



Seaside Elementary cəwás ch'elxwá7elc Parent Advisory Council (PAC)

Meeting Minutes

Date: Tuesday, June 23rd, 2026 at 6:30pm

Location: Seaside Elementary at Roberts Annex Site and Virtual (Zoom) Meeting

Facilitator: Lindsey Angell

Attendees: Jenna O'Neill, Sarah Dunbar, Cynthia Leong, Jesse Ross, Pam Sherwood, Fereshte Zabihian

1. Call to Order, Welcome, and Land Acknowledgment

2. Approval of Agenda and Minutes from Last Meeting

3. Business Arising from last minute:

a. Call to fill vacant executive positions:

- Fundraising Committee
- Social Committee
- Communication/Marketing Role/Committee
- Class Parent Division Representative
- Walking School Bus Coordinator
- Music Coordinator Role

4. Reports:

a. Principal – Riley McMitchell

- Moving up to 12 divisions from 10 divisions next year.
- New roles have been filled for the next year.
- June 15th the staff was able to walk through the new school. Unfortunately, keys have not been delivered to have the kids do a walk through by the end of this year.
- Will receive a letter regarding updates on the new school and drop off zones.
- QR codes have gone out for the school's class photo to order.
- Thursday, September 24th will be the Welcome to Seaside/meet the teachers BBQ. This will be an opportunity to see the new school and classrooms. The following date is a Pro-D day.

b. Treasurer – Kate Harrison

- Statement of Operations for May and June 2026
- Fundraising from pizza days, sushi lunch and spring raffle as incoming revenue
- Some school expenditures through class field trips.
- PAC activity costs for the summer social.
- We are ending the year with \$3000 for the year.
- Motion to use the Direct Appeal Funds of \$5,500 towards sports jerseys for the new school. – Motion Approved



c. Hot Lunch – Cathy Fan

- Researching lunch providers and items for the upcoming year.
- Currently looking at timeframe for distributing meals and start date.
- Will be able to use the same ordering system through Munch-a-lunch for both hot lunch and pizza fundraising.
- Will be sharing a sample of the menu in the signal division chats. Different portion sizes are available to accommodate the K-7 demographic.

d. Social – Cynthia Leong

- Summer Social was a success today. Thank you for all the volunteers that helped make this a success.

e. Walking School Bus – Lindsey Angell

- Providing information at the summer social today.
- Outlined the routes and updates to safety upgrades along the route.
- A QR code is available to sign up for the next year.
- A volunteer portal and parent portal will be available and will have an app to update attendance for your child to participate in the walking bus daily.
- Will be doing a practice walk in the summer.

f. Playground Updates – Lindsey Angell

- Communication coming out soon regarding playground construction at Seaside Elementary site.
- Playground equipment at the Annex will be removed and taken to two different school sites. This will be removed at the end of August so the community can enjoy it for the duration of summer.
- Signage will be posted to inform the community of the upcoming plan and anticipated dates.
- Construction at Seaside will start soon as well as upgrades to safety areas around the park. The playground and surfacing will be placed in mid-August to allow a 2-week period to review deficiencies to ensure it is completed by September 8th.
- There will be additional supervision aids to assist in the new park area at Seaside. Also considering two different recesses to reduce foot traffic through the divisions.

5. Reminders / Upcoming Events:

- a. Library books can still be returned!
- b. Last day of instruction Thursday, June 25th. No school on Friday.
- c. Early bird registration for VEMS Choir and Band is June 30th.

6. Adjourn