REPORTS FROM TRUSTEE REPRESENTATIVES

25

ITEM 8.0 NEW BUSINESS

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ITEM 9.0 NOTICES OF MOTION

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9.1 Notice of Motion from Trustee Zhang: Academic Achievement

That the Board direct staff to investigate avenues to strengthen academic achievement and excellence at its secondary schools, and report back to the Board with recommendations on how to move forward no later than June 2025.

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ITEM 10.0 PUBLIC QUESTION PERIOD

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ITEM 11.0 ADJOURNMENT

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**THANK YOU
FOR YOUR TIME**
