

# BOARD MEETING

## AGENDA

Monday, June 23, 2025 7:00 to 9:00 pm

In the Boardroom

### 1. CALL MEETING TO ORDER

#### 1.1 LAND ACKNOWLEDGEMENT

With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) and səliłwətał (Tsleil-Waututh Nation).

#### 1.2 OPENING REMARKS

The meeting is currently being broadcasted live, and both the audio and video recordings will be accessible to the public for viewing even after the meeting ends. Footage from this meeting may be viewed from Canada or anywhere else in the world.

### 2. ADOPTION OF MINUTES

#### 2.1 Meeting of May 26, 2025

#### 2.2 Matters Arising from the Minutes

### 3. SUPERINTENDENT'S UPDATE

#### 3.1 Superintendent's Highlights

### 4. STUDENT TRUSTEE REPORT

#### 4.1 Acknowledgement of Student Trustee

#### 4.2 Student Trustee Report

### 5. OLD BUSINESS

#### 5.1 Policy Review: Policy 7 - Board Operations and Policy 8 – Board Committees

1. *That the Board approve an ad hoc committee consisting of the Board Chair, the Policy and Governance Committee Chair and one trustee appointed by the Board Chair to work with the Secretary Treasurer on reviewing and preparing a draft Policy 7 - Board Operations and a draft Policy 8 – Board Committees for Board consideration.*
2. *That for the 2025-2026 year, the Board approve the following schedule with respect to regular Board Meetings and regular Public Delegation Board Meetings:*
  - *regular Board meetings shall be held on a Wednesday,*
  - *trustees must submit notices of motion no later than noon on the Monday prior to the week of the board meeting,*
  - *agendas for regular public board meetings shall be published the Wednesday prior to the regular public board meeting, and*
  - *regular public delegation board meetings shall be held on the Monday of the week when the regular public board meeting is held.*

#### 5.2 Policy 19 – Accumulated Surplus

*That the Board approve Policy 19 – Accumulated Surplus.*

5.3 Policy 9 - Board Representatives

*That the Board approve Policy 9 - Board Representatives.*

5.4 Policy 2 – Role of the Board

*That the Board approve Policy 2 – Role of the Board.*

5.5 Policy 11 – Board Delegation of Authority

*That the Board approve Policy 11 –Board Delegation of Authority.*

**6. COMMITTEE REPORTS**

**6.1 EDUCATION PLAN COMMITTEE**

6.1.1 Report: Meeting of June 11, 2025

6.1.2 Matters Arising

**6.2 FACILITIES PLANNING COMMITTEE**

6.2.1 Report: Meeting of June 16, 2025

6.2.2 Matters Arising

6.2.2.1 2026-2027 Five-Year Major Capital Plan

*That the Board of Education of School District No. 39 (Vancouver) approve the 2026-2027 Five-Year Major Capital Plan.*

**(The online link for submitting questions to this meeting will now be closed.)**

**7. REPORT ON PRIVATE SESSION**

7.1 Meeting of May 26, 2025

7.2 Special Meeting of June 18, 2025

7.3 Special Meeting of June 23, 2025

7.4 Meeting of June 23, 2025

**8. REPORTS FROM TRUSTEE REPRESENTATIVES**

8.1 Report from Trustee Jung on the Racial and Ethno-Cultural Equity Advisory Committee meeting held on May 29, 2025.

**9. NOTICES OF MOTION**

9.1 Notice of Motion from Trustee Jung: Research to inform advocacy for a fully funded Universal Food Program for all Vancouver School Board schools

**10. PUBLIC QUESTION PERIOD (Submitted through the online link)**

**11. ADJOURNMENT**

# BOARD MEETING MINUTES

Monday, May 26, 2025 at 7:00pm

The Board of Education of School District No. 39 (Vancouver) met in room 114 (the Boardroom), VSB Education Centre, 1580 West Broadway, Vancouver, B.C. on Monday, May 26, 2025, at 7:00pm. The meeting was live streamed.

## Trustees Present:

Victoria Jung, Chairperson  
Janet Fraser, Vice-Chairperson  
Lois Chan-Pedley  
Alfred Chien  
Suzie Mah  
Jennifer Reddy  
Christopher Richardson  
Joshua Zhang  
Athena Yu (Student Trustee)

## Trustees Absent with regrets:

Preeti Faridkot

## Senior Team Members Present:

Helen McGregor, Superintendent of Schools  
Flavia Coughlan, Secretary Treasurer  
Pedro da Silva, Associate Superintendent  
Maureen McRae-Stanger, Associate Superintendent  
Pete Nuij, Associate Superintendent  
Alison Ogden, Associate Superintendent  
Daniel Blue, Executive Director, Finance  
Michael Gray, Executive Director, Employee Services  
Jessie Gresley-Jones, Executive Director, Facilities

## Also Present:

Jiana Chow, Communications Manager  
Judy Mah, Executive Coordinator (Recorder)

## 1. CALL MEETING TO ORDER

### 1.1. Land Acknowledgement

The Chairperson called the meeting to order and acknowledged with deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) and səlilwətał (Tsleil-Waututh Nation).

### 1.2. Opening Remarks

The Chairperson welcomed members of the audience to the meeting. She reviewed meeting decorum, and the process for submitting questions to the Board during question period, then encouraged all participants to put their phones away or on silent to ensure effective engagement and interactive discussion.

In her opening remarks, the Chairperson acknowledged the following on behalf of the Board:

- Celebrating Indigenous students completing their elementary years at the May 22, 2025 Moving Ahead ceremony.

- Upcoming June celebrations and events, including graduation ceremonies, National Indigenous Heritage Month, with National Indigenous Peoples Day on June 21<sup>st</sup>, and Pride Celebrations in June.
- Congratulating Secretary Treasurer Flavia Coughlan for receiving the BC Association of School Business Officials (BCASBO)'s Larry Ozero Leadership Award for outstanding contributions in school district corporate and business administration.

## **2. ADOPTION OF MINUTES**

### **2.1 Meeting of May 5, 2025**

**Moved by S. Mah, seconded by C. Richardson, that the minutes of the May 5, 2025 Board meeting be adopted.**

The Chairperson asked if there were any trustees not in support of the motion. There being none, the minutes were

**APPROVED UNANIMOUSLY**

### **2.2 Matters Arising from the Minutes - None**

## **3. SUPERINTENDENT'S UPDATE**

### **3.1. Superintendent's Highlights**

The Superintendent shared a presentation that highlighted recent events and achievements for the District, and their alignment with the VSB Education Plan, including the following:

- Superintendent's tribute and recognition for positive contributions from the community organization, Neighbourhood House, including Cedar Cottage, Collingwood, Downtown Eastside, Gordon, Kitsilano, Kiwassa, Little Mountain, South Vancouver, Frog Hollow, Marpole and Mount Pleasant Neighbourhood Houses.
- Science and Technology student achievements: Grade 10 student Jora Singh Nahal won the David Laughtarne award, and eight students advanced to the National Skills competition.
- Student achievements in the Arts: The AIRS exhibition "I AM Resilience," Lord Byng Choir's first place at Golden Voices of Montserrat, and student, Zac Tucker's win at the National Poetry in Voice competition.
- Patchwork climate fashion show at Kitsilano Secondary showcased sustainable fashion from 17 designers and 160 volunteers across the District.
- Annual Diversity, Equity, and Inclusion conference on May 15, themed Empowerment.
- The first District-wide Indigenous professional development day on April 28, Red Dress Day on May 5, and the Grade 7 Moving Forward Ceremony on May 22.
- VSB After the Bell with author and educator, Saleema Noon.
- Sharing VSB's Wellness, Health and Safety Statement and update on COR certification through WorkSafe BC.

#### 4. STUDENT TRUSTEE REPORT

The Student Trustee presented a report highlighting recent activities and updates on VDSC's initiatives for the 2024-2025 school year, including the following:

- VDSC's Annual Art Gala, featuring the theme Childhood Nostalgia, would be accepting submissions until June 2, 2025.
- Senior Executive Elections at the May 27<sup>th</sup> General Meeting.
- Ontario Student Trustees Association (OSTA)'s Annual General Meeting from May 22 – 24, 2025, which featured sessions on OSTA governance, community-building among current and incoming Student Trustees, and highlighted topics and discussion on student wellbeing, curriculum, public education, Truth and Reconciliation.

Trustees asked questions and the Student Trustee responded.

#### 5. OLD BUSINESS

##### 5.1 2025-2026 Annual Budget Bylaw

The Chair informed the Board that the 2025/2026 Annual Budget Bylaw was given two readings at the May 5, 2025 Public Board meeting and that the third and final reading would be considered at the May 26, 2025 Public Board meeting.

**Moved by V. Jung, seconded by C. Richardson, that School District No. 39 (Vancouver) Annual Budget Bylaw 2025/2026 be read a third and final time, passed and adopted the 26th day of May, 2025.**

In response to a trustee's comment, the Secretary Treasurer referred to the version control number in the 2025/2026 Annual Budget Bylaw document and clarified that the bylaw document included in the May 26, 2025 agenda was the same document shared at the May 5, 2025 board meeting with the only change being the date of the third reading, updated to May 26, 2025. She responded to a trustee's question, noting that any remaining funds from the current appropriation for litigation would be carried forward to future years to support any future legal costs related to current matters, and that contingency reserve funds could also be accessed if required.

In response to a trustee's question, the Chair reminded the Board that only comments regarding the third reading of the bylaw would be heard. The Chair responded to the point of privilege raised by Trustee Reddy, noting that opportunity had been provided at the May 5, 2025 Public Board meeting to provide comments on the budget.

Trustees voted on the motion that was on the floor.

**CARRIED**

**For: L. Chan-Pedley, A. Chien, J. Fraser, V. Jung, C. Richardson, J. Zhang**

**Against: S. Mah, J. Reddy**

## **6. COMMITTEE REPORTS**

### **6.1. FINANCE AND PERSONNEL COMMITTEE**

#### **6.1.1 Report: Meeting of May 14, 2025**

The Chairperson of the Committee, J. Fraser, presented the report of the May 14, 2025 meeting, a copy of which is filed with these minutes. The report includes information on the following items:

- School Fee Schedules for 2025-2026
- 2024-2025 Third Quarter Financial Update
- Recruitment Strategy
- Wellness and Occupational Health and Safety Update

**Moved by J. Fraser, seconded by J. Zhang, that the report of the May 14, 2025 meeting be received.**

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

**APPROVED UNANIMOUSLY**

#### **6.1.2 Matters Arising**

##### **6.1.2.1 School Fee Schedules for 2025-2026**

**Moved by J. Fraser, seconded by L. Chan-Pedley, that the Board approve the school fee schedules for the 2025-2026 school year.**

A trustee provided a comment, then the Board voted on the motion.

**CARRIED**

**For: L. Chan-Pedley, A. Chien, J. Fraser, V. Jung, C. Richardson, J. Zhang**

**Against: S. Mah, J. Reddy**

### **6.2. POLICY AND GOVERNANCE COMMITTEE**

#### **6.2.1 Report: Meeting of May 14, 2025**

The Chairperson of the Committee, L. Chan-Pedley, presented the report of the May 14, 2025 meeting, a copy of which is filed with these minutes. The report includes information on the following items:

- Receipt of Advocacy Subcommittee Reports
- Policy Review: Policy 7 Board Operations and Policy 8 Board Committees

**Moved by L. Chan-Pedley, seconded by C. Richardson, that the report of the May 14, 2025 meeting be received.**

In response to a trustee's question, the committee chairperson informed the Board that all feedback received from the May 14, 2025 Policy and Governance Committee meeting would be compiled and considered as part of the Board's deliberations regarding the potential redraft of Policies 7 and 8.

The Secretary Treasurer addressed a trustee's inquiry, noting that the motion and amendments that were referred from the March 10, 2025 Board meeting were considered by the Policy and Governance Committee as part of the discussion on Policies 7 and 8, and that the main themes and preferences derived from the discussion were outlined in the May 14, 2025 Policy and Governance Committee minutes.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

**APPROVED UNANIMOUSLY**

#### **5.2.2 Matters Arising - None**

The Chairperson announced the online link for submitting questions to the meeting would now be closed.

### **7. REPORT ON PRIVATE SESSION**

#### **7.1 Special Meeting of May 26, 2025**

The Board authorized the Board Chair to report to the May 26, 2025 Public Meeting that, at the Special Private Session of May 26, 2025 the Board discussed a personnel matter.

#### **7.2 Special Meeting of May 26, 2025**

The Board authorized the Board Chair to report to the May 26, 2025 Public Meeting that, at the Special Private Session of May 26, 2025 the Board discussed a legal matter.

#### **7.3 Meeting of May 26, 2025**

The Chair reported that the private meeting of May 26, 2025 had not yet concluded, and that the report on this private session would be presented at the June 23, 2025 Board meeting.

### **8. REPORTS FROM TRUSTEE REPRESENTATIVES**

7.1 Report from Trustee Chan-Pedley on the Childcare Council of Vancouver meeting held on April 8, 2025

### **9. NOTICES OF MOTION**

#### **9.1 Notice of Motion from Trustee Richardson: Allocation of Contingency Reserve to Support Summer Clinic Psychoeducational Assessments**

**Moved by C. Richardson, seconded by J. Zhang, that the Board of Education allocate \$80,000 from the contingency reserve to fund psychoeducational assessments in a Summer 2025 Clinic and that the contingency reserve be replenished by surplus funds, if available at the end of the 2024-2025 fiscal year.**

Trustees Richardson presented his rationale for the motion, and discussion ensued.

Trustees asked questions and Associate Superintendent Ogden responded. In response to a trustee's question, she noted that should the motion be approved, the allocation of \$80,000 would allow for 28 more students to be assessed over the summer.

Following discussion, trustees voted on the motion that was on the floor.

**CARRIED UNANIMOUSLY**

**9.2 Notice of Motion from Trustee Jung: Research to inform advocacy for a fully funded Universal Food Program for all Vancouver School Board schools – to be presented at the June 23, 2025 meeting**

The Chair notified the Board that she would bring forward a motion regarding Research to inform advocacy for a fully funded Universal Food Program for all Vancouver School Board schools to the June 23, 2025 Board meeting.

The Chair called a recess at 8:01 pm. The meeting reconvened at 8:06 pm.

**10. PUBLIC QUESTION PERIOD**

The Chairperson reported that one question was received during the public question period regarding Fine Arts Education at the District Secondary Level.

**11. ADJOURNMENT**

The meeting adjourned by consensus at 8:08 pm.

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Flavia Coughlan, Secretary Treasurer

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Victoria Jung, Chairperson



# STUDENT TRUSTEE REPORT

**Date of Meeting:** June 23, 2025

**Student Trustee:** Athena Yu

In this report, I will highlight some of VDSC's initiatives and discussions nearing the conclusion of this school year.

## **May 27th GM**

At our second-last GM of the year, VDSC reflected on our initiatives, operations, and discussions over the past year and discussed potential new events and initiatives for the upcoming term. Additionally, the council discussed ways to strengthen our reach with the broader district student body. The collected feedback and ideas will be used to inform next year's council and help ensure VDSC remains an accessible, representative, and impactful channel for student voice.

Speaking of next year's council, also at this meeting, VDSC elected our Senior Executive team for the 2025-2026 school year. The outgoing executive team looks forward to supporting their transition into their roles and are confident that the incoming executives will continue to uphold VDSC's values, serving the district's students with dedication, integrity, and a vision for an even more productive year of strengthening student voice and addressing student issues.

## **Arts Gala**

All submitted works for this year's Arts Gala were showcased in an online gallery for public voting, which remained open until June 11th. On June 13th, VDSC was excited to announce the top three winners along with several honourable mentions. This year's Gala received 22 submissions from talented student artists across the district. Entries spanned a wide range of mediums, including digital and traditional visual art, poetry, and even interdisciplinary works combining both.

## **Student Leadership Fund Showcase**

The showcase on June 10th brought together representatives from various funded projects, though not all projects were present. Attendees provided feedback on their experience with the Student Leadership Fund and viewed a video compilation featuring highlighted projects, in which students shared what they accomplished and how the fund supported their work. VDSC is grateful for the fund's renewal and will incorporate the feedback received in our involvement next year. We look forward to continuing to celebrate and support student leadership across the district!

To end off my final report to the Board, I'd like to take a moment to express my deepest gratitude.

Thank you to VDSC for entrusting me with the responsibility and privilege of being your voice. Thank you to my VDSC Senior Executive team for supporting everything I do at the VDSC level, for inspiring me with your dedication towards amplifying student voice, and the laughs we've shared along the way. Thank you to Trish and Charmaine for your endless patience, guidance, and steady support. Your work makes VDSC's advocacy possible, and I am deeply grateful. Thank you to the district student body for inspiring and guiding every part of my work. One of my greatest joys of this past year has been getting to know the incredible diversity of students across our district—listening to your concerns, celebrating your successes, and advocating on your behalf.

And of course, thank you to the Board for believing in student voice and for showing me what it means to lead a body, what it's like to stay up late debating issues that matter, and how it feels to be a part of that. It has been an honour to represent students at this table, and to help communicate the care I've seen this Board hold for students to the student body—and, in turn, the care that students have for their education.

Lastly, while I will deeply miss this role, I would like to announce and welcome student trustee-elect, Freddie Zhang, who I know will bring strong dedication and capability to the role. Freddie has been a long-standing member of VDSC, an experienced rep on the Policy & Governance Committee, and has informed key VDSC initiatives such as Student Forums. To Freddie, I hope that you always maintain a deep care for the student body, relevant issues, and the opportunity you have to make a difference, and use that to guide your term. I'm here to support you as you begin this journey.

That concludes my final report. Thank you.

June 23, 2025

**TO: Board of Education**

**FROM: Flavia Coughlan, Secretary Treasurer | CFO**

**RE: POLICY REVIEW – POLICY 7 BOARD OPERATIONS & POLICY 8 BOARD COMMITTEES**

*Reference to  
Education Plan*

**GOAL:** Goal 2: The Vancouver School Board will increase equity by...

**OBJECTIVE:**

- Improving stewardship of the district’s resources by focusing on effectiveness, efficiency, and sustainability

## INTRODUCTION

At the [March 3, 2025, Policy and Governance Committee meeting](#) participants reviewed [Policy 7 -Board Operations](#), [Policy 8 – Board Committees](#) and a motion referred from the November 25, 2024 Board Meeting: Democracy, Accountability and Public Participation at VSB Board and Committee Meetings.

At the March 10, 2025 Public Board meeting, the Board considered the motion referred from the November 25, 2024 Board Meeting: Democracy, Accountability and Public Participation at VSB Board and Committee Meetings. Trustees debated this motion and agreed unanimously to refer the motion from the November 25, 2024 Board Meeting, the amendments to this motion and the amendments to the amendments considered at the March 10, 2025 Board meeting to the Policy and Governance Committee for consideration and advice on policy changes.

At the May 5, 2025 Public Board meeting, the Board approved that the matter of collecting feedback on respectful communication and the matter of developing and/or updating guidelines for respectful stakeholder communications be referred to the Policy and Governance Committee for consideration.

At the May 14, 2025, Policy and Governance Committee meeting, participants reviewed the two matters referred to the committee and made suggestions for changes to Policy 7 -Board Operations, Policy 8 – Board Committees.

This report contains a recommendation for a change to the Board meetings schedule for the 2025-2026 year and a recommendation for the creation of an ad-hoc committee to work with the Secretary Treasurer on reviewing and drafting amendments to Policy 7 - Board Operations and Policy 8 – Board Committees.

## POLICY 7 REVIEW - SUMMARY OF FEEDBACK

Participants agreed that some aspects of the policy are outdated or inconsistent with current practice. In particular the policy uses outdated language, needs to be reviewed to ensure consistency with other Board policies and with applicable legislation. It was noted that the topics that can be discussed in private board meetings need to be reviewed to ensure compliance with applicable legislative framework and that there needs to be a clear delineation in policy between items discussed in private board meetings and items discussed in public board meetings. It was also noted that there were inconsistencies between Policy 20 and Policy 7 that need to be resolved.

Participants provided suggestions for changes to the section of the policy that defines the format and rules for public delegation board meetings, including allowing delegates to speak multiple times on the same topic and allowing stakeholder group representatives to delegate.

Finally, it was noted that Roberts Rules can marginalize certain groups, and they can be used to silence voices. It was suggested that the Board should consider how meeting rules can be used appropriately and respectfully.

For the timing of public delegations, Option A (during Board meetings with a 20-minute limit) received some support, especially if more time is allowed per speaker or supplemented elsewhere, but concerns were raised about limited engagement and collaboration. Option B (separate meeting the same week) was widely favored for allowing more dedicated time and flexibility, seen as less restrictive and more inclusive. Option C (no changes) received minimal support, with some preferring not to lengthen board meetings but suggesting increasing speaker time if unchanged.

Regarding delegation topics, Option A (only on decision items or active engagement processes) was supported for maintaining focus and efficiency, while Option B (any topic relevant to Board business) was preferred for openness and inclusivity, with emphasis on respectful communication and relevance to governance.

For the frequency of speaking on a topic, Option A (speak only once) was supported to prevent repetition and manage time, with suggestions for clarifying questions, while Option B (multiple times with new information) was favored for evolving issues and updates, with emphasis on a fair application process and behavior standards.

Regarding speaking time, Option A (5 minutes) was strongly preferred, seen as necessary for meaningful input, especially on complex topics, while Option B (2 minutes) was generally viewed as too short, with some suggesting 3 minutes as a compromise. For the Board meeting day, Option A (move to Wednesday) received broad support for predictability and better alignment with delegation timing, while Option B (keep Monday) received little to no support, with some suggesting a hybrid model with delegations on Monday and meetings on Wednesday.

For electronic participation, Option A (establish policy) was supported for accessibility and inclusivity, especially in emergencies, with emphasis on clear guidelines and limited use, while Option B (no changes) raised concerns about hybrid meetings regarding authenticity and engagement quality, with some expressing a preference for in-person participation but acknowledging the need for flexibility.

It is recommended that a revised draft policy be prepared for Board consideration based on the feedback collected, similar school district policies, and provincial guidelines.

## **POLICY 8 REVIEW - SUMMARY OF FEEDBACK**

Participants identified that some areas of the current policy can be reworded and simplified (e.g. combine D1 and D4, use positive language).

It was noted that the current policy needs to be updated to define how subcommittees of board committees function. It was noted that the Finance and Personnel committee responsibility to “annually make recommendations to the Board regarding its submission to the Select Standing Committee on Finance and Government Services” should be transferred to the Advocacy Subcommittee. It was suggested that Section 4 – Ad Hoc Committees should specify membership and committee rights holder and stakeholder representatives.

Suggestions for improved effectiveness and clarity include more details about the agenda setting process and how agenda decisions are made and communicated.

Finally, some participants suggested that the personnel committee be reinstated, and that public in-person attendance be allowed at standing committees.

Regarding questions at committee meetings, Option A (submit questions in advance) was supported for preparation and better responses, while Option B (ask during meeting, respond later) was also supported for flexibility and documentation, with some suggesting combining both approaches. A proposed Option C suggested a hybrid model with real-time and follow-up responses, including documentation.

Other considerations included suggestions to clarify roles and processes, proposals to separate Finance and Personnel committees and simplify procedures, and emphasis on respectful, culturally responsive, and accessible communication, including clear points of contact, codes of conduct, norms of collaboration, and follow-through and transparency.

It is recommended that a revised draft policy be prepared for Board consideration based on the feedback collected, similar school district policies, and provincial guidelines.

## NEXT STEPS

Given the complex nature of the changes contemplated, it is recommended that a policy review ad-hoc committee be formed tasked with working with the Secretary Treasurer on drafting a revised Policy 7 - Board Operations and a revised Policy 8 – Board Committees.

Through the engagement to date consensus emerged with respect to changing the timing of regular board meetings from Mondays to Wednesdays and changing the timing of regular public delegation board meetings to after the agenda for the public board meeting is published. The implementation of these changes would require the following:

- Monday (Week Prior): Deadline for trustees to submit Notices of Motion (by 12:00 p.m.)
- Wednesday (Week Prior): Agenda for the Regular Public Board Meeting is published
- Friday (Week Prior): Deadline for public to register to delegate
- Monday (Meeting Week): Regular Public Delegation Board Meeting is held
- Wednesday (Meeting Week): Regular Board Meeting is held

## RECOMMENDATIONS

- (1) That the Board approve an ad hoc committee consisting of the Board Chair, the Policy and Governance Committee Chair and one trustee appointed by the Board Chair to work with the Secretary Treasurer on reviewing and preparing a draft Policy 7 - Board Operations and a draft Policy 8 – Board Committees for Board consideration.
- (2) That for the 2025-2026 year, the Board approve the following schedule with respect to regular Board Meetings and regular Public Delegation Board Meetings:
  - regular Board meetings shall be held on a Wednesday,
  - trustees must submit notices of motion no later than noon on the Monday prior to the week of the board meeting,
  - agendas for regular public board meetings shall be published the Wednesday prior to the regular public board meeting, and
  - regular public delegation board meetings shall be held on the Monday of the week when the regular public board meeting is held.

June 23, 2025

ITEM 5.2

**TO:** Board of Education

**FROM:** Policy and Governance Committee

**RE:** Policy 19 – Accumulated Surplus

*Reference to  
Education Plan*

- GOAL:** Goal 2: The Vancouver School Board will increase equity by...
- OBJECTIVE:**
- Improving stewardship of the district’s resources by focusing on effectiveness, efficiency, and sustainability.

## INTRODUCTION

The Policy and Governance committee met in May 2024 and reviewed [Policy 19 – Accumulated Surplus](#). The Board reviewed the feedback collected, provided additional feedback in October 2024 and directed the Secretary Treasurer to draft a revised policy aligned with provincial guidance and reflective of VSB’s experience to date.

This report contains a summary of the feedback collected, suggested policy changes and a recommendation for approval of the revised policy.

## SUMMARY OF FEEDBACK COLLECTED

The following is a summary of the feedback collected regarding Policy 19 – Accumulated Surplus.

### Alignment with Current Practice:

- Benchmarking Surplus Balances: The policy mentions benchmarking actual surplus balances, but this practice is not currently evident.
- Guiding Principles: There is a suggestion that bullets 1 and 4 in the guiding principles might be redundant.
- Administrative Guidelines: Question raised about whether administrative guidelines should be included in administrative procedures instead of the policy.
- Appendix A – Surplus Summary: Suggestion to delete the minimum level of “0.5% of actual operating expenses” for anticipated unusual expenses.
- Contingency Target: Noted that the current contingency target is not being met, and a need to agree on an approach to achieve this target.

### Alignment with Other Board Policies, Provincial Guidance, and Legislation:

- General Alignment: The components of the surplus align with government requirements, though the government does not set specific targets.
- Capital Cost Share: Suggestion to amend the policy to specify that 1% for capital cost share should come from local capital instead of operating expenses.
- Reasonableness: A review of the Accumulated Operating Surplus Fund should ensure that targets are reasonable and achievable.

### Suggestions for Improvement:

- Contingency Access Exercise: Suggested to conduct an exercise to determine how the contingency would be accessed, informing the appropriate size of the contingency.
- Policy for Growing Contingency: Suggested to set up a policy to grow the contingency as revenues increase, providing a buffer in case of enrollment decreases.

## PROVINCIAL GUIDANCE

The [K-12 Public Education Accumulated Operating Surplus Policy](#) outlines the following key requirements:

To demonstrate accountable and transparent financial planning, boards will develop, maintain and make publicly available a local policy with procedures that guide the accumulation, spending and reporting of operating surplus funds and the boards' engagement with their local community and education-partner groups, including local First Nations and Métis Nation BC, on the topic.

To do this, board policy will:

1. Clearly explain the purpose of operating surplus, and how the surplus will be used to support the boards' strategic objectives (for example, improve student educational outcomes) and other operational priorities of school districts
2. Include guidelines on how inter-fund transfers will be managed; and
3. Outline how financial risk will be mitigated by establishing a contingency operating surplus.

## SUMMARY OF CHANGES TO POLICY

This section highlights revisions to Policy 19 – Accumulated Surplus. The changes aim to enhance financial governance, transparency, accountability, and alignment with provincial expectations, as well as support long-term planning and risk mitigation. Clear Board approval procedures and public reporting requirements will ensure appropriate oversight and transparency.

### 1. Structure and Clarity

- The policy has been reorganized for improved readability.
- Definitions are consolidated and placed at the beginning for clarity.

### 2. Surplus Categories and Percentage Ranges

- Internally restricted surplus target ranges are defined wherever possible:
  - for Planned Future Operations Spanning Multiple Years: **up to 3.0% of actual operating expenses;**
  - for Anticipated Future Requirements: **up to 1.0% of actual operating expenses;**
  - unrestricted Operating Surplus (Contingency): **1.0% to 2.5% of actual operating expenses;**
  - restricted Due to Constraints on Funds - **No minimum or maximum percentage applies.**

### 3. Restricted for Future Capital Cost Share

- Board may restrict a portion of the accumulated surplus (operating or local capital) to meet capital cost share expectations. The minimum 1% requirement is removed from policy.

#### **4. Interfund Transfers**

- Transfers between funds (e.g., Operating to Capital) require Board approval.
- Transfers must align with strategic priorities and include defined timelines.
- Transfers not included in the approved budget or financial statements require separate approval.

#### **5. Changes to Surplus Restrictions**

- Any increase or decrease to restricted surplus balances must be approved by the Board.
- Use of restricted surplus must align with multi-year planning and Administrative Procedure 503.

#### **6. Roles and Responsibilities Defined**

- The responsibilities of the Secretary-Treasurer have been clearly outlined, including recommending surplus adjustments, conducting annual reviews, and ensuring transparency in financial reporting.

### **RECOMMENDATION**

**That the Board approve Policy 19 – Accumulated Surplus.**

**Attachment:**

A. DRAFT Policy 19 – Accumulated Surplus



## Policy 19

### ACCUMULATED SURPLUS

The School Act requires the Board of Education (“Board”) to prepare a balanced annual budget. Estimated spending in the annual budget must not exceed estimated revenue plus accumulated operating surplus (operating surplus). Accumulated surplus, with consistent rules and guidelines in place, enables the Board to engage in long-term planning, mitigate financial risk and support consistent level of service from year to year.

The purpose of this policy is to provide clear, transparent guidance on the accumulation of surplus balances, ensure the effective management of accumulated surplus funds, and enable long-term planning, risk mitigation, and consistent service delivery.

#### Definitions

The following terms used in this Policy are defined as follows:

- **Accumulated Operating Surplus** means the accumulated excess of operating revenues over operating expenditures (i.e. expenses and interfund transfers) from current and prior years.
- **Annual Operating Surplus** occurs when annual operating revenue exceeds annual operating expenditures (i.e. expenses and interfund transfers).
- **Internally Restricted Operating Surplus** means a portion of an accumulated operating surplus that has been set aside through a board motion for specified use in future years.
- **Local Capital** is comprised of previous years’ available operating surpluses, which are transferred to local capital with board approval; revenues from sales of capital assets; and investment income earned on these funds.
- **Unrestricted Operating Surplus (Contingency)** means the accumulated operating surplus built up in the school district’s operating fund that has not been designated for specific uses.

#### Policy Guidelines

The following guidelines govern the management and use of accumulated surplus:

1. Surplus funds will be used to support the strategic and operational priorities of the VSB.
2. The Board of Education must approve all appropriations of surplus and local capital funds. This may be done as part of the annual financial statement approval or as required throughout the year.
3. Surplus funds will be managed in accordance with provincial directives and guidelines.
4. The Secretary Treasurer is responsible for the implementation, management and reporting of the accumulated surplus as approved by the Board.
5. Increases/decreases to the Internally Restricted Surplus balances in the Accumulated Operating Surplus shall be specific to each category of restriction, as approved by Board motion through the School District’s annual financial planning/budgeting process.

## Accumulated Operating Surplus

An operating surplus means the Board has financial resources that can be used to provide services beyond the current year. It arises when there is an excess of revenues over expenditures in any fiscal year.

These resources are designed to help plan for extraordinary future expenditures and protect the district from unforeseen financial and operating events or circumstances to avoid affecting services to students. These resources are an important factor in determining the overall financial health of the School District.

## Internally Restricted Operating Surplus

Boards may set aside a portion of the accumulated operating surplus for items aligned with the district's strategic plan and future operational needs. When surplus funds are restricted for future use, the Board must ensure that:

- The purpose is clearly defined and operationally necessary
- The timeline for use is reasonable and time-bound

All appropriations of surplus funds require Board approval, either during the annual financial statement process or as needed throughout the year.

There are three categories of internally restricted surplus:

### 1. Restricted Due to Constraints on Funds

These are unspent funds provided for specific or targeted purposes that must be used accordingly. Examples include:

- Contractual obligations (e.g., professional development)
- Unspent Indigenous Education and Indigenous Education Council targeted funding
- School-generated funds (not externally restricted)

**Target Range:** No minimum or maximum percentage applies.

### 2. For Planned Future Operations Spanning Multiple Years

This category supports effective planning by allowing funds to be carried forward for up to two years. It includes:

- Future years' operational budgets
- School and department carry-forwards
- Operating projects in progress
- Technology, utilities, equipment, and capital projects (including pending Local Capital transfers)
- Multi-year educational programs (e.g., online learning, summer school, international education)

**Target Range:** Up to 3.0% of actual operating expenses.

## 3. For Anticipated Future Requirements

This category covers one-time or non-recurring expenses that cannot be reasonably funded within the upcoming year. Examples include:

- Unplanned staffing or benefit changes planned (e.g., mid-year changes in benefits rates, severance payments)
- New curriculum implementation
- Emerging events (e.g., pandemics, refugee student intake)

**Target Range:** Up to 1.0% of actual operating expenses.

### Unrestricted Operating Surplus (Contingency)

The Board is responsible for managing its financial resources and for ensuring the financial health and stability of the school district. Accordingly, a contingency reserve is maintained to support effective planning and mitigate financial risks arising from unforeseen events or revenue shortfalls. This reserve may be used for:

- **Emergent Operating Issues:** Unanticipated, non-recurring costs (e.g., severe weather, severance payments, settlement payments)
- **Unrealized Revenues:** Shortfalls due to economic downturns or cyclical revenue sources (e.g., international student enrolment, investment income)

**Target Range:** 1.0% to 2.5% of actual operating expenses.

### Interfund Transfers

Interfund transfers represent the movement of funds from one fund to another, such as from the Operating Fund to the Capital Fund. These transfers must be authorized by the Board and are subject to the following guiding principles:

- Transfers not included in the Annual Budget or Amended Annual Budget or Annual Financial Statements require separate Board approval.
- Transfers to the Local Capital Fund must be linked to specific initiatives that align with the Board's strategic plan and include a defined timeline for use.
- It is expected that the annual operating budget will include provisions for capital transfers that support the efficient replacement or acquisition of tangible capital assets (i.e. vehicles, equipment, computer hardware and software, buildings).

### Local Capital Surplus

The Board may maintain funds for future capital expenditures not specifically funded by the province. These funds should be sufficient to cover the requirements for specifically identified capital expenditures for the following three years.

## Restricted for Future Capital Cost Share

To support major capital projects identified in the Board's Five-Year Capital Plan and approved by the province for concept plan or business case development, the Board may restrict a portion of the accumulated surplus to meet capital cost share expectations.

## Accountability and Public Reporting

The Secretary Treasurer is responsible for:

- Recommending adjustments to restricted and contingency surplus balances to ensure compliance with this policy.
- Conducting an annual review of all surplus balances, comparing them to policy thresholds and external benchmarks, and reporting findings to the Board.
- Proposing updates to surplus target ranges and policy content in response to changes in Ministry directives, accounting standards, or economic conditions.

The Secretary-Treasurer will ensure transparency by:

- Including a narrative in the District's annual Financial Statement Discussion and Analysis that explains how surplus funds were accumulated and used.
- Demonstrating alignment between surplus use, multi-year financial plans, and the Board's strategic priorities.

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Legal Reference: Sections 111 School Act

Provincial Policy: [K-12 public education accumulated operating surplus policy](#)

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Adopted:	March 4, 2019
Amended:	December 13, 2021
Amended:	June 23, 2025 DRAFT

## Appendix A – Accumulated Surplus Summary

Category of Accumulated Surplus	Purpose	Minimum Level	Maximum Level
Restricted Due to Constraints on Funds	For monies that have constraints on how they are to be spent. Does not include monies with external restrictions.	Not defined	Not defined
Planned Future Operations Spanning Multiple Years	For future years' operations (not beyond 2 years), school/department carry-forwards, projects in progress, etc.	Not defined	3.0% of actual operating expenses of that fiscal year
Anticipated Future Requirements	For unusual/non-recurring expenses anticipated to be spent in upcoming fiscal year that will not be funded by revenues of that year.	Not defined	1.0% of actual operating expenses of that fiscal year
Unrestricted Operating Surplus (Contingency)	For working capital purposes within the Operating Fund, for unforeseen general operating emergency expenditures, and future school years beyond the next two years.	1.0% of actual operating expenses of that fiscal year	2.5% of actual operating expenses of that fiscal year
Restricted for Future Capital Cost Share	For supporting major capital projects identified in the five-year Capital Plan and approved by the province.	Not defined	Not defined

June 23, 2025

**TO:** Board of Education

**FROM:** Policy and Governance Committee

**RE:** Policy 9 - Board Representatives

*Reference to  
Education Plan*

- GOAL:** Goal 2: The Vancouver School Board will increase equity by...
- OBJECTIVE:**
- Improving stewardship of the district's resources by focusing on effectiveness, efficiency, and sustainability.

## INTRODUCTION

The updated Policy 9 - Board Representatives reflects feedback collected from the Board in October 2024 and introduces several improvements to enhance clarity, flexibility, governance alignment, operational boundaries, and strategic relevance. These changes are designed to modernize the policy and ensure it supports the Board's strategic goals and governance best practices.

This report contains a summary of changes incorporated in the new draft Policy and a recommendation for approval of the revised policy.

## SUMMARY OF CHANGES

Key Changes are summarised below.

Area	Original Policy	New Draft Policy
Purpose and Framing of Representation	Focused on responding to external requests. Listed specific organizations and committees. Emphasized trustee roles and governance principles.	Broadens the purpose to align with the Board's strategic plan and governance responsibilities. Removes specific committee names. Emphasizes collaboration, information exchange, and shared priorities.
Decision-Making and Governance Principles	Stated that only the full Board can make decisions. Reiterated the governance vs. administration distinction.	Retains these principles but integrates them more concisely. Clarifies that trustees do not act on behalf of the Board in external roles.

Area	Original Policy	New Draft Policy
Appointment Process	Appointments made at the Inaugural Meeting or later. Superintendent could assign resource personnel.	Appointment decisions are made by the Board at the recommendation of the Board Chair.
External Committee Representation	Detailed list of committees included in policy.	Representation decisions are made by the Board Chair, Vice-Chair, Superintendent, and Secretary Treasurer. Annual review of committee relevance is introduced.
Administrative Committees	Trustees served as observers with no decision-making authority. Superintendent brought recommendations to the Board.	Clarifies that trustees are observers and advisors. Reaffirms that trustees retain full rights when matters come to the Board.
School Liaison Trustees	Trustees assigned to secondary schools and their feeder schools. Encouraged to attend events and be informed of significant matters.	Adds that school visits must be scheduled in advance through the Superintendent's office. Emphasizes non-disruption of school operations.

## RECOMMENDATION

**That the Board approve Policy 9 - Board Representatives.**

**Attachment:**

A. DRAFT Policy 9 - Board Representatives

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## Policy 9

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### BOARD REPRESENTATIVES

The Board supports trustee involvement in committees and organizations that assist the Board in fulfilling its governance responsibilities and achieving the objectives outlined in the Board's strategic plan. The Board may appoint representatives to external committees, agencies, or organizations to promote collaboration, facilitate information exchange, and engage in discussions on shared priorities or concerns. These appointments are made at the discretion of the Board and adhere to the principles of effective governance:

- Decision-making authority is vested exclusively in the full Board.
- The Board's primary function is governance, rather than administration.
- Trustee duties must be consistent with the Board's core governance role as specified in Policy 2.

The Board will establish the terms of reference for each representative. The Superintendent may designate resource personnel to support these representatives and outline their roles and reporting requirements.

#### **Trustee Representation On Non-Board Committees And Organizations**

The Board shall appoint trustee representatives to non-Board committees and organizations if the committee or organization's work supports the Board's governance role and aids in achieving the goals outlined in the Board's strategic plan. The Board Chairperson, in consultation with the Vice-Chairperson, the Superintendent, and the Secretary Treasurer, shall determine whether a trustee representative or a staff representative is required for each non-board committee and organization requesting school district representation.

Trustees appointed to other committees and organizations may, depending on the nature and purpose of their involvement, participate as voting or non-voting members. Trustees must exercise caution to avoid potential conflicts of interest. Their primary roles will typically be as resource or liaisons.

Regardless of the capacity in which trustees participate, they do not possess the authority to act on behalf of or make commitments for the Board.

The Board Chairperson shall recommend to the Board the appointment of trustees to external Committees and Organizations where trustee representation is required.

The Board, through the Board Chairperson, in consultation with the Vice-Chairperson, the Superintendent, and the Secretary Treasurer, will annually review each non-board committee and organization requesting school district representation to ensure ongoing relevance of the Board's involvement.

#### **Trustee Representation On Administrative Committees**

The Administrative Committee structure and terms of reference for each committee shall be determined by the Superintendent or Superintendent's delegate. Trustee representatives on Administrative Committees shall be appointed by the Board.



Trustees appointed to Administrative Committees will act purely as observers and advisors, always reserving the right and obligation to speak and vote freely when matters arising from the committee are taken to the Board. A Trustee's commitment is, first and foremost, to the Board.

The Superintendent shall bring any recommendations from Administrative Committees that require Board consideration to the Board for the Board's consideration and decision.

## **School Liaison Trustee Role**

The Board may appoint one trustee to each secondary school and its associated elementary schools to serve as a liaison trustee. This role is intended to foster connection and understanding between the Board and school communities.

Liaison responsibilities shall not interfere with or override administrative authority and do not include any decision-making powers. Trustees serve in a supportive and observational capacity, representing the interests of all students across the District.

When senior staff address matters of significant interest to a particular school, the liaison trustee will be informed accordingly.

Trustees' visits to schools must be scheduled in advance through the Superintendent's office, be brief in time and conducted in a manner that does not disrupt student learning and school operations.

The liaison trustee is encouraged to attend school events such as athletic competitions, fine arts performances, celebrations, and recognition ceremonies. These visits help trustees stay informed about school life while maintaining realistic expectations regarding time commitments.

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Legal Reference:           Sections 8.4, 8.5, 22, 65, 74, 85 School Act

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Adopted:                   Sept 24, 2018

Amended:                June 23, 2025 DRAFT

June 23, 2025

**TO:** Board of Education

**FROM:** Policy and Governance Committee

**RE:** Policy 2 – Role of the Board

Reference to  
Education Plan

**GOAL:** Goal 2: The Vancouver School Board will increase equity by...

**OBJECTIVE:**

- Improving stewardship of the district’s resources by focusing on effectiveness, efficiency, and sustainability.

## INTRODUCTION

The updated Policy 2 – Role of the Board reflects feedback collected from the Policy and Governance Committee in November 2024 and introduces several improvements to enhance clarity, governance alignment and operational boundaries. These changes are designed to modernize the policy and ensure it supports governance best practices.

This report contains a summary of changes incorporated in the new draft Policy and a recommendation for approval of the revised policy.

## SUMMARY OF FEEDBACK

A summary of the feedback and suggested changes collected from the Policy and Governance Committee participants is included below.

- The current policy reads more like a procedure than a policy
- Needs to be more concise
- Reorganize structure: start with purpose and legal framework
- The purpose statement should be moved to the beginning of the policy
- Reference Strategic Plan/Education Plan early in the policy
- There is a need to clarify stakeholder engagement and Indigenous rights holder roles
- Add legal/ethical compliance
- Ensure consistent tone and language
- Clarify overlaps with Policy 12 – Role of the Superintendent
- Improve formatting and clarity in some sections
- Separate *School Act* duties from VSB-specific ones
- Clarify ambiguous terms
- Remove or revise unclear or outdated statements

## SUMMARY OF CHANGES

The draft version of Policy 2 - Role of the Board represents a significant modernization and streamlining of the Board's governance framework. It reflects a shift toward a more strategic, principle-based approach, aligning with best practices in public sector governance and incorporating clearer distinctions between governance and administration.

Key changes are summarised below.

Area	Original Policy	New Draft Policy
<b>Structure &amp; Tone</b>	Procedural, checklist-style format	Strategic, narrative-driven format with thematic sections
<b>Governance Framework</b>	General description of Board authority and roles	Clearer distinction between governance and administration; emphasizes corporate structure
<b>Strategic Planning</b>	Focus on setting priorities and evaluating outcomes	Adds emphasis on measurable outcomes, community alignment, and plan adaptability
<b>Policy &amp; Bylaws</b>	Focused on policy approval and review	Includes bylaws, criteria for policy creation, and delegated implementation
<b>Fiscal Accountability</b>	Detailed list of financial actions	Streamlined to focus on oversight, collaboration, and strategic financial decisions
<b>Engagement</b>	Lists engagement duties and reporting	Emphasizes inclusive engagement and collaboration with rights holders and partners
<b>Human Resources</b>	Focus on Superintendent appointment and evaluation	Expanded to include succession planning, job descriptions, and exempt staff oversight
<b>Board Development</b>	Lists evaluation and development responsibilities	Narrative introduction with structured bullets; emphasizes continuous improvement
<b>Political Advocacy</b>	Lists advocacy actions and relationships	Strategic framing with an annual Advocacy Plan and broader engagement focus

## RECOMMENDATION

**That the Board approve Policy 2 – Role of the Board.**

### Attachment:

A. DRAFT Policy 2 – Role of the Board

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## Policy 2

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### ROLE OF THE BOARD

The Board of Education of School District No. 39 (Vancouver) is the corporate entity established under the British Columbia School Act (“the Act”) and is governed by nine trustees elected by the public for a term defined in the Act.

As a corporate body, the Board holds the full legal capacity of a natural person, enabling it to govern the affairs of the school district, including entering into contracts, owning property, and managing its operations in accordance with provincial legislation.

The Board’s core mandate is to govern the school district in alignment with the duties and responsibilities set out in the School Act. This includes setting the strategic direction, establishing policies, approving budgets, and monitoring the performance of the district to ensure the improvement of student achievement in the school district.

The Board provides oversight of the district’s operations through its two corporate officers: the Superintendent of Schools and the Secretary Treasurer. Together, they ensure that Board decisions are effectively implemented across the district.

The Board’s governance role is distinct from the operational responsibilities of management. While the Board sets policy, defines strategic priorities, approves the annual budget and makes decisions required by law, it does not engage in the daily operations and management of the school district or staff. That responsibility lies with the Superintendent, who is accountable to the Board.

The Board acts collectively and exercises its authority through formal meetings and decisions. Outside of these meetings, individual trustees hold no greater authority than any other member of the public, unless specific authority has been delegated to them by the Board. Individual trustees must not direct or interfere with the work of the Superintendent or other staff members.

This governance framework ensures that the Board fulfills its legislative mandate while maintaining a clear separation between governance and administration, in accordance with Sections 65 and 85 of the School Act.

#### **SPECIFIC AREAS OF RESPONSIBILITY**

##### **Strategic Planning**

The Board of Education plays a central role in setting the long-term direction of the District. Through strategic planning, the Board ensures that the District’s vision, mission, and goals are clearly defined, aligned with community needs, and supported by measurable outcomes. This process guides decision-making and resource allocation across all areas of the organization.

To fulfill this responsibility, the Board shall:

- Provide overall direction for the District by establishing foundational statements that reflect its core values.
- Evaluate the effectiveness of the District in achieving its strategic priorities on an annual basis.
- Approve the District’s Strategic Plan and any necessary adjustments to ensure continued relevance and impact.
- Monitor the school district’s performance against agreed goals and objectives.

**Policy and Bylaw Development**

The Board of Education is responsible for establishing the policy and regulatory framework that governs the operations of the District. Through the development, review, and implementation of policies and bylaws, the Board ensures that its governance practices are transparent, consistent, and aligned with legislative requirements and District priorities.

To fulfill this responsibility, the Board shall:

- Develop and approve policies and bylaws that reflect the Board's values, legal obligations, and strategic direction.
- Ensure that all policies are consistent with the School Act, Ministerial Orders, and other applicable legislation.
- Establish clear criteria and processes for the creation of new policies and the revision or repeal of existing ones.
- Review policies and bylaws on a regular basis to ensure they remain relevant, effective, and aligned with current practice.
- Delegate authority to the Superintendent for the implementation of Board policies and monitor their impact through regular reporting and evaluation.

**Fiscal Accountability**

The Board of Education is responsible for ensuring the effective stewardship of public funds and the financial sustainability of the District. Through strategic oversight and collaboration with the Superintendent and the Secretary Treasurer, the Board ensures that financial planning, resource allocation, and reporting support the District's educational priorities and comply with legislative requirements.

To fulfill this responsibility, the Board shall:

- Review and approve financial plans, budget bylaws and amended financial plans and budget bylaws as required.
- Review and approve the Long-Range Facilities Plan and Five-Year Capital Plans.
- Monitor financial performance through regular reporting, including quarterly financial reports and year-end projections.
- Appoint the external auditor, review the audit report and management letter, and approve follow-up actions.
- Approve major financial decisions, including borrowing, land transactions, and the allocation of surplus funds.

### **Accountability to and Engagement of Community**

The Board of Education is committed to fostering meaningful relationships with the communities it serves. Through inclusive engagement and transparent communication, the Board ensures that its decisions reflect the diverse needs and perspectives of students, families, and community partners across the District.

To support this commitment, the Board shall:

- Establish and maintain processes that provide meaningful opportunities for community engagement and input into Board decision-making.
- Ensure that Board decisions are responsive to the needs of the student population and broader community.
- Build and sustain collaborative relationships with all levels of government, inherent rights holders, partner organizations, and community groups to advance shared educational goals.

### **Human Resources**

The Board of Education holds key responsibilities in ensuring strong, stable, and effective leadership within the District. In collaboration with the Superintendent and in accordance with the School Act and related regulations, the Board exercises oversight of board officer appointments and succession planning to support the long-term success of the Vancouver School District.

With respect to the Superintendent, the Board shall:

- Appoint the Superintendent and conduct regular evaluations of their performance.
- Maintain a current, comprehensive, and clearly defined job description for the Superintendent that aligns with legislative requirements and outlines specific areas of responsibility.
- Establish annual performance growth goals in consultation with the Superintendent.
- Determine the Superintendent's compensation in accordance with provincial guidelines.
- Oversee succession planning for the Superintendent position, including:
  - A process to address unplanned vacancies or emergency transitions.
  - Criteria and procedures for leadership development, recognition, and future appointments aligned with the District's evolving needs.
- Provide ongoing advice and counsel to support the Superintendent in fulfilling their duties.
- Ensure a safe, respectful, and supportive working environment for the Superintendent.

Upon the recommendation of the Superintendent, the Board shall also:

- Appoint the Secretary Treasurer.
- Approve collective bargaining plans and ratify collective agreements.
- Approve compensation plans and terms of employment for exempt staff.

## Board Effectiveness and Development

The Board of Education is committed to maintaining high standards of governance and continuous improvement. To ensure it fulfills its responsibilities effectively and remains aligned with District priorities, the Board engages in regular self-assessment and professional development. This commitment supports a culture of accountability, transparency, and leadership excellence.

To achieve this, the Board shall:

- Evaluate its effectiveness annually, using structured processes to assess performance and identify areas for improvement.
- Develop and implement a Board development plan that reflects District priorities and the outcomes of the Board’s self-evaluation.
- Regularly review and update governance mandates, including those of the Board, Board Committees, the Board Chair, and individual Trustees, to ensure clarity and alignment with evolving responsibilities.
- Provide comprehensive orientation and ongoing education for Trustees to support informed decision-making and effective governance.
- Maintain responsibility for managing its own affairs, ensuring that governance practices remain responsive, relevant, and aligned with best practices.

## Political Advocacy and Influence

The Board of Education plays an active role in advocating for public education and advancing the interests of the Vancouver School District. Through strategic engagement with government bodies, associations, and community leaders, the Board ensures that the District’s priorities are clearly communicated and effectively represented.

To fulfill this responsibility, the Board shall:

- Develop and implement an Advocacy Plan that outlines advocacy priorities, key messages, focus areas, relationships, and engagement strategies
- Advocate for the District’s strategic priorities through appropriate channels, including British Columbia School Trustees Association (BCSTA) and other provincial or national forums.
- Actively promote and defend the value of public education within the broader public and political landscape.
- Engage with inherent rights holders, municipal, provincial and federal government representatives to build support for the District’s goals and initiatives.

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Legal Reference: Sections 65, 85 School Act

Adopted: Sept 24, 2018

Amended: June 24, 2019

Amended: June 23, 2025 DRAFT

June 23, 2025

ITEM 5.5

**TO:** Board of Education

**FROM:** Policy and Governance Committee

**RE:** Policy 11 – Board Delegation of Authority

*Reference to  
Education Plan*

- GOAL:** Goal 2: The Vancouver School Board will increase equity by...
- OBJECTIVE:**
- Improving stewardship of the district’s resources by focusing on effectiveness, efficiency, and sustainability.

## INTRODUCTION

The updated Policy 11 – Board Delegation of Authority reflects feedback collected from the Policy and Governance Committee in November 2024 and introduces several improvements to enhance clarity and alignment with other Board policies.

This report contains a summary of changes incorporated in the new draft Policy and a recommendation for approval of the revised policy.

## SUMMARY OF FEEDBACK

A summary of the feedback and suggested changes collected from the Policy and Governance Committee participants is included below.

Participants noted that the policy was reflective of current practice and similar to other school district policies. They highlighted the need for simplified language that will make the policy more understandable. It was noted that it is important to ensure alignment between this policy and other board policies and bylaws and that similar policy statements should not be included in multiple policies (e.g. delegation with respect to Administrative Procedures is outlined in Policy 10 and should not be reiterated in Policy 11).

## SUMMARY OF CHANGES

The draft version of Policy 11 – Board Delegation of Authority is largely based on the existing policy with existing language being simplified and specific language being added to define expected actions in emergency or unforeseen situations.

## RECOMMENDATION

**That the Board approve Policy 11 –Board Delegation of Authority.**

**Attachment:**

A. DRAFT Policy 11 –Board Delegation of Authority



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## Policy 11

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### BOARD DELEGATION OF AUTHORITY

In accordance with the *School Act*, the Board may delegate specific responsibilities and powers to others. The Board hereby delegates to the Superintendent the authority to perform any act or exercise any power that the Board is authorized or required to do, except for those matters that:

- are explicitly reserved by the Board in this or other Board policies;
- are prohibited from delegation under applicable legislation.

The Board expressly delegates to the Superintendent and, at their discretion, a designate, the authority to discipline, suspend or dismiss an employee, subject to the limitations of legislation, collective or contractual agreements and Board policy.

The Superintendent shall have the ability to sub-delegate this authority and responsibility as required.

The Board retains decision-making authority over any new federal, provincial, regional, or local strategic initiatives, which must be brought to the Board for initial discussion and determination of decision-making authority.

#### **Emergency or Unforeseen Situations**

In the absence of Board policy and where immediate administrative action is required, the Superintendent shall:

1. Consult the Board Chair, if time permits;
2. Act in alignment with the Board's strategic direction and values;
3. Report to the Board at the earliest opportunity, including:
  - The nature of the issue;
  - The action taken;
  - Any recommendation for new or revised policy to guide future responses.

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Legal Reference:           Sections 22, 65(2)c, 74, 85 School Act

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Adopted:                   Sept 24, 2018

Amended:                 June 23, 2025 DRAFT

# EDUCATION PLAN COMMITTEE

Wednesday, June 11, 2025

## Committee Report to the Board, June 23, 2025

The Chairperson of the Committee called the meeting to order and acknowledged with deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) & səliłwətał (Tsleil-Waututh Nation).

This meeting was live-streamed, and both the audio and visual recordings were also available to the public for viewing after the meeting. Footage from this meeting may be viewed from Canada or anywhere else in the world.

A presentation detailing the flow of the agenda was shown throughout the meeting, a copy of which is on file with the meeting agenda.

### 1. Supporting the Framework for Enhancing Student Learning (FESL) Priorities: Well-being and Connections: Equity and Anti-Oppression (EAO) Update

Associate Superintendent, M. McRae-Stanger, and Directors of Instruction, R. Lopez and C. Wong presented a report dated June 11, 2025, titled ***Supporting the Framework for Enhancing Student Learning (FESL) Priorities: Well-being and Connections: Equity and Anti-Oppression Update***. The report provided an update on the Framework for Enhancing Student Learning (FESL) in relation to the four priority areas: supporting literacy and numeracy proficiency, quality instruction and assessment, support for priority learners and well-being and connections. The presentation focused on supporting student well-being and connections through the work of the Equity and Anti-Oppression (EAO) team. The EAO team provided an update on initiatives, resources and professional development opportunities that had been undertaken this year.

A trustee asked a question, and the District Principal, Equity and Anti-Oppression responded.

The report was provided for information.

### 2. Digital Literacy Update

Associate Superintendent, P. da Silva presented a report dated June 11, 2025, titled ***Digital Literacy Update***, a copy of which is on file with the meeting agenda. Aligned with the goals of the Education Plan, the report outlined the efforts and steps taken by staff to advance digital literacy and to promote responsible technology use across the District through student voice and two board motions approved in April and June 2024. This work stemmed from the Ministry of Education and Child Care's mandate to reduce distractions in classrooms, support focused learning environments, foster online safety, and promote consistency across the province through personal digital device restrictions.

Committee members, trustees and stakeholder representatives provided feedback and staff answered questions and provided clarification on various points.

The report was provided for information.

### 3. Elementary Arts Education: Fine and Performing Arts Update

Director of Instruction, S. Burton and the District Arts Education Teacher presented a report dated June 11, 2025, titled ***Elementary Arts Education: Fine and Performing Arts Update***. The report provided an overview of the progress made in Fine and Performing Arts and supports the ongoing implementation of the Elementary Music Review. The current mission, vision, and strategic goals from the music review will be re-visited in relation to all aspects of the arts curriculum, including music, dance, visual arts and drama. The District Arts teacher provided updates on resources, arts events, and professional development to support robust arts programs in all schools.

Committee members, trustees and stakeholder representatives provided feedback and staff answered questions and provided clarification on various points.

The report was provided for information.

### 4. Academic Achievement and Excellence

Associate Superintendent, A. Ogden and Director of Instruction, R. Bains presented a report dated June 11, 2025, titled ***Academic Achievement and Excellence***. Associate Superintendent Ogden informed the Committee that the report had been prepared in response to a motion approved by the Board in October 2024 that directed staff to investigate avenues to strengthen academic achievement and excellence at its secondary schools, and report back to the Board with recommendations on how to move forward no later than June 2025.

The report included key findings and next steps to strengthen pathways to academic achievement and excellence. Secondary schools continue to provide a challenging learning environment that meets the unique needs and capabilities of all students within the current curriculum. Excellence is defined to reflect VSB's values of equity, inclusion and student agency, by expanding enrichment and acceleration opportunities, enhancing data and evaluation, engaging community and post-secondary partners, and providing supports for professional learning for educators.

Committee members, trustees and stakeholder representatives provided feedback and staff answered questions and provided clarification on various points.

The report was provided for information.

The meeting adjourned at 6:20 pm.

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Alfred Chien, Chairperson

**Committee Members Present:**

Alfred Chien  
Christopher Richardson  
Suzie Mah  
Victoria Jung (alternate)

**Senior Team Members Present:**

Helen McGregor, Superintendent/CEO  
Pedro da Silva, Associate Superintendent  
Maureen McRae-Stanger, Associate Superintendent  
Alison Ogden, Associate Superintendent

**Association Representatives Present:**

Suzette Magri, CUPE 15  
Ericka-Jade Touzel, PASA  
Bruce Garnett, VASSA  
Deborah Tin Tun, VEAES  
Riley McMitchell, VEPVPA  
Carl Janze, VSTA

**Also Present:**

Ranjit Bains, Director of Instruction  
Shannon Burton, Director of Instruction  
Ricardo Lopez, Director of Instruction  
Christopher Wong, Director of Instruction  
Hieu Pham-Fraser, District Principal, Equity and Anti-Oppression  
Jeff Spence, District Principal LIT  
Annette Vey-Chilton, District Principal - acting  
Eartha Ann Hanson, District Arts Education Teacher  
Donna Wong, Recorder

# FACILITIES PLANNING COMMITTEE

Monday, June 16, 2025

## Committee Report to the Board, June 23, 2025

The Vice Chairperson of the Committee called the meeting to order and acknowledged with deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) & səliłwətał (Tsleil-Waututh Nation).

This meeting was live-streamed, and both the audio and visual recordings were also available to the public for viewing after the meeting. Footage from this meeting may be viewed from Canada or anywhere else in the world.

A presentation detailing the flow of the agenda was shown throughout the meeting, a copy of which is on file with the meeting agenda.

### 1. 2026-2027 Five-Year Capital Plan

The Executive Director of Facilities presented a report dated June 16, 2025, titled **2026-2027 Five-Year Capital Plan**. The report includes a recommendation and outlines the proposed Capital Plan submission of the following Major Capital Programs: Seismic Mitigation Program, Expansion Program, Building Envelope Program and Major Child Care.

Committee members, trustees and stakeholder representatives provided feedback and staff provided clarifying responses on various points.

There was unanimous consent from committee members to forward the following recommendation to the Board for consideration.

*THAT The Board of Education of School District No. 39 (Vancouver) approve the 2026-2027 Five-Year Major Capital Plan.*

### 2. Child Care Update

The District Principal of Early Learning and Child Care presented a report dated June 16, 2025 titled **Child Care Update**. The report includes information on child care minor capital funding, child care spaces update, rental agreement, cost recovery review and update, and next steps.

Committee members, trustees and stakeholder representatives provided feedback and staff answered questions and provided clarification on various points.

This was provided for information.

**3. Update on New Elementary School at Olympic Village**

The Executive Director of Facilities presented a report dated June 16, 2025 titled ***Update on New Elementary School at Olympic Village***. The report provides information on the project website that was launched in April 2025, the engagement sessions held to date, and an overview of upcoming timelines.

Additional information pertaining to schematic floor plans was provided in the PowerPoint presentation.

Committee members, trustees and stakeholder representatives provided feedback and staff answered questions and provided clarification on various points.

This was provided for information.

**4. Enrolment Projections**

The Executive Director of Facilities presented a report dated June 16, 2025 titled ***Enrolment Projections***. The report includes updated enrolment projections developed using a broader range of data sources and planning tools to better guide the VSB's short-, medium-, and long-term decisions on staffing, facilities, and land use.

Committee members, trustees and stakeholder representatives provided feedback and staff answered questions and provided clarification on various points.

This was provided for information.

The meeting adjourned at 6:04 pm.

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Joshua Zhang, Chairperson

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**Committee Members Present:**

Joshua Zhang (Vice-Chair)  
Victoria Jung  
Christopher Richardson  
Suzie Mah (Alternate)

**Other Trustees Present:**

Jennifer Reddy (Alternate)

**Senior Team Members Present:**

Flavia Coughlan, Secretary Treasurer  
Jessie Gresley-Jones, Executive Director, Facilities  
Maureen McRae-Stanger, Associate Superintendent

**Association Representatives Present:** Suzette Magri, CUPE 15  
Melanie Cheng, DPAC  
Paul Loeman, PASA  
Kelly Egilsson, VASSA (5:07 pm)  
Kai Nishimura, VDSC  
Xander Graham, VEAES  
Laura Rhead, VEPVPA

**Also Present:** James deHoop  
Ajaz Hasan  
Hayden O'Connor  
Adrienne Stewardson  
Ana Chau (recorder)

June 23, 2025

ITEM 6.2.2.1

TO: Board of Education

FROM: Facilities Planning Committee

RE: 2026-2027 Five-Year Major Capital Plan

*Reference to  
[Education Plan](#)*

**GOALS AND  
OBJECTIVES:**

Goal 1: The Vancouver School Board will improve student achievement, physical and mental well-being, and belonging by...

- Improving school environments to ensure they are safe, caring, welcoming, and inclusive places for students and families.

Goal 2: The Vancouver School Board will increase equity by ...

- Eliminating racism and discrimination in all forms.

## INTRODUCTION

The 2026-2027 Five-Year Major Capital Plan is presented to the Board for approval at the recommendation of the Facilities Planning Committee that convened on June 16, 2025 to review the plan.

## BACKGROUND

The Province, (the Education and Child Care Capital Branch of the Ministry of Infrastructure) hereafter referred to as “the Ministry” requires that Major and Minor Capital Plans be approved by Board resolutions prior to submission. The Major Program requests are to be submitted by June 30, 2025, and the Minor Program requests are to be submitted by September 30, 2025. This report includes the proposed Capital Plan submission for each of the following Major Capital Programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP) (New schools and School Additions)
- Building Envelope Program (BEP)
- Major Child Care (CC – New Spaces, CC Conversion [Major], CC – New Spaces Integrated)

## MAJOR CAPITAL PROGRAM UPDATES

On March 25, 2025, the Vancouver Board of Education (VBE) received the Capital Plan Response Letter from the Education and Child Care Capital Branch of the Ministry of Infrastructure (“the Ministry”) in response to the District’s 2025/26 Five-Year Capital Plan submission. No major capital projects were moved forward from Capital Plan status to Project Definition Report (PDR) status in the March 25, 2025, Capital Plan response letter.



#### Projects in Development from Previous Years

- **Elementary School at Olympic Village.** The new elementary school at Olympic Village project was funded in 2024 and work is underway to advance this important project. An update on this project is included in the April 9, 2025 and June 16, 2025, Facilities Planning Committee agendas.
- **Henry Hudson Elementary Addition.** The addition to the Henry Hudson Elementary school was approved in 2024 and is under construction. Completion is anticipated in fall 2025.
- **Sir Wilfred Grenfell Elementary.** The seismic upgrade was approved in 2023 and is under construction. Completion is anticipated in 2026.

### STATUS OF SMP AND EXP

Six annexes, forty-seven elementary schools and seven secondary schools are considered seismically safe. There are six additional SMP projects in the construction or design phase that would increase the total number of safe schools to sixty-five. Four annexes, twenty-eight elementary schools and eleven secondary schools will remain at high risk in a seismic event.

**Figure 1: Status of SMP**

School Type	Safe	In Progress*	Total Safe	Total High Risk	Total
Annex	6	1	7	4	11
Elementary	47	4	51	28	79
Secondary	7	0	7	11	18
Totals	59	6	65	43	108

\*Includes Coal Harbour, Lord Roberts Annex, and Olympic Village Schools.

#### Completed Projects

Figures 2, 3 and 4 list completed major capital projects (upgraded, replacement, and new) that have been funded through the SMP or EXP programs since the inception of the Vancouver Project Office (2014). Overall, projects related to seismic safety for the district are presented graphically in the maps in Figures 5 and 6.

**Figure 2 – SMP Seismic Upgrade Projects**

School Name	School Type	Capital Program	Project Type	Year Completed
Cavell	Elementary	SMP	Upgrade	2023
Livingstone	Elementary	SMP	Upgrade	2023
Byng	Secondary	SMP	Upgrade	2021
Wolfe	Elementary	SMP	Upgrade	2021
Selkirk	Elementary	SMP	Upgrade	2021
Maquinna	Elementary	SMP	Upgrade	2021
Jamieson	Elementary	SMP	Upgrade	2018
Kingsford-Smith	Elementary	SMP	Upgrade	2018
Strathcona	Elementary	SMP	Upgrade	2017

**Figure 3 – SMP Replacement Projects**

School Name	School Type	Capital Program	Project Type	Year Completed
Hamber Secondary	Secondary	SMP	Replacement	2024
Hudson	Elementary	SMP	Replacement	2024*
Bayview	Elementary	SMP	Replacement	2023
David Lloyd George	Elementary	SMP	Replacement	2023
Weir*	Elementary	SMP	Partial Replacement	2023
wəkwəhəs tə syaqwəm	Elementary	SMP	Replacement	2023
Tennyson	Elementary	SMP	Replacement	2020
Maple Grove	Elementary	SMP	Replacement	2020
Fleming	Elementary	SMP	Replacement	2020
Nelson	Elementary	SMP	Replacement	2019
Kitsilano*	Secondary	SMP	Partial Replacement	2018
L'Ecole Bilingue	Elementary	SMP	Replacement	2017
Queen Mary*	Elementary	SMP	Partial Replacement	2016
Gordon	Elementary	SMP	Replacement	2016

\*The scope of each partial replacement project varies depending on the specific context of the school building(s).

**Figure 4 – EXP New Schools**

School Name	School Type	Capital Program	Project Type	Year Completed
Crosstown	Elementary	EXP	New School	2017
Norma Rose Point	Elementary	EXP	New School	2014

### Elementary School Projects Currently in Progress

Figures 5 and 6 list the status of elementary school projects with signed capital project funding agreements.

**Figure 5 – Status of Elementary SMP Projects**

School Name	School Type	Capital Program	Project Type	Year Completed
Grenfell	Elementary	SMP	Upgrade	Construction

**Figure 6 – Status of Elementary EXP Projects**

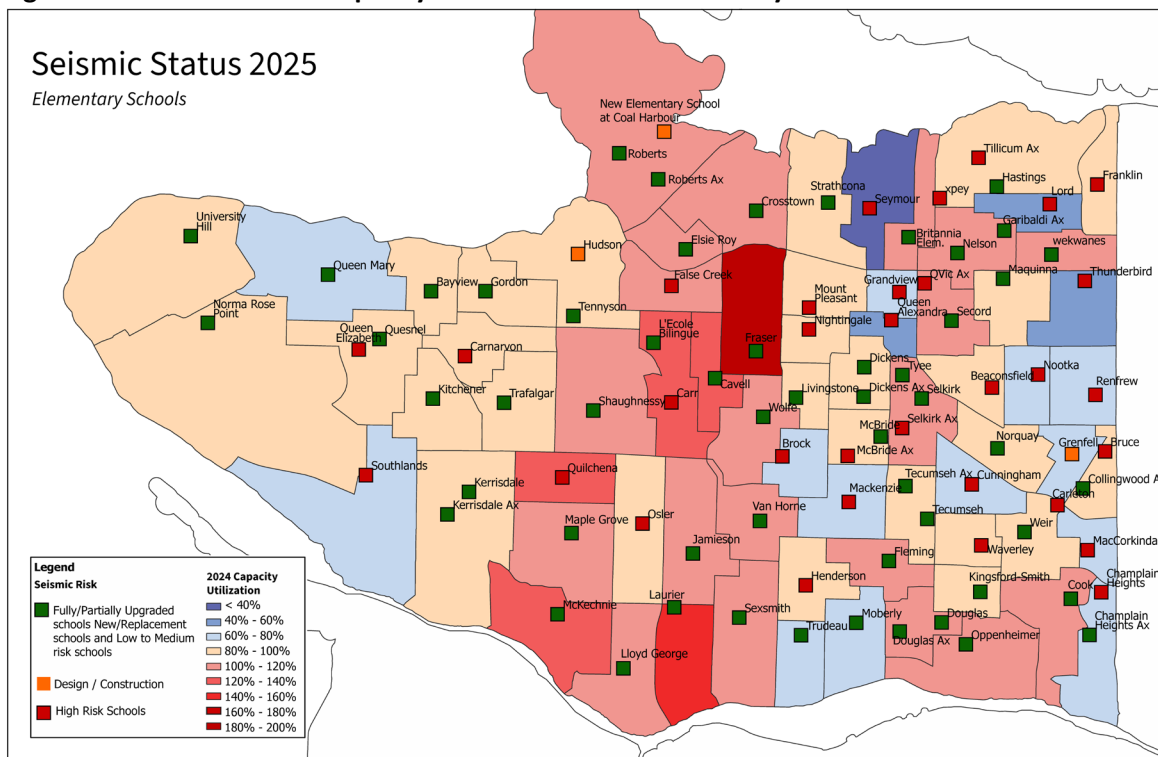
School Name	School Type	Capital Program	Project Type	Year Completed
Coal Harbour	Elementary	District Funded	New School	Construction
Hudson*	Elementary	EXP	Addition	Construction
Olympic Village	Elementary	EXP	New School	Design

\*Hudson Elementary is still under construction to complete EXP scope, but the SMP scope is complete.

### Secondary School Projects Currently in Progress

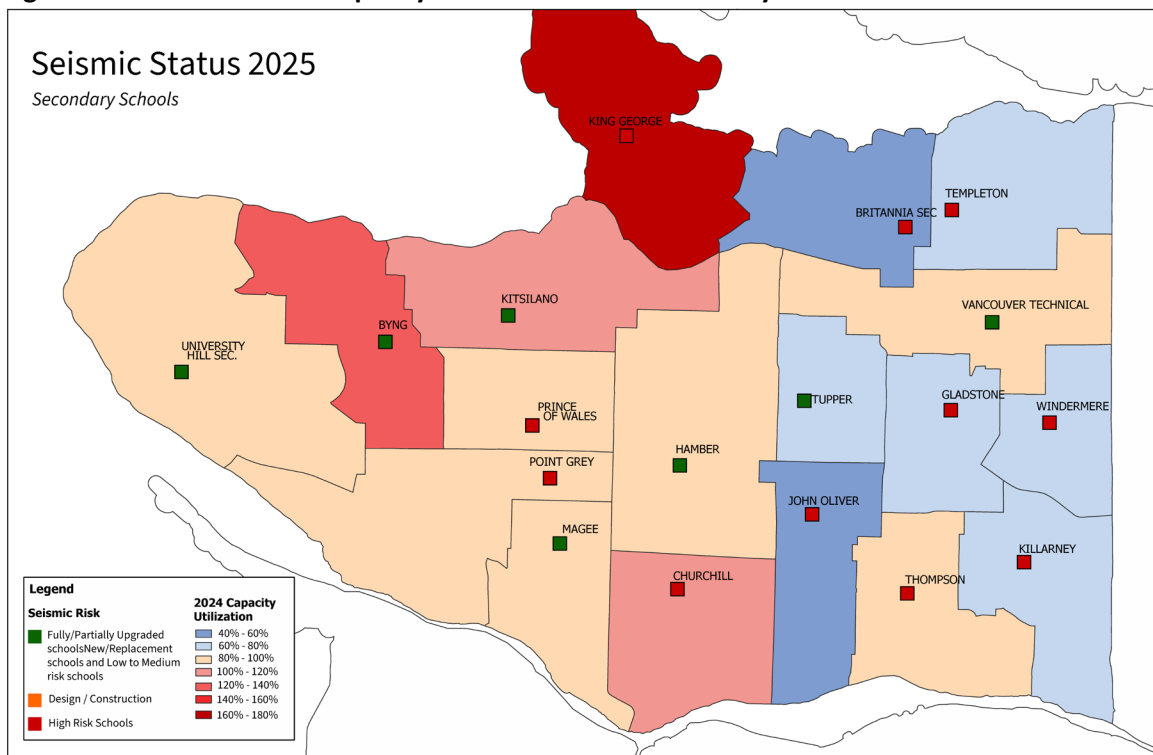
There are currently no secondary school projects in progress.

**Figure 7 – SMP Status and Capacity Utilization at the Elementary Level**



Note: The image does not show the following schools utilization rates as they have the District boundary as their catchment: Quesnel, Tennyson, L'Ecole Bilingue, Tyee, and xpey.

**Figure 8 – SMP Status and Capacity Utilization at the Secondary Level**



## METHODOLOGY FOR PRIORITIZING SMP & EXP PROJECTS

An analysis was completed in 2020 to review SMP/EXP project priorities. A pairwise decision-making tool was used to establish parameters considered relevant to project prioritization. Each parameter was matched and compared to determine which of the two is considered more critical to the project prioritization. From this series of comparisons, parameters were given a percentage of the total weight. Then, each SMP project was scored for each parameter based on a rubric for each, and the scores per parameter were weighted by the pairwise results. The projects were ordered by score to give a sense of priority. The parameters used at that time were:

- High Seismic Risk Factor (% of the buildings gross floor area that is H1 or H2 X school enrolment)
- High youth population in the catchment
- Large site size and operating capacity offers flexibility for future programing
- High-capacity utilization
- Low surplus seismically safe seats in surrounding schools
- Potential for limited scope of project
- Available temporary accommodation options

A final lens is applied to the initial ranking list to consider factors like strategic priorities, expansion areas, possibilities for school replacement, and reconciliation considerations. The plan priorities developed in 2020 have not been re-assessed – primarily because the seismic mitigation program has not advanced substantively since that submission.

The recently completed enrolment projections review confirms that altering the above process is not necessary at this time. Considering the above parameters, there are some changes recommended in capital planning priorities related to:

- The approval of the new Olympic Village elementary school
- The timing of City of Vancouver plans for False Creek South
- A larger than anticipated secondary school expansion at King George Secondary
- High growth and capacity utilization at UBC/UEL
- The critical importance of aligning the sequence of BC Hydro substation construction with the Lord Roberts Annex replacement school
- The Court decision made on May 23, 2025 by the British Columbia Supreme Court in the *Conseil scolaire francophone de la Colombie-Britannique v British Columbia and Vancouver School Board*, 2025 BCSC 962 which requires that the VSB enter into discussions and negotiations with the Conseil Scolaire francophone de la Colombie-Britannique (CSF) regarding sites in Vancouver, Northeast and Vancouver, between Main and Granville.

These changes are explained in further detail under Project Requests – EXP.

## PROJECT REQUESTS – SMP

The parameters identified have been applied to the high-risk schools to prioritize the funding requests for the draft 2026-2027 Five-Year Capital Plan Submission. District staff consider the approach to secondary school priorities and elementary school priorities as two distinct processes. However, there are interconnections between the two school levels, and the projects are ultimately submitted in a single list of project priorities.

## YEAR ONE PRIORITIES

**Figure 9 – Year 1 Priority SMP Project Requests**

CP Year	School Name	Nominal Capacity	Capital Program	Seismic Risk (2015 MECC)
1	King George Secondary*	375	SMP	H1
1	Mackenzie Elementary	635	SMP	H1
1	Killarney Secondary	2,200	SMP	H1
1	Renfrew Elementary	760	SMP	H1
1	Thompson Secondary	1,550	SMP	H1

\*This SMP project can only be done in conjunction with the King George EXP project.

**King George Secondary** is the smallest secondary school in the District with a nominal capacity of 375. The main classroom block of the school is identified as H1 high seismic risk. The school enrolls 645 students and is operating at 172% capacity utilization (2024-25). It is important to consider the King George SMP project in conjunction with a concurrent proposed EXP project to add an estimated 625-1,125 nominal capacity to the school. Enrolment forecasts indicate that King George is unable to accommodate all catchment enrolment demand. The ability to accommodate future secondary students coming from new elementary schools at Coal Harbour and Lord Roberts Annex (replacement), as well as existing schools at Elsie Roy and Roberts Elementary is of high importance in the analysis of concurrent SMP and EXP project requests.

**Mackenzie Elementary** is a large, centrally located school that currently enrolls 411 students (2024-25). It has sufficient capacity to offer diverse programming options or receive students from surrounding schools that are not seismically safe. There is insufficient seismically safe capacity in surrounding schools to accommodate students from Mackenzie. Mackenzie is a site that would be a suitable location for District Programs as it is in a main transit corridor accessible from various parts of the District.

**Renfrew Elementary** is a large school on the east side of the District that currently enrolls 462 students (2024-25). Renfrew's enrolment is forecast to remain stable. It has sufficient capacity to offer diverse programming options or receive students from surrounding schools that are not seismically safe. Based on its operating capacity of 619, Renfrew has about 160 seats of additional capacity available. There is insufficient seismically safe capacity in surrounding schools to accommodate students from Renfrew.

A detailed feasibility study was initiated for both the **David Thompson Secondary** and **Killarney Secondary** SMP projects. In the 2022-23 Capital Plan response letter, the District was advised that the Thompson and Killarney projects were deferred and that these projects are not supported projects in the Ministry Capital Program. There is no seismically safe secondary school capacity in the Southeast region of the District. Seismic projects for David Thompson and Killarney remain top planning priorities and these schools remain prioritized in Year 1 of the Capital Plan.

There is a long-term need for a secondary school at David Thompson. In 2024-25 Thompson enrolled 1420 students. In the previous feasibility plan process, there was a possibility of a land exchange between the Vancouver Park Board (VPB) and the VSB to facilitate the construction of a new replacement school for David Thompson Secondary. The District engaged the VPB in an agreement for a land exchange involving Gordon Park that is located next to the school. The VSB and the VPB have conditionally approved this land exchange to facilitate the seismic mitigation at David Thompson school. Final approval of a land exchange would be subject to the Ministry funding a full replacement school.

There is a long-term need for a seismically safe secondary school at Killarney to continue to serve the southeast area of the district. In 2024-25, Killarney enrolled 1608 students. The track and field facility on adjacent Vancouver Park Board property is receiving a substantial upgrade in 2025-2026, which will improve the outdoor facilities available to students.

## YEAR TWO PRIORITIES

**Figure 10 – Year 2 Priority SMP Project Requests**

CP Year	School Name	Nominal Capacity	Capital Program	Seismic Risk (2025 MECC)
2	Carr Elementary*	290	SMP	H1
2	Churchill Secondary	2,000	SMP	H1
2	Waverley Elementary	510	SMP	H1
2	John Oliver Secondary	1,700	SMP	H1
2	Nightingale Elementary	390	SMP	H1

\*This SMP project should be considered in conjunction with the Carr Elementary EXP project.

**Carr Elementary** is a medium sized centrally located school in the North Cambie corridor. Carr currently enrolls 335 students and is forecast to remain full for the foreseeable future. The North Cambie corridor faces ongoing enrolment pressure and Carr was designated as a full school for the 2021- 2022 school year. There is insufficient seismically safe capacity in surrounding schools to accommodate students from Carr.

**Churchill Secondary** is a large school operating at 102% capacity utilization (2024-25). It offers, among its programs, French Immersion, IB, and Ideal Mini. The high number of students enrolled at Churchill is a key component of this project being prioritized as a Year 2 project. Additionally, two major development projects, Pearson Dogwood and Langara Gardens, are planned to build a combined 5,320 residential dwellings in the Churchill catchment along with numerous townhome projects nearby. There is a clear long-term need for secondary school capacity at Churchill.

**Waverley Elementary** is a large school in the southeastern area of the District. Waverley currently enrolls 375 students (2024-25). Waverley's enrolment is forecast to decline. There is insufficient seismically safe capacity in surrounding schools to accommodate students from Waverley. Most the schools surrounding Waverley have been seismically upgraded or replaced and there are limited feasible opportunities to increase the number of safe seats in the area to accommodate Waverley students.

**John Oliver Secondary** is a school in the southeast area of the district with five H1 blocks, two H2 blocks and two H3 blocks. In 2024-25 John Oliver enrolled 944 students and includes special education programming, the JO Digital Immersion mini school program, and the Take-A-Hike alternative program.

**Nightingale Elementary** is a centrally located mid-sized school which serves as an overflow school for Fraser Elementary. Fraser is in an area with increasing enrolment due to residential redevelopment. Nightingale currently enrolls 288 students (2024-25), and enrolment is forecast to increase due to the influx of students from the Fraser catchment. There is insufficient seismically safe capacity in surrounding schools to accommodate students from Nightingale and overflow students from Fraser.

## YEAR THREE PRIORITIES

**Figure 11 – Year 3 Priority SMP Project Requests**

CP Year	School Name	Nominal Capacity	Capital Program	Seismic Risk (2025 MECC)
3	Franklin Elementary	295	SMP	H1
3	Osler Elementary	315	SMP	H1
3	Mount Pleasant Elementary	315	SMP	H3

**Franklin Elementary** serves a catchment that is geographically unique or isolated with the Burrard Inlet to the North, Burnaby to the east, and the Cassiar connector to the west. Franklin currently enrolls 228 students (2024-25). Enrolment at Franklin is forecast to increase slowly and there is insufficient seismically safe capacity in surrounding schools to accommodate students from Franklin.

**Osler Elementary** is a medium sized school that currently enrolls 275 students (2024-25). Osler is adjacent to schools to the east that are currently experiencing enrolment pressure. Osler currently serves as an overflow school for neighbouring schools and will continue to do so in the future. Substantial residential development is ongoing within the adjacent Jamieson catchment. There is insufficient seismically safe capacity in surrounding schools to accommodate students from Osler.

**Mount Pleasant Elementary** is a medium sized school that currently enrolls 242 students (2024-25). Mount Pleasant continues to serve as an overflow school for False Creek. To accommodate overflow students from neighboring schools, Mount Pleasant has undergone renovations to create additional classrooms. There is insufficient seismically safe capacity in surrounding schools to accommodate students from Mount Pleasant.

#### **YEAR FOUR AND YEAR FIVE PRIORITIES**

Projects listed in years four and five of the Capital Plan Submission are 'notional'. Capital requests in years one to three are most extensively studied by the Ministry and are typically the topic of planning discussions between the Ministry and school districts. The projects identified for year 4 and 5 are shown in Figure 13.

In the 2022-23 Capital Plan response letter, the District was advised that the **False Creek Elementary** project has been deferred and that this project is not a supported project in the Ministry Capital Program. False Creek is now prioritized in Year 4 of the draft capital plan as a result of increased capacity being funded with the new elementary school at Olympic Village. A Project Definition Report (PDR) had been developed for the False Creek project.

**Figure 12 – Year 4 and Year 5 Priority SMP Project Requests**

CP Year	School Name	Nominal Capacity	Capital Program	Seismic Risk (2025 MECC)
4	Windermere Secondary	1,500	SMP	H1
4	Champlain Heights Elementary	495	SMP	H3
4	Beaconsfield Elementary	315	SMP	H1
4	False Creek Elementary	290	SMP	H1
4	MacCorkindale Elementary	490	SMP	H2
5	Templeton Secondary	1,400	SMP	H1
5	Grandview Elementary	220	SMP	H1
5	Southlands Elementary	340	SMP	H1
5	Seymour Elementary	420*	SMP	H1

\* Note includes strong Start and classrooms B-217 and B-218.

### **PROJECT REQUESTS – EXP**

The school expansion program (EXP) includes new schools, site acquisitions, and additions to existing schools required to accommodate sustained demand for additional student enrolment. The school addition requests identified for consideration by the Ministry are intended to address sustained enrolment pressure in the Kitsilano, Downtown and Central regions of the District. There are fiscal economies that could be realized if expansion requests were approved in alignment with SMP project approvals. Priorities are sequenced by the identified year in each table.



**Figure 13 – Expansion Requests (EXP – Addition)**

CP Year	School Name	Nominal Capacity	Capital Program	Description
1	King George Secondary	1,000-1500	EXP	Addition of 625-1,125 capacity to be done in conjunction with SMP project.
2	Carr Elementary	510 (60K/450E)	EXP	Add 20K/200E nominal capacity in conjunction with SMP project.
4	False Creek	410 60K/350E	EXP	Add 20K/100E. Addition to align with SMP project

**Figure 14 – Expansion Requests (EXP – New Schools)**

CP Year	School Name	Nominal Capacity	Capital Program	Description
1	New Elementary School at Roberts Annex Site	510 (60K/450E)	EXP	Replace Roberts Annex with full-sized K-7 school
1	A.R. Lord	365 (40K/325)	EXP	Jointly redevelop A.R. Lord school site with the CSF
3	New Elementary School at UBC South Campus	410 (60K/350E)	EXP	Build a new elementary school
5	New Elementary School at Jericho Lands	510 (60K/450E)	EXP	Build a new elementary school
5	New Elementary School at River District	TBD	EXP	Build a new elementary school

The recently completed enrolment projections review (item 3.3) confirms that the overarching prioritization process remains applicable. However, using the prioritization process, the following notable changes in capital planning priorities are recommended:

The five-year capital plan priorities have been further updated to reflect the decision rendered by the courts on May 23, 2025 in the matter of Conseil scolaire francophone de la Colombie-Britannique v. His Majesty the King in Right of the Province of British Columbia, The Minister of Education and Child Care of the Province of British Columbia, the Minister of Infrastructure of the Province of British Columbia, and the Board of Education of School District No. 39 (Vancouver). Specifically, the VSB has now included A.R. Lord as a priority expansion project and once a decision is made with respect to Laurier Annex, the VSB will have to consider adding Laurier Elementary as priority expansion project.

#### **Downtown Peninsula – King George Secondary and Lord Roberts Annex Replacements**

##### **King George**

VSB's Long Range Facilities Plan indicates an expanded replacement of King George Secondary School (KGSS), along with a new expanded Lord Roberts Annex warrants a top priority projects ranking to address existing and long-term enrolment pressures in the downtown peninsula. KGSS is the only public secondary school serving the downtown peninsula. The City of Vancouver's West End Community Plan, developed in 2013, is generating significant growth, and additional school spaces to accommodate a growing population are necessary. Rapid residential densification is one of the core strategies of the City's West End Community Plan over the next 30 years.

KGSS has a capacity of 375 students, enrolls 645 students and is operating at 172% capacity utilization (2024-25). A recent population and enrolment analysis indicates that in the 2043 to 2053 time period, a secondary school replacement for King George may need to accommodate 1,500 capacity to meet anticipated school age demand.



The KGSS expansion is also critical in the context of the new School of Choice provision in the *School Act* that enables inherent rights holders to decide which school First Nations students who live on reserve, self-governing or Treaty Lands will attend. The Skwxwú7mesh Úxwumixw (Squamish Nation) indicated that King George Secondary School would likely be the School of Choice for the secondary school aged population residing at Seṇákw.

As a way of effectively using limited resources, it is important to consider the seismic mitigation project requested at King George Secondary in conjunction with an expansion of that school, as a single project with funding requested through two capital programs. There is substantial coordination required between VSB, City of Vancouver, Vancouver Park Board, and Vancouver Public Library to realize a joint vision for this site overall which has been initiated through the [W.E. Connect: West End Community Hub Renewal Plan](#) process. However, the concepts considered enable a phased approach and school redevelopment is not reliant on City of Vancouver funding.

### **Lord Roberts Annex**

In 2018, the VBE entered into an agreement with BC Hydro to sell the underground rights of the property at 1150 Nelson Street, to enable the construction of an underground transfer station. The public asset delivery commitment included the replacement of the aging Lord Roberts Annex with a new expanded elementary school, as well as a new elementary school at Coal Harbour.

Following the completion of Coal Harbour Elementary, the students from Roberts Annex will vacate that school and the building will be demolished to allow for the construction of a new BC Hydro underground substation. In conjunction with this construction, work will be done to develop the site to accommodate a new VSB K-7 elementary school. VSB staff are working with BC Hydro to align these respective projects to create an effective combination of public infrastructure. These projects must be coordinated as an integrated overlapping construction project.

A new Lord Roberts Annex replacement school will be crucial to provide additional enrolment space matching the anticipated growth of the downtown area and capital funding approvals must coincide with BC Hydro's timing for construction of a new underground transfer station. Therefore, this project has been placed as a Year one priority.

### **A. R. Lord Elementary**

The current A.R. Lord site is 2.3 hectares (5.68 acres) in size. A new elementary school on the A.R. Lord school site is prioritized as an expansion project to allow for the joint redevelopment of this school site with the CSF.

The Conseil projects the need to build an elementary school in Vancouver (Northeast) capable of accommodating at least 410 students. A new school for the Conseil could be located on a portion of the site with the remainder of the site facilitating a replacement VSB elementary school. The site plan and replacement buildings would need to consider efficient use of space and the possibility of multi-storey buildings to make the most effective use of this school site.

### **Sir Wilfred Laurier Elementary**

As a result of the increased densification of the Cambie Corridor and the impact of the decision of *Conseil scolaire francophone de la Colombie-Britannique v British Columbia*, 2025 BCSC 962, the VBE will likely need an increase of future enrolling space to accommodate enrolment needs in that area. This work should be undertaken in the 2027/28 submission.

### **False Creek South and False Creek Elementary**

With the forthcoming addition of new safe capacity at Olympic Village, along with evolving planning initiatives in False Creek South Neighbourhood, it is recommended that the relative priority of the replacement and expansion of the False Creek Elementary School be moved from Year 3 to Year 4 in the Capital Plan.

The final scope of the False Creek elementary school seismic replacement and expansion will evolve as part of both the Broadway Plan implementation as well as the City's future plans for the False Creek Neighbourhood that spans the area from Burrard Bridge to the Cambie Bridge. The City of Vancouver has adopted a vision and principles for the area as a result of an extensive ten-month consultation process with residents, surrounding communities, and the broader public. Long-term comprehensive planning for False Creek South will occur at an appropriate time, when greater clarity is reached on lease negotiations for City land in the community. Upon completion of the City's planning program, the False Creek Elementary School project scope and timing will be further evaluated.

### **Other New School and Expansion Requests**

Carr Elementary currently enrolls 335 students (2024-25) and is forecast to remain full for the foreseeable future. The North Cambie corridor faces ongoing enrolment pressure. The project priority for remains the unchanged.

There is a long-term need for additional elementary capacity in the UBC area as the community develops further residential areas of the campus. Existing schools in the UBC area have a high-capacity utilization. The UBC Campus Vision 2050, published in June 2024, is an ambitious, long-range plan for how UBC's Vancouver campus will change and grow to support the needs of the university, its students, residents, staff, and Musqueam. In alignment with the UBC Housing Action Plan, at least 40 per cent of all new neighbourhood housing will be rental and at least 25 per cent of all new housing will be discounted rental for faculty and staff. New residential developments are planned for the Stadium Neighbourhood, Wesbrook Place South, Acadia, and Hawthorne Place.

The possible placement of students at other schools and catchment boundary changes are two enrolment management strategies which are typically considered. However, Pacific Spirit Park somewhat separates the schools in the UBC area from other VSB schools resulting in a unique challenge to consider in the enrolment management process. Elementary schools at University Hill Elementary and Norma Rose Point do not have district choice programs. The ranking for new elementary school at UBC South Campus is moved from 4<sup>th</sup> to 3<sup>rd</sup> priority as a result.

There are plans being developed for a long-term redevelopment of the Jericho Lands. Staff continue to work with the City of Vancouver to understand the future educational needs of this community. At this time, it is anticipated that a VSB elementary school would be a practical community asset for the large scale of development planned. A new school request at Jericho in Year 5 remains the same.

A site has been set aside for an elementary school at the River District neighbourhood in southeast Vancouver. Currently, students are primarily in-catchment students at Champlain Heights Elementary. A new school request at the River District in Year 5 remains the same.

## **NEXT STEPS**

The Education and Child Care Capital Branch of the Ministry of Infrastructure ("the Ministry") will inform school districts of supported project(s) through the Capital Plan Response Letter in Spring 2026.

## **RECOMMENDATION**

**THAT the Board of Education of School District No. 39 (Vancouver) approve the 2026-2027 Five-Year Major Capital Plan.**

**Attachment:** Appendix A: Draft 2026/2027 Five-Year Major Capital Plan

## DRAFT 2026-2027 FIVE-YEAR MAJOR CAPITAL PLAN

EXPANSION – ADDITION				
SD Category Rank	Facility/Site	Project Type	Project Description	Total Project Cost (Estimated)
1	King George Secondary	Addition	Expand nominal capacity from 375 to 1,500	\$99,750,785
2	Emily Carr Elementary	Addition	1 kindergarten and 8 elementary classrooms addition (40K/250E to 60K/450E)	\$14,915,117
3	False Creek Elementary	Addition	1 kindergarten & 5 elementary classroom addition (40K/250E to 60K/350E)	\$13,050,118
			<b>Submission Category Total:</b>	<b>\$127,716,020</b>
EXPANSION – NEW SCHOOL				
SD Category Rank	Facility/Site	Project Type	Project Description	Total Project Cost (Estimated)
1	New Elementary at Roberts Annex Site	New (School)	New Elementary at Roberts Annex Site (60K/450E)	\$194,164,993
2	A.R. Lord	New (School)	Joint redevelopment of school site with CSF	\$40,901,766
3	New Elementary at UBC South Campus	New (School)	New Elementary at UBC South Campus (60K/350E)	\$40,797,280
4	New Elementary School at Jericho Lands	New (School)	New Elementary School at Jericho Lands (60K/450E)	\$45,738,084
5	New Elementary School at River District	New (School)	New Elementary School at River District in Southeast Vancouver (60K/450E)	\$45,738,084
			<b>Submission Category Total:</b>	<b>\$367,340,207</b>
SEISMIC MITIGATION				
SD Category Rank	Facility/Site	Project Type	Project Description	Total Project Cost (Estimated)
1	King George Secondary	Full Replacement (Seismic)	Seismic replacement to be done concurrently with expansion project	\$67,214,576
2	Sir Alexander Mackenzie Elementary	Full Replacement (Seismic)	Seismic replacement unless otherwise determined in project definition phase	\$49,599,313
3	Killarney Secondary	Upgrade	Seismic upgrade	\$164,640,000
4	Renfrew Community Elementary	Full Replacement (Seismic)	Seismic replacement unless otherwise determined in project definition phase	\$51,838,315
5	David Thompson Secondary	Upgrade	Seismic upgrade	\$153,806,841
6	Emily Carr Elementary	Full Replacement (Seismic)	Seismic replacement to be done concurrently with expansion project	\$33,898,845
7	Sir Winston Churchill Secondary	Full Replacement (Seismic)	Seismic replacement unless otherwise determined in project definition phase	\$180,777,273
8	Waverley Elementary	Full Replacement (Seismic)	Seismic replacement unless otherwise determined in project definition phase	\$43,035,291
9	John Oliver Secondary	Full Replacement (Seismic)	Seismic replacement unless otherwise determined in project definition phase	\$167,203,776
10	Florence Nightingale Elementary	Full Replacement (Seismic)	Seismic replacement unless otherwise determined in project definition phase	\$37,886,380

SEISMIC MITIGATION				
SD Category Rank	Facility/Site	Project Type	Project Description	Total Project Cost (Estimated)
11	Sir John Franklin Community	Full Replacement (Seismic)	Seismic replacement unless otherwise determined in project definition phase	\$32,830,227
12	Sir William Osler Elementary	Full Replacement (Seismic)	Seismic replacement unless otherwise determined in project definition phase	\$33,898,845
13	Mount Pleasant Elementary	Full Replacement (Seismic)	Seismic replacement unless otherwise determined in project definition phase	\$33,898,845
14	Windermere Community Secondary	Full Replacement (Seismic)	Seismic replacement unless otherwise determined in project definition phase	\$152,760,632
15	Champlain Heights Community Elementary	Full Replacement (Seismic)	Seismic replacement unless otherwise determined in project definition phase	\$43,179,609
16	Lord Beaconsfield Elementary	Full Replacement (Seismic)	Seismic replacement unless otherwise determined in project definition phase	\$33,898,845
17	False Creek Elementary	Full Replacement (Seismic)	Seismic replacement to be done concurrently with expansion project	\$55,838,996
18	Dr H N Maccorkindale Elementary	Full Replacement (Seismic)	Seismic replacement unless otherwise determined in project definition phase	\$43,179,609
19	Templeton Secondary	Full Replacement (Seismic)	Seismic replacement unless otherwise determined in project definition phase	\$146,426,333
20	Grandview Elementary	Full Replacement (Seismic)	Seismic replacement unless otherwise determined in project definition phase	\$28,479,328
21	Southlands Elementary	Full Replacement (Seismic)	Seismic replacement unless otherwise determined in project definition phase	\$35,835,412
22	Admiral Seymour Elementary	Full Replacement (Seismic)	Seismic replacement unless otherwise determined in project definition phase	\$37,934,486
			<b>Submission Category Total:</b>	<b>\$1,628,061,777</b>

## **LIAISON TRUSTEE REPORT**

**Name of Committee/Organization:** Racial and Ethno-Cultural Equity Advisory Committee

**Liaison Trustee:** Victoria Jung

**Date of Meeting:** May 29, 2025

**Topics Discussed Most Relevant to the VSB:**

- VSB SLO Program in partnership with the VPD
- Pride Month
- Anti-Racism strategy from City of Vancouver (CoV)
- Supportive Housing Motion

June 23, 2025

**ITEM 9.1**

**TO:** Board of Education

**FROM:** Victoria Jung, Trustee

**RE:** Notice of Motion – Research to inform advocacy for a fully funded Universal Food Program for all Vancouver School Board schools

*Reference to  
Education Plan*

**GOAL:**

Goal 1: The Vancouver School Board will improve student achievement, physical and mental well-being, and belonging by...

**OBJECTIVE:**

Improving school environments to ensure they are safe, caring, welcoming, and inclusive places for students and families.

## REFERENCE TO VSB POLICY

*Please indicate if the proposed motion relates to any existing policies from the [Board Policy Handbook](#). You must check one or more boxes.*

- ☐ Relates to Policy No.
- ☒ This is an action motion and does not change or contradict any existing policies from the Board Policy Handbook

## PROPOSED MOTION

That the Board direct the Superintendent to prepare a report to inform the Board's advocacy and fundraising efforts for a fully funded Universal School Food Program for all Vancouver School Board schools, and that the report identify current barriers to the delivery of a universal food program in Vancouver and be presented to the Board by December 2025.

## RATIONALE

Ensuring that all students have access to nutritious meals is essential for supporting their physical health, cognitive development, and overall well-being. A universal school food program has the potential to address food insecurity and promote equity across the district.

To support informed advocacy and targeted fundraising, the Board requires a clear understanding of the current barriers to implementing such a program in Vancouver. These may include logistical, funding, infrastructure, or policy-related challenges.

This report will help the Board engage with government and community partners using evidence-based messaging and will support the development of a sustainable, inclusive, and culturally appropriate food program aligned with the VSB Education Plan.

# Vancouver School District Open Board Meeting

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June 23, 2025



# LAND ACKNOWLEDGEMENT

With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the x<sup>w</sup>məθk<sup>w</sup>əyəm (Musqueam), Sk̓wxwú7mesh Úxwumixw (Squamish Nation) & səlilwətał (Tsleil-Waututh Nation).



x<sup>w</sup>məθk<sup>w</sup>əyəm  
(Musqueam)



Sk̓wxwú7mesh Úxwumixw  
(Squamish Nation)



səlilwətał  
(Tsleil-Waututh Nation)



# Meeting Decorum

The Board has a strong commitment to ethical conduct. It is our collective responsibility to ensure that our meetings are conducted in a safe and respectful manner.

As a Board of Education for a school district, it is important that we model the behavior that we expect of students in their schools.

# Welcome and Opening Remarks

# Introductions

Introductions of Trustees and Staff

# AMENDMENTS TO AGENDA

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# **TRUSTEE REDDY**

## **PROPOSED ADDITION TO AGENDA**

- 1. A consultation process be established to identify VSB school field use needs and issues across the district and seek solutions to VSB and community concerns; and**
- 2. The consultation process involve users of school grounds and hear proposed ideas of how to remedy the issues raised;**

# TRUSTEE REDDY -PROPOSED ADDITION TO AGENDA

That whereas the VSB Food Framework endorsed in June 2022 has been underway and now includes welcome and necessary resource commitments from the Vancouver School Board, City Council, Provincial Government, Federal Government, Private Partners, and Civil Society partners and;

That, as per the VSB Food Framework, the VSB form a Food Framework Advisory Committee that includes expertise from a wide range of disciplines and experiences and that it be utilized as a resource and sounding board for implementing, monitoring, and evaluating the VSB Food Framework and;

That the Food Framework Advisory Committee representatives include but not be limited to, community and civil society partners, students, parents, teachers, other employee groups, Vancouver Coastal Health, Vancouver Food Policy Council, Coalition for Healthy School Food, post-secondary partners, Breakfast Club of Canada, subject matter experts, VSB staff, VSB trustees, DPAC members, and partners with broader links to food literacy and food program, with particular invitations to people from marginalized communities and;

That the Food Framework Advisory Committee commence its work in Fall 2025 and provide regular updates to the Education Plan Committee and Board.

# Adoption of Minutes

That the minutes of the May 26, 2025 meeting be adopted.

**OUR** VSB

# Vancouver School District Meeting in session

The meeting will resume shortly



# Adoption of Minutes

That the minutes of the May 26, 2025 meeting be adopted.

# **ITEM 3.0**

# **SUPERINTENDENT'S UPDATE**

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**OUR** VSB

# SUPERINTENDENT HIGHLIGHTS

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June 23, 2025

# **SUPERINTENDENT'S TRIBUTE**



**One to One Literacy Society**

# SUPERINTENDENT'S TRIBUTE



**Mike Evans**

Britannia Secondary volunteer coach



# Celebrating and honouring Indigenous people and allies







# Pride at VSB!





# Academic excellence





# VSB After the Bell



Episode 36

School Year Recap!



**OUR** VSB

# **ITEM 4.1**

# **ACKNOWLEDGEMENT OF STUDENT TRUSTEE**

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# **ITEM 4.2**

# **STUDENT TRUSTEE REPORT**

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# ITEM 5.0

# OLD BUSINESS

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# **ITEM 5.1 POLICY REVIEW**

**POLICY 7 – BOARD OPERATIONS**

**POLICY 8 – BOARD COMMITTEES**

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## **Policy 7 – Board Operations and Policy 8 – Board Committees**

### **Recommendation 1:**

That the Board approve an ad hoc committee consisting of the Board Chair, the Policy and Governance Committee Chair and one trustee appointed by the Board Chair to work with the Secretary Treasurer on reviewing and preparing a draft Policy 7 - Board Operations and a draft Policy 8 – Board Committees for Board consideration.

## Policy 7 – Board Operations and Policy 8 – Board Committees

### Recommendation 1 AMENDMENT:

That the Board approve an ad hoc committee consisting of the Board Chair, the Policy and Governance Committee Chair and one trustee appointed by the Board Chair to work with the Secretary Treasurer on reviewing and preparing a draft Policy 7 - Board Operations and a draft Policy 8 – Board Committees ~~for Board consideration~~ and send back to the Policy and Governance Committee for review and recommendation to the Board.



## **Policy 7 – Board Operations and Policy 8 – Board Committees**

### **Recommendation 1 AS AMENDED:**

That the Board approve an ad hoc committee consisting of the Board Chair, the Policy and Governance Committee Chair and one trustee appointed by the Board Chair to work with the Secretary Treasurer on reviewing and preparing a draft Policy 7 - Board Operations and a draft Policy 8 – Board Committees and send back to the Policy and Governance Committee for review and recommendation to the Board.

## **Policy 7 – Board Operations and Policy 8 – Board Committees**

### **Recommendation 2:**

That for the 2025-2026 year, the Board approve the following schedule with respect to regular Board Meetings and regular Public Delegation Board Meetings:

- regular Board meetings shall be held on a Wednesday,
- trustees must submit notices of motion no later than noon on the Monday prior to the week of the board meeting,
- agendas for regular public board meetings shall be published the Wednesday prior to the regular public board meeting, and
- regular public delegation board meetings shall be held on the Monday of the week when the regular public board meeting is held.

## **Policy 7 – Board Operations and Policy 8 – Board Committees**

### **Recommendation 2:**

That for the 2025-2026 year, the Board approve the following schedule with respect to regular Board Meetings and regular Public Delegation Board Meetings:

- regular Board meetings shall be held on a Wednesday,
- trustees must submit notices of motion no later than noon on the Monday prior to the week of the board meeting,
- agendas for regular public board meetings shall be published the Wednesday prior to the regular public board meeting, and
- regular public delegation board meetings shall be held on the Monday of the week when the regular public board meeting is held.

# **ITEM 5.2 POLICY 19 ACCUMULATED SURPLUS**

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## **5.2 Policy 19 – Accumulated Surplus**

That the Board approve Policy 19 – Accumulated Surplus.

## 5.2 Policy 19 – Accumulated Surplus - AMENDMENT

That the Board approve Policy 19 – Accumulated Surplus;

And that the Board direct staff to revise draft Policy 19 – Accumulated Surplus with the goal of:

- 1) Embedding annual consultation with rights holders and stakeholders on surplus use;
- 2) Align surplus planning with the Board's equity goals;
- 3) Reporting back with draft revisions before the next planning cycle.

**OUR** VSB

# Vancouver School District Meeting in session

The meeting will resume shortly

## 5.2 Policy 19 – Accumulated Surplus - AMENDMENT

That the Board approve Policy 19 – Accumulated Surplus;

And that the Board direct staff to revise draft Policy 19 – Accumulated Surplus with the goal of:

- 1) Embedding annual consultation with rights holders and stakeholders on surplus use;
- 2) Align surplus planning with the Board's equity goals;
- 3) Reporting back with draft revisions before the next planning cycle.



## **5.2 Policy 19 – Accumulated Surplus**

That the Board approve Policy 19 – Accumulated Surplus.

# **ITEM 5.3 POLICY 9 BOARD REPRESENTATIVES**

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## **5.3 Policy 9 – Board Representatives**

That the Board approve Policy 9 – Board Representatives.

# ITEM 5.4 POLICY 2 ROLE OF THE BOARD

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## **5.4 Policy 2 – Role of the Board**

That the Board approve Policy 2 – Role of the Board.

# **ITEM 5.5 POLICY 11 BOARD DELEGATION OF AUTHORITY**

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## **5.5 Policy 11 – Board Delegation of Authority**

That the Board approve Policy 11 – Board Delegation of Authority.

# **ITEM 6.0**

# **COMMITTEE REPORTS**

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## **6.1.1 Education Plan Committee Report Meeting of June 11, 2025**

That the report of the June 11, 2025 meeting be received.

## **6.2.1 Facilities Planning Committee Report Meeting of June 16, 2025**

That the report of the June 16, 2025 meeting be received.

## **6.2.2.1 Matters Arising 2026-2027 Five-Year Major Capital Plan**

That the Board of Education of School District No. 39 (Vancouver) approve the 2026-2027 Five-Year Major Capital Plan.

# **ITEM 7.0**

# **REPORT ON PRIVATE SESSION**

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# **ITEM 8.0**

# **REPORTS FROM TRUSTEE**

# **REPRESENTATIVES**

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# **ITEM 9.0**

# **NOTICES OF MOTION**

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## **9.1 Notice of Motion from Trustee Jung:**

### **Research to inform advocacy for fully funded Universal Food Program for all Vancouver School Board schools**

That the Board direct the Superintendent to prepare a report to inform the Board's advocacy and fundraising efforts for a fully funded Universal School Food Program for all Vancouver School Board schools, and that the report identify current barriers to the delivery of a universal food program in Vancouver and be presented to the Board by December 2025.



## 9.1 Notice of Motion from Trustee Jung:

### Research to inform advocacy for fully funded Universal Food Program for all Vancouver School Board schools

#### AMENDMENT

That the Board direct the Superintendent to prepare a report **which will include the use of the information from the Food Framework** to inform the Board's advocacy and fundraising efforts for a fully funded Universal School Food Program for all Vancouver School Board schools, and that the report identify current barriers to the delivery of a universal food program in Vancouver and be presented to the Board by December 2025.

## **9.1 Notice of Motion from Trustee Jung:**

### **Research to inform advocacy for fully funded Universal Food Program for all Vancouver School Board schools**

#### **AS AMENDED**

That the Board direct the Superintendent to prepare a report which will include the use of the information from the Food Framework to inform the Board's advocacy and fundraising efforts for a fully funded Universal School Food Program for all Vancouver School Board schools, and that the report identify current barriers to the delivery of a universal food program in Vancouver and be presented to the Board by December 2025.

# **ITEM 10**

# **PUBLIC QUESTION PERIOD**

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# ITEM 11

# ADJOURNMENT

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