

BOARD MEETING

AGENDA

Monday, January 27, 2025 at 7:00 pm

In the Boardroom

1. CALL MEETING TO ORDER

1.1 LAND ACKNOWLEDGEMENT

With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) and səlilwətał (Tseil-Waututh Nation).

1.2 OPENING REMARKS

The meeting is currently being broadcasted live, and both the audio and video recordings will be accessible to the public for viewing even after the meeting ends. Footage from this meeting may be viewed from Canada or anywhere else in the world.

2. ADOPTION OF MINUTES

- 2.1 Meeting of November 25, 2024
- 2.2 Matters Arising from the Minutes
- 2.3 Public Delegation Board Meeting of January 20, 2025
- 2.4 Matters Arising from the Minutes

3. SUPERINTENDENT'S UPDATE

- 3.1 Superintendent's Highlights

4. STUDENT TRUSTEE REPORT

5. COMMITTEE REPORTS

5.1 EDUCATION PLAN COMMITTEE

- 5.1.1 Report: Meeting of January 15, 2025
- 5.1.2 Matters Arising

5.2 FACILITIES PLANNING COMMITTEE

- 5.2.1 Report: Meeting of January 15, 2025
- 5.2.2 Matters Arising
 - 5.2.2.1 Coal Harbour Lease Bylaw

*That the Board of Education of School District No. 39 (Vancouver) Elementary School at Coal Harbour Lease Acquisition Bylaw 2025 be given three (3) readings at the January 27, 2025 Public Board meeting.
(VOTE MUST BE UNANIMOUS)*

*That the Board of Education of School District No. 39 (Vancouver) Elementary School at Coal Harbour Lease Acquisition Bylaw 2025 be
Read a first time this 27th day of January, 2025;
Read a second time this 27th day of January, 2025;
Read a third and final time, passed and adopted this 27th day of January, 2025.*

(The online link for submitting questions to this meeting will now be closed.)

6. REPORT ON PRIVATE SESSION

- 6.1 Special Meeting of November 25, 2024
- 6.2 Meeting of November 25, 2024
- 6.3 Special Meeting of January 16, 2025
- 6.4 Special Meeting of January 20, 2025
- 6.5 Special Meeting of January 22, 2025
- 6.6 Special Meeting of January 22, 2025
- 6.7 Meeting of January 27, 2025

7. REPORTS FROM TRUSTEE REPRESENTATIVES

- 7.1 Report from Trustee Reddy on the Older Persons Advisory Committee (CoV) meetings held on September 20, 2024 and November 22, 2024

8. NEW BUSINESS

- 8.1 Update on Automated External Defibrillator Implementation Plan
That the Board receive the report for information.
- 8.2 Trustee Appointments to Committees and External Organizations and Agencies
That the Board approve the 2025-2026 Trustee Appointments to Committees and External Organizations and Agencies and the 2025-2026 Vancouver Board of Education School Liaison Trustees, effective February 3, 2025.

9. NOTICES OF MOTION

- 9.1 Notices of Motion to BCSTA Annual General Meeting
 - 9.1.1 Notice of Motion from Trustee Mah: Substantive Motion to 2025 BCSTA Annual General Meeting to Advocate to the Provincial Government to fully fund AEDs (Automated External Defibrillators) in all public-school buildings
 - 9.1.2 Notice of Motion from Trustee Fraser: BCSTA AGM motion: Middle Years Development Instrument (MDI) funding by Ministry of Education and Child Care (MECC)
- 9.2 Notice of Motion from Trustee Mah: Advocate to the Provincial Government to fully fund AEDs (Automated External Defibrillators) in all public-school buildings

9.3 Notice of Motion from Trustee Faridkot: Plan for the Installation of Automated External Defibrillators (AEDs) in Schools and District Facilities

10. PUBLIC QUESTION PERIOD (Submitted through the online link)

11. ADJOURNMENT

BOARD MEETING MINUTES

Monday, November 25, 2024 at 7:00pm

The Board of Education of School District No. 39 (Vancouver) met in room 114 (the Boardroom), VSB Education Centre, 1580 West Broadway, Vancouver, B.C. on Monday, November 25, 2024, at 7:00pm. The meeting was live streamed.

Trustees Present:

Victoria Jung, Chairperson
Joshua Zhang, Vice-Chairperson
Lois Chan-Pedley
Alfred Chien
Preeti Faridkot
Janet Fraser
Suzie Mah
Jennifer Reddy
Christopher Richardson
Athena Yu (Student Trustee)

Senior Team Members Present:

Helen McGregor, Superintendent of Schools
Flavia Coughlan, Secretary Treasurer
Pedro da Silva, Associate Superintendent
Maureen McRae-Stanger, Associate Superintendent
Pete Nuij, Associate Superintendent
Alison Ogden, Associate Superintendent
Daniel Blue, Executive Director, Finance
Michael Gray, Executive Director, Employee Services
Jessie Gresley-Jones, Executive Director, Facilities

Also Present:

Patricia MacNeil, Director of Communications
Jiana Chow, Communications Manager
Judy Mah, Executive Coordinator (Recorder)

1. CALL MEETING TO ORDER

1.1. Land Acknowledgement

The Chairperson called the meeting to order and acknowledged with deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Sḵwxwú7mesh Úxwumixw (Squamish Nation) and səliłwətał (Tsleil-Waututh Nation).

1.2. Opening Remarks

The Chairperson welcomed members of the public, VSB trustees and staff to the meeting.

Trustee Reddy called a point of privilege to announce that Steve Cardwell, past VSB Superintendent and two former trustees, Sadie Keane and Ruth Herman were in the audience.

2. RECEIVING AND CONSIDERING REPORTS

2.1. Annual Report – Board Chair

The Chairperson presented the Board Chair Annual Report as part of her opening remarks and noted the accomplishments achieved in the Board’s second term in office. She expressed her appreciation for fellow trustees, Indigenous Rights Holders, VSB stakeholder groups and District staff for their support of the Vancouver School District Community.

2.2. Chairperson and Vice-Chairperson Nomination and Election Procedure

The Secretary Treasurer advised the Board that this was the Annual Organizational meeting of the Board and that the process for the Chairperson and Vice-Chairperson Nomination Election Procedure included on page 15 of the agenda package would need to be approved by the Board before commencement of the election.

Trustees voted on the following recommendation:

Moved by V. Jung, seconded by C. Richardson, that the Board proceed to elect a new Board Chairperson and Vice-Chairperson following the nomination and election procedure.

CARRIED UNANIMOUSLY

3. ANNUAL ORGANIZATIONAL MEETING MATTERS

3.1. Election of Board Chairperson and Vice-Chairperson

The Secretary Treasurer assumed the Chair during the nomination and election process for Chairperson and Vice-Chairperson. She asked that the Board consider the recommendation for the appointment of scrutineers.

Moved by V. Jung seconded by S. Mah, that Alison Ogden and Daniel Blue be appointed as scrutineers for the nomination and election process for Board Chairperson and Vice-Chairperson.

CARRIED UNANIMOUSLY

Nominations for Board Chairperson:

The Secretary Treasurer explained to trustees the nomination process by ballot and asked the scrutineers to distribute to each trustee one nomination ballot for Chairperson. The ballots for the nomination of Board Chairperson were collected and tallied by the scrutineers and the results shared with the Secretary Treasurer. The following trustees were nominated for the office of Board Chairperson, accepted the nomination and provided comments in support of their election.

- Trustee Preeti Faridkot
- Trustee Victoria Jung

The Secretary Treasurer asked the scrutineers to distribute election ballot number one for Board Chairperson and briefly explained the election process.

The Secretary Treasurer declared Trustee Jung as the duly elected Chairperson for the Board of Education of School District No. 39 (Vancouver) for a one-year period ending November 2025.

Nominations for Board Vice-Chairperson:

The scrutineers distributed to each trustee one nomination ballot for Board Vice-Chairperson. The Secretary Treasurer asked trustees to submit their nominations. The ballots for the nomination of Board Vice-Chairperson were collected and tallied by the scrutineers and the results shared with the Secretary Treasurer. The following trustees were nominated for the office of Board Vice-Chairperson, accepted the nomination and provided comments in support of their election.

- Trustee Alfred Chien
- Trustee Janet Fraser

The Secretary Treasurer asked the scrutineers to distribute election ballot number one for Board Vice-Chairperson.

The Secretary Treasurer declared Trustee Janet Fraser as the duly elected Vice-Chairperson for the Board of Education of School District No. 39 (Vancouver) for a one-year period ending November 2025.

The Secretary Treasurer called for the following motion that was moved and seconded:

Moved by V. Jung seconded by C. Richardson, that the scrutineers destroy the ballots for the nomination of Chairperson and Vice-Chairperson and election of Chairperson and Vice-Chairperson, and that the scrutineers are discharged.

CARRIED UNANIMOUSLY

3.1.1 Board Chairperson and Board Vice-Chairperson Remarks

The Board Chairperson and the Board Vice-Chairperson provided remarks on their election.

4. ADOPTION OF MINUTES

4.1. Meeting of October 28, 2024

Moved by A. Chien, seconded by C. Richardson, that the minutes of the October 28, 2024 Board meeting be adopted.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the minutes were

APPROVED UNANIMOUSLY

4.2. Matters Arising from the Minutes – None

4.3. Public Delegation Board Meeting of November 18, 2024

Moved by J. Fraser, seconded by J. Zhang, that the minutes of the November 18, 2024 Board meeting be adopted.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the minutes were

APPROVED UNANIMOUSLY

4.4. Matters Arising from the Minutes– None

5. SUPERINTENDENT'S UPDATE

5.1. Superintendent's Highlights

The Superintendent shared a presentation that highlighted recent events and achievements for the District, including the following:

- Superintendent's tribute and recognition for positive contributions from Lynne Kennedy, Hastings Elementary Teacher and Kirk Gummow, District Counsellor, Safe and Caring Schools.
- Unionized Support Staff Appreciation Day on November 5, 2024 and acknowledgement of VSB's union partners.
- Take our Kids to Work Day.
- Grade 12 Indigenous Graduation Leadership Retreat from Nov 13-15, 2024.
- Indigenous Veterans Day and Remembrance Day.
- Career Programs Trade Info Night at Tupper Secondary School.
- VSB After the Bell spotlight on Digital Literacy, with guest speaker, Jesse Miller of Mediated Reality.

Trustee Faridkot left the meeting at 7:48 pm and returned at 7:50 pm.

A trustee asked a question, and the Superintendent responded.

6. STUDENT TRUSTEE REPORT

The Student Trustee presented a report highlighting recent activities and upcoming initiatives for the Vancouver District Students' Council (VDSC) for the 2024-2025 school year, including

- Launch of the CANley Cup fundraiser on November 1, 2024, with donation drives open until November 29, 2024, and the winners announced on December 10, 2024.
- VDSC leadership annual retreat on November 19, 2024.
- Promotion of the VSB Student Leadership Fund on Instagram, and increasing student awareness of VDSC initiatives including the online platform, Student Issues Box, and the focus on enhancing inclusivity by building on diverse representation

Trustees asked questions and the Student Trustee responded.

7. COMMITTEE REPORTS

7.1. EDUCATION PLAN COMMITTEE

7.1.1 Report: Meeting of November 6, 2024

The Chairperson of the Committee, L. Chan-Pedley, presented the report of the November 6, 2024 meeting, a copy of which is filed with these minutes. The report includes information on the following items:

- International Baccalaureate Middle Years Program
- Supporting Framework for Enhancing Student Learning (FESL) Priorities

Moved by L. Chan-Pedley, seconded by C. Richardson, that the report of the November 6, 2024 meeting be received.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

Trustee Chan-Pedley informed the Board that there was one matter arising from the meeting regarding the International Baccalaureate Middle Years Program. She noted that the Committee trustees did not provide a recommendation at the meeting as they were waiting for the full report to be presented by staff at the November 25, 2024 Board meeting.

7.1.2 Matters Arising

7.1.2.1 International Baccalaureate Middle Years Program

Associate Superintendents A. Ogden and M. McRae Stanger presented a memorandum and PowerPoint slides, titled *International Baccalaureate Middle Years Program*, a copy of which is on file with the meeting agenda. They provided background on the IB MYP Review, the report from IB World identifying the program as non-compliant, and the report presented at the November 6, 2024 Education Plan Committee meeting. They reviewed the reasons for the recommendation to close the program.

The Communications Manager continued the presentation by outlining the engagement process the District had undertaken, highlighting the engagement sessions that had occurred including roundtable discussions at the November 6, 2024 Education Plan Committee and at Elsie Roy, Lord Roberts, and King George Schools. She reviewed the engagement findings from Rights Holders, Stakeholders, MYP Educators, students, and families.

Trustees asked questions and staff provided clarifying responses.

Moved by L. Chan-Pedley, seconded by J. Fraser, that the Board close the Middle Years Programme effective June 27, 2025, and direct staff to develop a closure plan.

CARRIED

For: L. Chan-Pedley, J. Fraser, V. Jung, C. Richardson

Against: P. Faridkot, S. Mah, J. Reddy

Abstained: A. Chien, J. Zhang

In response to a trustee's question, the Communications Manager informed the Board that an information bulletin regarding the Board's decision for the MYP would be posted to the District website and that direct communication would be sent to the families of these school communities.

The Chairperson called a recess at 8:40 pm. The meeting reconvened at 8:50 pm.

7.2. FINANCE AND PERSONNEL COMMITTEE

7.2.1 Report: Meeting of November 13, 2024

The Chairperson of the Committee, J. Zhang, presented the report of the November 13, 2024 meeting, a copy of which is filed with these minutes. The report includes information on the following items:

- Statement of Financial Information (SOFI)
- Financial Planning Process
- 2024-25 First Quarter Financial Update

Moved by J. Zhang, seconded by J. Fraser, that the report of the November 13, 2024 meeting be received.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

7.2.2 Matters Arising

7.2.2.1 Statement of Financial Information (SOFI)

Moved by J. Zhang, seconded by A. Chien, that the Board approve the Statement of Financial Information for the period July 1, 2023 to June 30, 2024, for the Board of Education of School District No. 39 (Vancouver).

CARRIED UNANIMOUSLY

7.2.2.2 2025-2026 Financial Planning Process

Moved by J. Zhang, seconded by P. Faridkot, the Board of Education approve the 2025-2026 Financial Planning Process.

Trustee Mah asked to move an amendment to the motion.

Moved by S. Mah, seconded by J. Reddy, that the following wording be added:

“and add April 16, 2025 as a second Public Delegation Board meeting”

Following discussion, trustees voted on the amendment that had been moved and seconded.

DEFEATED

For: J. Fraser, S. Mah, J. Reddy, C. Richardson

Against: A. Chien, L. Chan-Pedley, P. Faridkot, V. Jung, J. Zhang

Trustees returned to the motion that had been moved and seconded.

That the Board of Education approve the 2025-2026 Financial Planning Process.

CARRIED

For: L. Chan-Pedley, A. Chien, P. Faridkot, J. Fraser, V. Jung, C. Richardson, J. Zhang

Against: S. Mah, J. Reddy

7.3. POLICY AND GOVERNANCE COMMITTEE

7.3.1 Report: Meeting of November 13, 2024

The Chairperson of the Committee, J. Fraser, presented the report of the November 13, 2024 meeting, a copy of which is filed with these minutes. The report includes information on the following items:

- Receipt of Advocacy Plan Report
- Policies Review

Moved by J. Fraser, seconded by C. Richardson, that the report of the November 13, 2024 meeting be received.

Trustee Fraser noted a small grammatical error in the Policy and Governance Committee minutes on page 163 of 167 and noted that the word “with” should be removed.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

7.3.2 Matters Arising - None

The Chairperson announced the on-line link for submitting questions to the meeting would now be closed.

8. REPORT ON PRIVATE SESSION

8.1 Special Meeting of November 18, 2024

The Board authorized the Board Chair to report to the November 25, 2024 Public Meeting that, at the Private Session of November 18, 2024 the Board discussed a legal matter.

8.2 Meeting of November 18, 2024

The Board authorized the Board Chair to report to the November 25, 2024 Public Meeting that, at the Private Session of November 18, 2024 the Board discussed a personnel matter.

8.3 Special Meeting of November 18, 2024

The Board authorized the Board Chair to report to the November 25, 2024 Public Meeting that, at the Private Session of November 18, 2024 the Board discussed a personnel matter.

8.4 Special Meeting of November 20, 2024

The Board authorized the Board Chair to report to the November 25, 2024 Public Meeting that, at the Private Session of November 20, 2024 the Board discussed a personnel matter and completed the Performance Review and Growth Plan for the Superintendent in accordance with Board Policy 12.

8.5 Special Meeting of November 25, 2024

The Board authorized the Board Chair to report to the November 25, 2024 Public Meeting that, at the Private Session of November 25, 2024 the Board discussed a personnel matter.

8.6 Meeting of November 25, 2024

The Board authorized the Board Chair to report to the November 25, 2024 Public Meeting that, at the Private Session of November 25, 2024 the Board discussed personnel, property, legal matters and business interests.

9. REPORTS FROM TRUSTEE REPRESENTATIVES - None

10. NEW BUSINESS - None

11. NOTICES OF MOTION

11.1 Notice of Motion from Trustee Reddy: Democracy, Accountability and Public Participation at VSB Board and Committee Meetings

In response to Trustee Reddy's question, the Secretary Treasurer informed the Board that a motion would need to be moved and seconded before open debate can occur. Trustee Reddy read the recommendation which was then moved and seconded.

Moved by J. Reddy, seconded by S. Mah, that the VSB acknowledges the important, valuable and necessary contributions to public education from rights holders, stakeholders, members of the public, students, families, and employee groups in Vancouver;

That the VSB enhance opportunities for public input and public accountability at board meetings (Policy 7):

- **Allow members of the public to speak to agenda items either in person or online;**
- **Publish agendas for all meetings online one full week (7 days) prior to the meeting.**

And that the VSB enhance opportunities for public input and public accountability at standing committees and delegation meetings (Policy 7, 8):

- **Allow members of the public to attend and/or choose to speak on agenda item either in person or online at committee meetings and delegation meetings (Policy 8);**
- **Ensure all discussions by trustees, rights holders and stakeholders in committees (including small group discussions) are live-streamed and minuted in detail so input can be widely shared;**
- **Allow rights holders and stakeholders including DPAC, VDSC, and union representatives to approve the agenda, and introduce new agenda items, information items, and/or new business at standing committee meetings;**
- **Ensure that all committee members can ask questions and receive answers at standing committee meetings on the public record (to further Policy 8), and specifically, improve participation and debate as provided by Policy 8;**
- **Reinstate the Personnel Committee as a stand-alone committee**

And that the VSB enhance its public accountability (Policy 7):

- **Restrict the decision-making role of Agenda Setting Committee to setting agendas only;**
- **Enforce policy 7, section 6.1 to restrict items being discussed in board private sessions to listed items in sections 6.1.1-6.1.12 only.**

Trustee Reddy provided rationale for the motion.

Trustee Jung asked to refer the motion to the Policy and Governance Committee.

Moved by V. Jung, seconded by J. Reddy, that the motion be referred to the Policy and Governance Committee to be considered as part of the policy review process.

Trustee Jung provided rationale for the referral motion.

Trustee Reddy raised a point of order, noting that the process followed in the past for notices of motion was not being followed and that she was not asked or provided the opportunity to inform the Board that she would like for her motion to be referred to the Policy and Governance Committee for further discussion.

The Board Chair asked for a recess at 9:15 pm. The meeting reconvened at 9:26 pm.

The Board Chair referred to the referral motion on the screen.

Trustee Reddy called a point of privilege and requested the opportunity to move the referral motion herself, rather than having the Board Chair do so. Trustee Jung agreed.

Moved by J. Reddy, seconded by V. Jung, that the motion be referred to the Policy and Governance Committee to be considered as part of the policy review process.

CARRIED UNANIMOUSLY

12. PUBLIC QUESTION PERIOD

The Chairperson reported that four questions regarding the Middle Years Programme (MYP) closure decision were received during the public question period, as follows:

- Use of AI in the MYP engagement report
- Demographics of students affected by the MYP decision

And two questions regarding the reallocation of resources and funding.

13. ADJOURNMENT

The meeting adjourned by consensus at 9:32 pm.

Flavia Coughlan, Secretary Treasurer

Victoria Jung, Chairperson

PUBLIC DELEGATION BOARD MEETING MINUTES

Monday, January 20, 2024 at 5:00pm

The Board of Education of School District No. 39 (Vancouver) met in Room 114 (The Boardroom), VSB Education Centre, 1580 West Broadway, Vancouver, B.C. on January 20, 2025 at 5:00pm. The meeting was live-streamed.

Trustees Present:

Victoria Jung, Chairperson
Janet Fraser, Vice-Chairperson
Lois Chan-Pedley
Alfred Chien
Preeti Faridkot
Suzie Mah
Jennifer Reddy
Christopher Richardson
Joshua Zhang

Senior Team Members Present:

Helen McGregor, Superintendent
Flavia Coughlan, Secretary Treasurer
Alison Ogden, Associate Superintendent

Also Present in the Room:

Patricia MacNeil, Director of Communications
Amanda Poon, Executive Assistant (recorder)

1. CALL MEETING TO ORDER

1.1. Indigenous Land Acknowledgement

The Chairperson called the meeting to order and acknowledged that with deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Sḵwxwú7mesh Úxwumixw (Squamish Nation) & səliłwətał (Tseil-Waututh Nation).

1.2. Opening Remarks

The Chairperson informed everyone the meeting was being live-streamed and the audio and visual recording would be available to the public for viewing after the meeting. The footage of the meeting could be viewed inside and outside of Canada. She reviewed meeting decorum for respectful behavior.

2. DELEGATIONS

The Chairperson reviewed the Procedure for Delegations to the Board and noted that there were eight registered delegates to present at this meeting. Delegates, Adrienne Smith, and Khristine Carino were unable to present at the meeting and sent their regrets.

The following delegates presented their views in support of Motion for Democracy, Accountability and Public Participation at VSB Board and Committee Meetings.

Delegations re: Support of Motion for Democracy, Accountability and Public Participation at VSB Board and Committee Meetings

1. Taylor So
2. Desy Wahyuni
3. Heman Mehta
4. Kirsten Hagemoen
5. Erin Arnold
6. Rebecca Pitfield

Trustees asked questions and the delegations provided responses pertaining to their presentations.

3. ADJOURNMENT

Trustees agreed to adjourn by consensus.

The meeting adjourned at 5:40 pm.

Flavia Coughlan, Secretary Treasurer

Victoria Jung, Chairperson

STUDENT TRUSTEE REPORT

Date of Meeting: January 27, 2025

Student Trustee: Athena Yu

In this report, I will provide an update on VDSC initiatives and highlight discussions regarding key issues raised.

On December 11th, VDSC announced the winners of this year's CANley Cup. Prince of Wales took third, Tupper took second, and Point Grey took first place. Churchill and Magee placed fourth and fifth, respectively. Collectively, secondary schools across the district raised the equivalent of nearly 200,000 cans to support the Greater Vancouver Food Bank and other local charities, showcasing the incredible generosity, creativity, and commitment of students working towards a shared goal.

VDSC is excited to launch our next initiative, the annual Sister School Switch. In this event, participating students will explore the theme "Generations in the Making" by learning about school histories and current contexts, the land we share, and ways to create future-focused learning environments.

Additionally, the VDSC's newsletter was published on December 26th. This edition highlights VDSC initiatives, celebrates student leadership, and promotes participation in school spirit events. The newsletter was shared through VDSC's Instagram page and website.

Since the last board meeting, VDSC has held two General Meetings. Elementary students from Sexsmith, Queen Alexandra, and Strathcona attended the December 3rd meeting, allowing for an exchange of ideas on student engagement. At the January 22nd GM, VDSC engaged in a Q&A with the Director of Facilities and Manager of Operations to gain a clearer understanding of the facilities process and priorities, ensuring VDSC advocacy aligns with district goals.

Finally, VDSC looks forward to working with students through the Student Leadership Fund as projects begin taking shape across the district.

Thank you.

EDUCATION PLAN COMMITTEE

Wednesday, January 15, 2025

Committee Report to the Board, January 27, 2025

The Chairperson of the Committee called the meeting to order and acknowledged with deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) & səlilwətał (Tsleil-Waututh Nation).

This meeting was live-streamed, and both the audio and visual recordings were also available to the public for viewing after the meeting. Footage from this meeting may be viewed from Canada or anywhere else in the world.

A presentation detailing the flow of the agenda was shown throughout the meeting, a copy of which is on file with the meeting agenda.

1. 2025-2026 School District Calendar Amendment

The Director of Instruction presented a report dated January 15, 2025, titled **2025-2026 School District Calendar Amendment**. The report provided an overview of the School District Calendar amendment for the 2025-2026 school year.

The report was provided for information.

2. Supporting Framework for Enhancing Student Learning (FESL) Priorities – Support for Priority Learners

The Associate Superintendent presented a report dated January 15, 2025, titled **Supporting Framework for Enhancing Student Learning (FESL) Priorities – Support for Priority Learners**. The report included information on VSB's current work within the area of Support for Priority Learners, focusing on Indigenous Learners, Students with Disabilities or Diverse Abilities, Children and Youth in Care, and English Language Learners.

Committee members, trustees, rights holders and stakeholder representatives participated in workshops led by district teams (Indigenous Education and Learning Services) that highlighted supports for priority learners.

Meeting adjourned at **6:35 pm**.

Lois Chan-Pedley, Chairperson

Committee Members Present:

Lois Chan-Pedley
Christopher Richardson
Janet Fraser
Jennifer Reddy

Senior Team Members Present:

Helen McGregor, Superintendent
Pedro da Silva, Associate Superintendent
Maureen McRae-Stanger, Associate Superintendent
Pete Nuij, Associate Superintendent
Alison Ogden, Associate Superintendent

Rights Holders Present:

Kirsten Baker-Williams, Skwxwú7mesh Úxwumixw
(Squamish Nation)
Kirsten Touring, səlilwətał (Tsleil-Waututh Nation)

Association Representatives Present:

Suzette Magri, CUPE 15
Melanie Cheng, DPAC
Ericka-Jade Touzel, PASA
Bruce Garnett, VASSA
Christabelle Tuting, VDSC
Karine Ng, VEAES
Riley McMitchell, VEPVPA
Carl Janze, VSTA

Also Present:

Ranjit Bains, Director of Instruction
Chas Desjarlais, Director of Instruction
Janis Myers, Director of Instruction
Rosie Poetschke, Director of Instruction
Ankie Carswell, District Principal
David Delorme, District Principal
Bruce Garnett, District Principal
Rose Mackenzie, District Principal
Brandon Morishita, District Principal
David Nicks, District Principal
Shannon Dolen, Indigenous Education
Kate Zisman, Indigenous Education
Emily Rogness, Recorder

FACILITIES PLANNING COMMITTEE

Wednesday, January 15, 2025

Committee Report to the Board, January 27, 2025

The Vice Chairperson of the Committee called the meeting to order and acknowledged with deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the x^wməθk^wəyəm (Musqueam), Sḵwxwú7mesh Úxwumixw (Squamish Nation) & səliłwətał (Tsleil-Waututh Nation).

This meeting was live-streamed, and both the audio and visual recordings were also available to the public for viewing after the meeting. Footage from this meeting may be viewed from Canada or anywhere else in the world.

A presentation detailing the flow of the agenda was shown throughout the meeting, a copy of which is on file with the meeting agenda.

In response to inquiries from Trustee Mah and Trustee Reddy, the Vice Chairperson of the Committee informed participants that agenda item requests for the Facilities Planning Committee meeting must be submitted through the Agenda Setting Committee process as outlined in Board policy.

1. Elementary School at Coal Harbour Lease Acquisition Bylaw 2025

The Executive Director of Facilities presented a report dated January 15, 2025 titled ***Elementary School at Coal Harbour Lease Acquisition Bylaw 2025***. The report provides background on the Coal Harbour mixed-use development with the City of Vancouver and the lease which the Vancouver Board of Education offers to the City of Vancouver. The report includes information on the key terms of the lease and a recommendation for the Board to approve a lease acquisition bylaw at the January 27, 2025 Public Board meeting.

Committee members, trustees and stakeholder representatives provided feedback and staff answered questions and provided clarification on various points.

There was unanimous support from committee members for the following recommendation:

The Facilities Planning Committee recommends: That the Board of Education of School District No. 39 (Vancouver) Elementary School at Coal Harbour Lease Acquisition Bylaw 2025 be given three (3) readings and approved at the January 27, 2025 Public Board meeting.

2. Naming Process for the New Elementary School in Coal Harbour

The Associate Superintendent presented a report dated January 15, 2025 titled ***Naming Process for the New Elementary School in Coal Harbour***. The report includes information on the process to be followed in naming the new elementary school in Coal Harbour. This report is presented for the initiation of the naming process.

Committee members, trustees and stakeholder representatives provided feedback and staff answered questions and provided clarification on various points.

3. Sustainability Plan Update

The Executive Director of Facilities and Manager of Energy and Climate presented a report dated January 15, 2025 titled ***Sustainability Plan Update***. The report provides information on sustainability initiatives including energy management during the history of the Vancouver Board of Education. The report provides a proposal to update the 2018 Sustainability Plan to further advance activity on addressing climate adaptation, mitigation and sustainability within the District.

Committee members, trustees and stakeholder representatives provided feedback and staff answered questions and provided clarification on various points.

Meeting adjourned at 8:07pm.

Victoria Jung, Chairperson

Committee Members Present:

Joshua Zhang (Vice-Chair)
Alfred Chien
Suzie Mah
Lois Chan-Pedley (Alt.)
Christopher Richardson (Alt.)

Other Trustees Present:

Janet Fraser
Jennifer Reddy

Senior Team Members Present:

Flavia Coughlan, Secretary Treasurer
Helen McGregor, Superintendent
Dan Blue, Executive Director Finance
Jessie Gresley-Jones, Executive Director Facilities
Pete Nuij, Associate Superintendent

Association Representatives Present:

Suzette Magri, CUPE 15
Melanie Cheng, DPAC
Kerry Chuah, PASA
Kelly Egilsson, VASSA
Christabelle Salas Tuting, VDSC
Greg Canning, VEAES
Laura Rhead, VEPVPA
Carl Janze, VSTA

Also Present:

Shannon Burton, Director of Instruction
Chris Lum, Manager, Energy and Climate Action
Ron Macdonald, Director of Facilities
Ana Chau (recorder)

January 27, 2025

ITEM 5.2.2.1

TO: Board of Education

FROM: Facilities Planning Committee

RE: Elementary School at Coal Harbour Lease Acquisition Bylaw 2025

[Reference to
Education Plan](#)

GOAL: Goal 2: The Vancouver School Board will increase equity by ...

OBJECTIVE:

- Improving stewardship of the District's resources by focusing on effectiveness, efficiency and sustainability.

INTRODUCTION

This report provides the background of the Coal Harbour mixed-use development with the City of Vancouver and the lease which VBE offers to the City of Vancouver.

At the January 15, 2025 Facilities Planning Committee meeting, committee trustees agreed by consensus to recommend that the Board of Education of School District No. 39 (Vancouver) Elementary School at Coal Harbour Lease Acquisition Bylaw 2025 be given three (3) readings and approved at the January 27, 2025 Public Board meeting.

This report contains a recommendation to adopt a Bylaw.

BACKGROUND

The Vancouver Board of Education (VBE) has entered into an agreement with the City of Vancouver (the City) to construct a 11-storey building with an elementary school (340 students capacity), a child care center (65 spaces for ages 0 to 5) and a non-market housing component at 480 Broughton Street in Vancouver, BC.

Construction began in 2022 and is expected to be completed in 2025. The VBE will operate the school and not-for-profit organizations will oversee the operations of the child care center and the non-market housing.

In January 2024, the Board authorized the Secretary Treasurer, on behalf of the Board, to execute and deliver the Offer to Lease and all related documents required to complete the lease of the Premises from the City of Vancouver.

The key terms of the lease are as follows:

1. **Premises:**

- Located at 482 & 488 Broughton Street and 1380 West Hastings Street, Vancouver, British Columbia.

2. Term:

- Ninety-nine (99) years, commencing on the date of issuance of the Certificate of Substantial Completion and Occupancy Permit and subject to earlier termination in accordance with the lease.

3. Base Rent:

- Ten Dollars (\$10.00) for the entire term.

4. Use of Premises:

- The premises will be used for the provision of public education programs and related services.

5. Maintenance and Repairs:

- VSB is responsible for maintaining and repairing the premises, including all building services and systems that service the premises.

6. Insurance:

- VSB must obtain and maintain commercial general liability insurance, automobile liability insurance, all-risk property insurance, and equipment breakdown insurance.

7. Environmental Obligations:

- VSB must comply with all environmental laws and is responsible for any contaminants brought onto the premises.

8. Termination:

- The lease can be terminated if the premises are substantially damaged or destroyed, or if either party defaults on their obligations.

9. Assignment and Subleasing:

- VSB may sublease the premises for uses compatible with educational purposes, but cannot assign the lease without the Landlord's consent.

10. Dispute Resolution:

- Any disputes will be resolved through arbitration as per the British Columbia Arbitration Act.

The occupancy for the Coal Harbour mixed use Project is currently scheduled for summer 2025. Subject to the schedule being maintained, the school will open in Fall 2025.

In accordance with Section 96 of the *School Act*, the Board may, for educational purposes acquire and hold land or improvements, or both, within its school district. Section 65(5) of the *School Act* requires a board of education to exercise a power with respect to the acquisition or disposal of property only by bylaw.

By adopting the attached Elementary School at Coal Harbour Lease Acquisition Bylaw 2025 the Board would consider the following:

1. The Board's offer to lease the premises from the City on the terms and conditions set out in the Offer to Lease is ratified and approved.
2. The Board's lease of the premises from the City on the terms and conditions set out in the Lease is ratified and approved.
3. The Secretary Treasurer is authorized to execute and deliver the Offer to Lease and the Lease, along with any necessary amendments and related documents, on behalf of the Board. All past actions of the Secretary Treasurer in this regard are also ratified and approved.

RECOMMENDATIONS

- (1) That the Board of Education of School District No. 39 (Vancouver) Elementary School at Coal Harbour Lease Acquisition Bylaw 2025 be given three (3) readings and approved at the January 27, 2025 Public Board meeting. (*VOTE MUST BE UNANIMOUS*).
- (2) That the Board of Education of School District No. 39 (Vancouver) Elementary School at Coal Harbour Lease Acquisition Bylaw 2025 be:
 - Read a first time this 27th day of January, 2025;
 - Read a second time this 27th day of January, 2025;
 - Read a third and final time, passed and adopted this 27th day of January, 2025.

Attachment:

The Board of Education of School District No. 39 (Vancouver) Elementary School at Coal Harbour Lease Acquisition Bylaw 2025

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 39 (VANCOUVER)

ELEMENTARY SCHOOL AT COAL HARBOUR LEASE ACQUISITION BYLAW 2025

WHEREAS Section 65(5) of the *School Act* requires a board of education to exercise a power with respect to the acquisition or disposal of property only by bylaw;

AND WHEREAS:

- (i) The City of Vancouver (the “**City**”) is the registered owner of those certain lands and premises with a civic address of 480 Broughton Street, Vancouver, British Columbia and legally described as follows:

- Parcel Identifier: 031-325-017,
 - Legal Description: Lot A of the Public Harbour of Burrard Inlet Group 1 New Westminster District Plan EPP104419

- (the “**Lands**”);

- (ii) The Board of Education of School District No. 39 (Vancouver) (the “**Board**”) and the City entered into an agreement to construct a mixed-use development (the “**Development**”) on the Lands consisting of a 11 storey building (the “**Building**”) with an elementary school (the “**School**”), a child care center (the “**Child Care**”) and a non-market housing component (the “**Housing**”);
- (iii) The Board, as tenant, offers to lease from the City a portion of the Building containing the School, the location of which is as identified in the plan attached hereto as Appendix A (the “**Premises**”), substantially on the terms and conditions of the form of offer to lease for the Premises settled by the Board and the City (the “**Offer to Lease**”); [As-built registered Plan to be attached prior to execution.]
- (iv) The Board wishes to lease the Premises from the City, commencing on the date of issuance of the Certificate of Substantial Completion and Occupancy Permit for a NINETY-NINE (99) years term (the “**Term**”) at a nominal rate of ten dollars (\$10) for the Term substantially on the terms and conditions of the form of the lease for the Premises settled by the Board and the City (the “**Lease**”);
- (v) The City grants the Board the right and license to use, throughout the Term, those portions of the common areas of the Building and the Development (the “**Licensed Areas**”), including the following:
 - a. On a sole and exclusive basis, twenty (20) parking spaces in the underground parking lot twenty-four (24) hours a day, seven (7) days a week;
 - b. On a non-exclusive basis, the elevator and the elevator lobby on floors levels 1, 2 and 3;
 - c. On a non-exclusive basis, the shared loading bay for the loading and unloading of materials and supplies;

- d. On a sole and exclusive basis, the garbage and recyclable bins identified as School Recycling/Garbage; and
- e. On a sole and exclusive basis, the bicycle storage in the enclosure in the underground parking lot.

The locations of the above Licensed Areas are shown on Appendix B attached hereto; and

- (vi) The Board and the City have reached agreement on the form of the Offer to Lease and the Lease.

NOW THEREFORE be it resolved as a Bylaw of the Board that the Board offer to lease the Premises from the City on the terms and subject to the conditions set out in the Offer to Lease, and that the execution and delivery of the Offer to Lease be and is hereby ratified and approved.

BE IT FURTHER resolved as a Bylaw of the Board that the Board lease the Premises from the City on the terms and subject to the conditions set out in the Lease, and that the execution and delivery of the Lease be and is hereby ratified and approved.

BE IT FURTHER resolved that the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver the Offer to Lease and the Lease, and all such amendments thereto as the Secretary-Treasurer may, in their discretion, consider advisable, and the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver all related and ancillary documents and all other documents required to complete the offer to lease of the Premises pursuant to the terms of the Offer to Lease and the lease of the Premises by the Board from the City pursuant to the terms of the Lease, and that all past actions of the Secretary-Treasurer in this regard be and are hereby ratified and approved.

This Bylaw may be cited as “The Board of Education of School District No. 39 (Vancouver) Elementary School at Coal Harbour Lease Acquisition Bylaw 2025”.

LIAISON TRUSTEE REPORT

Name of Committee/Organization: Older Persons Advisory Committee (CoV)

Liaison Trustee: Jennifer Reddy

Date of Meeting: Sept 20, 2024 and Nov 22, 2024

Topics Discussed Most Relevant to the VSB:

Desire for city support to host city-wide lunch and learn with parks, police, fire, library, city, and schools.

Discussion about accessibility committee motion, ensuring that people with disabilities regardless of age are not excluded from accessing parks with their cars.

Draft framework is underway.

Desire for committee capacity-building via SharePoint and other communication tools. Need better connections between seniors and emergency services. Seeking funding from BC Healthy Communities for age-friendly community engagement work.

Need an up-to-date directory for senior services.

Need to improve safe transportation for older persons and seniors getting to/from community services.

Committee / Organization Actions:

Continued concerns about sidewalks and crossings that need attention (especially during inclement weather/snow/ice), need to collaborate and advocate for accessibility. Specific issue after repaving Mackenzie Street (south of King Edward) for rapid bus stops but no update to safer crosswalks after the paving.

Need information on programs/services for older people through the VSB such as adult education courses that are open for access regardless of age.

Continuation of programs where young people visit long-term care facilities (building inter-gen relationships) - Point Grey students going to long-term care facilities (via individual teachers/schools)?

Are there programs available to support grandparents who are raising grand-children and kids whose parents/caregivers who are homeless?

January 27, 2025

ITEM 8.1

TO: Board of Education

FROM: Michael Gray, Executive Director, Employee Services
Hans Loeffelholz, Director, Enterprise Risk and Safety Compliance
Jessie Gresley-Jones, Executive Director, Facilities

RE: **Update on Automated External Defibrillators
Implementation Plan**

*Reference to
[Education Plan](#)*

**GOALS/
OBJECTIVES:**

Goal 1: The Vancouver School Board will improve student achievement, physical and mental well-being, and belonging by ...

- Improving school environments to ensure they are safe, caring, welcoming, and inclusive places for students and families.

Goal 2: The Vancouver School Board will increase equity by...

- Improving stewardship of the district's resources by focusing on effectiveness, efficiency, and sustainability.

INTRODUCTION

The report is intended to provide the Board with an overview of progress to date on developing an implementation plan for the installation and servicing of Automatic External Defibrillators (AEDs) at schools and district facilities within the Vancouver school district on a timeline to be determined. This report is provided for information.

BACKGROUND

Current Status in VSB Schools

The safety and well-being of students and staff are of utmost importance to the VSB, and our work in this area is carefully regulated and guided by local and provincial health authorities, including the Provincial Health Officer, Vancouver Coastal Health Medical Health Officer Authority and WorkSafe BC.

VSB staff have been actively working on a sustainable plan to deploy Automated External Defibrillators (AEDs) in our facilities. As with any specialized medical device program, a variety of critical factors must be considered to ensure the program's effectiveness and sustainability, including proper maintenance, regular inspections, appropriate placement for accessibility, and staff training.

Currently, and as that work progresses, we comply and adhere to the guidance provided by the Provincial Health Officer, the Vancouver Coastal Health Medical Health Officer Authority and WorkSafe BC. Families who have identified their child with a heart condition (as developed under a physician's direction and care) may have student specific AED units at their school as prescribed by their treating physician. This practice has been in place for many years.

This school year, that applies to fewer than 10 students of the 51,000 in our schools. Staff in those schools are trained so they can aide those students, if necessary. Additionally, all VSB schools have staff trained in first aid and CPR, ensuring preparedness for medical emergencies. Families who have concerns about their child's medical needs are encouraged to inform their school so that appropriate supports can be implemented.

Research

Research indicates that 98.8% of all Sudden Cardiac Arrests (SCAs) occur in adults over 19 years old.¹ It is rare in school-aged children, who account for only 1.2% of SCAs. Of the incidents of SCA involving school-age children approximately 12.2% occur in public places.² The average age of a person for persons experiencing cardiac arrests is 67.6 years old.¹ The majority of adult SCA occur in homes and residences.²

Regulatory Requirements

There is currently no Act or Regulation requiring mandatory AEDs in public spaces including schools.

WorkSafeBC has the legal jurisdiction for requiring First Aid attendants in workplaces. Their requirements, which were last updated on November 1, 2024, do not include provisions requiring workplaces to have an AED unless there is a related risk of workplace injury. Training prescribed by WorkSafeBC follows the [CSA Standard Z1210-17](#).

Vancouver Coastal Health (VCH) does not recommend AEDs in schools unless there is a need related to a specific student. This is also the position of BC's Provincial Health Officer on this issue.

Other School Districts

All school districts currently support student specific AEDs. Approximately one third of school districts have AEDs available for general use. Some of these districts have AEDs only in secondary schools and others with AEDs in all sites.

IMPLEMENTATION PLANNING

In developing the implementation plan for the deployment of AEDs at VSB, several critical considerations have been addressed. First, it is essential to determine which sites should be equipped with AED units. This decision should be based on factors such as the adult and student populations at each site, after-school adult activities (such as rentals), proximity to a BC Emergency Health Services (EHS) dispatch station, co-located sites with existing AEDs, and equity considerations. VSB Health and Safety staff have connected to nearby districts and the City of Vancouver to learn from their AED implementation plans.

Next, it is important to determine the number of AED units required at each site to meet best practices. This involves ensuring that first aid responders can maintain a 3–5-minute response time from within the building. Estimating the initial and ongoing costs of the program is also crucial. These costs include equipment purchase, installation, signage, training, inspections, replacement parts (including batteries and pads), equipment replacement and management of the AED deployment.

Securing budget approval is a necessary step before proceeding with the implementation plan. Once the budget is approved, a request for proposals (RFP) would be drafted and posted on BC Bid. Reviewing and selecting a vendor based on procurement requirements is the next step. This process is estimated to take

¹ [annual report cardiac arrest 2019-2020.pdf](#)

² [Latest Statistics | Sudden Cardiac Arrest Foundation](#)

two to three months. Establishing a detailed project schedule will help ensure that the implementation proceeds smoothly.

Conducting site reviews to determine the optimal locations for AED units will inform the roll-out plan. Once the locations are identified, the units and signage will be mounted accordingly.

Drafting internal documentation on the management of the AED program will help maintain consistency and clarity.

To ensure an effective deployment, information about the use of AEDs at VSB must be shared with all staff. Demonstrating the functionality of the units to the designated site based First Aiders is important for ensuring proper usage.

Ongoing maintenance and inspections should be conducted regularly. Finally, replacing expired pads, batteries, or items that are no longer functional will ensure the AED units remain operational and effective.

Cost

Based on publicly available pricing, it is estimated that the procurement and installation of one AED unit at each VSB location would cost approximately \$250,000. The annual costs post implementation are estimated to be \$50,000/year. This cost estimate includes the cost of the units, cabinets, installation of the cabinets, medical officer program oversight, pad replacements, battery replacements, annual servicing, unit losses, and management of the program.

Procurement Process

The procurement process must adhere to VSB policies, ensuring compliance with trade agreements and procurement thresholds. VSB would proceed by posting its own RFP on BC Bid. The RFP would include clearly defined specifications, evaluation criteria, and deadlines, ensuring compliance with procurement policies. The evaluation process would involve a committee comprising representatives from Employee Services, Facilities, Health and Safety, and Purchasing to assess proposals based on factors such as price, quality, replacement parts, and vendor reliability. The procurement process is expected to take approximately two or three months from setting the specifications to recommend a qualified vendor.

Donations

The costs associated with implementing an AED program can be offset by financial donations. For consistency for training and ongoing inspection and maintenance of system-wide equipment, it is important for units across the system to be the same make a model. Financial donations to support an AED implementation can be made to VSB through various approaches as outlined at [Donor FAQ](#).

Collective Agreements

Designated first aid attendant roles are the exclusive bargaining rights of CUPE Local 15 under the local collective agreement. CUPE Local 15 members designated as first aiders would be initially responsible to receive information on and training for the use of AEDs. Currently certified first aid attendants in VSB already receive general information on how to use an AED

Insurance Coverage

Workers are covered by workers' compensation for any injury sustained related to the workplace. The use of an AED on a worker is covered as part of a first aid response therefore there is no individual liability for the first aider. School Protection Program indicates that insurance is in place for negligence related to the management and use of an AED.

Program Management

To establish a VSB AED program, a comprehensive guidance document is necessary. This document would outline the requirements, roles, and responsibilities, and the steps to implement and maintain an AED at a site.

Standardizing the unit make and model selection to one type is crucial for efficient management. This ensures that first aid providers are familiar with the unit regardless of the VSB location they are working at, and it also improves the ongoing ability to obtain parts and accessories.

Program maintenance involves multiple levels of inspections and maintenance. Regular checks ensure the equipment is in the intended area, verifies that accessories have not expired, and that the unit shows no signs of degradation. Usually, annual inspections are carried out by the vendor to determine if any material changes to the workplace require the AED to be relocated. Additionally, medical oversight of the program would be provided by the vendor.

In British Columbia, WorkSafe BC regulations govern first aid requirements in workplaces. Employers must ensure that first aid attendants receive appropriate training and maintain their certification through regular refresher courses. Currently, there are no requirements for employees other than designated first aid attendants to have first aid training. Training must be aligned with the CSA Standard Z1210-17, which outlines the requirements for first aid training for employees in the workplace. Key components include training on Cardiopulmonary Resuscitation (CPR), Automated External Defibrillator (AED) use, and Airway, Breathing, and Circulation (ABC) reassessments. Participants also learn about recognizing and responding to medical emergencies and the roles and responsibilities of a first aid attendant. Training under the AED program would need to focus on members of CUPE Local 15.

Student Training

Currently a train the trainer model has been established in most secondary schools, in conjunction with the ACT Foundation who we have a contract with. Teachers are trained to deliver AED training to students as part of the physical education curriculum using both CPR mannequins and training AED units.

Communication Plan

A comprehensive communication plan would need to be developed to ensure that everyone is aware of the implementation of AEDs in schools including all staff, staff first aid providers, families, students, and community members.

RECOMMENDATION

That the Board receive the report for information.

January 27, 2025

TO: Board of Education

FROM: Victoria Jung, Board Chair

RE: 2025-2026 Trustee Appointments to Committees and External Organizations and Agencies

Reference to Education Plan

- GOAL:** The Vancouver School Board will increase equity by...
- OBJECTIVE:**
- Improving stewardship of the district’s resources by focusing on effectiveness, efficiency, and sustainability.

INTRODUCTION

[Policy 8 Board Committees](#) outlines the committees established by the Board to support its governance functions. Standing committee membership includes one trustee appointed as Chairperson, one trustee appointed as Vice Chairperson, two trustees appointed as members and two trustees appointed as alternate members.

In response to requests from external organizations or agencies, the Board may appoint representatives to various external committees, agencies, and organizations. These appointments are made at the Board's discretion to facilitate exchange of information on mutual concerns and to discuss potential agreements between the District and other organizations.

The Board also appoints trustees as liaison for specific schools with responsibilities as outlined in [Policy 9 Board Representatives](#).

Trustee appointments are made by the Board on the recommendation of the Board Chair. Attachment A includes the recommended Trustee Appointments to Committees and External Organizations and Agencies and Attachment B details the list of Trustee School Liaisons for 2025-2026 until January 2026. All appointments are effective February 3, 2025.

RECOMMENDATION

That the Board approve the 2025-2026 Trustee Appointments to Committees and External Organizations and Agencies and the 2025-2026 Vancouver Board of Education School Liaison Trustees, effective February 3, 2025.

2025-2026 Trustee Appointments to Committees and External Organizations and Agencies

(effective February 3, 2025)

VBE STANDING COMMITTEES

COMMITTEE	CHAIR	VICE-CHAIR	MEMBERS	ALTERNATES
POLICY AND GOVERNANCE COMMITTEE	Lois Chan-Pedley	Suzie Mah	Janet Fraser Jennifer Reddy	Christopher Richardson Joshua Zhang
FACILITIES PLANNING COMMITTEE	Preeti Faridkot	Joshua Zhang	Victoria Jung Christopher Richardson	Suzie Mah Jennifer Reddy
EDUCATION PLAN COMMITTEE	Alfred Chien	Christopher Richardson	Lois Chan-Pedley Suzie Mah	Victoria Jung Jennifer Reddy
FINANCE AND PERSONNEL COMMITTEE	Janet Fraser	Alfred Chien	Joshua Zhang Preeti Faridkot	Jennifer Reddy Lois Chan-Pedley

VBE AUDIT COMMITTEE

COMMITTEE	CHAIR	VICE-CHAIR	MEMBERS	ALTERNATES
AUDIT COMMITTEE	Joshua Zhang	Victoria Jung	Alfred Chien Jennifer Reddy	Lois Chan-Pedley Preeti Faridkot

VBE ADVOCACY SUBCOMMITTEE

COMMITTEE	CHAIR	VICE-CHAIR	MEMBERS	ALTERNATES
ADVOCACY SUBCOMMITTEE	Suzie Mah	Christopher Richardson	Lois Chan-Pedley	Janet Fraser Victoria Jung

REPRESENTATIVES TO INTERNAL ADMINISTRATIVE COMMITTEES

	Trustee	Alternate
District Parent Advisory Council (DPAC)	Christopher Richardson	Joshua Zhang
Diversity Advisory Committee	Suzie Mah	Lois Chan-Pedley
FESL Advisory Committee	Alfred Chien	Christopher Richardson
Inclusive Education Advisory Committee <i>(formerly Special Education Advisory Committee)</i>	Christopher Richardson	Janet Fraser
School Renaming Policy Working Group	Joshua Zhang and Janet Fraser	
Vancouver District Student Council	*Lois Chan-Pedley/Athena Yu (student trustee)	Preeti Faridkot

**Trustee Chan-Pedley is the trustee liaison for the VDSC and the student trustee*

REPRESENTATIVES TO EXTERNAL COMMITTEES, ORGANIZATIONS & AGENCIES

	Trustee	Alternate
BCSTA Provincial Council	Preeti Faridkot	Victoria Jung
BCPSEA	Victoria Jung	Joshua Zhang
Britannia Community Services Board	Alfred Chien	Joshua Zhang
BCSTA ELL Consortium	Lois Chan-Pedley	Christopher Richardson

**2025-2026 Vancouver Board of Education
School Liaison Trustees**
(effective February 3, 2025)

SECONDARY SCHOOLS	ELEMENTARY SCHOOLS	TRUSTEE
Britannia	Britannia Elementary, Ɂuuqinak'uuḥ Grandview, Seymour, Strathcona, Xpey'	Lois Chan-Pedley
Churchill	Jamieson, Laurier, L'Ecole Bilingue, Lloyd George, Sexsmith	Joshua Zhang
David Thompson	Douglas, Douglas Annex, Fleming, Kingsford-Smith, Oppenheimer, Tecumseh, Tecumseh Annex	Janet Fraser
Eric Hamber	Carr, Cavell, Fraser, Osler, Van Horne, Wolfe	Victoria Jung
Gladstone	Beaconsfield, Cunningham, Norquay, Selkirk, Selkirk Annex, Tyee	Victoria Jung
John Oliver	Henderson, Mackenzie, Moberly, Trudeau	Christopher Richardson
Killarney	Champlain Heights, Champlain Heights Annex, Cook, MacCorkindale, Waverly, Weir	Preeti Faridkot
King George	ᓃxʷwəq'əθət Crosstown, Roberts, Roberts Annex, Elsie Roy, New Elementary School at Coal Harbour	Janet Fraser
Kitsilano	Bayview, False Creek, Gordon, Hudson, Tennyson	Joshua Zhang
Lord Byng	Kitchener, Queen Elizabeth, Queen Mary, Jules Quesnel	Lois Chan-Pedley
Magee	McKechnie, Maple Grove	Jennifer Reddy
stəywəte:n Point Grey	Kerrisdale, Kerrisdale Annex, Quilchena, Southlands	Suzie Mah
Prince of Wales	Carnarvon, Shaughnessy, Trafalgar	Jennifer Reddy
Templeton	Franklin, Hastings, Lord, Nelson, Tillicum	Suzie Mah
Tupper	Brock, Dickens, Dickens Annex, Livingstone, McBride, McBride Annex, Nightingale	Preeti Faridkot
University Hill	University Hill Elementary, Norma Rose Point Elementary	Alfred Chien
Vancouver Technical	wək'əñəs tə syaq'əm, Maquinna, Mount Pleasant, Queen Alexandra, Secord, ᓃx'əx'əʔəs Thunderbird, Queen Victoria Annex	Alfred Chien
Windermere	Bruce, Collingwood, Grenfell, Renfrew, Nootka	Christopher Richardson
Vancouver Alternate Secondary School (VASS)		Janet Fraser
VLN and DL Elementary		Christopher Richardson
Adult Education		Victoria Jung

January 27, 2025

TO: Board of Education

FROM: Suzie Mah, Trustee

RE: Notice of Motion – Substantive Motion to 2025 BCSTA Annual General Meeting to Advocate to the Provincial Government to fully fund AEDs (Automated External Defibrillators) in all public-school buildings

[Reference to the Education Plan](#)

GOALS:
OBJECTIVE:

Goal 1: The Vancouver School Board will improve student achievement, physical and mental well-being, and belonging by ...

- Improving school environments to ensure they are safe, caring, welcoming, and inclusive places for students and families.

Goal 2: The Vancouver School Board will increase equity by ...

- Eliminating racism and discrimination in all forms.

PROPOSED MOTION

That the Vancouver Board of Education submit the following motion to the 2025 BCSTA Annual General Meeting and the motion be “That the BCSTA advocate to the Minister of Education and Child Care and the Minister of Health that the Provincial Government fully fund the purchase, installation, maintenance and training for the deployment of AEDs (Automated External Defibrillators) in all public school and district buildings.”

RATIONALE

According to the Canadian Heart and Stroke Foundation, there are over 60,000 out of hospital cardiac arrests each year and of those 60,000, up to 6,000 die in BC. StartMeUpBC, along with the St. John’s Ambulance states on their website that “in the event of sudden cardiac arrest, bystander use of an automated external defibrillator (AED), along with CPR, is crucial and increases the chance of survival by 75% or higher. Despite this, AEDs in BC aren’t always readily available.”

Since 2018, there have been several youth deaths in B.C. public schools where there were no accessible AEDs. Most recently in our district, one student death has occurred, and this youth’s life may have been saved if there had been an AED on site.

In 2019, the Provincial Government introduced [BILL M 216 – 2019 Defibrillator Public Access Act](#). This Bill contemplated making it mandatory to put AEDs in all public spaces as designated by the Lieutenant Governor in Council. According to my research, this Bill has been introduced into the legislature at least three times but has yet to be debated and passed.

The question of equity has been raised in the discussion of this issue. Currently, there are some school districts like Surrey, Burnaby, Richmond, and North Vancouver have AEDs installed in schools. North Okanagan-Shuswap has been implementing a three-year plan to have AEDs in all schools and school operational facilities. This has created a “have” and “have not” situation. If the BCSTA passes this motion, the BCSTA would advocate to the Provincial government to provide and fully fund AEDs for every public-school site. In doing so, this would address the issue of equity, and it would address the issue of cost to school districts.

[BC Education Minister Lisa Beare stated on January 3rd, 2025](#), that she agreed that AEDs should be in schools across the province. This motion would affirm and support the Minister’s position for the need for a province-wide plan.

Providing life saving measures for students and employees should not be decided upon as to whether our school district has enough money in its budget to pay for AEDs. If one life is saved, it is worth it.

The deadline for BCSTA AGM submissions for substantive motions is 2025 February 21st.

January 27, 2025

TO: Board of Education

FROM: Janet Fraser, Trustee

RE: Notice of Motion – BCSTA AGM motion: Middle Years Development Instrument (MDI) funding by Ministry of Education and Child Care (MECC)

*Reference to the
[Education Plan](#)*

GOAL: The Vancouver School Board will improve student achievement, physical and mental well-being, and belonging by ...

OBJECTIVE:

- Reporting student results about performance, well-being and outcomes to the community and using the results to improve the quality and effectiveness of the education and supports provided to students.

PROPOSED MOTION

That the Board approve the following motion to be submitted to the 2025 BC School Trustees Association (BCSTA) AGM:

That BCSTA urge the Ministry of Education and Child Care to fund the Middle Years Development Instrument (MDI) for all BC school districts.

RATIONALE

[The MDI](#) is developed and administered by the Human Early Learning Partnership (HELP) at UBC and helps us gain a deeper understanding of children’s social and emotional health, well-being and assets during middle childhood - from their own perspective.

Children in middle childhood and early adolescence, ages 6 to 13, are in a key phase of physical, emotional, and cognitive growth, along with changes in relationships. Supporting positive development during this time lays the foundation for success, and listening to children provides valuable data to shape programs, practices, and policies. MDI data helps school districts to drive positive change during this critical transition.

School districts must each pay to participate in the MDI (the current cost for the Vancouver School District is \$20,000) and in the 2023-24 school year 34 school districts took part. With Ministry of Education and Childcare funding, school districts would not have a financial barrier to participation and there would be the additional value of getting the perspectives from every child in BC.

This motion aligns closely with the VSB Advocacy Plan’s focus on Inclusive Education and Student Success. Similar motions were adopted at the 2016 and 2021 BCSTA AGMs but there had not yet been actions by the Ministry. At the 2025 AGM, as we are now in the 2022-26 term, there is the opportunity to bring this motion forward again, at the beginning of a new provincial government’s term.

January 27, 2025

TO: Board of Education

FROM: Suzie Mah, Trustee

RE: Notice of Motion – Advocate to the Provincial Government to fully fund AEDs (Automated External Defibrillators) in all public-school buildings

[Reference to the Education Plan](#)

**GOALS/
OBJECTIVES:**

Goal 1: The Vancouver School Board will improve student achievement, physical and mental well-being, and belonging by ...

- Improving school environments to ensure they are safe, caring, welcoming, and inclusive places for students and families.

Goal 2: The Vancouver School Board will increase equity by ...

- Eliminating racism and discrimination in all forms.

REFERENCE TO VSB POLICY

Please indicate if the proposed motion relates to an existing policies from the [Board Policy Handbook](#). You must check one or more boxes.

- Relates to Policy No.
- This is an action motion and does not change or contradict any existing policies from the Board Policy Handbook

PROPOSED MOTION

That the Vancouver Board of Education advocate to the Minister of Education and Child Care and the Minister of Health that the Provincial Government fully fund the purchase, installation, maintenance and training for the deployment of AEDs (Automated External Defibrillators) in all public school and district buildings.

RATIONALE

According to the Canadian Heart and Stroke Foundation, there are over 60,000 out of hospital cardiac arrests each year and of those 60,000, up to 6,000 dies in BC. StartMeUpBC, along with the St. John's Ambulance states on their website that "in the event of sudden cardiac arrest, bystander use of an automated external defibrillator (AED), along with CPR, is crucial and increases the chance of survival by 75% or higher. Despite this, AEDs in BC aren't always readily available."

This is the case in many school districts. In our school district, we only have some AEDs installed in some of our schools. The issue of AEDs was discussed at the 2018 March 14 Personnel and Staff Services Committee and at the time, it was stated that the Board's AED program was appropriate. The minutes go

further, and one Trustee suggested “that dialogue be continued around AEDs with possible engagement of the government and the Minister of Health”.

Since 2018, there have been several youth deaths in B.C. public schools where there were no accessible AEDs. Most recently in our district, one student death has occurred, and this youth’s life may have been saved if there had been an AED on site.

In the fall, a student delegation presented to the trustees and asked that trustees implement AEDs in our school buildings. The issue was referred to school board staff to report back with advice to trustees at a future meeting.

In 2019, the Provincial Government introduced Bill 216 M – The Public Defibrillator Act. This Bill contemplated making it mandatory to put AEDs in all public spaces as designated by the Lieutenant Governor in Council. According to my research, this Bill has been introduced into the legislature at least three times but has yet to be debated and passed.

The question of equity has been raised in the discussion of this issue. Currently, only those school sites where there are students with a health risk are afforded with an AED. This has created a “have” and “have not” situation. In passing this motion, the Board of Trustees would advocate our Provincial government to provide and fully fund AEDs for every public-school site. In doing so, this would address the issue of equity, and it would address the issue of cost.

[BC Education Minister Lisa Beare stated on January 3rd, 2025](#), that she agreed that AEDs should be in schools across the province. Passing this motion would affirm and support the Minister’s position for the need for a province-wide plan.

Providing life saving measures for students and employees should not be decided upon as to whether our school district has enough money in its budget to pay for AEDs. If one life is saved, it is worth it.

January 27, 2025

TO: Board of Education

FROM: Preeti Faridkot, Trustee

RE: Notice of Motion – Plan for the Installation of Automated External Defibrillators (AEDs) in Schools and District Facilities

[Reference to the Education Plan](#)

GOAL 1:
OBJECTIVE:

The Vancouver School Board will improve student achievement, physical and mental well-being, and belonging by ...

- Improving school environments to ensure they are safe, caring, welcoming, and inclusive places for students and families.

REFERENCE TO VSB POLICY

Please indicate if the proposed motion relates to an existing policies from the [Board Policy Handbook](#). You must check one or more boxes.

- Relates to Policy No.
- This is an action motion and does not change or contradict any existing policies from the Board Policy Handbook

PROPOSED MOTION

That the Board direct staff to create a comprehensive plan for the installation of Automated External Defibrillators (AEDs) in schools and district facilities, including the timeline for implementation, a cost analysis and potential options for funding the AED installation, ongoing maintenance, and training.

And Further, that the Board request ongoing funding from the Ministry of Education and Child Care to support the implementation and sustainability of this life-saving measure.

And Further, that the Board refer the AED implementation funding consideration to the Finance and Personnel Committee to be considered as part of the 2025-2026 Financial Planning process.

RATIONALE

The installation of AEDs is a proactive measure to enhance the safety and well-being of students, staff, and visitors in district facilities. AEDs provide life-saving support in the event of sudden cardiac arrest, and their presence in schools aligns with the District's commitment to creating safe and supportive environments. Many other districts have implemented this, recognizing the critical importance of saving lives.

Through this motion staff are tasked with creating a comprehensive plan for the installation of Automated External Defibrillators (AEDs) in schools and district facilities, including the timeline for implementation, a cost analysis and potential options for funding the AED installation, ongoing maintenance, and training. The intent is to facilitate starting the implementation of AEDs by September 2025.